

Strategy and Assets Committee

Meeting Date: Tuesday, 21 August, 2018
Location: Council Chambers, City Administrative Centre, Bridge Road, Nowra
Time: 5.00pm

Membership (Quorum - 5)
Clr John Wells - Chairperson
Clr Bob Proudfoot
All Councillors
General Manager or nominee

Please note: The proceedings of this meeting (including presentations, deputations and debate) will be webcast and may be recorded and broadcast under the provisions of the Code of Meeting Practice. Your attendance at this meeting is taken as consent to the possibility that your image and/or voice may be recorded and broadcast to the public.

Agenda

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5. **Deputations and Presentations**
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Reports

- CSA18.15 Tender - Management & Operation of the Shoalhaven Indoor Sports Centre & Bomaderry Basketball Stadium

Local Government Act - Section 10A(2)(d)(i) - Commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

There is a public interest consideration against disclosure of information as disclosure of the information could reasonably be expected to reveal commercial-in-confidence provisions of a contract, diminish the competitive commercial value of any information to any person and/or prejudice any person's legitimate business, commercial, professional or financial interests.

Strategy and Assets Committee

Delegation:

Pursuant to s377 (1) of the *Local Government Act 1993* the Committee is delegated the functions conferred on Council by the *Local Government Act 1993* (LG Act) or any other Act or delegated to Council, as are specified in the Schedule, subject to the following limitations:

- i. The Committee cannot exercise any function delegated to the Council which by the terms of that delegation cannot be sub-delegated;
- ii. The Committee cannot exercise any function which s377(1) of the LG Act provides cannot be delegated by Council;
- iii. The Committee cannot exercise a function which is expressly required by the LG Act or any other Act to be exercised by resolution of the Council; and
- iv. The Committee cannot exercise any function which is a function of the General Manager under s335 of the LG Act.

Schedule:

1. Make recommendations to Council and consider, formulate, review and adopt policies in relation to Council's corporate & community planning under Part 2 of Chapter 13 of the LG Act, asset management and in connection with the other functions listed in this Schedule and in particular to make recommendations to Council in respect of the content of Council's community strategic plan, delivery program, resourcing strategy and operational plan within the meaning of Part 2 of Chapter 13 of the LG Act;
2. Make recommendations to Council and consider, formulate, review and adopt Council policies, plans and strategies other than those in respect of town planning and environmental matters, and any other matter referred to the Committee by the General Manager.
3. Make recommendations in respect of the introduction of new fees or charges or the alteration of existing fees and charges for inclusion in the Council's next operational plan within the meaning of s405 of the LG Act;
4. Monitor, review and consider matters relating to the operations and strategic direction of Council's Holiday Haven Tourist Parks Group;
5. All functions in respect of the management of, and facilities provided on Crown Land in respect of which Council is the 'reserve trust manager' within the meaning of s92 of the Crown Lands Act 1989, and the making of recommendations to Council regarding such matters where the function cannot be delegated by Council;
6. Provision of corporate direction to the Shoalhaven Water Group in respect of powers delegated to it by Council regarding the construction, alteration or maintenance of water and sewerage works, effluent works and pump out removal;
7. Authorise the expenditure of funds raised under s64 of the LG Act within the limits outlined in, and in accordance with Council's adopted Development Servicing Plan and other relevant adopted Council policies;
8. Make recommendations to Council in respect of fees and charges for water and wastewater services provided by Council;
9. Develop, implement, review and adopt strategic policies for water, sewerage and effluent operations of Council;

10. Undertake preliminary investigations (feasibility, cost benefit, risk analysis, etc.) into development opportunities for Council's strategic land holdings and make recommendations to Council.
11. Review and make recommendations to Council in relation to:
 - a) The sale prices of land in connection with residential and industrial Council subdivisions;
 - b) The sale of Council property or the purchase or resumption of land;
 - c) The compensation to be offered in respect of land resumed by Council; and
 - d) Properties leased or rented by Council, other than those delegated to the General Manager for approval and execution in accordance with MIN14.912 and MIN15.237 of the Council.
12. To determine and accept all tenders with a value of \$1 Million or more, except those tenders required by law to be determined by full Council (MIN17.334).

MINUTES OF THE STRATEGY AND ASSETS COMMITTEE

Meeting Date: Tuesday, 24 July 2018
Location: Council Chambers, City Administrative Centre, Bridge Road, Nowra
Time: 5.00pm

The following members were present:

Clr John Wells - Chairperson
Clr Joanna Gash
Clr Amanda Findley
Clr Patricia White
Clr Kaye Gartner
Clr Nina Cheyne
Clr Annette Alldrick
Clr John Levett
Clr Mitchell Pakes
Clr Greg Watson
Clr Mark Kitchener
Clr Bob Proudfoot
Russ Pigg - General Manager

Apologies / Leave of Absence

An apology was received from Clr Guile.

Confirmation of the Minutes

RESOLVED (Clr Gash / Clr White) MIN18.527

That the Minutes of the Strategy and Assets Committee held on Tuesday 12 June 2018 be confirmed.

CARRIED

Declarations of Interest

Nil

MAYORAL MINUTES

Nil

DEPUTATIONS AND PRESENTATIONS

SF18.21 – Solar Garden Formalise Usage of Old North Nowra Waste Depot (Page 30)

Robert Hayward, representing the Social Access Solar Garden Study Sub-Committee of RePower Shoalhaven, spoke for the recommendation.

SA18.169 – Berry District Park - Name Your Park - Proposed Name Change (Page 69)

Garry Broadbridge spoke for the recommendation.

Procedural Motion - Bring Item Forward

RESOLVED (Clr Pakes / Clr Gartner)

MIN18.528

That the matter of the following items be brought forward for consideration:

- SA18.21 - Solar Garden Formalise Usage of Old North Nowra Waste Depot
- SA18.169 - Berry District Park - Name Your Park - Proposed Name Change

CARRIED

REPORT OF THE SUSTAINABLE FUTURES COMMITTEE - 7 JUNE 2018

SF18.21 Solar Garden Formalise Usage of Old North Nowra Waste Depot

**HPERM Ref:
D18/180646**

Recommendation

That Council advise Repower Shoalhaven (as a fellow partner of the Social Access Solar Garden Scheme) that Council supports the location of a Solar Access Farm on the Old Tip Site at North Nowra (Crown Land) and will work with Repower Shoalhaven to gain necessary approvals to use the site for this purpose as the preferred use for this site.

RESOLVED (Clr Pakes / Clr Gartner)

MIN18.529

That Council advise Repower Shoalhaven (as a fellow partner of the Social Access Solar Garden Scheme) that Council supports the location of a Solar Access Farm on the Old Tip Site at North Nowra (Crown Land) and will work with Repower Shoalhaven to gain necessary approvals to use the site for this purpose as the preferred use for this site.

CARRIED

SA18.169 Berry District Park - Name Your Park - Proposed Name Change

**HPERM Ref:
D18/186473**

Recommendation (Item to be determined under delegated authority)

That Council:

1. Note the community engagement undertaken for the naming of Berry District Park
2. Having considered feedback from the community engagement process, endorse the renaming of Berry District Park to Boongaree Park.

RESOLVED (Clr Pakes / Clr Gartner)

MIN18.530

That Council:

1. Note the community engagement undertaken for the naming of Berry District Park
2. Having considered feedback from the community engagement process, endorse the renaming of Berry District Park to Boongaree.

CARRIED

NOTICES OF MOTION / QUESTIONS ON NOTICE

SA18.156 Question on Notice - Volunteers Morning Tea

**HPERM Ref:
D18/234084**

Question

Could the General Manager or the Mayor please advise why Council is no longer holding the Volunteers Morning Teas?

For many years former mayors held the above function each year, as a way of expressing our gratitude to the some 200 volunteer groups within our city. Many friendships were formed at these functions and members were able to hear stories from some of the groups not known to them.

Response

Council recognises that the work our local volunteer organisations undertake is important and has previously held morning teas to recognise and thank them for their efforts in helping our community.

Traditionally there are two morning teas held every year for volunteers. One morning tea is to say thank you to volunteers of charitable and welfare organisations, two representatives from each organisation are invited. The other morning tea is to say thank you to: Clean Up Australia Day Site Supervisors; Park Care Groups; Bush Care Groups; & Management Committees of Council facilities, again two representatives from each group/committee are invited.

In 2016 the morning tea for representatives of Charitable & Welfare Organisations was held at Nowra Golf Club, approximately 300 volunteers attended at a cost of approximately \$5,000. The other morning tea that was held for Clean Up Australia Day Site Supervisors, etc. was held in Council's reception room and attended by approximately 100 volunteers at a cost of approximately \$2,000.

Every year Council receives representations from volunteer organisations that are not invited to either morning tea seeking reasons why their organisation's volunteers aren't given the opportunity to be officially recognised & thanked.

With the aim to be more inclusive & equitable, in 2017 a decision was made not to hold the morning teas and instead investigate the possibility of holding a larger, more inclusive event, biannually, as there are many volunteers in our City who do not get the opportunity to be thanked

by Council via a mayoral morning tea.

After investigating the reach of our volunteers in the City (i.e. libraries, schools, facility creches, hospitals, nursing homes, Shoalhaven Regional Gallery, Tourism, etc) and the organisations that are registered in the Community Directory (approx 1,300 registered), it was found that the scale of an all-encompassing event would be problematic and difficult to manage logistically.

Options:

1. Continue to hold two morning teas each year as previously held, and schedule them for September/October this year. Volunteer groups that do not receive an invitation to a morning tea but feel they are in the category of charitable or welfare are invited to make representations to Council outlining the work they do and Council will consider if an invitation should be extended.

Implications: The volunteers that attend these morning teas would be thanked for the work they do, however other volunteers in the City would be excluded.

2. Continue to hold two morning teas each year as previously held, and schedule them to be held in the major centres of Nowra & Ulladulla alternately. This mirrors the decision taken a few years ago to alternate the location of the Australia Day Awards function.

Implications: This would give the volunteers in the Southern part of the City, more opportunity to participate. However, as with the first option, other volunteers in the City would still be excluded.

3. A Councillor Briefing be held to discuss how Council can thank its volunteers in a more equitable manner, using the budget figure of \$7,000pa.

RESOLVED (Clr Gash / Clr Proudfoot)

MIN18.531

That

1. Council continue to hold two morning teas each year as previously held, and schedule them to be held in the major centres of Nowra & Ulladulla alternately.
2. A Councillor Briefing be held to discuss how Council can thank its volunteers in a more equitable manner, using the budget figure of \$7,000pa.

CARRIED

**SA18.157 Notice of Motion - Animal Boarding Facility - Nowra Hill
Animal Pound**

**HPERM Ref:
D18/234094**

Recommendation (Item to be determined under delegated authority)

That Council consider and investigate the feasibility of establishing Boarding/holiday kennels at the newly appointed Dog Pound at Nowra Hill.

RESOLVED (Clr Gash / Clr Findley)

MIN18.532

That Council consider and investigate the feasibility of establishing Boarding/holiday kennels at the newly appointed Animal Shelter at Nowra Hill.

CARRIED

SA18.158 Notice of Motion - WEB Streaming Council/Committee Meetings - Archive

**HPERM Ref:
D18/238449**

Recommendation (Item to be determined under delegated authority)

That Council

1. Archive the recordings of Council/Committee Meetings to facilitate viewing by the community at other time than while the Meeting is taking place
2. Provide easy to links on Council's website to the archived recordings

RESOLVED (Clr Watson / Clr Gartner)

MIN18.533

That Council

1. Archive the recordings of Council/Committee Meetings to facilitate viewing by the community at other time than while the Meeting is taking place
2. Provide easy links on Council's website to the archived recordings

CARRIED

SA18.159 Notice of Motion - Driver Training ATP

**HPERM Ref:
D18/240993**

Recommendation (Item to be determined under delegated authority)

That the General Manager report to Council on the possibility of part of the taxi way at the Aviation Technology Park used for driver training on a restricted basis.

RESOLVED (Clr Watson / Clr Proudfoot)

MIN18.534

That

1. The General Manager report to Council on the possibility of part of the taxi way at the Aviation Technology Park and other potential locations to be used for driver training on a restricted basis.
2. The driver training provider Ross James be invited to address a Councillor Briefing

CARRIED

REPORT OF THE SUSTAINABLE FUTURES COMMITTEE - 7 JUNE 2018

SF18.21 Solar Garden Formalise Usage of Old North Nowra Waste Depot

**HPERM Ref:
D18/180646**

Item dealt with earlier in the meeting see MIN18.529.

REPORT OF THE SHOALHAVEN ARTS BOARD - 21 JUNE 2018

AB18.13 Ulladulla - One Track for All - Maintenance of Carved Timber Plaques and Sculptures

**HPERM Ref:
D18/72837**

Recommendation

That Council:

1. Establish a public art register including a preservation policy.
2. Undertake a condition assessment of the One Track for All artwork and advise of cost of repairs.
3. Apply for funds from the Public Reserve Management Fund (PRMF) for restoration of the One Track for All artwork and investigate alternative medium to potentially replace damaged items.

RESOLVED (Clr White / Clr Gash)

MIN18.535

That Council:

1. Establish a public art register including a preservation policy.
2. Undertake a condition assessment of the One Track for All artwork and advise of cost of repairs.
3. Apply for funds from the Public Reserve Management Fund (PRMF) for restoration of the One Track for All artwork and investigate alternative medium to potentially replace damaged items.

CARRIED

AB18.16 Buskers Festival Investigation - reallocating Arts Awards Funding

**HPERM Ref:
D18/83566**

Recommendation

That:

1. The Shoalhaven Arts Board defer consideration of the item.
2. Council apply \$2,500 from the Arts Board Awards budget for 2017/2018 to the Shoalhaven Writer's Festival.
3. The balance of funds (\$5,000) from the Arts Board Awards budget for 2017/2018 be subject to consideration of audience development projects.

RESOLVED (Clr White / Clr Gash)

MIN18.536

That:

1. The Shoalhaven Arts Board defer consideration of the item.
2. Council apply \$2,500 from the Arts Board Awards budget for 2017/2018 to the Shoalhaven Writer's Festival.
3. The balance of funds (\$5,000) from the Arts Board Awards budget for 2017/2018 be subject to consideration of audience development projects.

CARRIED

REPORT OF THE SHOALHAVEN SPORTS BOARD - 27 JUNE 2018

SB18.8	Draft Mission, Values and Aims Statement	HPERM D18/196744	Ref:
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Recommendation

That Council adopts the Shoalhaven Sports Board Mission, Values & Aims Document presented as Attachment 1 to the report.

RESOLVED (Clr Pakes / Clr White) MIN18.537

That Council adopts the Shoalhaven Sports Board Mission, Values & Aims Document presented as Attachment 1 to the report.

CARRIED

REPORT OF THE SHOALHAVEN HEADS ESTUARY TASKFORCE - 2 MAY 2018

SH18.1	Membership Applications Rob Russell and Carole Cassidy	HPERM Ref: D18/132845
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Recommendation

That Council appoint Carole Cassidy and Rob Russell as members of the Shoalhaven Heads Estuary Taskforce.

RESOLVED (Clr Pakes / Clr White) MIN18.538

That Council appoint Carole Cassidy and Rob Russell as members of the Shoalhaven Heads Estuary Taskforce.

CARRIED

SH18.5	Shoalhaven Heads Entrance Notch Maintenance	HPERM D18/125775	Ref:
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Recommendation

1. That Council not stockpile sand removed as notch maintenance but use it to nourish the river edge in front of the Council Caravan Park and along the river edge. This is because the River Road Foreshore project may not need this sand for 18 months to 2 years and the foreshore is in need of nourishment urgently.
2. That Council staff investigate possible long term or ongoing solutions to manage the stormwater drains sand fans.

RESOLVED (Clr Findley / Clr White) MIN18.539

That

1. Any excess sand stockpiled over and above the need identified for the River Road Foreshore project be utilised for nourishment of the river edge in front of the Council Caravan Park and along the river edge. This is because the River Road Foreshore project may not need this

sand for 18 months to 2 years and the foreshore is in need of nourishment urgently.

2. Council staff investigate possible long term or ongoing solutions to manage the stormwater drains sand fans.
3. Council report back to the Shoalhaven Heads Estuary Taskforce for information.

CARRIED

REPORTS

SA18.164 Endorsement of Illawarra Shoalhaven Joint Organisation Governance Documents

**HPERM Ref:
D18/229042**

Recommendation (Item to be determined under delegated authority)

That Council endorse the following documents for the newly created Illawarra Shoalhaven Joint Organisation Entity:

- draft Charter;
- draft Code of Meeting Practice;
- draft Expenses & Facilities Policy; and
- draft Budget and Statement of Revenue Policy 2018-19.

RESOLVED (Clr Gash / Clr Wells)

MIN18.540

That Council endorse the following documents for the newly created Illawarra Shoalhaven Joint Organisation Entity:

- draft Charter;
- draft Code of Meeting Practice;
- draft Expenses & Facilities Policy; and
- draft Budget and Statement of Revenue Policy 2018-19.

CARRIED

SA18.165 Shoalhaven Business Chamber and Shoalhaven City Council Memorandum of Understanding

**HPERM Ref:
D18/233112**

Recommendation (Item to be determined under delegated authority)

That Shoalhaven City Council enter into a new three year MoU with the Shoalhaven Business Chamber to cover the period 2018/19; 2019/20 and 2020/21, with terms set out in this report.

RESOLVED (Clr Pakes / Clr Gash)

MIN18.541

That Shoalhaven City Council enter into a new three year Memorandum of Understanding with the Shoalhaven Business Chamber to cover the period 2018/19; 2019/20 and 2020/21, with terms set out in this report.

CARRIED

SA18.166 Authority for Cheque and Electronic Banking Signatories

**HPERM Ref:
D18/231203**

Recommendation

That Council:

1. Authorise any two of the following persons:

Russell Desmond Pigg	General Manager
Stephen Joseph DUNSHEA	Director Finance, Corporate & Community Services
John Gerard LENEHAN	Chief Information Officer
Michael Joseph PENNISI	Chief Financial Officer
Vanessa Jane PHELAN	Finance Manager
Brittany Anne MURPHY	Financial Accountant
Stephanie Jane MOORLEY	Accountant – Management Accounting
Craig Robert GILFILLAN	Assistant Financial Accountant
Graham David LONGFIELD	Accounting Officer

- to operate on any accounts now opened or to be opened by the Shoalhaven City Council with financial institutions;
- to sign, draw, make, accept and negotiate cheques and electronic fund transfers on behalf of Shoalhaven City Council.

2. Note that this authority will cancel and supersede all previous authorities except in respect of cheques and other instruments dated prior to this authority.

RECOMMENDATION (Clr Pakes / Clr Gartner)

That Council:

1. Authorise any two of the following persons:

Russell Desmond Pigg	General Manager
Stephen Joseph DUNSHEA	Director Finance, Corporate & Community Services
John Gerard LENEHAN	Chief Information Officer
Michael Joseph PENNISI	Chief Financial Officer
Vanessa Jane PHELAN	Finance Manager
Brittany Anne MURPHY	Financial Accountant
Stephanie Jane MOORLEY	Accountant – Management Accounting
Craig Robert GILFILLAN	Assistant Financial Accountant
Graham David LONGFIELD	Accounting Officer

- to operate on any accounts now opened or to be opened by the Shoalhaven City Council with financial institutions;
- to sign, draw, make, accept and negotiate cheques and electronic fund transfers on behalf of Shoalhaven City Council.

2. Note that this authority will cancel and supersede all previous authorities except in respect of cheques and other instruments dated prior to this authority.

CARRIED

SA18.167 Frogs Holla Sporting Complex - Wastewater Upgrade **HPERM Ref: D18/2954**

Recommendation (Item to be determined under delegated authority)

That Council commence wastewater upgrade works at Frogs Holla Sporting Complex to provide an upgraded AWTS system from current allocated budget (\$100,035).

RESOLVED (Clr Findley / Clr Gartner)

MIN18.542

That Council commence wastewater upgrade works at Frogs Holla Sporting Complex to provide an upgraded AWTS system from current allocated budget (\$100,035).

CARRIED

SA18.168 Reserve Renaming Proposal - Fire Brigade Park - Naval Parade - Erowal Bay **HPERM Ref: D17/374569**

Recommendation

That Council note the community consultation undertaken in respect of renaming the park at Naval Parade Erowal Bay (previously Fire Brigade Park) and:

1. Confirm its previously resolved in-principle agreement and rename the park Lions Park Erowal Bay; or
2. Adopt one of the following alternate names put forward during the community consultation:
 - a. Moodgee Park
 - b. Killarney Park; or
3. Retain the name of Fire Brigade Park.

RESOLVED (Clr Watson / Clr Gash)

MIN18.543

That Council:

1. Confirm its previously resolved in-principle agreement and rename the park Lions Park Erowal Bay
1. Continue to regularly maintain the public toilets in the park.
2. Write to the Bay & Basin Community Forum to thank them for their input into the naming process, and explain the circumstances in respect of Council's naming of the park Lions Park Erowal Bay.
3. Acknowledge appropriately the Aboriginal cultural heritage in the park.

FOR: Clr Wells, Clr Gash, Clr White, Clr Aldrick, Clr Pakes, Clr Watson, Clr Kitchener, Clr Proudfoot and Russ Pigg

AGAINST: Clr Findley, Clr Gartner, Clr Cheyne and Clr Levett

CARRIED

SA18.169 Berry District Park - Name Your Park - Proposed Name Change **HPERM Ref: D18/186473**

Item dealt with earlier see MIN18.530.

SA18.170 Support Request for NSW Public Library Funding Campaign

**HPERM Ref:
D18/228087**

Recommendation (Item to be determined under delegated authority)

That Council

1. Make representation to the local State Member(s), Shelley Hancock, in relation to the need for additional funding from the NSW State Government for the provision of public library services.
2. Write to the Hon. Don Harwin, Minister for the Arts and the Hon. Walt Secord, Shadow Minister for the Arts, calling for bi-partisan support for the provision of a significant increase in state funding for NSW public libraries, supported by a sustainable future funding model.
3. Endorse the distribution of the NSW Public Libraries Association NSW library funding advocacy information in Council libraries.

RESOLVED (Clr Pakes / Clr White)

MIN18.544

That Council

1. Make representation to the local State Member(s), Shelley Hancock and Gareth Ward, in relation to the need for additional funding from the NSW State Government for the provision of public library services.
2. Write to the Hon. Don Harwin, Minister for the Arts and the Hon. Walt Secord, Shadow Minister for the Arts, calling for bi-partisan support for the provision of a significant increase in state funding for NSW public libraries, supported by a sustainable future funding model.
3. Endorse the distribution of the NSW Public Libraries Association NSW library funding advocacy information in Council libraries.

CARRIED

SA18.171 Acceptance of Grant Funding - Gordon Darling Foundation - \$5,500 - Exhibition Catalogue Vicki Varvaressos

**HPERM Ref:
D18/234498**

Recommendation

1. That Council accept the grant funding of \$5,500 to offset the costs associated with publishing an exhibition catalogue including writer's fees, design fees, printing costs and other associated expenses.
2. That Council write to the Gordon Darling Foundation thanking them for the grant.

RECOMMENDATION (Clr Watson / Clr White)

That Council

1. Accept the grant funding of \$5,500 to offset the costs associated with publishing an exhibition catalogue including writer's fees, design fees, printing costs and other associated expenses.
2. Write to the Gordon Darling Foundation thanking them for the grant.

CARRIED

**SA18.172 NSW Government Safer Roads Program 2018-19 -
Approved Projects**

**HPERM Ref:
D18/152910**

Recommendation

That:

1. Council accepts the grant funding offers under the NSW Government Safer Roads Program as follows:
 - a. \$125,000 (exc GST) additional funding (reconfirmed) to complete the shoulder widening works on Bolong Road, east of Broughton Creek (a current project, nearing completion).
 - b. \$130,000 (exc GST) (reconfirmed) to construct a single lane roundabout at the intersection of Illaroo Road and Page Avenue, North Nowra.
 - c. \$145,000 (exc GST) (reconfirmed) to construct a channelised right turn treatment at the intersection of Jervis Bay Road and Gardner Road, Falls Creek.
 - d. \$140,000 (exc GST) (reconfirmed) to construct a single lane roundabout at the intersection of Mitchell Parade and Donlan Road (south), Mollymook.
 - e. \$190,000 (exc GST) for pedestrian crossing facilities (raised pedestrian crossings) on Jacobs Drive, Sussex Inlet.
 - f. \$240,000 (exc GST) to construct a single lane roundabout at the intersection of Green Street and Warden Street, Ulladulla.
2. The General Manager (Director Assets & Works) writes to the NSW Roads & Maritime Services, and both local State Members of Parliament, thanking them for their ongoing support of the Shoalhaven Community through the NSW Government Safer Roads Program and for the support of RMS staff in reviewing and supporting Council's nominations for these important local road safety improvements

RECOMMENDATION (Clr Gash / Clr Pakes)

That:

1. Council accepts the grant funding offers under the NSW Government Safer Roads Program as follows:
 - a. \$125,000 (exc GST) additional funding (reconfirmed) to complete the shoulder widening works on Bolong Road, east of Broughton Creek (a current project, nearing completion).
 - b. \$130,000 (exc GST) (reconfirmed) to construct a single lane roundabout at the intersection of Illaroo Road and Page Avenue, North Nowra.
 - c. \$145,000 (exc GST) (reconfirmed) to construct a channelised right turn treatment at the intersection of Jervis Bay Road and Gardner Road, Falls Creek.
 - d. \$140,000 (exc GST) (reconfirmed) to construct a single lane roundabout at the intersection of Mitchell Parade and Donlan Road (south), Mollymook.
 - e. \$190,000 (exc GST) for pedestrian crossing facilities (raised pedestrian crossings) on Jacobs Drive, Sussex Inlet.
 - f. \$240,000 (exc GST) to construct a single lane roundabout at the intersection of Green Street and Warden Street, Ulladulla.
2. The General Manager (Director Assets & Works) writes to the NSW Roads & Maritime Services, and both local State Members of Parliament, thanking them for their ongoing support of the Shoalhaven Community through the NSW Government Safer Roads Program and for the support of RMS staff in reviewing and supporting Council's nominations for these important local road safety improvements

CARRIED

**SA18.173 NSW Government - Saving Lives on Country Roads
Program 2018/2019**

**HPERM Ref:
D18/226892**

Recommendation

That:

1. Once Council receives the final letter of offer from RMS under the NSW Government Saving Lives on Country Roads Program, that Council accepts the grant funding offers, as follows:
 - a. Either \$470,000 or \$770,000 (exc GST) will be approved, to upgrade Sussex Inlet Road in the vicinity of Old Berrara Road (the difference being whether a high friction seal component is approved to improve safety on the curve to the west of Old Berrara Road).
 - b. \$590,000 (exc GST) for the shoulder widening and sealing on Greenwell Point Road to the east of Jindy Andy Lane.
 - c. \$555,000 (exc GST) for the removal of the hazardous crest on Forest Road (to improve safety in one of the few overtaking zones on Forest Road).
 - d. \$260,000 (exc GST) to extend the existing guardrail and install profile edge and centre lines over the 2.2km length of Naval College Road (to the south of The Wool Road).
 - e. \$800,000 (exc GST) for the shoulder widening and sealing on Coonemia Road (the first 2km to the south of Culburra Road).
2. Once Council receives the final letter of offer from RMS, the General Manager (Director Assets & Works) writes to the NSW Roads & Maritime Services, and both local State Members of Parliament, thanking them for their ongoing support of the Shoalhaven Community through the new NSW Government Saving Lives on Country Roads Program, and for the support of RMS staff in reviewing and supporting Council's nominations for these important local road safety improvements

RECOMMENDATION (Clr Gash / Clr Pakes)

That:

1. Once Council receives the final letter of offer from RMS under the NSW Government Saving Lives on Country Roads Program, that Council accepts the grant funding offers, as follows:
 - a. Either \$470,000 or \$770,000 (exc GST) will be approved, to upgrade Sussex Inlet Road in the vicinity of Old Berrara Road (the difference being whether a high friction seal component is approved to improve safety on the curve to the west of Old Berrara Road).
 - b. \$590,000 (exc GST) for the shoulder widening and sealing on Greenwell Point Road to the east of Jindy Andy Lane.
 - c. \$555,000 (exc GST) for the removal of the hazardous crest on Forest Road (to improve safety in one of the few overtaking zones on Forest Road).
 - d. \$260,000 (exc GST) to extend the existing guardrail and install profile edge and centre lines over the 2.2km length of Naval College Road (to the south of The Wool Road).
 - e. \$800,000 (exc GST) for the shoulder widening and sealing on Coonemia Road (the first 2km to the south of Culburra Road).
2. Once Council receives the final letter of offer from RMS, the General Manager (Director Assets & Works) writes to the NSW Roads & Maritime Services, and both local State Members of Parliament, thanking them for their ongoing support of the Shoalhaven Community through the new NSW Government Saving Lives on Country Roads Program, and for the support of RMS staff in reviewing and supporting Council's nominations for these important local road safety

improvements.

CARRIED

SA18.174 Far North Collector Road - Timetable

**HPERM Ref:
D18/226409**

Recommendation (Item to be determined under delegated authority)

That Council note that with respect to the Far North Collector Road:

1. The project control group has initiated the first steps to commence the detailed design process.
2. Council staff will work very closely with the Roads and Maritime Services at a senior level in relation to this project to ensure that it is opened as soon as possible and that it complements other Roads and Maritime Services activity that is funded over the next few years.
3. At this early stage the completion is due to be achieved sometime in the 2022/23 financial year however once the detailed design is completed the soonest possible completion date will be clear.
4. That with respect to the North Nowra Link Road Council note that the North Nowra Link Road is still retained as a project in Council's Contributions Plan and Council is still collecting contributions on relevant development in the area

RESOLVED (Clr Gartner / Clr Alldrick)

MIN18.545

That Council note that with respect to the Far North Collector Road:

1. The project control group has initiated the first steps to commence the detailed design process.
2. Council staff will work very closely with the Roads and Maritime Services at a senior level in relation to this project to ensure that it is opened as soon as possible and that it complements other Roads and Maritime Services activity that is funded over the next few years.
3. At this early stage the completion is due to be achieved sometime in the 2022/23 financial year however once the detailed design is completed the soonest possible completion date will be clear.
4. That with respect to the North Nowra Link Road Council note that the North Nowra Link Road is still retained as a project in Council's Contributions Plan and Council is still collecting contributions on relevant development in the area

CARRIED

**SA18.175 NSW Government - Update of Shoalhaven - Kiama
TRACKS Model - Grant Funding Assistance 2017/18**

**HPERM Ref:
D18/226406**

Recommendation

That:

1. Council accepts the grant funding offer, \$23,488 (exc GST) being for 50% of variation costs incurred as part of the Shoalhaven-Kiama TRACKS (traffic model) update project.
2. The General Manager (Director Assets & Works) writes to the NSW Roads & Maritime Services, thanking them for the grant funding assistance to update Council's suite of TRACKS models, aiding in the planning of urban release areas and important strategic road projects

RECOMMENDATION (Clr Proudfoot / Clr Alldrick)

That:

1. Council accepts the grant funding offer, \$23,488 (exc GST) being for 50% of variation costs incurred as part of the Shoalhaven-Kiama TRACKS (traffic model) update project.
2. The General Manager (Director Assets & Works) writes to the NSW Roads & Maritime Services, thanking them for the grant funding assistance to update Council's suite of TRACKS models, aiding in the planning of urban release areas and important strategic road projects.

CARRIED

SA18.176 NSW Better Boating Now - Funding

**HPERM Ref:
D18/195480**

Recommendation

That Council applies to Roads & Maritime Services (RMS) for the Better Boating Now funding grant offer of \$400,000 to be alternatively used for:

1. Improvements (including sealing) of the Lake Conjola Entrance Road boat launching ramp car park (approx. \$100,000)
2. Undertaking a feasibility/options/cost benefit study and extensive community consultation (\$30,000) into alternative lower capital cost boat launching facilities (up to a total of \$270,000) as a cheaper alternative to the construction of a new facility at Havilland Street West Conjola Facility in the short term, i.e.
 - a. Valley Drive West Conjola
 - b. Aney Street Conjola

RECOMMENDATION (Clr White / Clr Proudfoot)

That Council applies to Roads & Maritime Services (RMS) for the Better Boating Now funding grant offer of \$400,000 to be alternatively used for:

1. Improvements (including sealing) of the Lake Conjola Entrance Road boat launching ramp car park (approx. \$100,000)
2. Undertaking a feasibility/options/cost benefit study and extensive community consultation (\$30,000) into alternative lower capital cost boat launching facilities (up to a total of \$270,000) as a cheaper alternative to the construction of a new facility at Havilland Street West Conjola Facility in the short term, i.e.
 - a. Valley Drive West Conjola
 - b. Aney Street Conjola

CARRIED

**SA18.177 Bomaderry Sewerage Treatment Plant -
Property Acquisition Matters**

**HPERM Ref:
D18/228370**

Recommendation

That Council

1. Purchase by agreement 74 and 76 Railway Street, Bomaderry being Lot J DP 385161 and Lot K DP 389887 from Andrew and Tonnie Phillips and pay \$470,000 (exc GST) with a three (3) month delayed settlement period and the owners' reasonable legal costs;
2. Delegate authority to the General Manager (Director Assets and Works) to adjust the purchase price, if necessary, in accordance with settlement figures determined by Council's solicitor;
3. Fund all costs associated with the purchase from the Sewer Fund Job No 79322;
4. Grant authority to affix the Common Seal of the Council to any documents required to be sealed and that the General Manager be authorised to sign any documents necessary to give effect to this resolution;
5. Classify the property purchased as 'Operational' in accordance with section 31(2) of the Local Government Act, 1993; and
6. Enter into negotiations for the purchase of Lot 2 DP 538290, 80 Railway Street Bomaderry and submit, in due course, a further report to Council outlining the result(s) of those negotiations.

RECOMMENDATION (Clr Proudfoot / Clr Gash)

That Council

1. Purchase by agreement 74 and 76 Railway Street, Bomaderry being Lot J DP 385161 and Lot K DP 389887 from Andrew and Tonnie Phillips and pay \$470,000 (exc GST) with a three (3) month delayed settlement period and the owners' reasonable legal costs;
2. Delegate authority to the General Manager (Director Assets and Works) to adjust the purchase price, if necessary, in accordance with settlement figures determined by Council's solicitor;
3. Fund all costs associated with the purchase from the Sewer Fund Job No 79322;
4. Grant authority to affix the Common Seal of the Council to any documents required to be sealed and that the General Manager be authorised to sign any documents necessary to give effect to this resolution;
5. Classify the property purchased as 'Operational' in accordance with section 31(2) of the Local Government Act, 1993; and
6. Enter into negotiations for the purchase of Lot 2 DP 538290, 80 Railway Street Bomaderry and submit, in due course, a further report to Council outlining the result(s) of those negotiations.

CARRIED

SA18.178 Waste Less Recycle More Grant - Bin Trim Program

**HPERM Ref:
D18/213036**

Recommendation

That

1. Council accept the grant of \$350,000 from the NSW EPA for the Bin Trim Program Round 3 Project.
2. Council allocate \$82,045 from the Waste Reserve towards the Bin Trim Program Round 3 Project as Council's net co-contribution as proposed in the project application.

3. The Grant and Council's funding contribution be allocated to the FY2018/19 budget.

RECOMMENDATION (Clr Gartner / Clr Cheyne)

That

1. Council accept the grant of \$350,000 from the NSW EPA for the Bin Trim Program Round 3 Project.
2. Council allocate \$82,045 from the Waste Reserve towards the Bin Trim Program Round 3 Project as Council's net co-contribution as proposed in the project application.
3. The Grant and Council's funding contribution be allocated to the FY2018/19 budget.

CARRIED

SA18.179 Waste Less Recycle More Grant - Shoalhaven Plastics and Cardboard Recovery and Consolidation Project

**HPERM Ref:
D18/218855**

Recommendation

That Council accept the grant of \$348,754 (exc GST) from the NSW EPA for the Shoalhaven Plastics and Cardboard Recovery & Consolidation Project and vote the funding into the budget.

RECOMMENDATION (Clr Gartner / Clr Alldrick)

That Council accept the grant of \$348,754 (exc GST) from the NSW EPA for the Shoalhaven Plastics and Cardboard Recovery & Consolidation Project and vote the funding into the budget.

CARRIED

SA18.180 Love Food Hate Waste Grant

**HPERM Ref:
D18/218431**

Recommendation

That Council accept the grant of \$15,000 from the NSW EPA for the Love Food Hate Waste Grants Program Round 5 – Stream 1 project and this funding be voted into the FY2018/19 budget.

RECOMMENDATION (Clr Gartner / Clr Cheyne)

That Council accept the grant of \$15,000 from the NSW EPA for the Love Food Hate Waste Grants Program Round 5 – Stream 1 project and this funding be voted into the FY2018/19 budget.

CARRIED

SA18.181 Waste Reduction Management Strategy Update

**HPERM Ref:
D18/225420**

Recommendation (Item to be determined under delegated authority)

That

1. In relation to the draft waste reduction management strategy, Council note that fifty one submissions were received, being:

- a. 46 submissions indicated either directly or indirectly that they would like to have a green bin;
 - b. Some of the above submissions suggested that an alternative would be a free drop off of green waste at the transfer station
 - c. Others suggested a free pick up of green waste (as per the green and bulky waste pick up service), or alternatively additional vouchers for green waste
 - d. A number of submissions required a more specific strategy for dealing with holiday homes over the peak season
 - e. There were also a few compliments about the service provided at specific waste recycling and transfer facilities.
2. Council adopt the draft Strategy, as publicly exhibited (with minor information updates), for the next 5 years, noting that the strategy can be amended from time to time as resolved by Council, and that the strategy itself does not commit Council to any budget allocations.
 3. The General Manager (Director Assets and Works) prepare a report for Council's consideration outlining the options that are available within the Shoalhaven to collect and dispose of Green Waste.
 4. The General Manager (Director Assets and Works) review the current operating hours policy which sees all recycling and waste facilities closed on public holidays except Easter Monday, as soon as possible after the 30 June 2019.

RESOLVED (Clr Gartner / Clr White)

MIN18.546

That

1. In relation to the draft waste reduction management strategy, Council note that fifty one submissions were received, being:
 - a. 46 submissions indicated either directly or indirectly that they would like to have a green bin;
 - b. Some of the above submissions suggested that an alternative would be a free drop off of green waste at the transfer station
 - c. Others suggested a free pick up of green waste (as per the green and bulky waste pick up service), or alternatively additional vouchers for green waste
 - d. A number of submissions required a more specific strategy for dealing with holiday homes over the peak season
 - e. There were also a few compliments about the service provided at specific waste recycling and transfer facilities.
2. Council adopt the draft Strategy, as publicly exhibited (with minor information updates), for the next 5 years, noting that the strategy can be amended from time to time as resolved by Council, and that the strategy itself does not commit Council to any budget allocations.
3. The General Manager (Director Assets and Works) prepare a report for Council's consideration outlining the options that are available within the Shoalhaven to collect and dispose of Green Waste.
4. The General Manager (Director Assets and Works) review the current operating hours policy which sees all recycling and waste facilities closed on public holidays except Easter Monday, as soon as possible after the 30 June 2019.

CARRIED

SA18.182 Tenders - Landfill Gas Services

**HPERM Ref:
D18/225478**

Recommendation (Item to be determined under delegated authority)

That Council consider a separate confidential report in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993.

RESOLVED (Clr Pakes / Clr White)

MIN18.547

That Council consider a separate confidential report in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993.

CARRIED

**SA18.183 Classification of Land - Proposed Lot 48 of Subdivision
SF9367 -Tahnee Street Sanctuary Point**

**HPERM Ref:
D18/222621**

Recommendation

That Council resolve to classify the land described as proposed Lot 48 of SF9367 Tahnee Street, Sanctuary Point as Operational Land.

RECOMMENDATION (Clr Gartner / Clr White)

That Council resolve to classify the land described as proposed Lot 48 of SF9367 Tahnee Street, Sanctuary Point as Operational Land.

CARRIED

**SA18.184 Unauthorised private structures in Council's Drainage
Reserve - Off Lake Conjola**

**HPERM Ref:
D18/223697**

Recommendation (Item to be determined under delegated authority)

That Council receive the report outlining the process staff intend to undertake to authorise unauthorised private structures (jetties, retaining walls, wharves & boat ramps) located in Council's drainage reserve south of and draining into Lake Conjola, for information.

RESOLVED (Clr White / Clr Proudfoot)

MIN18.548

That Council

1. Receive the report outlining the process staff intend to undertake to authorise unauthorised private structures (jetties, retaining walls, wharves & boat ramps) located in Council's drainage reserve south of and draining into Lake Conjola, for information.
2. Advise the local CCB and home owners in Lake Conjola of this resolution.

CARRIED

SA18.185 Acceptance of Grants - Grey Headed Flying Fox and Biodiversity Corridor Mapping

**HPERM Ref:
D18/210530**

Recommendation

That

1. Council accept the three grants totalling \$92,130 from Local Government NSW (LGNSW - \$47,130) and the NSW Office of Environment & Heritage (OEH - \$45,000);
2. Council provide an in-kind contribution, as a condition of Grant 1, by allocating \$48,840 from existing Environmental Services budget in the form of staff time and vegetation management; and
3. The General Manager thank both LGNSW and OEH, in writing, for the grant funding.

RECOMMENDATION (Clr Watson / Clr Gartner)

That

1. Council accept the three grants totalling \$92,130 from Local Government NSW (LGNSW - \$47,130) and the NSW Office of Environment & Heritage (OEH - \$45,000);
2. Council provide an in-kind contribution, as a condition of Grant 1, by allocating \$48,840 from existing Environmental Services budget in the form of staff time and vegetation management; and
3. The General Manager thank both LGNSW and OEH, in writing, for the grant funding.

CARRIED

SA18.186 EOI Process - Sewer Pumpstation Universal Drawdown Device

**HPERM Ref:
D18/238456**

Recommendation (Item to be determined under delegated authority)

That Council consider a separate confidential report in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993.

RESOLVED (Clr Gartner / Clr Proudfoot)

MIN18.549

That Council consider a separate confidential report in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993.

CARRIED

Procedural Motion - Matters of Urgency

RESOLVED (Clr Watson)

MIN18.550

That an additional item to discuss the status of the proposal for Island Point Road, St Georges Basin be introduced as a matter of urgency.

CARRIED

The Chairperson ruled the matter as urgent as an interim report was requested.

SA18.187 Additional Item - Island Point Road, St Georges Basin

RESOLVED (Clr Wells / Clr Watson) MIN18.551

That the General Manager (Director Planning & Development) provide a report to the Development Committee on all issues relating to this application including access and payment from section 94 funding to access the subject property.

CARRIED

Procedural Motion - Matters of Urgency

RESOLVED (Clr Pakes / Clr Gash) MIN18.552

That an additional item regarding the West Culburra Concept Planning Proposal be introduced as a matter of urgency.

CARRIED

The Chairperson ruled the matter as urgent.

SA18.188 New Item - West Culburra Concept Planning Proposal

RESOLVED (Clr Pakes / Clr Gash) MIN18.553

That Council:

1. Reaffirm its strong support for the West Culburra Concept proposal.
2. Acknowledge and congratulate the overwhelming majority of the Culburra Beach Community for their positive attitude towards the West Culburra Concept proposal.
3. Thank and congratulate Director Phil Costello and Section Manager Strategic Planning Gordon Clark for their excellent submission at the public meeting held 24 July 2018.

FOR: Clr Wells, Clr Gash, Clr White, Clr Pakes, Clr Watson, Clr Kitchener and Clr Proudfoot

AGAINST: Clr Findley, Clr Gartner, Clr Cheyne, Clr Alldrick, Clr Levett and Russ Pigg

CARRIED

Clr Gartner & Clr Findley raised Point of order against Clr Pakes. The Chairperson ruled as a Point of Order. Clr Pakes was asked to withdraw his comments relating to a member of the Culburra community.

Clr Pakes refused to withdraw his comments citing that he did not identify the individual.

The Chairperson asked that his strong disapproval of the comment be recorded.

Procedural Motion - Matters of Urgency

RESOLVED (Clr Proudfoot / Clr Kitchener) MIN18.554

That an additional item regarding the fencing at Dolphin Point near the reserve be introduced as a matter of urgency.

CARRIED

The Chairperson ruled the matter as urgent.

Note: Clr Alldrick left the meeting at 7.35pm

Note: Clr Gartner left the meeting at 7.35pm

SA18.189 New Item - Dolphin Point Vehicle Access Restriction

RESOLVED (Clr Proudfoot / Clr Kitchener)

MIN18.555

In relation to Dolphin Point reserve areas, that Council

1. Stop the removal of the posts immediately.
2. Erect a temporary barricade followed by a long term replacement to stop vehicles entering the reserve.

CARRIED

CONFIDENTIAL REPORTS

Pursuant to Section 10A(4) the public were invited to make representation to the meeting before any part of the meeting is closed, as to whether that part of the meeting should be closed.

No members of the public made representations.

RESOLVED (Clr Pakes / Clr Findley)

MIN18.556

That the press and public be excluded from the Meeting, pursuant to section 10A(1)(a) of the Local Government Act, 1993, to consider the following items of a confidential nature.

CSA18.12 Tenders – Landfill Gas Services

Commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.10(A)(2)(d)(i)

There is a public interest consideration against disclosure of information as disclosure of the information could reasonably be expected to reveal commercial-in-confidence provisions of a contract, diminish the competitive commercial value of any information to any person and/or prejudice any person's legitimate business, commercial, professional or financial interests.

CSA18.13 EOI Process - Sewer Pumpstation Universal Drawdown Device

Commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.10(A)(2)(d)(i)

There is a public interest consideration against disclosure of information as disclosure of the information could reasonably be expected to reveal commercial-in-confidence provisions of a contract, diminish the competitive commercial value of any information to any person and/or prejudice any person's legitimate business, commercial, professional or financial interests.

CARRIED

The meeting moved into confidential the time being 7.41.

The meeting moved into open session, the time being 7.43.

REPORT FROM CONFIDENTIAL SESSION

The following resolutions of the meeting, whilst closed to the public, were made public.

CSA18.12 Tenders – Landfill Gas Services

**HPERM Ref:
D18/225487**

RESOLVED (Clr Watson / Clr Gash)

MIN18.557C

That Council

1. In accordance with Section 178(1)(b) of the regulations decline to accept any Tender for Landfill Gas Services as the highest ranking tender contains departures that are not immediately acceptable to Council and not easily varied in accordance with Clause 176
2. In accordance with Clause 178(3)(e) authorise the General Manager (Director Assets & Works) to enter into negotiations with both Tenderers, LGI Limited and iGas Operations Pty Ltd or any other person, for provision of landfill gas services at the West Nowra landfill for the following reasons:
 - a. Accepting the highest ranking tender represents a risk to Council due to a number of departures from the contract conditions.
 - b. Negotiations are required on matters of departures and a revised assessment made between both Tenderers on that basis.
3. Council authorise the General Manager (Director, Assets and Works), subject to successful negotiations, to execute the Contract Documents and associated documents, including variations under the contract at the conclusion of the negotiations and provide an update report to Council as soon as possible after the contracts are signed.

CARRIED

CSA18.13 EOI Process - Sewer Pumpstation Universal Drawdown Device

**HPERM Ref:
D18/225990**

RESOLVED (Clr Watson / Clr Gash)

MIN18.558C

That Council

1. In accordance with Section 178(1)(b) of the regulations decline to accept any Tender for Sewer Pumpstation Universal Drawdown Device as the sole tenderer did not provide sufficient information to demonstrate their suitability and qualification to be able to confidently commercialise the device from the current state.
2. In accordance with Clause 178(3)(e) enter into negotiations with any person or from within existing tender panels for the following reasons
 - a. Failure to attract competitive, relevant and qualified bidders in an open tender process with no indication that a new tender would yield a different result
 - b. The lack of market response and required commercial arrangements indicates that this project will require targeted open discussions with organisations that have been involved in this industry-specific technology

CARRIED

There being no further business, the meeting concluded, the time being 7.46pm.

Clr Wells
CHAIRPERSON

SA18.190 Notice of Motion - Donation - Berry Small Farm Field Days

HPERM Ref: D18/268440

Submitted by: Cllr John Wells

Purpose / Summary

The following Notice of Motion, of which due notice has been given, is submitted for Council's consideration.

Recommendation (Item to be determined under delegated authority)

That Council support Berry Rotary's Small Farm Field Day event by voting \$2000 from the unallocated donations vote.

Background

The Berry Small Farm Field Days (BSFFD) are a community initiative of the Rotary Club of Berry and will be held on Friday 7 and Saturday 8 September at the Berry Showground. This year is the seventh holding of the event, with each year building on the success of previous years.

There are only four similar field day events held in NSW aimed specifically at the small landholders and the BSFFD is the only event providing suppliers the opportunity to showcase their products and services direct to small landholders in the Illawarra / Shoalhaven / South Coast region. Last year the BSFFD attracted a crowd of around 4000 people, together with over 100 exhibitors who travelled from as far as Victoria, Queensland and various parts of NSW.

The Shoalhaven and surrounds is increasingly being populated by small acreage farmers, all of whom are looking for machinery, equipment, products, services and advice to assist them in carrying out the farming pursuits they desire. As one would expect, lectures, demonstrations, product samples, literature and case studies are all part of the BSFFD scene.

Last year Berry Rotary launched a new initiative in showcasing a range of exhibits under the "eat food" banner, highlighting locally produced food including olives, olive oils, cheese and dairy products, wine, meat, grains, honey and fruits. Their products were supported by an enhanced program of demonstrations and talks to provide visitors to better understand product applications and benefits.

The "eat food" showcase was so successful it is being held again in 2018 – hopefully even bigger and better than 2017. Rotary again seeks Council sponsorship of this initiative which will assist in hiring and setting up the large marquee in which the event is held. A sum of \$2000 is requested in return for which Council will be given program and signage recognition as well as recognition rights on the marquee with the following wording:

"Eat Local" – supported by Shoalhaven City Council.

Note by the General Manager

An amount of \$42,349 is available in the 2018/19 Unallocated Donations vote.

SA18.191 Notice of Motion - Traffic/Parking Control Plan - Owen/Sydney/Tomerong Streets Huskisson

HPERM Ref: D18/278044

Submitted by: Cllr John Levett

Purpose / Summary

The following Notice of Motion, of which due notice has been given, is submitted for Council's consideration.

Recommendation

That further to the Council Resolution of 24 April 2018 (MIN18.290) for the Council to prioritise and take action in regard to "a comprehensive current traffic/parking control plan for the intersection of Owen/Sydney/Tomerong Streets (Picture Theatre Corner)" that funds be now sourced so that a design and costing study can be completed to take the project to the stage of being "shovel ready".

Note by the General Manager

At its meeting on 24 April 2018, Council resolved (MIN18.290):

That:

1. *Council recognises and gives priority consideration in the budget process to the following, (noting the importance of item 1a as a priority)*
 - a. *Prepare a comprehensive current traffic/parking control plan and fund and construct a roundabout at the intersection of Owen/Sydney/Tomerong streets (Picture Theatre corner).*
 - b. *Remove the existing work/dump area at the entrance to Husky Road north side (opposite the new sign) and replant with trees to compliment the other side.*
 - c. *Sports fields public amenities upgrade*
2. *The following items be costed and reported to Council*
 - a. *Outdoor gym equipment in Voyager Park.*
 - b. *Car Parking solutions (a significant on-going issue)*
 - c. *Add trees to village entrance on south side near the Bowling Club to create an avenue.*
 - d. *Install banners in Owen street on power poles for holidays/ white sands carnival.*

Staff are preparing a report to Council for submission in September which will address all matters in the April resolution.

SA18.192 Report of the Homelessness Taskforce Shoalhaven - 30 July 2018

HPERM Ref: D18/269578

HT18.10 Everybody's Home Campaign - Support Request

HPERM Ref:
D18/205917

Recommendation

That Council offer its support to the Everybody's Home campaign, and write to Lake Macquarie City Council to affirm this.

HT18.12 Proposed Memorandum of Understanding - Affordable Housing Opportunities

HPERM Ref:
D18/210107

Recommendation

That Council:

1. Proceed to enter into a Memorandum of Understanding with Amoveo and Southern Cross Community Housing to pursue a partnership to investigate and deliver affordable housing and emergency accommodation opportunities in Shoalhaven.
2. Receive update reports, through the Homelessness Taskforce Shoalhaven, as needed or required.

Note by the General Manager:

The Shoalhaven Affordable Housing Strategy includes actions to work with others to achieve affordable housing and temporary emergency accommodation options. Following the release of the strategy Amoveo approach Council to discuss possible opportunities to assist in this regard. Amoveo are a business that are involved in the construction/supply of prefabricated affordable housing and homeless shelters. They have provided examples of the type of product they deliver. They have suggested that they are keen to be part of the overall homelessness solution in Shoalhaven and have noted in their correspondence that they have a partnership with China Rail Corporation, who have a \$500million social fund for these types of projects in Australia.

Amoveo have proposed a Memorandum of Understanding (MoU) that would see Council and Southern Cross Community Housing work together with Amoveo to see what opportunities exist to deliver prefabricated homeless affordable housing / shelters in the Shoalhaven.

If the MoU is pursued it is envisaged that the three parties will commit to be involved as follows:

- *Council – help identify suitable land and provide planning support and possibly services to any sites.*
- *Southern Cross Community Housing – provide ongoing management of any housing or emergency accommodation and seek funding to assist with support services and similar.*
- *Amoveo – lobby Government for infill blocks identified as suitable for affordable housing or emergency accommodation for use on a leasehold basis. Liaise with the other parties to install homeless accommodation, granny flats and new generation boarding houses.*

The MoU is not a commitment of funding or other resources but establishes a collaborative

approach between the parties to work on potential solutions to homelessness and affordable housing in Shoalhaven.

SA18.192

SA18.193 Report of the Youth Advisory Committee - 1 August 2018

HPERM Ref: D18/278041

YA18.17 Youth Advisory Committee Planning Day 2018 - 2019 - Proposed Budget Allocations

HPERM Ref:
D18/226673

Recommendation

That the Youth Advisory Committee approve the disbursement of funds to support the following initiatives from the existing 2018/19 Youth Advisory Committee budget:

1. International Youth Day Awards - \$3,000
2. South Coast Youth Leaderships Forum Activity - \$1,000
3. Ulladulla Youth Centre School Holiday Activities - \$1,000
4. Nowra Youth Centre Cooking Program - \$1,000

YA18.19 Terms of Reference Review and Update

HPERM Ref:
D18/253523

Recommendation

That the Youth Advisory Committee Terms of Reference be amended as follows:

3.3 Membership

- a) *A maximum of 26 youth members comprising of:*
 - i) *18 students from Year 9 and above from local high schools, be appointed as members. A maximum of 5 students may be elected from each local high school, however only a maximum of 2 students from each school may attend and vote at any meeting;*
 - ii) *A maximum of 8 young people aged between 15 and 21 years from the community and/or Youth Services be appointed as members; and*
- b) *One representative for each of the Federal Member for Gilmore and the State Members for South Coast and Kiama; and*
- c) *Councillors of Shoalhaven City Council.*

Council and the Youth Advisory Committee welcomes membership of young people from diverse and varied backgrounds. Other interested people may attend as support and observers but are not able to vote on motions. The Youth Advisory Committee may also call on other people to attend the meetings as required.

When a member turns 21 years of age, their position will be declared vacant.

YA18.21 Additional item - Traffic options and pedestrian safety - John Purcell Way and Hillcrest Avenue

Recommendation

That:

1. Council request staff investigate traffic options and pedestrian safety for the intersection of Hillcrest Avenue and John Purcell Way due to the large volume of traffic during school times and at sporting events;
2. A member of Council's traffic unit attend the next meeting of the Youth Advisory Committee.

Note by the General Manager:

Staff would be able to investigate this matter.

SA18.194 Country Mayors Association Meeting - 3 August 2018

HPERM Ref: D18/270085

Group: General Manager's Group

Attachments:

1. Minutes - 3 August 2018 - Country Mayors Association Meeting (councillors information folder) [⇨](#)
2. Waste to Energy Presentation (councillors information folder) [⇨](#)
3. Waste to Energy Report & Discussion Paper (councillors information folder) [⇨](#)

Purpose / Summary

Report on the recent meeting held on 3 August 2018.

Recommendation (Item to be determined under delegated authority)

That Council receive the report of the Country Mayors Association held on 3rd August for information.

Options

1. As recommended.
2. Council may wish to take further actions in respect to any matters contained within the Minutes (see Councillors Information Folder).

Background

The recent meeting was fortunate in having the keynote speakers of Premier, the Hon Gladys Berejiklian, and the Hon John Barilaro, Deputy Premier and Minister for Regional NSW, Minister for Skills and Minister for Small Business.

It was evident that both speakers wished to assure members that the current State Government is committed to their infrastructure program and that a fair share of funds would be spent in rural and regional NSW. They were keen to emphasise that the tension between State and Local was over in respect to mergers, Fit for the Future, and establishing Joint Organisations and it was important to rebuild 'trust'. Some of the key topics raised/discussed:

- Water security;
- Snowy Hydro;
- Fuel security;
- Waste to Energy;
- Library funds - continue to write to the Minister;
- Remuneration of councillors;
- Youth; and
- Drought impacts - maintaining the well-being of people is a key issue;

Terry Dodds, Chief Executive, Tenterfield Shire Council gave a very interesting presentation on “Waste to Energy” – the presentation and reports are in Councillors Information Folder.

Following the presentation from Mr Dodds the meeting resolved:

RESOLVED That the Country Mayors Association provide a letter of support to Tenterfield Shire Council and the New England Joint Organisation to seek seed funding from governments to undertake a feasibility study and the Premier be advised of this support (Yass Valley Council/Glen Innes Severn Council)

RESOLVED That the Country Mayors Association invite other Joint Organisations to support the initiatives of Tenterfield Shire Council and the New England Joint Organisation to make Waste to Energy a reality (Leeton Shire Council/ Tenterfiels Shire Council)

RESOLVED That the Country Mayors Association request Mr Ken Gillespie, Regional Infrastructure Coordinator to facilitate a meeting of State Government leaders including OEH, EPA and DPC with local government representatives to discuss the issues that could be facing making Waste to Energy a reality (Orange City Council/ Yass Valley Council)

Ken Gillespie, Regional Infrastructure Coordinator, NSW Premiers and Cabinet office introduced his team and spoke on the role they play across the State - what are Council’s top 5 priorities that need to be pursued!

SA18.195 Shoalhaven Community and Recreation Precinct - Addition of Croquet Courts to Artie Smith Detailed Design

HPERM Ref: D18/229741

Group: Finance Corporate & Community Services Group
Section: Recreation Community & Culture

Purpose / Summary

To provide an update on the successful negotiations with Bomaderry Croquet Club to relocate from their current Bomaderry Oval site to the Artie Smith Site, and seek endorsement to include a flat playing surface for Croquet as part of the detailed design for Artie Smith Oval.

Recommendation (Item to be determined under delegated authority)

That Council:

1. Note the investigations undertaken in consultation with the Athletics Club in attempting to identify an alternate site for a new facility.
2. Include provision for croquet facilities as part of the detailed design of the Artie Smith Oval site.
3. Note the engagement of Acclimate to liaise with peak sporting and grants bodies to progress the Artie Smith project.

Options

1. Adopt the recommendation.

Implications: This is preferred as it is in line with negotiations held with Nowra Bomaderry Croquet Club and will enable Council staff to proceed with the detailed design of Artie Smith Oval to include croquet facilities alongside the AFL/Cricket facilities. Adopting the recommendation will still allow the previous resolution of the Ordinary Council to be achieved.

2. Adopt an alternative recommendation.

Implications: Depending on the extent of the alternative recommendation, this might result in delays to the detailed design of Artie Smith Oval and may also be inconsistent with the minute of the Ordinary Council.

Background

MIN18.111

Council resolved at its 27 February 2018 Ordinary meeting:

“That:

1. *Council support the Rescission Motion and put the SCaRP Masterplan on hold.*
2. *With respect to the Athletics Facility, Council:*

SA18.195

- a. *Immediately engage with the Athletics Club to investigate an alternate site for a new facility with a commitment to fund works and seek grant funds in the short term.*
 - b. *Provide funding of up to \$300,000 in the 2018/19 budget for project scoping, consultation, and design work with a view to delivering a plan that will be construction ready by 2020.*
 - c. *Immediately apply as is practical, for sporting grants for the construction of the facility*
3. *Council commit to maintaining the Bomaderry Aquatic Centre in its present form*
 4. *With respect to the Croquet Club:*
 - a. *Council advise the Croquet Club it may remain in its current location and to proceed with its expansion plan; and*
 - b. *A report be submitted back to Council on funding options for the croquet facility*
 5. *Council advise all other Sports Associations and Stakeholders of this decision.*
 6. *A review of the Masterplan Design commence to provide for a new 50m outdoor pool and swimming complex as part of the current works plan for SCaRP and priorities which now include an athletics facility.”*

In respect of item 2 of MIN18.111, Council liaised with Athletics regarding requirements for their facility. Council then investigated sites in the Nowra/Bomaderry Area including all Council-owned land, Department of Education land (Bomaderry High School), Ex-Servicemen’s Club land (Worrigea) and private land (Moss Vale Rd) to find a suitable site for the Athletics Facility. None of the available land was suitable due to size restrictions, co-location issues and site flooding. Council then met with Athletics again and it was determined that the preferred site was the existing Bomaderry Sporting Complex Site in line with the Council-endorsed Master Plan for SCaRP.

Mayor Findley and the Member for Kiama, Gareth Ward MP. were involved in the discussions with Athletics in respect of the investigation of alternate sites.

On 24 April 2018 at the Ordinary Council meeting, a Notice of Motion was received in relation to the detailed design work and allocation of funds for Artie Smith Oval. Council resolved (MIN18.296):

“That Council authorise and fund up to \$200,000 for the development of detailed designs for Artie Smith Oval, that is, sports infrastructure on lands on the southern side of Cambewarra Road, Bomaderry.”

A subsequent resolution of Council in adopting the 2018/19 Budget confirmed the funding source for the \$200,000.

Since the Council resolutions, Mayor Findley, the Member for Kiama Gareth Ward MP, and Council staff have met with Nowra Bomaderry Croquet and Athletics to consider the progress of site investigations/locations and to ask Croquet to again consider relocating to the Artie Smith Site so that their facility as well as Athletics can be accommodated at the Shoalhaven Community and Recreation Precinct site. Whilst the Nowra Bomaderry Croquet Club were initially disappointed with a further change in relation to their location, they have agreed to work with Council regarding the location and design of the proposed new facilities on the Artie Smith Site.

To ratify the negotiations with Nowra Bomaderry Croquet Club, it is proposed to include the Croquet Courts in the detailed design of Artie Smith for AFL and Cricket, and in accordance with the Council endorsed Shoalhaven Community and Recreation Precinct (SCaRP).



Figure 1 - Council Endorsed SCaRP (Artie Smith component)

Further to the above developments, Council resolved at the Ordinary meeting on 26 June 2018 (MIN18.473) to encapsulate the contaminated material from the Shoalhaven Indoor Sports Centre. The detailed design for Artie Smith, which is proposed to include the croquet courts, can ensure that this Council resolution is met. Once a consultant is engaged to undertake the detail design for Artie Smith, including the croquets courts, they will work with the contractors regarding the specifications/location and timing of the encapsulation.

The contamination encapsulation will involve building a stepped or level platform in the area where the existing stockpiles are located. This would include construction of reinforced retaining walls around the eastern perimeter of the area to a height of 3.3m; the finished surface level would be 600mm above the adjacent oval level. Landscaping will be needed.

Council are proposing to undertake the detail design and quantity survey of the Artie Smith Oval site as the Stage 1 priority, thus giving certainty to Croquet regarding a site, and with detail design and quantity survey prepared, we can assist them with seeking grant monies for the construction of their facility along with the Cricket/AFL fields and amenities. It is noted in this regard that applications for the latest round of the Federal Government's Community Sport Infrastructure Grants Program are currently open – so timing is of the essence.

Council will then as Stage 2 address item 6 of MIN18.111 to redesign the Bomaderry Sporting Complex component of the Master Plan to incorporate a 50-metre pool. Progressing with Stage 2 will be the subject of a further report to Council.

Noting the time constraints in relation to the current Federal grant opportunities, Council has engaged Acclimate (who undertook the overall master plan for SCaRP) to continue their previous work on behalf of Council regarding contacts with sport and government bodies in relation to the SCaRP project – but now specifically targeted at the Artie Smith site. Acclimate's familiarity with the project will provide expediency to progressing the project, particularly in relation to seeking government grants and other funding opportunities.

Financial implications

This project is already funded as per Council Minute MIN18.473 and the addition of the croquets courts as part of the detail design should not require any additional funds.

Council will approach and apply for grant monies to construct the plan through any available avenues once the detail design and quantity survey have been undertaken.

SA18.196 Waiving & Discounting of Fees for Open Space & Community Facilities 2017/2018

HPERM Ref: D18/237308

Group: Finance Corporate & Community Services Group
Section: Recreation Community & Culture

Attachments:

1. Attachment A - Waiving of Fees for Monthly Markets & Community Events in Public Reserves [↓](#)
2. Attachment B - Waiving of Fees for Open Space Venues and Community Services [↓](#)
3. Attachment C -Waiving of Fees for Shoalhaven Libraries [↓](#)
4. Attachment D - Waiving of Fees for Shoalhaven Entertainment Centre [↓](#)

Purpose / Summary

To inform Council of fees that were waived or discounted during the period 1 July 2017 to 30 June 2018 for the use of Council's open space and community facilities.

Recommendation (Item to be determined under delegated authority)

That Council note that a total of \$39,922.15 of fees were waived or discounted during the period of 1 July 2017 to 30 June 2018 for the use of Council's open space and community facilities.

Options

1. Council receive this report for information.

Implications: The report is provided for information and hence there are no actions required from its acceptance.

2. Council provide an alternative recommendation with direction to staff.

Implications: The implications will be dependent on the form of the resolution.

Details

In accordance with Council's policies:

- Fees – Waivers, Subsidies and Support Policy – POL15/57
- Film & Video Production in Public Reserves & Public Places – POL08/145

the Director Finance, Corporate and Community Services has the delegation to waive fees for bona fide charities or fundraising activities for the use of Council's open space and community facilities upon application. The Director may exercise their discretion or may report to Council for consideration and/or endorsement.

The attached tables show the fees waived and discounted that were approved in the period of 1 July 2017 to 30 June 2018.

Attachment A - Waiving of Fees for Monthly Markets & Community Events in Public Reserves 2017/2018 – Nil

Attachment B – Waiving of Fees for Open Space Venues and Community Services 2017/2018

Attachment C – Waiving of Fees for Shoalhaven Libraries – Community Events in Council Facilities 2017/2018

Attachment D – Waiving of Fee for Shoalhaven Entertainment Centre 2017/2018

Community Engagement

The fees waived or discounted during the period of 1 July 2017 to 30 June 2018 are for not for profit organisations or charities.

Examples of the events being held were of community events, musicals, theatre, concerts, fun days and community meetings. These events add benefit to the community by educating and providing activities in which the community can come together to celebrate, entertain, network and socialise.

Financial Implications

A total of \$39,922.15 of fees were waived or discounted during the period 1 July 2017 to 30 June 2018. A breakdown is provided below:

Waiving of Fees for Monthly Markets & Community Events in Public Reserves 2016/2017	\$	NIL
Waiving of Fees for Open Space Venues & Community Services 2016/2017	\$	9,792.28
Waiving of Fees for Shoalhaven Libraries 2016/2017	\$	187.00
Waiving of Fees for Shoalhaven Entertainment Centre 2016/2017	\$	29,942.87

SA18.196

Attachment A		Waiving of Fees for Monthly Markets & Community Events in Public Spaces - 2017 / 2018						
Name of Organisation	Date of Application	Type of Organisation	Type of Event	Date of Event	Location of Event	Has Council Previously Assisted	Is the Event Open to the Community	Amount of Assistance
NIL								
Total								NIL

Attachment B		Waiving of Fees for Open Space Venues & Community Services 2017 / 2018							
Name of Organisation	Date of Application	Type of Organisation	Type of Event	Date of Event	Location of Event	Has Council Previously Assisted	Is the Event Open to the Community	Amount of Assistance	
The Jazzcats	21/07/2017	Non-Profit	Music in the Village Green Milton	Saturdays & Sundays Weekly	Village Green Milton	Yes	Yes	\$569.40	
Christian Churches of Berry	30/10/2017	Non-Profit	Christmas Carols	24 December 2017	Apex Park Berry & Berry School of Arts (if raining)	Yes	Yes	\$256.35	
Ulladulla Aboriginal Land Council	10/03/2017	Non- Profit	NAIDOC Day Celebrations	7 July 2017	Ulladulla Civic Centre	Yes	Yes	\$412.65	
Rotary of Milton Ulladulla	MIN16.267B	Non-Profit	Blessing of the Fleet charges which were in dispute		Ulladulla Civic Centre	Yes	Yes	\$1,618.18	
White Ribbon Organisation	Historical	Non-Profit	Banner Space	23 November to 10 December 2017	Space on Pole at Ulladulla Civic Centre	Yes	Yes	\$90.00	
Bell's Carnival & Amusements	Approved by Craig Milburn	Commercial	Carnival Power costs	23 December to 7 January 2018	Hire of Ground Ulladulla Civic Centre	Yes	Yes	\$2,475.00	
Rotary Club of Milton	MIN16.267B	Non-Profit	Blessing of the Fleet Princess Ball - practice sessions	22 November 2017, 4, 11, 18 & 25	Ulladulla Civic Centre	Yes	Yes	\$960.00	

				February, 16 & 17 March 2018				
Rotary Club of Milton	MIN16.267B	Non-Profit	Blessing of the Fleet Princess Ball - practice sessions and ball	1 April 2018	Ulladulla Civic Centre	Yes	Yes	\$1,845.00
Rotary Club of Milton	MIN16.267B	Non-Profit	Blessing of the Fleet Festival	16 April 2018	Ulladulla Civic Centre	Yes	Yes	\$1,565.70
Total								\$9,792.28

Attachment C		Waiving of Fees for Shoalhaven Libraries - 2017 / 2018						
Name of Organisation	Date of Application	Type of Organisation	Type of Event	Date of Event	Location of Event	Has Council Previously Assisted	Is the Event Open to the Community	Amount of Assistance
Wrap With Love	7/11/2017	Non Profit	Group of ladies knitting items for local charities, hospital & nursing homes - Monthly Meeting	1st Tuesday each month - Feb to Dec	Nowra Library Meeting Room	Yes	Yes	\$187.00
Total								\$187.00

Attachment D								
Waiving of Fees for Shoalhaven Entertainment Centre 2017 - 2018								
Name of Organisation	Date of Application	Type of Organisation	Type of Event	Date of Event	Location of Event	Has Council Previously Assisted	Is the Event Open to the Community	Amount of Assistance
Albatross Musical Theatre Company Inc	07/02/2017	Not for Profit	Musical Theatre Production	7/7/2017 - 16/7/2017	Shoalhaven Entertainment Centre	Yes	Yes	\$20,953.50
Albatross Musical Theatre Company Inc	04/04/2017	Not for Profit	Musical Theatre Production	10/11/2017 - 19/11/2017	Shoalhaven Entertainment Centre	Yes	Yes	\$5,388.50
Albatross Musical Theatre Company Inc	01/08/2017	Not for Profit	Community	29/11/2017	Shoalhaven Entertainment Centre	Yes	Yes	\$400.00
Albatross Musical Theatre Company Inc	27/06/2017	Not for Profit	Community	23/05/2018	Shoalhaven Entertainment Centre	Yes	Yes	\$1,791.30
Albatross Musical Theatre Company Inc	12/10/2017	Not for Profit	Community	04/06/2018	Shoalhaven Entertainment Centre	Yes	Yes	\$801.80
Albatross Musical Theatre Company Inc	01/05/2018	Not for Profit	Community	23/06/2018	Shoalhaven Entertainment Centre	Yes	Yes	\$607.77
Total								\$29,942.87

SA18.197 City of Shoalhaven Eisteddfod Inc. Nowra Request for Additional Funding

HPERM Ref: D18/260411

Group: Finance Corporate & Community Services Group
Section: Governance

Attachments: 1. Shoalhaven Eisteddfod Committee request for Council donation [↓](#)
2. Memorandum of Understanding (Confidential - under separate cover)
3. Further correspondence from City of Shoalhaven Eisteddfod Inc. [↓](#)

Purpose / Summary

To obtain Council's decision in relation to a request from the City of Shoalhaven Eisteddfod Inc. Nowra for increased support.

Recommendation

That Council consider the request from the City of Shoalhaven Eisteddfod Inc. Nowra for an additional donation to contribute to costs arising from the use of the Shoalhaven Entertainment Centre.

Options

1. Not increase the donation.

The City of Shoalhaven Eisteddfod Inc. Nowra will receive a \$6,800 donation for the 2018/2019 financial year as approved in the Delivery Plan/Operational Plan.

Implications: The City of Shoalhaven Eisteddfod Inc. Nowra will be required to raise additional funds through other sources, such as ticketing and/or fundraising, or consider utilising a more cost effective venue.

2. Increase donation.

Implications: The funding provided to the City of Shoalhaven Eisteddfod Inc. Nowra will be in addition to the 2018/2019 funding amount of \$6,800 as approved in the Delivery Plan/Operational Plan.

3. An alternative recommendation.

Implications: Unknown.

Background

The City of Shoalhaven Eisteddfod Inc. Nowra wrote to Council on 1 November 2017 seeking an increase in the annual Eisteddfod donation to support continued hire of the Shoalhaven Entertainment Centre (Attachment 1). They however have not specified the quantum of the additional donation being sought.

The donation provided by Shoalhaven City Council to the City of Shoalhaven Eisteddfod Inc. Nowra (the Eisteddfod) in 2017 was \$6,800. The Eisteddfod has received donations since 2007 towards the cost of hire fees. At the initial time in which this annual donation commenced, the hire fee was contributed to cover the hire of the Nowra School of Arts. The

Eisteddfod has advised that growth of the Eisteddfod has been such that the School of Arts is no longer adequate for the three major events each year - School Choral, School Verse Speaking and the Stars Concert. These larger events are now held at the Shoalhaven Entertainment Centre.

The letter advised that while they believe the donation was adequate to subsidise the fees for hire of the School of Arts, they do not believe it is adequate now that the shows are held at the Shoalhaven Entertainment Centre. Further, they advised that their audiences are largely composed of participants' parents and families and therefore cannot seek to fully recover Shoalhaven Entertainment Centre hiring charges by increasing their admission charges.

The City of Shoalhaven Eisteddfod Inc. Nowra has asked for increases of their allocated donation in 2016, 2015 and 2014.

The November 2017 request was reported to the Strategy & Assets meeting on 20 February 2018. Council resolved to defer the donation increase request for the City of Shoalhaven Eisteddfod Inc. Nowra pending further consultation with Council (MIN18.88). Council also resolved to continue to maintain the CPI increase in the 2018/2019 Budget.

Representatives from the City of Shoalhaven Eisteddfod Inc. Nowra met with Council staff on 22 March 2018. The outcome of this meeting was that the Shoalhaven Entertainment Centre would provide a Memorandum of Understanding to the City of Shoalhaven Eisteddfod Inc. Nowra in relation to ticket sales and in doing so would consider new initiatives and alternate measures to reduce the costs to the Eisteddfod. The Memorandum of Understanding was struck in May 2018 and forwarded to the committee for counter-signing on May 8, 2018. **(Attachment 2)**,

The City of Shoalhaven Eisteddfod Inc. Nowra have again written to Council on 28 June 2018 seeking increased funding for venue costs **(attachment 3)**.

The Shoalhaven Entertainment Centre has provided the following breakdown of costs and subsidies provided to the City of Shoalhaven Eisteddfod Inc. Nowra in 2018:

"City of Shoalhaven Eisteddfod – Schools Choral, May 24, 2018

Hirer's expenses: \$7,219.80 (before Shoalhaven Entertainment Centre subsidy applied)

SEC subsidy: \$1,791.30

Ticket sales income: \$3,222

Result: Cost to Eisteddfod \$2,206.50

City of Shoalhaven Eisteddfod Schools' Verse Speaking, June 5, 2018

Hirer's expenses: \$5,861.55 (before Shoalhaven Entertainment Centre subsidy applied)

SEC Subsidy applied \$801.80

Ticket sales income: \$1,992

Result: Cost to Eisteddfod \$3,067.75

Stars of the Eisteddfod, June 23, 2018

Venue hire costs: \$5,362.54 (before Shoalhaven Entertainment Centre subsidy applied)

SEC Subsidy: \$607.77

Ticket sales income: \$6,015

Result: \$1,260.16 income for Eisteddfod

Across the three 2018 Eisteddfod events:

Shoalhaven Entertainment Centre hire fees
2018

\$18,443.89

SA18.197

Less: Shoalhaven Entertainment Centre subsidy 2018	\$3,200.87
2018 Net cost of hire (3 events) at Shoalhaven Entertainment Centre	\$15,243.02

It is noted that the events at the entertainment centre have ticket sales of \$11,229, however Council is not privy to the expenses incurred.

Further to the costs for the use of the Shoalhaven Entertainment Centre, the Nowra School of Arts is also hired for Eisteddfod events at a cost to the group of \$1,879.80 in 2017 and \$2,092.88 in 2018.

The following options to improve the financial sustainability of the Eisteddfod events were discussed between the Shoalhaven Entertainment Centre and the Eisteddfod Committee in negotiating the Memorandum of Understanding:

- increasing ticket prices for the Schools events by \$1 to \$6
- Increasing ticket prices for the Stars event
- Providing more seats on the flat floor of the auditorium
- Increasing the Auditorium capacity by having school children sitting in raked seating
- Pushing online ticket sales and prior sales for the schools events, rather sales only from 30 minutes prior to the event starting as this caused anxiety for the patrons.

Policy Implications

Council has resolved to review the Donations Policy. This request is within the scope of the current policy.

Financial Implications

The City of Shoalhaven Eisteddfod Inc. Nowra will receive an allocated donation this financial year of \$6,800.

Whilst the Eisteddfod hasn't specified the quantum of the increase in contribution from Council being sought, if the intention was to cover the net cost of hiring the Entertainment Centre, then that would mean an increase of some \$8,400 or more than doubling the current contribution. Council may therefore wish to consider a more modest increase that provides some additional assistance noting that the Eisteddfod does have other options available to offset the hire costs as outlined in the report.

The current balance of the 2018/2019 unallocated donations budget is \$37,349.

City of Shoalhaven Eisteddfod Inc

Nowra

ABN 16 736 907 376

President : Mr G Windsor OAM
Secretary : Mrs S O'Neill
Treasurer : Mr K O'Neill

PO Box 189
NOWRA NSW 2540

1st November 2017

*etc.
A Findley
R Marshall*

Cr Amanda Findlay
Mayor
Shoalhaven City Council
Bridge Rd
NOWRA NSW 2540

Shoalhaven City Council

Received

- 3 NOV 2017

File No. 4771E

Referred to: S. McMahon

Dear Mayor Findlay

As discussed with you shortly after your appointment the City of Shoalhaven Eisteddfod, now in its 34th year, continues to be the most significant annual festival of the performing arts in our region.

For over thirty years it has been encouraging to our committee to have the support of Council by means of an annual donation in kind or by a cash grant. Originally Council allowed us free use of the Nowra School of Arts. With the introduction of a "user pays" policy, Council support came through an annual grant which required us to apply annually for an Arts Board Grant. It was always the case that this was accepted as a subsidy for venue hire.

In 2007 the Arts Board decided that the Eisteddfod be allocated an annual indexed grant based on an initial grant of \$5000 which is now a line item in Council budget. After ten years the grant is now \$6800, a very welcome contribution to our income stream which comprises donations and sponsorships in addition to entry fees and admission charges.

However, whilst we appreciate Council's ongoing support, we wish to point out that the growth of the Eisteddfod has been such that the School of Arts is no longer adequate for the staging for our three major events each year - School Choral, School Verse Speaking and our Stars Concert. We have been delighted to have the Entertainment Centre as the venue for these very popular community events.

The SEC management and staff have been most supportive in the staging of these events. In acknowledging this we understand that there are significant costs involved and we appreciate that we are charged "community rates". We accept that the Centre must recover costs and we do not ask for any special consideration beyond that which we have been granted by the Centre. Our current Council venue hire costs are approximately \$13,000 per annum.

Whereas the Council grant/donation was appropriate for subsidising the hire of the School of Arts, we believe our ongoing use of the SEC as an additional venue warrants a reconsideration of the amount which Council contributes to the Eisteddfod as a subsidy of venue hire costs.

Given that our audiences are largely comprised of participants' parents and families we do not believe we can seek to fully recover SEC hiring charges by increasing our admission charges beyond what we are currently charging. We hold the view that the SEC is a community asset and as promoters of a community event we should endeavour to make it possible for all families to be able to afford to participate and enjoy the SEC experience as audience members for Eisteddfod events.

It is worth considering that the Eisteddfod has been the initiator of appeals for substantial funds to upgrade facilities at the Nowra School of Arts. As a result of our efforts we were able to gift to council a new Grand Piano and provide a set of WHS compliant risers to replace the non compliant Council owned timber risers.

We ask that Council gives favourable consideration to our request for an increase in the annual Eisteddfod donation. We look forward to an opportunity to discuss with you the issue of ongoing funding for the Eisteddfod to ensure that it remains as the most significant annual festival of performing arts in the City of Shoalhaven.

Yours faithfully



George B. Windsor OAM
President
on behalf of the Committee

From: Susanne
To: [Council Email](#)
Subject: Attention: General Manager, Mr Russ Pigg: Shoalhaven Eisteddfod funding
Date: Thursday, 28 June 2018 4:31:11 PM

Dear Mr Pigg

I am writing to you in regard to a request to discuss on-going funding for the Shoalhaven Eisteddfod. The Council's present Eisteddfod funding is \$6,800 (a line item in Council's budget). This indexed grant from the Council was approved in 2007 but has led to an increase, over more than a decade, of just \$1800. Increases in venue hire costs have far exceeded this.

There have been three points of contact regarding this matter:

- i) a letter to Mayor Findley in November 2017 requesting a discussion with Council
- ii) Council's Strategy & Assets meeting 20th February 2018 – motion to defer any motion on increased funding until discussion had taken place
- iii) Consultation meeting 22nd March 2018 – we were advised that Council would be reviewing its donations and grants for the upcoming year (2018-19).

Since there has been no communication from Council concerning the review we are uncertain about how to proceed with this matter. The need remains for some increase of funding, or support in kind.

This year we surveyed Eisteddfod participants and audience members to gauge support for the Eisteddfod. The indications were overwhelmingly in support of continuing the Eisteddfod for its value to young performers in our region. Dance schools, particularly, requested that we move to a larger venue (other than the Nowra School of Arts) to better accommodate the audiences numbers and make use of a larger stage. This however is beyond our ability to fund as we already pay for the use of the SEC for three other large events in addition to School of Arts costs for the smaller sections of the Eisteddfod.

We would value advice on how best to progress our request with Council.

Kind regards, on behalf of the City of Shoalhaven Eisteddfod Committee,
Susanne O'Neill, Secretary

SA18.198 Women in Local Government Leadership Summit

HPERM Ref: D18/263082

Group: Finance Corporate & Community Services Group
Section: Human Resources, Governance & Customer Service

Purpose / Summary

To consider Councillor attendance at the 10th Women in Local Government Leadership Summit scheduled for 11-14 September 2018 in Sydney.

Recommendation (Item to be determined under delegated authority)

That Council

1. Notes the details of the 10th Women in Local Government Leadership Summit scheduled for 11-14 September 2018 in Sydney.
2. Authorises available Councillors to attend the conference and such attendance be deemed Council Business.
3. Travel, registration fees, accommodation and all reasonable out-of-pocket expenses be met in accordance with its adopted policy.
4. Request Councillors attending the conference to provide a written report within 30 days of returning from the conference.

Options

1. As per the recommendation.
2. That Council limit the number of Councillors attending the Conference and such attendance be deemed Council Business.
3. That Council not approve Councillor attendance at the Conference as Council Business.

Background

The 10th Women in Local Government Leadership Summit is considered relevant to local government. Information in relation to the conference is available by following the link below:

http://liquidlearning.com/documents/WILG0918A/WILG0918A_S25.pdf

Costs associated with the conference are estimated as follows:

- registration: \$3795 (4 days)
\$3095 (3 days)
\$2395 (2 days)
\$1295 (1 day workshop)
Group discounts available
- travel, accommodation and out of pocket expenses: not yet determined.

An option available to Council is to define the number of Councillors attending the conference and for Council to determine the appropriate Councillors authorised to attend.

SA18.198

The conference consists of:

- Pre-summit Workshop 9am-4.30pm 11 September 2018
- Summit 8.30am 12 September 2018 to 4.30pm 13 September 2018
- Post-summit Workshop 9.00am-4.30pm 14 September 2018

The following Council Business is scheduled within the period of the conference:

- Shoalhaven Traffic Committee 11 September 2018
- Development Committee 11 September 2018.
- Councillor Briefing 13 September 2018.
- Councillor Familiarisation Tour Northern Area 14 September 2018.

Policy Implications

The Council Members – Payment of Expenses and Provision of Facilities Policy limits attendance at conferences to three per annum per councillor exclusive of any conference arranged by either the State or National Local Government Associations.

Financial Implications:

Funds are available for Councillors to attend this conference.

SA18.199 2018 MAV Sustainable Communities National Summit

HPERM Ref: D18/271248

Group: Finance Corporate & Community Services Group
Section: HR, Governance & Customer Services

Attachments: 1. MAV Sustainable Communities National Summit 2018 [↓](#)

Purpose / Summary

To consider Councillor attendance at the 2018 Municipal Association of Victoria (MAV) Sustainable Communities National Summit scheduled for 18 & 19 September 2018 in Melbourne.

Recommendation (Item to be determined under delegated authority)

That Council

1. Notes the details of the 2018 MAV Sustainable Communities National Summit scheduled for 18 & 19 September 2018 in Melbourne.
1. Authorises available Councillors to attend the conference and such attendance be deemed Council Business.
2. Travel, registration fees, accommodation and all reasonable out-of-pocket expenses be met in accordance with its adopted policy.
3. Request Councillors attending the conference to provide a written report within 30 days of returning from the conference.

Options

1. As per the recommendation.
2. That Council limit the number of Councillors attending the Conference and such attendance be deemed Council Business.
3. That Council not approve Councillor attendance at the Conference as Council Business.

Background

The 2018 Municipal Association of Victoria (MAV) Sustainable Communities National Summit is considered relevant to local government, Information in relation to the conference is attached to this report

Costs associated with the conference are estimated as follows:

- registration: \$550
- travel, accommodation and out of pocket expenses: not yet determined.

An option available to Council is to define the number of Councillors attending the conference and for Council to determine the appropriate Councillors authorised to attend.

The Conference commences at 9.15am Tuesday 18 September 2018 and concludes at 3.25pm Wednesday 19 September 2018 and the following Council Business is scheduled within the period of the conference:

- Councillor Briefing 18 September 2018
- Strategy and Assets Committee 18 September 2018.

Policy Implications

The Council Members – Payment of Expenses and Provision of Facilities Policy limits attendance at conferences to three per annum per councillor exclusive of any conference arranged by either the State or National Local Government Associations.

Financial Implications:

Funds are available for Councillors to attend this conference.

2018 SUSTAINABLE COMMUNITIES NATIONAL SUMMIT

- COMMUNITY SUSTAINABILITY: THE FUTURE IMPERATIVE
- THE NEED TO GROW SOCIAL COHESION, CONNECTIVITY AND RESILIENCE: COMMUNITY, FOOD, ENERGY

TUESDAY 18 AND WEDNESDAY 19 SEPTEMBER

ANGLISS CONFERENCE CENTRE, MELBOURNE
(CORNER LATROBE & KING STREETS, LEVEL 5)

THE 2018 SUSTAINABLE COMMUNITIES NATIONAL SUMMIT WILL FEATURE:

- Case studies galore: Renewable Newstead, tiny Houses, Cardinia Food Circles, Market Forces (divest your super), the power of solar, place making, local food
- Leading speakers on the need for growth in the right places, including
 - o Michel Bauwens, founder of the global Peer To Peer Foundation, leading global advances in the New Sharing Economy (building collaborative networks for the 'commons').
 - o Julie Miller Markoff, bHive Bendigo cooperative
 - o Professor Rebecca Wickes, the Australian Community Capacity Study
 - o Dean Cracknell, founder of the Town Team Movement
 - o Mariam Issa, Resilient Aspiring Women
 - o Sam Marwood, Cultivate Farms
 - o The Food Next Door Co-op, Mildura
 - o David Holmgren, Retrosuburbia
 - o Gilbert Rochecouste, Village Well (MC)
- Snapshots of Sustainability initiatives from around Australia and internationally
- Your involvement to help co-design a better future.

In Hugh Mackay's latest book 'Australia Reimagined', he demonstrates that society is more fragmented (less cohesive) than it has ever been and that this is impacting significantly on the health of citizens. A key solution to address this is local community-strengthening activities to build community sustainability.

CONVENED BY THE MUNICIPAL ASSOCIATION OF VICTORIA (MAV)
IN ASSOCIATION WITH VILLAGE WELL, SUSTAIN AND TRANSITION AUSTRALIA

THE FOLLOWING SUMMARY OF THE OUTPUT FROM THE 2017 FUTURE OF LOCAL GOVERNMENT NATIONAL SUMMIT HIGHLIGHTS THE CHALLENGE WE ALL NEED TO RESPOND TO AT THE LOCAL LEVEL AS WE TRANSITION TO A DIFFERENT FUTURE:

'This declaration rests on a belief that the state of the nation and the health of our society depend on community-driven action in the neighbourhood, not just decisions made in parliaments or boardrooms.
Across the world people are concerned about the apparent inability of governments, business and public institutions to address the economic, social and environmental challenges of the 21st Century. Our present ways of thinking and governing are neither coping with the pace of change nor meeting citizens' expectations. There is an urgent need for a fresh approach and responsive leadership.
In some ways Australia remains the 'lucky country' but here too we are struggling with economic upheaval, rising inequality, loss of social cohesion, increased rates of loneliness and mental illness and serious environmental threats, notably climate change. Many Australians are losing faith in our basic democratic institutions and withdrawing from active participation in civic and cultural life. Our reputation as an inclusive, tolerant and compassionate society is under threat.
It's time to explore a new model of governance, one based on a re-energised civil society that draws on the strength and resourcefulness of people working together in diverse local and regional communities – a localist response.

- **STATISTICS SHOW THAT THERE IS AN INCREASE IN PEOPLE WHO FEEL ISOLATED AND THAT STRONGER COMMUNITY TIES CREATE HAPPINESS, SECURITY AND SUPPORT.**
- **THE AVERAGE PERSON UNLOCKS THEIR SMARTPHONE 110 TIMES A DAY.**

DAY 1: TUESDAY SEPTEMBER 18

MASTER OF CEREMONIES: GILBERT ROCHECOUSTE, FOUNDER VILLAGE WELL AND GLOBAL PLACE-MAKER

9.15AM WELCOME AND SCENE-SETTING: Gilbert Rochecouste

9.30AM **'THE COMMONS AND SOCIAL CHANGE', Michel Bauwens, founder of the global Peer to Peer Foundation.**
Michel Bauwens is the founder of the Foundation for Peer-to-Peer Alternatives and works in collaboration with a global group of researchers in the exploration of peer production, governance, and property. In the first semester of 2014, Michel Bauwens was the research director of the transition project towards the social knowledge economy, an official project in Ecuador. He has been active in many places, including Ghent (Belgium) where the municipality commissioned the Commons Transition project. It is the first municipality in the world to look strategically at the commons transition. In parallel, he has received equally enthusiastic support from civil society initiatives and organisations, showing us that the commons are alive and correspond to a true aspiration.

10.10AM **'THE BHIVE MODEL IS RIPE FOR EXPORT TO OTHER COMMUNITIES', Julie Miller Markoff, co-founder bHive Bendigo.**
bHive, a Bendigo cooperative, has started a sharing service for an entire town. It has developed its own mobile friendly website and applications to allow Bendigonians to trade or share goods, services and event information with each other. The internet is creating new ways for people to trade goods and services. In the past we went to institutions for goods and services. What's happening across America and Europe is that people are going more towards a peer-to-peer model: There are people offering lifts, car sharing and goods. bHive is saying the Bendigo community should be able to build, operate and own our own peer-to-peer local economy. What we want to do is get money circulating locally. It doesn't have to go out of (our town's) circulation every time we buy a good or a service.

10.45AM OPPORTUNITIES IN THE COMMONS

11.05AM MORNING TEA

11.30AM **'THE FUTURE OF FARMS', Sam Marwood, founder Cultivate Farms.**
Cultivate Farms is a social enterprise that matches hundreds of young farming families with investors to own a farm together. These farms will be setup across the best farming land in Australia. Cultivate Farms will be the first opportunity in Australia to own a farm to achieve multiple objectives of rejuvenating regional Australia, realising a financial return, restoring the ecological health of farming land, and connecting thousands of people back to the land. We love regional Australia and we want more people to love it as well. Cultivate Farms will spread the love by ensuring that our farming families and investors are connected into the local community. At the centre of our farms is the food. We are connecting people back to their food; growing for maximum taste, selling direct to supporters and telling stories of how it got so good.

DAY 1: TUESDAY SEPTEMBER 18

12.05PM	'DEVELOPING A SUSTAINABLE FOOD SYSTEM' , Nick Rose, Director, Sustain, The Australian Food Network.	Sustain is a network of municipalities, organizations and other networks. It works alongside government, business and community stakeholders to be a national voice supporting the transition to a healthy sustainable food system. It collaborates with networks and organizations nationally and globally as part of an emerging food moment. Sustain supports the transition to a food system that works for all Australians. Nick will provide an overview of the very significant progress occurring around Australia.
12.25PM	THE FOOD NEXT DOOR CO-OP , Deb Bogenhuber and John Niyera.	The Food Next Door Co-op, based in Mildura in the north-west Victoria, has developed an outstanding regional local food initiative model to build a local food system based on matching landless farmers from new migrant and refugee backgrounds with under-utilised farmland, and supporting farmers to grow traditional foods. Food Next Door developed the collaborative model using a community development approach. What started as an experiment on one acre of land has led to \$600,000 of state government funding support to establish a community demonstration farm.
12.55PM	LUNCH	
1.40PM	'LIVEABILITY AND RESILIENCE: THE AUSTRALIAN COMMUNITY CAPACITY STUDY' , Professor Rebecca Wickes.	Rebecca is an Associate Professor in criminology and the Director for the Monash Migration and Inclusion Centre at Monash University. She is the lead investigator of the Australian Community Capacity Study, a multi-million, multisite, longitudinal study of place. Rebecca's research focuses on demographic changes in urban communities and their influence on social relationships, community regulation, victimisation, crime and disorder over time.
2.10PM	'THE NEW LARGE SCALE SOLAR ECONOMY: IMPLICATIONS FOR THE RURAL COMMUNITY' , Roger Griffiths, Economic Development Manager, Shire of Gannawarra.	The Gannawarra Solar Farm is the first large-scale solar farm to be constructed in Victoria with stage 1 comprising 60MW. This 300MW project, includes a Tesla battery storage of 25MW that will make it one of the biggest solar storage installations in the world. This will have significant implications for the Shire of Gannawarra and its community. The Gannawarra has issued 7 planning permits totalling 650MW and has serious interest in an additional 1500MW. Roger will explain the journey to date and future plans.
2.40PM	'CITY OF GREATER BENDIGO'S BID TO BE A UNESCO CREATIVE CITY OF GASTRONOMY' , Trevor Budge, Manager Regional Sustainable Development, City of Bendigo, and Sonia Anthony, Proprietor, Masons of Bendigo & President, Food Fossickers Network.	Bendigo is aiming to become the first city in Australia to become a UNESCO City of Gastronomy, recognising its place as the centre of a diverse, productive and innovative food and beverage region. As the State Government announced in its May 2018 budget a \$2 million Artisanal Agriculture and Premium Food Program (including a grants component), what does it mean to be a City of Gastronomy in regional Victoria?
3.15PM	'PLACE MAKING AND FARMERS MARKETS: THIS CASE STUDY WILL FEATURE KEY MEMBERS OF THE TEAM LEADING THE MELBOURNE FOOD HUB'S EARLY DEVELOPMENT' - Miranda Sharp, Managing Director of Melbourne Farmers Markets; Adam Perkins, Food Hub Manager, Ange Barry, Business Development Manager (former CEO of Stephanie Alexander Kitchen Garden Foundation), and Serena Lee, Chief Communications Officer of the agri-tech start-up Farmwall.	The Melbourne Food Hub is a proto-type and a model of what a sustainable, healthy, fair and delicious food system can be. Its goal is to inspire and support the creation of one in every city and region across Australia.
3.45PM	AFTERNOON TEA	
4.05PM	'TINY HOUSES: A CASE STUDY. JUDY CLARKE, WALLAN COMMUNITY.'	The Tiny House movement is expanding globally and may have significant implications for inequality, housing affordability and homelessness. Wallan is leading the way with ambitious community-driven actions supported by the Council.

DAY 1: TUESDAY SEPTEMBER 18

4.25PM	'FOOD EDUCATION AS A RESPONSE TO THE CHALLENGE OF OBESITY', Josephene Duffy, Acting CEO, Stephanie Alexander Kitchen Garden Foundation.	The Kitchen Garden Program provides a real response to the growing global childhood obesity crisis, attempts to address the burden of disease, and supports World Health Organization recommendations for food literacy in schools. Over 30 nations have sought support from SAKGF to introduce the model into their communities, and the Program has been evaluated as successful in changing food habits, reinforcing learning, supporting diversity and building communities. Children participating in the Program learn lifelong skills in growing, harvesting, preparing and sharing fresh, seasonal, nutritious and delicious food, through regular garden and kitchen classes that complement and reinforce learning across many other areas. In addition, children take these learnings home and influence the health of their families, and local businesses, organisations and groups come together to support the Program.
4.45PM	3 TRANSITION PECHAKUCHA PRESENTATIONS	
5PM	NETWORKING SESSION: FINGER FOOD AND DRINKS	
6PM	CLOSE	

DAY 2: WEDNESDAY SEPTEMBER 19

9AM	'RETROSUBURBIA: THE DOWNSHIFTER'S GUIDE TO A RESILIENT FUTURE', David Holmgren.	David Holmgren is an Australian environmental designer, ecological educator and writer. He is best known as one of the co-origiators of the permaculture movement.
9.35AM	'CREATING MORE WALKABLE, SUSTAINABLE COMMUNITIES', Dr Claire Boulange, RMIT Centre for Urban Research.	Claire has been developing a ground-breaking planning support tool that will help planners create more walkable, sustainable communities. Her widely-acclaimed current research focuses on developing advanced simulation tools and Planning Support Systems to inform an understanding of the relationship between the built environment and population health.
10.05AM	'A RESILIENT LIFE', MARIAM Issa, Resilient Aspiring Women.	<p>Mariam Issa arrived in Melbourne from her Somali homeland in 1998 with her husband, four children and a fifth on the way, and little knowledge of Australian life. Today she has established herself in Melbourne as an inspirational public speaker, author, storyteller, intercultural facilitator, dedicated community builder, social cohesion champion and social entrepreneur. In 2012 Mariam launched her autobiography - A Resilient Life- which shares her refugee experience and story of determination to persevere despite immense hardships she faced growing up in a culture and nation dominated by clans and tribalism, patriarchy and superstition, to then overcome the vast cultural differences and challenges of inclusion in Australian life.</p> <p>In that same year she co-founded and incorporated the not-for-profit organisation and community garden RAW (Resilient Aspiring Women) in the backyard of her own home in Brighton, where the Australian government settled her and her family. Forged from Issa's inspirational trust and determination to serve and build community around her RAW aims to support women's resilience through intercultural dialogue and exchange facilitated by activities of storytelling, cooking and gardening. Mariam continues to share her experience and commitment to improving refugee's lives by sitting on the board of Asylum Seekers Resource Centre, serving as an ambassador for Refugee Council of Australia and a Director at Family Peace. She is an International Women's Forum member and co-founder of Space2b, an art and design based social enterprise established to support asylum seekers, refugees and newly arrived migrants. She was recently awarded the Ambassador of Peace award from the Universal Peace Federation - in recognition of her on-going work promoting social cohesion amongst Melbourne's culturally diverse population.</p>

DAY 2: WEDNESDAY SEPTEMBER 19

10.40AM	MORNING TEA	
11.05AM	RENEWABLE NEWSTEAD. Genevieve Barlow and Geoff Park.	Newstead is a diverse, creative and cohesive community with a high level of community participation and volunteerism. The locals are also keen to have a say in the future of their town. One of the key initiatives, Renewable Newstead, commenced in 2010 to enable the Newstead community to transition to 100% renewable energy, using a combination of solar and storage. The project seeks to ensure barriers to participation are minimised, while providing a balance of financial, social and community benefit to Newstead residents. We have taken significant strides towards the 'roll out' of a feasible, cost-effective and replicable community energy model. The presentation will provide an overview of the project and it's achievements to date, but more importantly we will share our insights into problem solving and community building at the 'grass roots' level.
11.35AM	'USE YOUR POWER AS A SUPER FUND MEMBER TO FIGHT CLIMATE CHANGE' , Will Van De Pol, Market Forces.	Market Forces works to expose the institutions that are financing environmentally destructive projects and help Australians hold these institutions accountable. We work with the community to prevent investment in projects and companies that would harm the environment and drive global warming. This presentation will provide an introduction to our work across various campaign areas: banks, superannuation, insurance, shareholder activism and corporate governance, before delving more deeply into our superannuation work, explaining the steps fund members can take to align their retirement savings with their climate values.
12.05PM	'CONNECTING COMMUNITIES IS ABOUT PEOPLE' , Dean Cracknell, Co-Founder and Chief Executive Officer, Town Team Movement.	<p>The Town Team Movement is an 'under-arching' non-profit organisation helping town teams to organise, engage and empower their communities and create better places.</p> <p>Town teams are a model where businesses, residents, community groups and local governments work collaboratively to create great places. The teams are: independent; not politically aligned; and a positive voice and influence in their community.</p> <p>Each team has slightly different priorities and focuses, but all share these principles.</p> <p>There are currently 21 town teams in Perth and this number is growing quickly! Dean is a local resident who is keen to help this grassroots movement to grow and flourish across Australia. The community should be leading the change and take ownership: the people make places!</p>
12.40PM	LUNCH	
1.25PM	GREAT EVENTS: Feedback from 2018 events that are changing the game:	<ul style="list-style-type: none"> • 'Transition to a Safe Climate: creating a new story for Banyule', Robin Gale-Baker of Sustainable Madeod and Transition Banyule • 'Climate Emergency', Samantha Green, Darebin City Council
2PM	CARDINIA FOOD CIRCLES CASE STUDY: Garry McQuillan, CEO, Cardinia Shire Council, Max Godber, Community Engagement Coordinator, Cardinia Food Circles Project, and Tamsin Hadfield, Coordinator of the Community Grocer Pakenham.	Cardinia Shire is experiencing a range of significant social and health challenges that negatively affect the health, wellbeing and quality of life of many residents. Tackling these challenges effectively requires a cohesive and systemic approach, guided by a shared vision and sense of responsibility and commitment across all institutions, organisations and residents of Cardinia. Many of the serious challenges, such as the high rates of preventable hospital admissions resulting from diabetes, have their origins in a food system dominated by fast food outlets, with local farms under threat from urban sprawl and with local residents unable to access much of the wonderful fresh produce grown right on their doorstep. Cardinia Shire Council and Sustain have come together to share collective experience and knowledge and to take a collective approach to finding local solutions to local problems. The aim of the Cardinia Food Circles project is to strengthen communities and build local food system resilience and food literacy among shire residents. Through this approach, Cardinia can be the first community in Australia to successfully address the obesity crisis through combined and mutually reinforcing strategies linked by the Cardinia Liveability Plan.
2.30PM	'THE BIG FIX - CHANGING THE STORY: HOW COMMUNITIES AND COUNCILS CAN COLLABORATE TO CREATE A GRASSROOTS MEDIA SERVICE' , Lis Bastian.	Lis is founder of The Big Fix Inc in the Blue Mountains. The vision is to start a Big Fix in every community to share stories of creative solutions in every sector.
2.45PM	'CREATING A MOVEMENT' , Gilbert Rochecouste, Founder, Village Well.	
3.10PM	NEXT STEPS: TABLE CHALLENGE: seeking a commitment from every Council in Australia	
3.25PM	CLOSE	

2018 SUSTAINABLE COMMUNITIES NATIONAL SUMMIT

COST:

- Local Government officers & Councillors (and consultants & State Govt): \$550
- Community representatives (Transition Group members and volunteers): \$176

Note: No single day registrations are available.

TO REGISTER:

For online registration and conference details go to www.mav.asn.au/events (click on 'upcoming events' and scroll down to September 18.)

Note: Program subject to change. See MAV website for latest version.

WHO SHOULD ATTEND?

COUNCILLORS AND COUNCIL OFFICERS, MEMBERS OF TRANSITION AND SUSTAINABILITY GROUPS, AS WELL AS STAKEHOLDERS AND CONSULTANTS. IN FACT, ANYONE WITH AN INTEREST IN THIS IMPORTANT STUFF.

QUERIES:

jhennessy@mav.asn.au

SUGGESTED ACCOMMODATION:

Radisson on Flagstaff Gardens, 380 William St, Melbourne Vic 3000.
Phone (03) 9322 8000 (refer to MAV event at Angliss Conference Centre for discount).



SA18.200 Parkcare Action Plans - Badgee Creek Parkcare Group / Bawley Point Kioloa Community Association Graffiti Parkcare Group

HPERM Ref: D18/250389

Group: Assets & Works Group

Section: Works & Services

Attachments: 1. Draft - Attachment - Badgee Creek Parkcare Action Plan [↓](#)
2. Draft - Attachment - Bawley point Kioloa Community Association Graffiti Parkcare Action Plan [↓](#)

Purpose / Summary

To present for consideration two draft updated Parkcare Action Plans, being Badgee Creek Parkcare Group and Bawley Point Kioloa Community Association Graffiti Parkcare Group that have been prepared by Parkcare Groups and Council staff.

Recommendation (Item to be determined under delegated authority)

That Council endorse updated 'Parkcare' Plans for Badgee Creek and Bawley Point Kioloa and continue to allocate ongoing annual funding of \$400 (CPI adjusted and exc GST) per plan to cover safety PPE, miscellaneous materials, waste disposal and purchase of minor tools.

Options

1. Approve continued endorsement of Badgee Creek Parkcare Group and Bawley Point Kioloa Community Association Graffiti Parkcare Group and adopt the draft Action Plans.

Implications: Annual cost of \$800 currently allocated for continuing support of Parkcare objectives offset by the free resource offered to Council.

2. Reject the ongoing support of Badgee Creek Parkcare Group and Bawley Point Kioloa Community Association Graffiti Parkcare Group pending changes to the Action Plans.

Implications: Lost opportunity for continued volunteer groups at Badgee Creek, Sussex and a group of volunteers dedicated to removing graffiti in Bawley Point / Kioloa surrounds. Lose potential improvements in maintenance and community engagement with Parks.

Background

Council currently has 49 Parkcare Groups with 440 volunteer members under its Parkcare Programme. Badgee Creek Parkcare Group and Bawley Point Kioloa Community Association Graffiti Parkcare Group are two of the Parkcare Action Plans that are due for readoption.

Community Engagement

Participation and involvement in the groups are open to all community members.

Financial Implications

No further cost to Council as both groups have been established in the Shoalhaven for a number of years and have been allocated finance in future budgets.

SA18.200



BADGEE CREEK PARKCARE ACTION PLAN

CONTACT INFORMATION

Group Name:	Badgee Creek Parkcare Group
Contact:	Paul Russell
Address:	148 River Road, Sussex Inlet
Tel:	44412146
Email:	badgeepark@bigpond.com
Reserve Name:	Sussex Inlet Foreshore Badgee
Reserve No:	BSU924
Land Tenure:	Council
Comm. Land Type:	Park

1. PARKCARE GROUP GOALS -

Supplement Councils maintenance schedule with additional mowing and brushcutting edges
--

2. SHOALHAVEN PARKCARE GROUP ACTIVITIES TABLE (to be in conjunction with attached site map)
NOTE: Priority should be rated as H = High (within 12 months); M = Medium (1-3 years); L = Low

GROUP ACTION	PRIORITY	METHOD	TIME
Mow grass with ride on	H	Hand tools	Ongoing
Litter control by hand	H	Hand tools	Ongoing

3. PARKCARE GROUP ACTION PLAN MAP



4. PARKCARE GROUP OH&S & EQUIPMENT REQUIREMENTS

Type of Activity	Yes	SWMS name included
Roadside and Park Litter Collection	√	SWMS01940
Mow with Ride on	√	S3 OHS 307

5. COUNCIL SUPPORT

- a) Technical advice and support
- b) Tools and First Aid Kit
- c) Materials /Plants (within limit of budget)
- d) Training support

Council staff will identify weed species, inspect motorised equipment.
Council will provide mulch and herbicide.

6. HAS A SITE HAZARD AND RISK ASSESSMENT BEEN COMPLETED FOR THE PARKCARE SITE?

Yes

7. LIST THE PERSONAL PROTECTION EQUIPMENT REQUIRED FOR VOLUNTEERS WHILST WORKING ON THE SITE

PPE Equipment Required	Date issued
Safety vests	1/10/10
Gloves	1/10/10
Sunscreen	1/10/10

8. POSSIBLE FUTURE FUNDING

Project	Funding source
No projects proposed for this site	

9. PLAN WILL BE REVIEWED EVERY THREE YEARS

Next review due:

1/10/2014

The group should review a summary of the Parkcare/Bushcare Policy & Procedures at the time of each annual review

10. PLEASE LIST OTHER LOCAL OR REGIONAL MANAGEMENT PLANS OR STRATEGIES THAT THIS PLAN RELATES TO

Name of document	Year it was produced	Produced by
Generic Plan Of Management	2005	SCC
Foreshore Reserve Policy	2005	SCC

11. RECOMMENDED PLANTING/REVEGETATION SPECIES LIST

OVERSTOREY TREES	
Botanical	Common
No trees required at this site	
SHRUBS	
Botanical	Common
UNDERSTOREY	
Botanical	Common

12. SITE WEED LIST

Noxious	Environmental	Control Method

13. PARKCARE SITE SPECIES LIST

OVERSTOREY TREES	
Botanical	Common
<i>No planting to be done at this time</i>	

SHRUBS	
Botanical	Common
<i>No planting to be done at this time</i>	

UNDERSTOREY	
Botanical	Common
<i>No planting to be done at this time</i>	

Parkcare Group Name

Coordinator Name

Signature

Date .../.../...



**BAWLEY POINT KIOLOA COMMUNITY ASSOCIATION GRAFFITI
PARKCARE ACTION PLAN**

Document Number: D17/113992 • **Adopted:** xxxxx • **Minute Number:** xxxxx • **File:** 37850e • **Produced By:** Assets & Works Group • **Review Date:** xxxxx

CONTACT INFORMATION

Group Name:	Bawley Point Kioloa Community Association Graffiti Group
Contact:	Margaret Hamon
Tel:	4457 1129 / 0417 372 946
Email:	marghamon2@bigpond.com
Reserve Name:	All reserves in Bawley Point Kioloa
Location:	Bawley Point Kioloa
Reserve No:	BSU924
Land Tenure	Crown & Council

1. PARKCARE GROUP GOALS

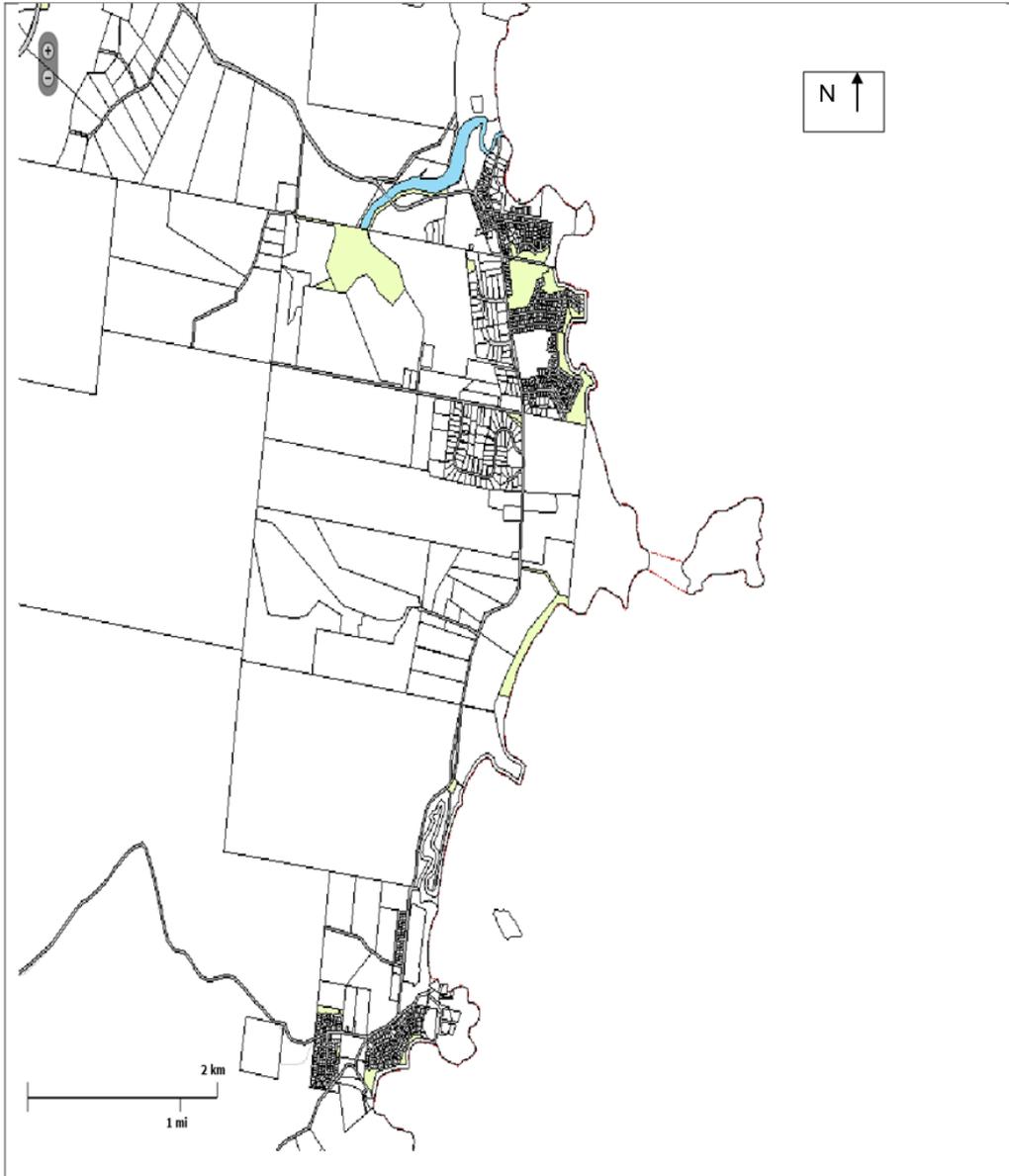
To remove and or cover graffiti in all reserves in the Bawley Point Kioloa area.

2. SHOALHAVEN PARKCARE GROUP ACTIVITIES TABLE (to be in conjunction with attached site map)

NOTE: Priority should be rated as H = High (within 12 months); M = Medium (1-3 years); L = Low

GROUP ACTION	PRIORITY	METHOD	TIME
Remove and / or cover graffiti in all reserves	H	By hand, with graffiti removal products and pressure washer Painting with brushes and rollers	Ongoing

3. PARKCARE GROUP ACTION PLAN MAP



4. PARKCARE GROUP WHS & EQUIPMENT REQUIREMENTS

Type of Activity	Yes	SWMS name included
Footpath & Furnishings Cleaning	✓	SWMS1258
Park Furnishings and Play Equipment Maintenance	✓	SWMS1263

5. COUNCIL SUPPORT

Paints
Brushes
Rollers
Materials used for graffiti removal
Rubber gloves

6. HAS A SITE HAZARD AND RISK ASSESSMENT BEEN COMPLETED FOR THE PARKCARE SITES?

Yes

7. LIST THE PERSONAL PROTECTION EQUIPMENT REQUIRED FOR VOLUNTEERS WHILST WORKING ON THE SITE

PPE Equipment Required	Date issued
Safety Vests	As required
Gloves	As required
Sunscreen	As required
Insect repellent	As required
Safety Glasses	As required
Workers hats	As required

8. POSSIBLE FUTURE FUNDING

Project	Funding source
Nil	Nil

9. PLAN WILL BE REVIEWED EVERY THREE YEARS
10. PLEASE LIST OTHER LOCAL OR REGIONAL MANAGEMENT PLANS OR STRATEGIES THAT THIS PLAN RELATES TO

Name of document	Year it was produced	Produced by
Graffiti Policy	2013	Assets & Works
Draft Graffiti Management Plan	2013	Assets & Works

Parkcare Group Name: Bawley Point Kioloa Community Association Graffiti Group

Coordinator Name: Margaret Hamon

Signature:

Date: / /

SA18.200 - Attachment 2

SA18.201 Unit 2 (Nowra Steakhouse), 10 Pleasant Way Nowra - Assignment of Lease

HPERM Ref: D18/270604

Group: Assets & Works Group
Section: Business & Property

Purpose / Summary

To provide Council with the opportunity to consider approving a Deed of Consent and Assignment of Lease in relation to the premises known as Unit 2, 10 Pleasant Way, Nowra (Nowra Steakhouse) from Eating Habits Pty Limited (ACN 612 361 967) to Ms Somporn Daichuenchit.

Recommendation (Item to be determined under delegated authority)

That Council:

1. Authorise the execution of the Deed of Consent and Assignment of Lease for Unit 2, 10 Pleasant Way Nowra from Eating Habits Pty Limited to Somporn Daichuenchit; and
2. Authorise the General Manager to sign all documentation required to give effect to this resolution and to affix the Common Seal of the City of Shoalhaven to all documentation required to be sealed.

Background

Strategy and Assets Committee, at its meeting on 9 August 2016 resolved under delegation (MIN16.625) to:

“Authorise the execution of the Deed of Consent & Assignment of Lease for Unit 2, 10 Pleasant Way Nowra, from Christopher Armstrong, Nikki Edwards & Jade Edwards to Eating Habits Pty Limited.”

In recent months, Eating Habits Pty Limited listed the Nowra Steakhouse business for sale and have now secured a purchaser. Accordingly, Eating Habits Pty Limited has requested approval by Council for assignment of the lease to the new purchaser, Ms Somporn Daichuenchit.

In accordance with the conditions of the current lease agreement, the tenant has requested that the assignment of the lease be approved by Council as the lessor. Under the lease, Council cannot unreasonably withhold its consent.

The lessee will pay all of Council’s costs associated with the lease transfer.

Integrity Real Estate Pty Limited is the leasing agent and has reviewed the request and are satisfied that the proposed transferee has experience in business equal to that of the current lessee. The transferee has also successfully passed the appropriate credit check undertaken by Council’s Finance section.

SA18.201

SA18.202 Tenders - Management & Operation of the Shoalhaven Indoor Sports Centre & Bomaderry Basketball Stadium

HPERM Ref: D18/274508

Group: Assets & Works Group

Section: Business & Property

Purpose / Summary

To inform Council of the tender process for the management and operation of the Shoalhaven Indoor Sports Centre & Bomaderry Basketball Stadium.

In accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, some information should remain confidential as it would, if disclosed, prejudice the commercial position of the person who supplied it. It is not in the public interest to disclose this information as it may reveal commercial-in-confidence provisions of a contract, diminish the competitive commercial value of any information to any person and/or prejudice any person's legitimate business, commercial, professional or financial interests. This information will be considered under a separate confidential report.

Recommendation (Item to be determined under delegated authority)

That Council consider a separate confidential report in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993.

Options

1. Adopt the recommendation as written

Implications: Council will be able to consider a confidential report on the matter.

Details

Council at its Ordinary meeting on 26 September 2017 resolved (MIN17.874) to:

1. *Prepare a Request for Tender for the management and operation of the Shoalhaven Indoor Sports Centre through a management agreement,*
2. *Publicly advertise the Request for Tender for interested parties to prepare a submission,*
3. *Submit a further report to Council on the outcome of the Request for Tender process.*

Based on the above resolution, Council released a Request for Tender on 23 May 2018 through Tenderlink, that closed at 10.00am on 27 June 2018 (five week open period).

In brief the Request for Tender comprised a contract for a 4-year term with two, two-year extensions at Council's discretion with the following scope:

- Management of the Shoalhaven Indoor Sports Centre
- Management of the Adjacent Bomaderry Basketball Centre (optional)
- Provision of Court Hire (Term and Casual)

SA18.202

- Provision of Venue Hire (Dinners, Presentations, Meetings and Catering)
- Provision of Café, Kiosk and Commercial Kitchen Services
- Crèche Services
- Management of Sport Programs and Community Programs
- Facility Management (Including Maintenance, Cleaning etc)

Tenders Received

Tenders were received from the following:

Tenderer
Police Citizens Youth Clubs Ltd
Shoalhaven Swim & Fitness (Council)
Sports Stadium Management Pty Ltd

Details relating the evaluation of the tenders are contained in the confidential report.

SA18.203 Boat Harbour Beach, Bendalong - Coastal Hazard Report

HPERM Ref: D18/237557

Group: Planning Environment & Development Group
Section: Environmental Services

Attachments: 1. Bendalong Beach Erosion Control Technical Advice Report (under separate cover)
2. Bendalong Coastal Hazard Mapping Report (under separate cover)

Purpose / Summary

Present the Coastal Hazard Mapping Report for Boat Harbour Beach at Bendalong and associated information for adoption.

Recommendation (Item to be determined under delegated authority)

That Council adopt the Bendalong Coastal Hazard Mapping Report 2017 and Bendalong Beach Erosion Control Technical Advice Report 2018 and their recommendations, for managing beach erosion at Boat Harbour Beach at Bendalong.

Options

1. Adopt the Report

Implications: Work can then proceed on implementing the erosion remediation recommendations.

2. Not adopt the Report

Implications: The erosion remediation report and its recommendations will potentially not be implemented, and the beach, midden and Council assets at this location will remain vulnerable to coastal hazards.

Background

The June 2016 East Coast Low (ECL) caused unusual beach erosion at Boat Harbour Beach, Bendalong. Most coastal storms approach from the south-east, and north facing beaches such as Boat Harbour are usually protected from damaging coastal hazards such as beach erosion and wave inundation. At Boat Harbour beach, Red Head provides protection from the south-east swell.

Following a pre and post storm study of the ECL, Dr Mitchell Harley from the University of NSW (UNSW) said, '*whilst the storm was only moderately intense... it hit from a highly unusual direction – the anomalous easterly direction – approximately 45 degrees more counter-clockwise than average.*' Additionally, because the storm was blocked from continuing its journey south by a high-pressure system in the south Tasman Sea, the wave energy had a longer period of time to inflict damage. The predominantly easterly wave direction, over several days, was unprecedented when compared to 25 years of directional wave data.

The UNSW study concluded that, as the climate changes and storm patterns change, areas once thought to be sheltered and safe are now at risk.

In 2016, Boat Harbour beach emerged as one of those areas.

Due to the usually sheltered nature of Boat Harbour beach, it has attracted a broad range of activities and assets. There are two open ocean boat ramps, an access road to service the ramps, picnic tables, public amenities and a playground. The Holiday Haven Tourist Park, immediately adjacent to the beach, accommodates up to 2,000 at peak times, and this means that the beach and reserves become very busy.

Considering:

- severe erosion experienced at Boat Harbour in 2016
- revised sea level rise projections adopted by Council in 2015
- the existence of the boat ramps and other Council assets
- community concerns about beach erosion
- preparation of the Boat Harbour Master Plan, and
- preparation of an Aboriginal Cultural Heritage Assessment Report (ACHAR) for Boat Harbour in 2017,

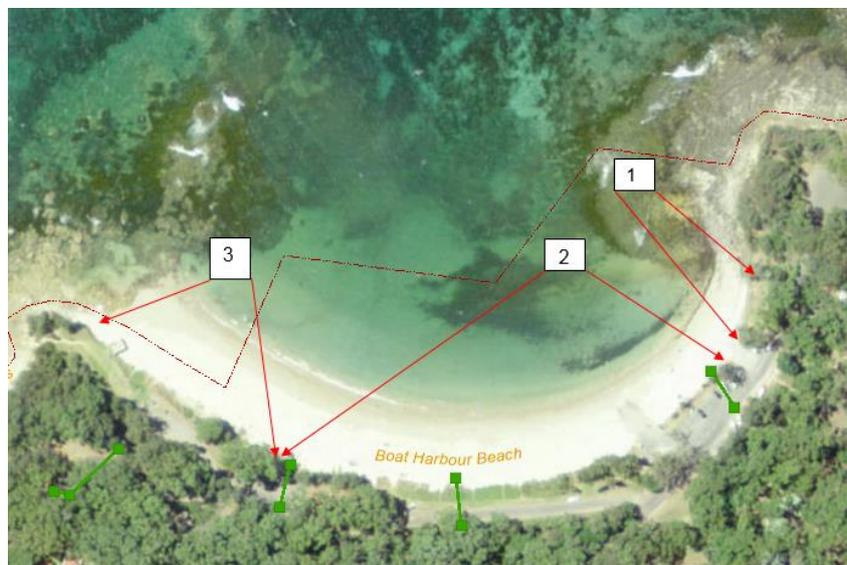
a coastal hazard mapping report was commissioned to understand the level of risk to public infrastructure. The Bendalong Coastal Hazard Mapping Report was completed by Advisian in 2017. A further assessment '*Bendalong Beach Erosion Control Advice Report*' was also completed to assess erosion controls. The coastal hazard map from the report is included in Council's adopted 2018 Coastal Zone Management Plan (CZMP) for the Open Coast. Action LA4.1 from the CZMP requires Council to:

- *Prepare and implement the Boat Harbour Master Plan and the Stormwater Upgrade Plan.*

The recommendations within the Bendalong Coastal Hazard Mapping Report (the report) must be considered when delivering the above action, to ensure coastal hazards are managed.

The report utilises latest available data and Council's adopted sea level rise projections. It describes the coastal processes and the impact of those processes on the areas where infrastructure is at risk. The risk is defined in terms of present day, risk by 2030, 2050 and 2100.

The report provides simple and practical recommendations for dealing with the beach erosion risk, in three different sections of the beach. The sections are shown on the following image and discussed below.



1. **East of the boat ramp:** This area does not contain an Aboriginal midden. This is a rock-boulder section of the beach (photo below). It's recommended that the existing rock be size sorted and used (with a geofabric underlay) to form shoreline protection. No rock will need to be transported to the site.



2. **Middle section of the beach:** An Aboriginal midden is present in this section of the beach. Provide erosion protection and energy dissipation to storm water outlets (photo below left shows one of the three outlets) and scrape beach sand onto the lower portion of the dune up to the midden layer (photo below right) to provide toe protection to the eroding dune and prevent further damage to the midden.



SA18.203

Beach scraping was undertaken in December 2016 (photo below) to repair erosion and restore beach amenity following the June 2016 ECL.



3. **Western end of the beach** (photo left below): An Aboriginal midden is present in this section of the beach. The report recommends implementing recommendation #6 from the Aboriginal Cultural Heritage Assessment Report (ACHAR), to stabilise the dune face and 'fence' the top of the dune to keep people and vehicles off the midden. It further recommends that a formalised beach access be provided at this end of the beach to avoid damage to the midden (photo right below), which is occurring due to people scrambling down the dune face from the car park and reserve onto the beach. Formalised beach access and a midden protection barrier are included in the draft Boat Harbour Master Plan.



These are low impact solutions which do not require major construction or importing foreign material onto the beach and can be achieved within existing environmental approvals. Should further erosion occur in the future, beach scraping can be repeated, and any dislodged rock returned to position.

Construction of a specifically designed erosion protection structure is not recommended at this time.

Community Engagement

Community engagement has been ongoing with the Red Head Villages Association (CCB) about all the issues at Boat Harbour beach, including beach erosion, storm water damage and operational actions shown in the draft Master Plan. Consultation will continue as actions from the coastal hazard report, the storm water design and the master plan are implemented over the coming years.

Policy Implications

An adaptive management approach, as outlined in the 2018 CZMP, will continue to be applied. That is, Council will manage the uncertainty around changing coastal systems by expanding the knowledge base and refining management responses over time.

Boat Harbour emerged as a 'key risk' beach, for which Council now has a coastal hazard report and mapping. It brings the list of key risk beaches in Shoalhaven to ten. With a changing climate and more unpredictable storm behaviour (wave direction and intensity), it is likely that other areas will emerge over time as being at risk of coastal hazards.

As these areas emerge, reports will be commissioned, erosion protection actions considered through reports to Council and implemented as appropriate.

The recommendations and conclusions of the Bendalong Coastal Hazard Mapping Report and subsequent Bendalong Beach Erosion Control Advice Report have been incorporated into the 2018 CZMP actions and Emergency Sub-Action Plan.

Financial Implications

The consultant's recommendations for managing erosion at Boat Harbour beach are cost effective, 'soft' options. Depending on future storm direction and intensity, beach scraping may need to be repeated. In 2016 it cost approximately \$5,000.

It's estimated that work at the eastern end of the beach (sorting and placing existing rock plus geofabric) may cost in the order of \$20,000. The frequency and level of maintenance required for the rock protection will also vary according to storm direction and intensity. Should Council adopt the report and its recommendations, detailed quotations for the works will be sought in accordance with Council's procurement policy.

Risk Implications

Starting with the low-cost, 'soft' options recommended in the Bendalong Coastal Hazard Mapping Report for managing beach erosion at Boat Harbour beach is, financially, a low risk approach.

The recommendations also manage any public risk resulting from

- Undercutting erosion of the reserve at the eastern end of the beach
- People scrambling down the steep face of the midden at the western end of the beach.

The recommendations for the middle and western sections of the beach also manage the risk of further damage being done to the midden. This is a legal requirement of the NSW National Parks and Wildlife Act 1974, for which Council have been working collaboratively with NSW Office of Environment & Heritage to implement works to protect these middens.

SA18.204 Proposed Bollards Installation - Foreshore Reserve, The Park Drive, Sanctuary Point - Alleviate Public Risk and Environmental Damage Due to Vehicle Access

HPERM Ref: D18/250225

Group: Planning Environment & Development Group
Section: Environmental Services

Attachments: 1. Notification letter to adjacent property owners [↓](#)
2. Location map and photos [↓](#)

Purpose / Summary

Advise of the proposed installation of bollards at the foreshore reserve at The Park Drive, Sanctuary Point (See **Attachment 1**), in response to community concerns and as required by MIN18.475 (3) and obtain endorsement for the proposed works.

Recommendation (Item to be determined under delegated authority)

That Council:

1. Endorse the installation of bollards at Lot 566 DP 24760 The Park Drive foreshore reserve, Sanctuary Point as per Attachment 1 to the report; and
2. Fund the works from the existing 2018/19 Foreshore Reserve Policy Operational Budget.

Options

1. Endorse the installation of bollards at the site as shown in **Attachment 1**.

Implications: This will allow Council staff to complete the consultation, assessment and install bollards to address public safety and the erosion of the Cockrow Creek foreshore and the reserve. By doing this Council will be meeting its legislative requirements under the NSW Local Government Act 1993 and meeting its policy statements under the Foreshore Reserve Policy.

2. Not endorse the installation of bollards at the site shown in **Attachment 1** and suggest an alternative solution to alleviate existing hazards and risks.

Implications: Unknown until an alternative is identified.

3. Not endorse the installation of bollards at the site.

Implications: Environmental damage will potentially be exacerbated, and reserve users will potentially have to contend with vehicles within the passive recreation reserve. Allowing the current impacts to continue does not align or comply with the NSW Local Government Act regarding the management of community land sub-categorised as natural area and the Foreshore Reserves Policy. Concerns about public safety will not be resolved and conflict between vehicles and pedestrians will potentially continue.

Background

Council is committed to ensuring that its foreshores are both well-maintained and suited to an increased and sustainable level of passive recreation. Council also promotes greater activation of foreshore reserves and aims to achieve this in part by allowing vehicles to access foreshore reserves managed by Council where appropriate.

It is acknowledged that it may not be appropriate to combine vehicle use with passive recreation and sensitive environments in **all** situations, so each proposal is to be considered by Councillors prior to the installation of any bollards, consistent with MIN18.475.

In this regard, Council resolved (MIN18.475) on 26 June 2018 that:

1. *Once a suitable site for the establishment of a public toilet at Tomerong has been selected, then the cost of construction be met by reallocating funds from the anticipated future expenditure on bollard barriers as well as from the possible visiting of carry forwards in a future quarterly budget reviews;*
2. *All future decisions by staff for the erection of "bollard barriers" in foreshore reserves needs to take into consideration the recently adopted Notice of Motion regarding "greater activation of foreshore reserves" (MIN18.294).*
3. *Prior to bollards being installed in foreshore reserves, a report be provided to Council on their location.*

This report is provided in accordance with Parts 2 and 3 of the above resolution.

In response to Council receiving complaints about the use of vehicles in the reserve impacting on the safety of reserves users and impacting on The Park Drive foreshore reserve, Sanctuary Point and Cockrow Creek, Council officers investigated the complaints and developed a proposal to potentially address these issues.

The following information and assessment criteria are provided to assist Council in deciding whether to proceed with the proposal (**Attachment 1**).

- **Location:**
Foreshore Reserve – Lot 566 DP 24760
The Park Drive
Sanctuary Point
- **Land Tenure and Categorisation**
Council owned foreshore reserve
Community Land categorised as *Natural area – Foreshore* under the NSW Local Government Act 1993.
- **Reason/Request**
Community concerns regarding the safety of other reserve users and damage to the environment.
- **Environmental**
Progressive erosion is occurring on creek banks due to trailer boats being launched. Sheet erosion throughout the reserve due to vehicles traversing bushland areas. Erosion is becoming severe and significant environmental harm is occurring because of the erosion which is causing sedimentation and increased turbidity of Cockrow Creek and damage of vegetation from vehicles driving through the reserve.
- **Social**
Camping and campfire gatherings attracting, often, antisocial behaviour – loud music and yelling during day and night. Rubbish and smouldering fires being left in reserve

by groups. Launched boats and jet-skis using stretch of creek adjacent to reserve creating unacceptable noise levels for residents. Access to creek is via short walk from parking along road verge. There is an existing public boat ramp within 2.5km of reserve.

- **Risk/hazard**

Possible risks include: potential conflict between users of the reserve and vehicle movements, e.g. children trying to play between moving vehicles in reserve. Potential injury to wildlife, e.g. kangaroos being hit and injured by vehicles driving on the reserve. Passive reserve users impacted by antisocial behaviour and pedestrian access across reserve restricted by vehicles.

- **Economic**

Erosion requires continual remediation to alleviate loss of creek-bank vegetation, siltation of creek and ultimately St Georges Basin. Continual costs borne by Council. On-going Council Rangers call out to undertake compliance following complaints from residents about illegal vehicles on the reserve and anti-social behaviour.

- **Legal**

The use of vehicles on foreshore reserves conflicts with the core objectives of the Generic Community Plan of Management – Natural Areas and the policy statements of the Foreshore Reserves – policy implications discussed below.

- **Other**

Riding jet skis along Cockrow Creek is extremely hazardous due to high number of submerged fallen trees present in the waterway. The practise has also created excessive noise issues with adjacent residents.

Community Engagement

Correspondence was sent to the local Community Consultative Body (CCB). The letter was tabled at a meeting of the CCB in May 2018. The CCB had no objection to the bollard installation proposal.

Letters were sent to 34 owners of adjoining properties explaining the proposal (**Attachment 2**).

On-site discussions were also held with five individual residents (10/3/18 & 3/5/18). All responses received from property owners were in favour of the proposal.

Issues raised in support of the installation of bollards included:

- No objection to people using the reserve but concerned about safety of people;
- Witnessed near misses from both cars and vehicles colliding with people and wildlife; during one incident a toddler had to be pulled out of harm's way by a parent;
- Easter holidays – camp fires, anti-social behaviour and illegal camping occurred. Rangers had to attend for this and other compliance matters; and
- Environmental harm caused to the reserve from erosion, destruction of vegetation and impacts on Cockrow Creek.

Some residents and owners raised concerns about emergency vehicle access. It is proposed that this be addressed by the installation of gates to accommodate emergency and service vehicles as shown in **Attachment 1**.

One of the residents was concerned that the proposed bollard installation could create flooding issues by snagged debris. Council's Senior Floodplain Engineer has reviewed the proposal and confirmed no such issue would arise from bollard installations. The same resident also expressed disapproval of the development of a walkway through the reserve. There is currently no proposal to develop a walkway and/or walking track through the reserve.

Policy Implications

The NSW Local Government Act (1993) (the LG Act) provides Councils with guidelines to ensure all Community Land is managed in accordance with identified management objectives, described in the Act as core objectives. The core objectives for management of foreshores are:

- a) *To maintain the foreshore as a transition area between the aquatic and the terrestrial environment, and to protect and enhance all functions associated with the foreshore's role as a transition area; and*
- b) *To facilitate the ecologically sustainable use of the foreshore, and to mitigate impact on the foreshore by community use.*

Council manages foreshore reserves in accordance with the [Foreshore Reserves Policy](#) (POL16/242) (the Policy). Section 3.7 of the Policy (pages 10-11) identifies appropriate pedestrian and vehicle access as outlined below:

“Public access to public land is a core component of government legislation and policy. The Local Government Act and the Crown Lands Act specifically mandate that the land manager provide for appropriate use of the land. Appropriate use is defined for each specific categorisation/reservation under the legislation. The legislation recognises the relative environmental significance of each categorisation/reservation. The Local Government Act is very specific about what are appropriate uses for community land categorised ‘foreshore’ (see Generic Community Land Plan of Management – Natural Areas: and s36 of the LG Act.

Council aims to provide appropriate pedestrian access to facilitate enjoyment of foreshores under its ownership or management via approved, maintained areas or walking tracks.

Uses that can cause negative environmental impacts include vehicular access to the rear of properties or the construction of illegal structures such as concrete boat ramps to facilitate access to the water from private property. The construction of structures without authorisation has the potential to alienate public land and is prohibited. Removal of such structures, if installed for personal or exclusive use, shall be at the owner's expense.

The use of community land to access private properties is prohibited by the LG Act and would, in unregulated circumstances, contravene the gazetted public purpose of a Crown reserve. The driving of vehicles on public reserves can create conflict with the public's general use of the area and often contributes to soil erosion and vegetation loss. Council will control unauthorised vehicle access use of public reserves by erecting physical barriers, issuing infringement notices, fines and/or legal action.

Policy Statement

- *Council shall provide appropriate pedestrian access to facilitate enjoyment of foreshores under its ownership or management via approved maintained areas or walking tracks.*

- *Council prohibits unauthorised vehicular access to private property across a reserve.”*

Financial Implications

In May 2018 Council received a quotation of approximately \$4,000 (excluding GST) for the proposed works.

Should the works proceed they will be funded from Council's existing 2018/19 Operational Foreshore Reserve Policy budget that currently contains funding of \$43,302.

Risk Implications

The proposed works are designed to help eliminate or reduce the following likely **high-risk** situations:

- Sheet erosion from vehicle tracks causing siltation of creek and St Georges Basin and hence negative aquatic impacts.
- Collapse of creek bank due to informal launching of boats at various locations.
- Boating injury from jet skiers utilising creek with significant number of submerged trees.
- Injury to wildlife hit by vehicles – occurred twice to date.
- Unattended fires left alight causing bushfire due to proximity of bushland.
- Discarded broken glass and metal causing injury to pedestrians.

Council Reference: 7471E (D18/50193)
Your Reference:

«mail_name»
«mail_address_1»
«mail_address_2»
«suburb» «state» «postcode»

Dear Property Owner «Lot_Address»

Restricting Vehicular Access to Public Foreshore Reserve - The Park Dr

Council has become aware that vehicles are accessing the public foreshore reserve along a portion of Cockrow Creek, causing environmental damage and creating conflict with public use of the reserve.

This unauthorised vehicle entry contravenes Council's Foreshore Reserves Policy and is not permitted under the Local Government Act 1993. The Policy states that Council *will control unauthorised vehicle access use...by erecting public barriers, issue infringement notices, fines and/or legal action.*

The use of community land to access private properties by vehicle or storing vehicles on foreshore reserve land is also prohibited under the Local Government Act. Unauthorised rear or side access through public reserve land to your property is also not permitted and is a fineable offence.

To eliminate the high risk hazard to reserve users, Council is planning to install vehicle barriers on the reserve boundary at access points along The Park Dr into the reserve. The barrier will be in the form of timber bollards (posts).

Authorised boat launching facilities are located nearby at John Williams Reserve on Sanctuary Point Rd and access for fishing and other activities will still be available.

If you have any issue you wish to discuss regarding these proposed works, please contact Council by email or letter to the contact details listed, or phone the number below by Friday 16 March 2018, thank you.

**** IF YOU DO NOT OCCUPY THE PROPERTY YOURSELF, PLEASE INFORM CURRENT OCCUPANTS. THANK YOU.**

Please contact Kerry Thompson, Planning Environment & Development Group on (02) 4429 3422 and quote Council's reference 7471E (D18/50193) in correspondence.

Yours faithfully



Kerry Thompson
Natural Areas Operations Officer
28 February 2018

Proposed sites for installation of bollards to restrict vehicle entry into the Council managed public reserve, The Park Drive, Sanctuary Point





**The Park Dr Sanctuary Pt
2018**

Sheet and streambank
erosion from vehicles
accessing reserve.

Photos of various sites
throughout reserve.





SA18.204 - Attachment 2

SA18.205 Development Application Fees - Refund Request - GJ Gardner Homes - Variety Freedom House - Patonga Street, Nowra - DA18/1808

HPERM Ref: D18/239219

Group: Planning Environment & Development Group
Section: Building & Compliance Services

Purpose / Summary

Detail a request made by GJ Gardner Homes for the reimbursement of all development application (DA) and associated fees in relation to the construction of a new single storey dwelling at Lot 800 DP1240170 Patonga Street, Nowra (DA18/1808).

When completed this house will be sold with all proceeds going to Variety, the Children's Charity. This is an excellent cause and they are seeking Council's support by reimbursing the fees and charges associated with this project.

Recommendation

That Council:

1. Reimburse GJ Gardner Homes \$4836.00, being the development application and associated fees in relation to DA18/1808 for construction of a house at Lot 800 DP1240170 Patonga Street, Nowra.
2. Fund the reimbursement from the Unallocated Donations budget.

Options

1. Adopt the recommendation.

Implications: Council will be required to reimburse the development application and associated fees paid by the applicant in relation to DA18/1808.

2. Not support the request.

Implications: All fees paid by the applicant will be retained and will not be refunded to the applicant.

Background

On 19 July 2018, Council received a development application (DA18/1808) from PDC Planners in relation to construction of a house at Lot 800 DP1240170 Patonga Street, Nowra. The house will be built by G J Gardner Homes in the recently developed Meroo Views Estate.

Upon completion, the house will be sold with all proceeds going to "Variety - The Children's Charity". This charity assists sick, disabled and disadvantaged children up to the age of 18 years. G J Gardner Homes has requested that Council reimburse the \$4836.00 fees paid on this application so that this can be included as a donation to the charity.

Clause 2.4 of policy POL18/19 (Fees – Waiving of Development Application & Other Fees for Charitable Organisations and Community Groups) states as follows:

SA18.205

“2.4. Reimbursement of fees for DAs and/ or CCs

If a reimbursement of the fees is sought, a written request outlining the grounds for reimbursement must be submitted. The matter will then be referred to Council’s Strategy and Assets Committee for consideration by Council. Any donations by way of whole or partial reimbursement determined by the Council will be paid out of the “unallocated donations” budget or a source identified in Council’s resolution.

The request for reimbursement of fees is in accordance with clause 2.4 of POL18/19 and as such is recommended for support.”

Community Engagement

Media support for the project has been secured with the South Coast Register and Radio 2ST. This proposal is within the public interest.

Policy Implications

The proposal represents development that requires consent pursuant to the provisions of section 4.2 of the Environmental Planning and Assessment Act.

It is unlikely that the adoption of the recommendations of this report will have any substantial policy implications.

Financial Implications

Council’s support of the request will result in a refund of \$4836.00 by way of donation.

Risk Implications

There are no inherent risks associated with the adoption of the recommendations of this report with no negative or unacceptable impacts on either the built or natural environment.

SA18.206 Danjera Dam Camping Redevelopment

HPERM Ref: D18/267965

Group: Shoalhaven Water Group
Section: Water Asset Planning & Development

Attachments: 1. Danjera Dam Camping Area - Future Directions [↓](#)

Purpose / Summary

To report back to Council on future strategy for managing camping at Danjera Dam.

Recommendation (Item to be determined under delegated authority)

That Council:

1. Place the attached Future Directions Report on public exhibition for 28 days and send a copy to all stakeholders who have registered their interest in the future of the camping area and seek public comment on the proposed way forward
2. Bring a further report to Council with all responses received through this process.

Options

1. As Recommended – will allow progress of this matter with community input.
2. Request changes to the draft options report.
Implications: Council could indicate any other options or suggestions that they may wish to see included in this report.
3. Not place the options report on public exhibition and make a decision based on the information available.
Implications: Given the level of interest of the community in this issue, Council could expect to receive negative comments on any decision made.

Background

On 10 October 2017 Council resolved (in part), to;

1. Close the Yalwal camping area and temporarily close the area to public access after advertisements and notifications to legitimate known user groups and
2. Prepare a plan for upgrading of the area for day use in consultation with key user groups.

Following representations by some users of the facility Council reconsidered the planned closure of the Danjera Dam camping area at the Strategy and Assets Meeting on 21 November 2017. Council resolved to delay the closure pending a further report to Council in 2018.

Recent Site Activity

Camping has been allowed to continue at the site, with increased Council resourcing and management to counter anti-social behaviour through;

- Ranger Services weekend attendance, issuing camping permits, litter management and penalty infringement actions,
- NSW Police User Pay attendance on public holiday weekends and peak Christmas/Easter holiday periods. Including trail bike police squad in off trail areas,
- Paid private security contractor attendance over Christmas New Year,
- Ongoing social media awareness campaign to coincide with the above.

Despite the control measures put in place by Council, anti-social behaviour at the camping area has not been eliminated, with ongoing examples of extreme, threatening and dangerous behaviour. For example:

- Multiple incidents involving tree removal. In one case an attempt was made to cut down a 15 metre tall tree in close proximity to the camping area. This created a dangerous situation with the area having to be cordoned off until the damaged tree could be removed.
- Multiple vehicles being driven recklessly around the campsites in the night and early morning.
- Discharging of firearms including the killing of native wildlife.
- Throwing rocks onto facility roofs and tents.
- Ranger actions taken in relation to offensive and dangerous campsite behaviour often results in abuse and threats toward rangers and other campers.
- Many campers exit the area in response to intimidating behaviour and ongoing threats.
- Lighting of fires during banned high fire danger periods.

Community Feedback

Shoalhaven Water has put in place a number of consultation measures to keep users, stakeholders and the general community updated on developments and encourage feedback.

Potential stakeholders were sought out and offered the opportunity to register on a contact list. Major developments regarding the site management are advised to those who have registered an interest.

The Shoalhaven Water website has maintained regular update discussion points on the Danjera Dam pages regarding the potential closure and/or redevelopment.

In addition to the updates, the website has a link to provide Shoalhaven Water with user feedback. Users are invited to share their experiences through the Get Involved survey. 50 responses have been received to date.

When issuing camping permits, the Rangers use the opportunity to talk to campers about responsible behaviour at the site, and to gather information on numbers, place of residence, reasons for visiting the site and visit timeframe.

These measures have provided valuable information for future management arrangements and redevelopment concepts.

Further information on community feedback is given in the attachment.

Planning Approval

Initial Planning Proposal

A Planning Proposal was submitted to NSW Department of Planning & Environment for the initial Gateway Determination in 2015. The Proposal was subsequently determined to proceed subject to a number of conditions. One of those conditions related to bushfire assessment and the requirements of the Rural Fire Services (RFS), including the need for an Asset Protection Zone (APZ) which has implications for vegetation removal.

A preliminary Flora and Fauna assessment report documented the occurrence of an Endangered Ecological Community (EEC) at the site including areas that would need to be cleared for the provision of required bushfire APZs. The EEC is the Illawarra Lowlands Grassy Woodland (which is both State and Commonwealth listed).

Council would not get approval to clear large areas of vegetation at this site due to the status and nature of the EEC. This makes it difficult to meet Asset Protection Zone requirements for any proposed camping areas.

Access to the site is via a dirt road through forest. The road is narrow and steep in many locations, particularly in the escarpment section close to Danjera Dam. This issue was of major concern from a bushfire protection aspect. Any significant upgrading of the road would be prohibitively expensive.

It became clear that the proposed camping concept was not acceptable to the fire authorities and would not be approved. The Planning Proposal was withdrawn.

Revised Planning Proposal

In an endeavour to allow camping to be approved at the site the Planning Proposal concept has been revisited.

A suggestion that some form of existing use rights might exist at the site was re-investigated, but no evidence of formal historical approval could be found.

The major stumbling blocks for the original Planning Proposal were the bushfire issues. To address these issues:

- An independent bushfire expert was engaged,
- Camping concepts were reviewed and analysed,
- Alternative fire risk management options were investigated,
- Further consultation was undertaken with the RFS, and
- Further work has been also done on the EEC to better understand what clearing activity might be allowable.

This work has led to a proposed Bushfire Strategy that may be acceptable to the RFS.

The only viable option is to confine camping to the current main location, limit camper numbers and provide a refuge building at the camp site. The building can be designed, for example, to act as a shelter and camp kitchen which can be closed during emergencies to act as a refuge building. It will need to be big enough to safely accommodate all campers.

A new Bushfire Emergency Management and Evacuation Plan will be developed to comply with RFS guidelines to control camp closure on days of higher fire danger and respond to onsite refuge and off-site evacuation.

Preliminary advice from the RFS indicates acceptance of the proposal based on the following:

- Reduction of overall permitted camping numbers at the site and the formalisation into a single area, as shown in the attachment.
- Emergency Plan needs to cover communications both within the site (to campers on days of high and very high FDI and when a fire may be in the locality) and outside to other agencies such as police, RFS District etc. in recognition of the lack of mobile reception.
- No APZs should also be EECs conflicting management objectives
- Access should facilitate two way traffic for a fire fighting vehicle AND a non fire fighting vehicle along all points (or provide clear signage and appropriate sight lines for where limited narrowing of the road must occur).
- Closure of facility on days of extreme and catastrophic fire weather.
- Demonstrate the predominate hazard is woodland and not forest by way of an ecological vegetation report.

A new Planning Proposal can now be developed for submission, based on the above constraints.

Expressions of Interest for Camping Management

The management of camping at Danjera Dam is not a core business activity for Shoalhaven Water and is a significant drain on specialist staff resources. The demand on Ranger resources and time is also significant.

Despite the additional resources employed to date, it is clear that a new form of management will be required to deal with the constraints of the site.

If Council determines to proceed with a new Planning Proposal it is suggested that any formalisation of camping on the site would include a proposal to advertise an Expression of Interest to parties who may be interested in managing the camping operation in the short and/or long term. In addition to resourcing the management function, input from responders could prove valuable in guiding the camp concept redesign.

Community Engagement

A report has been prepared to advise users, stakeholders and the general community of the work to date and the proposed way forward. Prior to Council considering the next steps, it is suggested that this report be placed on public exhibition for 28 days and a copy sent to all stakeholders who have registered their interest in the future of the camping area, and seek widespread input.

Financial Implications

The operating costs for the management of Danjera dam for the 2017/18 financial year was \$60,000. There will be costs involved in completing the Fire Strategy and preparing a new Planning Proposal. New concept plans will need to be developed and a number of detailed specialist reports undertaken in order to submit a strong Planning Proposal. Funds have been included in the current budget to carry out this work.

Capital development funding will be required for implementing any redevelopment, with higher costs for the camping proposal than for the day use proposal.

Both the camping and the day use only proposals will require ongoing operational costs, even if some of the operational aspects of the camping proposal are outsourced.

Shoalwater have been investigating potential options for mitigating costs through measures such as Biobanking that part of the site not required for camping, and various grant funding possibilities.

Risk Implications

There are serious risks in not taking action to formalise the use of this site. Large groups of people are currently camping at the site with limited bushfire safety measures in place and no means of providing compliance. Council has a duty of care to ensure that action is taken reduce its liability under the Local Government Act, 1993.

Concerns relating to safety and environmental damage from adjoining landowners including private landowners, National Parks and Crown Lands also need to be taken into account when Council considers the future of this site.

If the current dry weather continues, water will need to be released from Danjera Dam to supply water to the Shoalhaven. This may necessitate restricting access depending on the dam levels.



Danjera Dam Camping - Future Directions

For more information contact
Shoalhaven Water

City Administration Centre

Bridge Road (PO Box 42)
Nowra NSW Australia 2541
P: (02) 4429 3214
F: (02) 4429 3170
water@shoalhaven.nsw.gov.au
www.shoalwater.nsw.gov.au

Document: D18/210374
File: 2811E

1 BACKGROUND

The Council-owned land around Danjera dam has been a popular free camping area for many years. The map below shows the land ownership in this area.

Late last year Council sought to close the camping area and temporarily close the area to public access so that improvement works could be carried out to facilitate day use only. Following representations by some users of the facility Council reconsidered the planned closure of the Danjera Dam camping area and Council resolved to delay the closure pending further consultation with stakeholders and to allow an analysis of what other practical options were available to facilitate some form of camping on the site.

The need to take some action to change how the camping area is managed is driven by 3 factors. They are:

1. The land is currently zoned E2 Environmental Conservation which does not permit "camping grounds". Whilst camping has occurred at the site for many years, this use has never been formalised via development consent and therefore the activity is not approved.
2. Bushfire Issues - The site has been affected by bushfires over the years, and bushfire threat is present from all directions and access to the site is via a single dirt road. There is no mobile phone communication available in the camping area.
3. Anti-social behaviour - For some time now Council has been trying to address anti-social behaviour at the camping area. The 2016/2017 summer period saw antisocial behaviour force Council to establish a user pays arrangement with the NSW Police and set up regular Ranger patrols. Issues requiring attention have included:
 - a. Firearm misuse
 - b. Trail bike riding and group 4WD activities being undertaken both legally and illegally on and around the site;
 - c. Vandalism and misuse of facilities
 - d. Unsafe behaviour involving vehicles and alcohol.
 - e. Lack of animal control
 - f. Threats to campers and the adjoining landowner

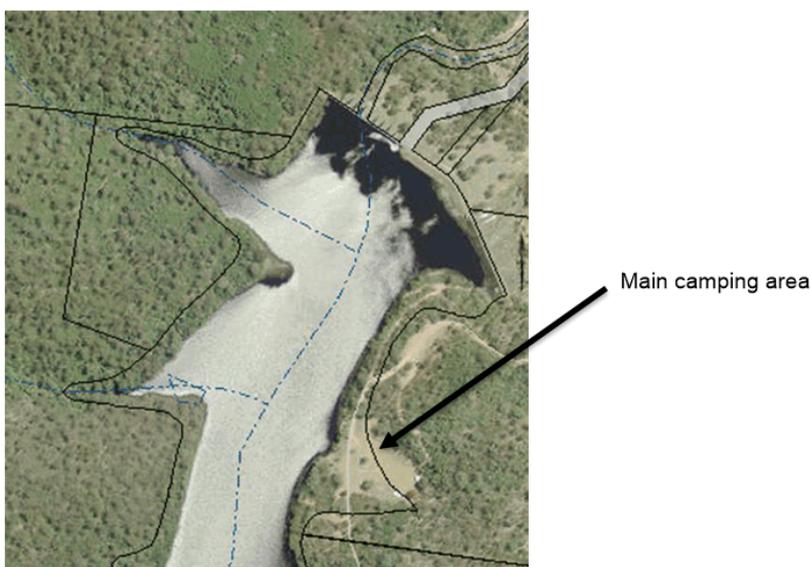
2 WORK SO FAR

In order to address the zoning approval issue and legalise any camping activity, Council needs to prepare a planning proposal for approval by the state government to modify the Local Planning Instrument (the Local Environmental Plan). It also requires the agreement of the Rural Fire Service for a bushfire plan. Council attempted this in 2017 but could not comply with the RFS requirements without significant clearing of vegetation. Such clearing is not possible due to the existence of a Commonwealth and State listed critically endangered vegetation community (EEC).



In an attempt to address the bushfire issue, Council engaged a separate expert bushfire consultant to review the constraints of the site. He has concluded that the only possible way to develop a strategy to address the risks would require as a minimum:

1. Limited camping numbers and camping confined to the main camping area (shown on the map below)
2. Refuge building with compliant Asset Protection Zone with the Dam acting as significant separation to primary fire threat from the west.
3. Refuge building to comply with at least BAL-40 .
4. Alternate access to the north and south.
5. Bushfire Emergency Management and Evacuation Plan to comply with RFS guidelines to control camp closure on days of higher fire danger and response to on site refuge and off site evacuation.



Preliminary advice received from the RFS is that their support for any Planning Proposal would be largely based on the reduction of overall permitted camping numbers at the site and the formalisation into a single area.

The RFS have also indicated the need to cover communications both within the site (to campers on days of high and very high FDI and when a fire may be in the locality) and outside to other agencies such as police, RFS District etc in recognition of the lack of mobile reception.

The RFS have indicated that the access road within the site needs to be the appropriate width (5.5 m). The impact to ecology will need to be investigated to include in any Planning Proposal. Closure of the facility would also be required on days of extreme and catastrophic fire weather.

In regards to the anti social behaviour on the site, Council has undertaken the following actions since late last year:

1. Ranger Services weekend attendance, issuing camping permits, litter management and penalty infringement actions,
2. NSW Police User Pay attendance on public holiday weekends and peak Christmas/Easter holiday periods. Including trail bike police squad in off trail areas,
3. Paid private security contractor attendance over Christmas New Year,
4. Ongoing social media awareness campaign to coincide with the above.

Ranger reports from peak periods are given in Appendix A.

3 COMMUNITY FEEDBACK

Shoalhaven Water has put in place a number of consultation measures to keep users, stakeholders and the general community updated on developments and encourage feedback.

Potential stakeholders were sought out and offered the opportunity to register on a contact list.

The Shoalhaven Water website has maintained regular update discussion points on the Danjera Dam pages regarding the potential closure and/or redevelopment.

In addition to the updates, the website has a link to provide Shoalhaven Water with user feedback. Users are invited to share their experiences through the Get Involved survey.

When issuing camping permits, the Rangers use the opportunity to talk to campers about responsible behaviour at the site, and to gather information on numbers, place of residence, reasons for visiting the site and visit timeframe.

Some of the information collected is shown in Appendix B.

4 PROPOSAL

There has been strong community support for camping to be able to be continued in this area. As indicated in the above discussion, future camping can only be considered if the zoning and bushfire issues can be addressed. Management measures also need to be taken to eliminate the ongoing anti-social behaviour. The following tasks are proposed to now be undertaken:

1. Prepare a new planning proposal to modify the relevant zoning
2. Prepare an overall site improvement plan based on limiting camping to the area shown above
3. Seek expressions of interest for the ongoing control and management of the site based on limiting camping to the main camping area. Management would include all aspects of booking, communication and control.

APPENDIX A – Ranger Reports from Peak Periods

Weekend commencing:	Campers	Dogs	Unregistered Motorbikes	Comments
24/11/17	48	3	1	3 reports of high calibre firearm being discharged; 1 fireplace not extinguished after campers vacated; litter in fireplace removed after direction; burnt out late model ute located, registration reported to police.
1/12/17	18	0	0	Group of male campers identified in graffiti tagging of site facilities and acting in unsocial behaviour during Saturday night. Infringement actions being pursued. Group of campers in two wheel drive vehicles evacuated site due to severe weather event.
8/12/17	44	6	5	Minor litter management required otherwise nil incidents.
15/12/17	14	1	2	Galvanised metal sign post knocked over by a car and ripped down. Sign defaced and 'warped' from fire. Family in camping area reported two 4WD vehicles driving and screaming at night with people "surfing" on the roof racks of both vehicles in and around the camping area. Two unattended campfires left after departure of campers, one with flames and broken glass still in existence within surrounds.
22/12/17	38	8	1	Amount of litter in fireplaces and around 2 sites. Report of vehicle driving dangerously on grassed area of the upper picnic area. Flares set off in camp area night of 23 Dec. NSW Police report indicated 1 male failing RBT. NSW Police investigating land cruiser driving along Yalwal Road with male occupant leaning out of vehicle.
26-27/12/17	51	3	1	Unregistered vehicle and bike exited Yalwal. Number of campers expressed appreciation that NSW Police attendance.
29/12/17	75	3	0	3 sites with litter in fireplaces. Complaint regarding loud behaviour into early morning. Large gazebo frame dumped in camping area.
5/1/18	94	3	5	Vehicle accident outside of camp area left road following excessive speed. No injuries but vehicle damaged extensively.

SA18.206 - Attachment 1

Weekend commencing:	Campers	Dogs	Unregistered Motorbikes	Comments
19/1/18	33	4	2	High calibre firearms discharged in camp area. Wombat found dead in upper picnic area with gunshot to body. Tree felled and used for open fire pit left unattended. Glass bottles, can and plastic littering the area. Ranger support required to address anti-social behaviour of group 11 visitors. Penalty notices issued to campers and instruction to exit area.
26/1/18	177	7	0	Direction given by Ranger Services to 3 campsites and groups to clear glass bottles, can and plastic littering the area and fire pits. Camper identified spending considerable time voluntarily cleaning up litter from embankment area near canoe launch ramp. No offensive behaviour reported despite large group of campers in attendance. Appreciation expressed by many to presence of NSW Police and Ranger Services across weekend.
18/2/18	98	9	3	Various camp sites littered and following direction to comply sites were cleared. Complaints from campers regarding excessive loud music and offensive language. Ranger services confronted and issued noise abatement direction information to site. Locked gates to crown land vandalised. Wattle tree cut down in main camp area. Female wombat and joey run over and found dead on track in upper picnic area.
3/3/18	41	3	2	Clean up Australia day weekend attended by Council - RID ranger services and registered volunteers. 17 persons registered to remove rubbish from Yalwal camping area and Danjera Dam surrounds. Appreciation of efforts to all involved to clean up the area for users. Three campsites contained litter in fire pits following departure. Unregistered motor bike and vehicle observed by campers being driven erratically along Deans Gap Road.

SA18.206 - Attachment 1

Weekend commencing:	Campers	Dogs	Unregistered Motorbikes	Comments
16/3/18	33	9	1	Total fire ban declared, and signs erected. Despite ban inspection of fire pits 18/3/18 at 2 sites revealed burnt metal cans, cigarette butts and food. Report 18/3/18 of dogs fighting. Whilst speaking to a camp site regarding littering Ranger Service staff were threatened and abused. Three persons directed to leave and actions being taken with NSW Police regarding unlicensed driving and littering.
30/3/2018 Easter Weekend	287	17	9	Large number of visitors during period with a number of complaints from campers relating to a group of 20 males heavily intoxicated. Complaints related to littering, loud music during night and 6 persons from group riding on roof of white land cruiser. Vehicle was reported to being driven erratically and at speed around main camp site during night. Owing to significant high risk to children and other users, Rangers confronted suspects with NSW Police provided with witness statements. Penalty Notices issued by rangers to 3 individuals consequent to littering offences and instructions ignored to rectify. Complaint lodged of dog bite. Chained gate to mines cut to gain access by 4wd vehicles.
14/4/18	75	1	5	Nil issues arising

SA18.206 - Attachment 1

Weekend commencing:	Campers	Dogs	Unregistered Motorbikes	Comments
25/4 – 29/4/18	89	5	2	<p>Informant contacted Shoalhaven Water advising that camper had unsuccessfully attempted to fell a 15 metre forest red gum in camping area. SCC Threatened Species Officer assessed tree as being in excess of 100 years old. Tree posed a danger to campers and an exclusion zone was set up and action taken to remove the tree.</p> <p>Investigations revealed that a male associated with a group of campers was responsible. NSW police actions and fine imposition pending. Costs to have the tree removed professionally to ensure camper safety will also be pursued with the individual/s. Further reports that persons were driving multiple vehicles recklessly around the campsites at 2am and aerosol canisters being thrown into fireplaces. Ranger actions taken in relation to campsite behaviour the following day resulted in abuse and threats toward rangers and other campers. Group of 3 youths later observed by campers to be abusing visitors, throwing rocks onto roof facilities and tents. Many campers exited the area in response to ongoing threats. NSW Police investigating.</p>
24/5/18	110	4	5	<p>Toyota Landcruiser apprehended while attempting to exit a Vehicle Prohibited Area (mines). Chain on gate had been cut to access the area.</p> <p>3 males observed riding unregistered motorbikes at speed in recreational area. 5 Penalty Infringement Notices issued during weekend for range of offences.</p>
8/6/18	78	9	1	<p>Long weekend camping hindered by rain conditions. No reports of anti-social behaviour and camp areas left clean following ranger attendance.</p>

Purpose (overall)	Purpose of Visit					Charges	
	Camping	Fishing	Kayak Canoe	4WD	History	Doesn't Mind Paying for Access	Prefers Free Access
Camping	✓						
Camping	✓					✓	
Fishing		✓					
Fishing		✓					
Camping	✓				✓		
Camping	✓						
Camping	✓		✓	✓	✓	✓	
Fishing		✓	✓			✓	
Unknown							
Camping	✓	✓				✓	
Camping	✓	✓					
Fishing		✓					
Fishing		✓					
Fishing	✓	✓					
Camping	✓						
Camping	✓						
Unknown							
Fishing		✓	✓		✓		
Camping	✓						✓
Unknown							
Camping	✓			✓			
Kayak			✓				
4WD				✓			
4WD				✓			
Camping	✓	✓					
4WD	✓			✓			
Camping	✓						
Camping	✓			✓			
Camping	✓	✓		✓			
Camping	✓						
Unknown							
Camping	✓					✓	
Camping	✓					✓	
Camping	✓	✓					
4WD				✓			
4WD				✓			
Camping	✓						
Camping	✓						
Camping	✓						
4WD				✓			
Unknown				✓			
Camping	✓		✓				
Camping	✓						
Camping	✓			✓			
Unknown							
Camping	✓						
Unknown							

SA18.206 - Attachment 1

SA18.207 Drought Impact on Shoalhaven Water Supplies

HPERM Ref: D18/272328

Group: Shoalhaven Water Group

Section: Water Asset Planning & Development

Purpose / Summary

This report provides Council with an update on the status of the Shoalhaven water supply system.

Recommendation (Item to be determined under delegated authority)

That Council receive the report for information.

Options

1. Council can request further information on this issue

Implications: Dependent upon any request

Background

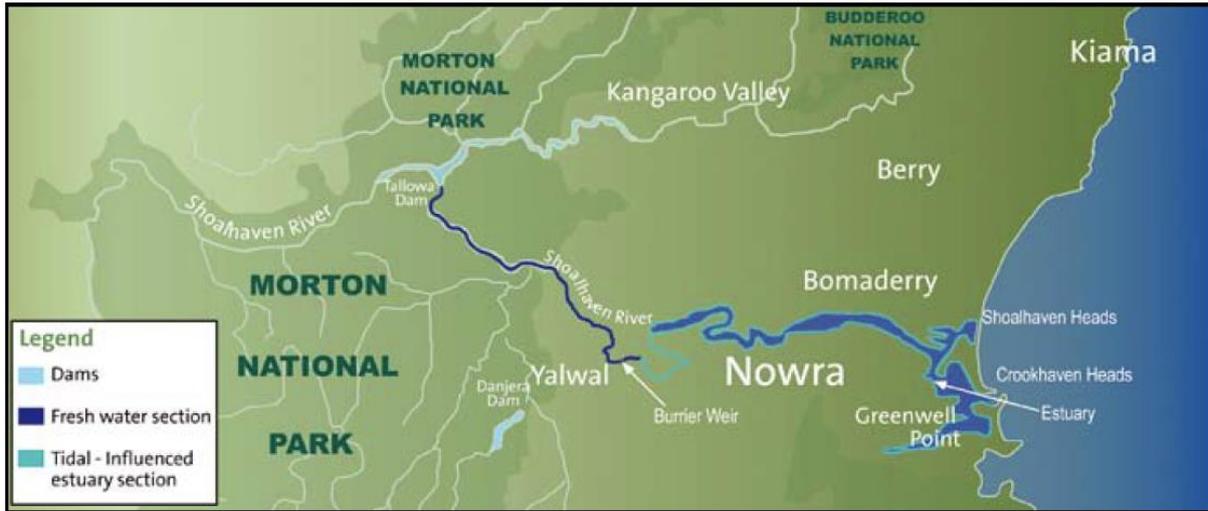
Shoalhaven Water manages and operates three separate water supply schemes:

- Northern Shoalhaven Water Supply (NSWS)
- Southern Shoalhaven Water Supply (SSWSS)
- Kangaroo Valley Water Supply Scheme

It should be noted that the NSWS and SSWSS are interconnected and water can be supplied from the north to south under certain conditions. The Kangaroo Valley Scheme is a separate scheme supplied from Bendeela Pondage.

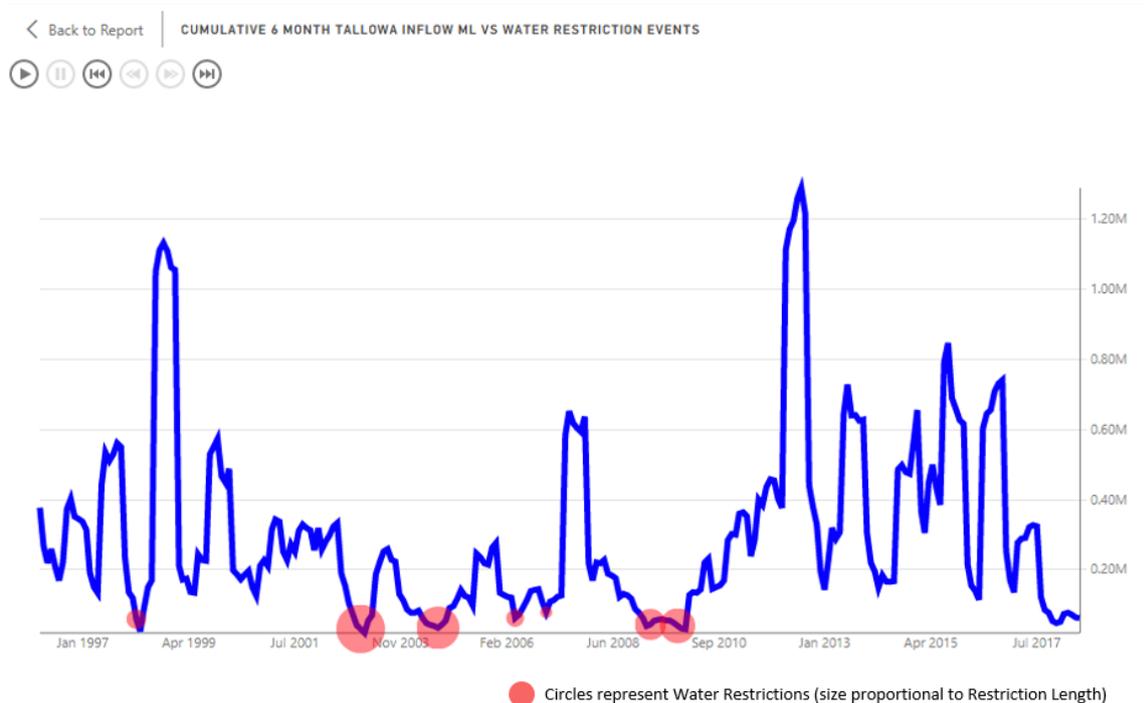
Under non-drought flow conditions, water from the Shoalhaven River at Burrier is pumped to Bamarang Dam (a 3,800 megalitre off-river storage dam). The water is then transferred from the dam to Water Treatment Plants at Bamarang and Flat Rock. When inflow to Tallowa Dam drops below 90 million litres per day (ML/day), pumping from the river must cease under our licence conditions.

A 7,660 megalitre storage dam at Danjera acts as a backup supply feed for the Shoalhaven River in times of drought. Raw water from Danjera Dam is released via Yalwal Creek to Bamarang Dam during times of drought. 30% of the capacity of the dam is to be left in the dam for fish survival. The relative locations of the dams are shown in the diagram below.



In the case of a persisting drought where water in Council's emergency storage at Danjera Dam is drawn down to its Low Limit, Council may request WaterNSW release water from Tallowa Dam. The volume and rate of water released from Tallowa Dam shall be determined weekly by Council in accordance with the Bulk Water Supply Protocols and Council's Water Licence.

The last time water restrictions were in force in the Shoalhaven was in the 2009/10 financial year. Level 1 restrictions were in place from October 2009 to February 2010. This is shown in the graph below.



Current Situation

The inflows to Tallowa dam dropped below 90 ML/day on 27 July. Due to the fact that Porters Creek dam is at 46% capacity, all areas of the Shoalhaven (other than Kangaroo Valley) are being served from the north – i.e. from Bamarang Dam.

SA18.207

A simplified sequence of events under Council’s current drought management protocols are summarised as follows:

1. Bamarang Dam drawn down to 60 % - Level 1 Restrictions + Release from Danjera Dam
2. Bamarang Dam refilled from the Danjera release
3. Bamarang Dam drawn down to 60 % for the second time - Level 2 Restrictions + Release from Danjera Dam
4. Bamarang Dam drawn down to 60% for third time and final time – Level 3 Restrictions
5. Draw from Tallowa

The current daily usage is approximately 40 ML/day.

Planning is underway to implement Level 1 restrictions on 3 September.

Water restrictions are advertised using media, social media and public notices. Some media interviews concerning the local water supply have commenced and daily updates are provided on the Shoalhaven Water website.

In addition, a general awareness campaign is being provided with “inserts” contained with water accounts. This insert has been issued progressively since summer and encourages customers to stay up to date on the latest water situation. The back page of the “inserts” contains the Level 1 restrictions.

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Water restrictions

The Shoalhaven has been experiencing unusually dry weather and the long-term forecast suggests that it’s set to continue.



Stay up to date on the latest water situation and whether water restrictions have commenced.

Shoalhaven Water undertakes a media campaign before any restrictions are imposed but customers are encouraged to check our website regularly or call **1300 662 246** for more information.

What can I do right now?
We’d like to encourage all our customers to conserve water and reduce usage where possible. You can find some excellent water-saving tips on our website.

What will happen if restrictions start?
Everyone will have to observe the Level 1 restrictions. However, if water shortages become more severe over time we may need to increase the level of restrictions.

Here’s a reminder of what Level 1 restrictions include:

Garden & lawn watering
Sprinklers & un-attended hoses
Water on paved areas or hard surfaces
Drip irrigation systems
Washing of vehicles & boats
Topping up existing swimming pools

You’ll find more information on Level 1 restrictions on www.shoalwater.nsw.gov.au



The Restriction Level requirements are shown below and these apply to all customers across the Shoalhaven.

 Water Restriction Levels for Shoalhaven (Excluding Standard Variations Applicable for Commercial & Community Users and Approved Special Variations) For further information contact Shoalhaven Water on 1300 662 246					
RESTRICTION LEVEL	GARDEN & LAWN WATERING <small>Includes laying of new turf</small>	USE OF SPRINKLERS & DRIP IRRIGATION <small>Includes laying of new turf</small>	WASHING DOWN HARD SURFACES SUCH AS PATHS AND DRIVEWAYS	WASHING VEHICLES AND BOATS	TOPPING UP EXISTING SWIMMING POOLS
ONE	Hand held hose may be used at anytime	Anytime but fixed to a timer	BANNED	Hand held hose may be used at anytime	Anytime but fixed to a timer
TWO	Hand held hose may be used between 6am-8am and 6pm-8pm	6am-8am and 6pm-8pm but fixed to a timer	BANNED	Hand held hose may be used between 6am-8am and 6pm-8pm	6am-8am and 6pm-8pm but fixed to a timer
THREE	Restricted hours and days when advertised	BANNED	BANNED	Restricted hours and days when advertised	Restricted hours and days when advertised
FOUR	BANNED	BANNED	BANNED	BANNED	BANNED

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During Level 1 and 2 restrictions, some specified customers have a Standard Variation to the general water restriction levels shown above. This recognises commercial operations, WH&S, public health and community needs in their day to day water supply activities. This is a relaxed restriction on the use of water and requires no application. This approach has been very successful in previous instances of water restrictions.

For customers that cannot meet the Water Restriction Levels or Standard Variations, a separate application is required.

REMS

The volume of REMS1A water (from St Georges Basin, Callala, Culburra and Vincentia treatment plants) currently being used is approximately 9ML/day, mostly for irrigation. It is highly unusual for farms to irrigate in winter. Normally the coastal irrigation season starts in September/October.

It should also be noted that 2018 is the first winter in the history of REMS (18 years) that there have been no releases to the ocean. The bulk storage is currently at 71% capacity. With current trends, REMS supply restrictions will come into force about the same time as potable water restrictions.

For the 2017/18 year, REMS supply to farms, golf course and sporting fields was nearly 2,300ML - the highest annual amount on record.

LOCAL GOVERNMENT AMENDMENT (GOVERNANCE & PLANNING) ACT 2016

Chapter 3, Section 8A Guiding principles for councils

(1) Exercise of functions generally

The following general principles apply to the exercise of functions by councils:

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.
- (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.
- (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.
- (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.
- (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.
- (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.
- (g) Councils should work with others to secure appropriate services for local community needs.
- (h) Councils should act fairly, ethically and without bias in the interests of the local community.
- (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.

(2) Decision-making

The following principles apply to decision-making by councils (subject to any other applicable law):

- (a) Councils should recognise diverse local community needs and interests.
- (b) Councils should consider social justice principles.
- (c) Councils should consider the long term and cumulative effects of actions on future generations.
- (d) Councils should consider the principles of ecologically sustainable development.
- (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.

(3) Community participation

Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures.

Chapter 3, Section 8B Principles of sound financial management

The following principles of sound financial management apply to councils:

- (a) Council spending should be responsible and sustainable, aligning general revenue and expenses.
- (b) Councils should invest in responsible and sustainable infrastructure for the benefit of the local community.
- (c) Councils should have effective financial and asset management, including sound policies and processes for the following:
 - (i) performance management and reporting,
 - (ii) asset maintenance and enhancement,
 - (iii) funding decisions,
 - (iv) risk management practices.
- (d) Councils should have regard to achieving intergenerational equity, including ensuring the following:
 - (i) policy decisions are made after considering their financial effects on future generations,
 - (ii) the current generation funds the cost of its services

Chapter 3, 8C Integrated planning and reporting principles that apply to councils

The following principles for strategic planning apply to the development of the integrated planning and reporting framework by councils:

- (a) Councils should identify and prioritise key local community needs and aspirations and consider regional priorities.
- (b) Councils should identify strategic goals to meet those needs and aspirations.
- (c) Councils should develop activities, and prioritise actions, to work towards the strategic goals.
- (d) Councils should ensure that the strategic goals and activities to work towards them may be achieved within council resources.
- (e) Councils should regularly review and evaluate progress towards achieving strategic goals.
- (f) Councils should maintain an integrated approach to planning, delivering, monitoring and reporting on strategic goals.
- (g) Councils should collaborate with others to maximise achievement of strategic goals.
- (h) Councils should manage risks to the local community or area or to the council effectively and proactively.
- (i) Councils should make appropriate evidence-based adaptations to meet changing needs and circumstances.