

## MINUTES OF THE STRATEGY AND ASSETS COMMITTEE

**Meeting Date:** Tuesday, 24 July 2018  
**Location:** Council Chambers, City Administrative Centre, Bridge Road, Nowra  
**Time:** 5.00pm

The following members were present:

Clr John Wells - Chairperson  
Clr Joanna Gash  
Clr Amanda Findley  
Clr Patricia White  
Clr Kaye Gartner  
Clr Nina Cheyne  
Clr Annette Alldrick  
Clr John Levett  
Clr Mitchell Pakes  
Clr Greg Watson  
Clr Mark Kitchener  
Clr Bob Proudfoot  
Russ Pigg - General Manager

### Apologies / Leave of Absence

An apology was received from Clr Guile.

### Confirmation of the Minutes

**RESOLVED** (Clr Gash / Clr White) MIN18.527

That the Minutes of the Strategy and Assets Committee held on Tuesday 12 June 2018 be confirmed.

CARRIED

### Declarations of Interest

Nil

## MAYORAL MINUTES

Nil

## DEPUTATIONS AND PRESENTATIONS

### SF18.21 – Solar Garden Formalise Usage of Old North Nowra Waste Depot (Page 30)

Robert Hayward, representing the Social Access Solar Garden Study Sub-Committee of RePower Shoalhaven, spoke for the recommendation.

### SA18.169 – Berry District Park - Name Your Park - Proposed Name Change (Page 69)

Garry Broadbridge spoke for the recommendation.

### Procedural Motion - Bring Item Forward

**RESOLVED** (Clr Pakes / Clr Gartner)

MIN18.528

That the matter of the following items be brought forward for consideration:

- SA18.21 - Solar Garden Formalise Usage of Old North Nowra Waste Depot
- SA18.169 - Berry District Park - Name Your Park - Proposed Name Change

CARRIED

## REPORT OF THE SUSTAINABLE FUTURES COMMITTEE - 7 JUNE 2018

**SF18.21 Solar Garden Formalise Usage of Old North Nowra Waste Depot**

**HPERM Ref:  
D18/180646**

### Recommendation

That Council advise Repower Shoalhaven (as a fellow partner of the Social Access Solar Garden Scheme) that Council supports the location of a Solar Access Farm on the Old Tip Site at North Nowra (Crown Land) and will work with Repower Shoalhaven to gain necessary approvals to use the site for this purpose as the preferred use for this site.

**RESOLVED** (Clr Pakes / Clr Gartner)

MIN18.529

That Council advise Repower Shoalhaven (as a fellow partner of the Social Access Solar Garden Scheme) that Council supports the location of a Solar Access Farm on the Old Tip Site at North Nowra (Crown Land) and will work with Repower Shoalhaven to gain necessary approvals to use the site for this purpose as the preferred use for this site.

CARRIED

**SA18.169 Berry District Park - Name Your Park - Proposed Name Change**

**HPERM Ref:  
D18/186473**

**Recommendation (Item to be determined under delegated authority)**

That Council:

1. Note the community engagement undertaken for the naming of Berry District Park
2. Having considered feedback from the community engagement process, endorse the renaming of Berry District Park to Boongaree Park.

**RESOLVED** (Clr Pakes / Clr Gartner)

MIN18.530

That Council:

1. Note the community engagement undertaken for the naming of Berry District Park
2. Having considered feedback from the community engagement process, endorse the renaming of Berry District Park to Boongaree.

CARRIED

## **NOTICES OF MOTION / QUESTIONS ON NOTICE**

**SA18.156 Question on Notice - Volunteers Morning Tea**

**HPERM Ref:  
D18/234084**

**Question**

Could the General Manager or the Mayor please advise why Council is no longer holding the Volunteers Morning Teas?

For many years former mayors held the above function each year, as a way of expressing our gratitude to the some 200 volunteer groups within our city. Many friendships were formed at these functions and members were able to hear stories from some of the groups not known to them.

**Response**

Council recognises that the work our local volunteer organisations undertake is important and has previously held morning teas to recognise and thank them for their efforts in helping our community.

Traditionally there are two morning teas held every year for volunteers. One morning tea is to say thank you to volunteers of charitable and welfare organisations, two representatives from each organisation are invited. The other morning tea is to say thank you to: Clean Up Australia Day Site Supervisors; Park Care Groups; Bush Care Groups; & Management Committees of Council facilities, again two representatives from each group/committee are invited.

In 2016 the morning tea for representatives of Charitable & Welfare Organisations was held at Nowra Golf Club, approximately 300 volunteers attended at a cost of approximately \$5,000. The other morning tea that was held for Clean Up Australia Day Site Supervisors, etc. was held in Council's reception room and attended by approximately 100 volunteers at a cost of approximately \$2,000.

Every year Council receives representations from volunteer organisations that are not invited to either morning tea seeking reasons why their organisation's volunteers aren't given the opportunity to be officially recognised & thanked.

With the aim to be more inclusive & equitable, in 2017 a decision was made not to hold the morning teas and instead investigate the possibility of holding a larger, more inclusive event, biannually, as there are many volunteers in our City who do not get the opportunity to be thanked

by Council via a mayoral morning tea.

After investigating the reach of our volunteers in the City (i.e. libraries, schools, facility creches, hospitals, nursing homes, Shoalhaven Regional Gallery, Tourism, etc) and the organisations that are registered in the Community Directory (approx 1,300 registered), it was found that the scale of an all-encompassing event would be problematic and difficult to manage logistically.

**Options:**

1. Continue to hold two morning teas each year as previously held, and schedule them for September/October this year. Volunteer groups that do not receive an invitation to a morning tea but feel they are in the category of charitable or welfare are invited to make representations to Council outlining the work they do and Council will consider if an invitation should be extended.

**Implications:** The volunteers that attend these morning teas would be thanked for the work they do, however other volunteers in the City would be excluded.

2. Continue to hold two morning teas each year as previously held, and schedule them to be held in the major centres of Nowra & Ulladulla alternately. This mirrors the decision taken a few years ago to alternate the location of the Australia Day Awards function.

**Implications:** This would give the volunteers in the Southern part of the City, more opportunity to participate. However, as with the first option, other volunteers in the City would still be excluded.

3. A Councillor Briefing be held to discuss how Council can thank its volunteers in a more equitable manner, using the budget figure of \$7,000pa.

**RESOLVED** (Clr Gash / Clr Proudfoot)

MIN18.531

That

1. Council continue to hold two morning teas each year as previously held, and schedule them to be held in the major centres of Nowra & Ulladulla alternately.
2. A Councillor Briefing be held to discuss how Council can thank its volunteers in a more equitable manner, using the budget figure of \$7,000pa.

CARRIED

**SA18.157 Notice of Motion - Animal Boarding Facility - Nowra Hill  
Animal Pound**

**HPERM Ref:  
D18/234094**

**Recommendation (Item to be determined under delegated authority)**

That Council consider and investigate the feasibility of establishing Boarding/holiday kennels at the newly appointed Dog Pound at Nowra Hill.

**RESOLVED** (Clr Gash / Clr Findley)

MIN18.532

That Council consider and investigate the feasibility of establishing Boarding/holiday kennels at the newly appointed Animal Shelter at Nowra Hill.

CARRIED

**SA18.158 Notice of Motion - WEB Streaming Council/Committee Meetings - Archive**

**HPERM Ref:  
D18/238449**

**Recommendation (Item to be determined under delegated authority)**

That Council

1. Archive the recordings of Council/Committee Meetings to facilitate viewing by the community at other time than while the Meeting is taking place
2. Provide easy to links on Council's website to the archived recordings

**RESOLVED** (Clr Watson / Clr Gartner)

MIN18.533

That Council

1. Archive the recordings of Council/Committee Meetings to facilitate viewing by the community at other time than while the Meeting is taking place
2. Provide easy links on Council's website to the archived recordings

CARRIED

**SA18.159 Notice of Motion - Driver Training ATP**

**HPERM Ref:  
D18/240993**

**Recommendation (Item to be determined under delegated authority)**

That the General Manager report to Council on the possibility of part of the taxi way at the Aviation Technology Park used for driver training on a restricted basis.

**RESOLVED** (Clr Watson / Clr Proudfoot)

MIN18.534

That

1. The General Manager report to Council on the possibility of part of the taxi way at the Aviation Technology Park and other potential locations to be used for driver training on a restricted basis.
2. The driver training provider Ross James be invited to address a Councillor Briefing

CARRIED

**REPORT OF THE SUSTAINABLE FUTURES COMMITTEE - 7 JUNE 2018**

**SF18.21 Solar Garden Formalise Usage of Old North Nowra Waste Depot**

**HPERM Ref:  
D18/180646**

Item dealt with earlier in the meeting see MIN18.529.

## REPORT OF THE SHOALHAVEN ARTS BOARD - 21 JUNE 2018

**AB18.13 Ulladulla - One Track for All - Maintenance of Carved Timber Plaques and Sculptures**

**HPERM Ref:  
D18/72837**

**Recommendation**

That Council:

1. Establish a public art register including a preservation policy.
2. Undertake a condition assessment of the One Track for All artwork and advise of cost of repairs.
3. Apply for funds from the Public Reserve Management Fund (PRMF) for restoration of the One Track for All artwork and investigate alternative medium to potentially replace damaged items.

**RESOLVED** (Clr White / Clr Gash)

MIN18.535

That Council:

1. Establish a public art register including a preservation policy.
2. Undertake a condition assessment of the One Track for All artwork and advise of cost of repairs.
3. Apply for funds from the Public Reserve Management Fund (PRMF) for restoration of the One Track for All artwork and investigate alternative medium to potentially replace damaged items.

CARRIED

**AB18.16 Buskers Festival Investigation - reallocating Arts Awards Funding**

**HPERM Ref:  
D18/83566**

**Recommendation**

That:

1. The Shoalhaven Arts Board defer consideration of the item.
2. Council apply \$2,500 from the Arts Board Awards budget for 2017/2018 to the Shoalhaven Writer's Festival.
3. The balance of funds (\$5,000) from the Arts Board Awards budget for 2017/2018 be subject to consideration of audience development projects.

**RESOLVED** (Clr White / Clr Gash)

MIN18.536

That:

1. The Shoalhaven Arts Board defer consideration of the item.
2. Council apply \$2,500 from the Arts Board Awards budget for 2017/2018 to the Shoalhaven Writer's Festival.
3. The balance of funds (\$5,000) from the Arts Board Awards budget for 2017/2018 be subject to consideration of audience development projects.

CARRIED

**REPORT OF THE SHOALHAVEN SPORTS BOARD - 27 JUNE 2018**

<b>SB18.8</b>	<b>Draft Mission, Values and Aims Statement</b>	<b>HPERM D18/196744</b>	<b>Ref:</b>
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**Recommendation**

That Council adopts the Shoalhaven Sports Board Mission, Values & Aims Document presented as Attachment 1 to the report.

**RESOLVED** (Clr Pakes / Clr White) MIN18.537

That Council adopts the Shoalhaven Sports Board Mission, Values & Aims Document presented as Attachment 1 to the report.

CARRIED

**REPORT OF THE SHOALHAVEN HEADS ESTUARY TASKFORCE - 2  
MAY 2018**

<b>SH18.1</b>	<b>Membership Applications Rob Russell and Carole Cassidy</b>	<b>HPERM Ref: D18/132845</b>
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**Recommendation**

That Council appoint Carole Cassidy and Rob Russell as members of the Shoalhaven Heads Estuary Taskforce.

**RESOLVED** (Clr Pakes / Clr White) MIN18.538

That Council appoint Carole Cassidy and Rob Russell as members of the Shoalhaven Heads Estuary Taskforce.

CARRIED

<b>SH18.5</b>	<b>Shoalhaven Heads Entrance Notch Maintenance</b>	<b>HPERM D18/125775</b>	<b>Ref:</b>
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**Recommendation**

1. That Council not stockpile sand removed as notch maintenance but use it to nourish the river edge in front of the Council Caravan Park and along the river edge. This is because the River Road Foreshore project may not need this sand for 18 months to 2 years and the foreshore is in need of nourishment urgently.
2. That Council staff investigate possible long term or ongoing solutions to manage the stormwater drains sand fans.

**RESOLVED** (Clr Findley / Clr White) MIN18.539

That

1. Any excess sand stockpiled over and above the need identified for the River Road Foreshore project be utilised for nourishment of the river edge in front of the Council Caravan Park and along the river edge. This is because the River Road Foreshore project may not need this

sand for 18 months to 2 years and the foreshore is in need of nourishment urgently.

2. Council staff investigate possible long term or ongoing solutions to manage the stormwater drains sand fans.
3. Council report back to the Shoalhaven Heads Estuary Taskforce for information.

CARRIED

## REPORTS

### **SA18.164 Endorsement of Illawarra Shoalhaven Joint Organisation Governance Documents**

**HPERM Ref:  
D18/229042**

#### **Recommendation (Item to be determined under delegated authority)**

That Council endorse the following documents for the newly created Illawarra Shoalhaven Joint Organisation Entity:

- draft Charter;
- draft Code of Meeting Practice;
- draft Expenses & Facilities Policy; and
- draft Budget and Statement of Revenue Policy 2018-19.

**RESOLVED** (Clr Gash / Clr Wells)

MIN18.540

That Council endorse the following documents for the newly created Illawarra Shoalhaven Joint Organisation Entity:

- draft Charter;
- draft Code of Meeting Practice;
- draft Expenses & Facilities Policy; and
- draft Budget and Statement of Revenue Policy 2018-19.

CARRIED

### **SA18.165 Shoalhaven Business Chamber and Shoalhaven City Council Memorandum of Understanding**

**HPERM Ref:  
D18/233112**

#### **Recommendation (Item to be determined under delegated authority)**

That Shoalhaven City Council enter into a new three year MoU with the Shoalhaven Business Chamber to cover the period 2018/19; 2019/20 and 2020/21, with terms set out in this report.

**RESOLVED** (Clr Pakes / Clr Gash)

MIN18.541

That Shoalhaven City Council enter into a new three year Memorandum of Understanding with the Shoalhaven Business Chamber to cover the period 2018/19; 2019/20 and 2020/21, with terms set out in this report.

CARRIED



**SA18.166 Authority for Cheque and Electronic Banking Signatories**

**HPERM Ref:  
D18/231203**

**Recommendation**

That Council:

1. Authorise any two of the following persons:

Russell Desmond Pigg	General Manager
Stephen Joseph DUNSHEA	Director Finance, Corporate & Community Services
John Gerard LENEHAN	Chief Information Officer
Michael Joseph PENNISI	Chief Financial Officer
Vanessa Jane PHELAN	Finance Manager
Brittany Anne MURPHY	Financial Accountant
Stephanie Jane MOORLEY	Accountant – Management Accounting
Craig Robert GILFILLAN	Assistant Financial Accountant
Graham David LONGFIELD	Accounting Officer

- a. to operate on any accounts now opened or to be opened by the Shoalhaven City Council with financial institutions;
  - b. to sign, draw, make, accept and negotiate cheques and electronic fund transfers on behalf of Shoalhaven City Council.
2. Note that this authority will cancel and supersede all previous authorities except in respect of cheques and other instruments dated prior to this authority.

**RECOMMENDATION** (Clr Pakes / Clr Gartner)

That Council:

1. Authorise any two of the following persons:

Russell Desmond Pigg	General Manager
Stephen Joseph DUNSHEA	Director Finance, Corporate & Community Services
John Gerard LENEHAN	Chief Information Officer
Michael Joseph PENNISI	Chief Financial Officer
Vanessa Jane PHELAN	Finance Manager
Brittany Anne MURPHY	Financial Accountant
Stephanie Jane MOORLEY	Accountant – Management Accounting
Craig Robert GILFILLAN	Assistant Financial Accountant
Graham David LONGFIELD	Accounting Officer

- a. to operate on any accounts now opened or to be opened by the Shoalhaven City Council with financial institutions;
  - b. to sign, draw, make, accept and negotiate cheques and electronic fund transfers on behalf of Shoalhaven City Council.
2. Note that this authority will cancel and supersede all previous authorities except in respect of cheques and other instruments dated prior to this authority.

CARRIED

**SA18.167 Frogs Holla Sporting Complex - Wastewater Upgrade** **HPERM Ref: D18/2954**

**Recommendation (Item to be determined under delegated authority)**

That Council commence wastewater upgrade works at Frogs Holla Sporting Complex to provide an upgraded AWTS system from current allocated budget (\$100,035).

**RESOLVED** (Clr Findley / Clr Gartner)

MIN18.542

That Council commence wastewater upgrade works at Frogs Holla Sporting Complex to provide an upgraded AWTS system from current allocated budget (\$100,035).

CARRIED

**SA18.168 Reserve Renaming Proposal - Fire Brigade Park - Naval Parade - Erowal Bay** **HPERM Ref: D17/374569**

**Recommendation**

That Council note the community consultation undertaken in respect of renaming the park at Naval Parade Erowal Bay (previously Fire Brigade Park) and:

1. Confirm its previously resolved in-principle agreement and rename the park Lions Park Erowal Bay; or
2. Adopt one of the following alternate names put forward during the community consultation:
  - a. Moodgee Park
  - b. Killarney Park; or
3. Retain the name of Fire Brigade Park.

**RESOLVED** (Clr Watson / Clr Gash)

MIN18.543

That Council:

1. Confirm its previously resolved in-principle agreement and rename the park Lions Park Erowal Bay
1. Continue to regularly maintain the public toilets in the park.
2. Write to the Bay & Basin Community Forum to thank them for their input into the naming process, and explain the circumstances in respect of Council's naming of the park Lions Park Erowal Bay.
3. Acknowledge appropriately the Aboriginal cultural heritage in the park.

FOR: Clr Wells, Clr Gash, Clr White, Clr Aldrick, Clr Pakes, Clr Watson, Clr Kitchener, Clr Proudfoot and Russ Pigg

AGAINST: Clr Findley, Clr Gartner, Clr Cheyne and Clr Levett

CARRIED

**SA18.169 Berry District Park - Name Your Park - Proposed Name Change** **HPERM Ref: D18/186473**

Item dealt with earlier see MIN18.530.

**SA18.170 Support Request for NSW Public Library Funding Campaign**

**HPERM Ref:  
D18/228087**

**Recommendation (Item to be determined under delegated authority)**

That Council

1. Make representation to the local State Member(s), Shelley Hancock, in relation to the need for additional funding from the NSW State Government for the provision of public library services.
2. Write to the Hon. Don Harwin, Minister for the Arts and the Hon. Walt Secord, Shadow Minister for the Arts, calling for bi-partisan support for the provision of a significant increase in state funding for NSW public libraries, supported by a sustainable future funding model.
3. Endorse the distribution of the NSW Public Libraries Association NSW library funding advocacy information in Council libraries.

**RESOLVED** (Clr Pakes / Clr White)

MIN18.544

That Council

1. Make representation to the local State Member(s), Shelley Hancock and Gareth Ward, in relation to the need for additional funding from the NSW State Government for the provision of public library services.
2. Write to the Hon. Don Harwin, Minister for the Arts and the Hon. Walt Secord, Shadow Minister for the Arts, calling for bi-partisan support for the provision of a significant increase in state funding for NSW public libraries, supported by a sustainable future funding model.
3. Endorse the distribution of the NSW Public Libraries Association NSW library funding advocacy information in Council libraries.

CARRIED

**SA18.171 Acceptance of Grant Funding - Gordon Darling Foundation - \$5,500 - Exhibition Catalogue Vicki Varvaressos**

**HPERM Ref:  
D18/234498**

**Recommendation**

1. That Council accept the grant funding of \$5,500 to offset the costs associated with publishing an exhibition catalogue including writer's fees, design fees, printing costs and other associated expenses.
2. That Council write to the Gordon Darling Foundation thanking them for the grant.

**RECOMMENDATION** (Clr Watson / Clr White)

That Council

1. Accept the grant funding of \$5,500 to offset the costs associated with publishing an exhibition catalogue including writer's fees, design fees, printing costs and other associated expenses.
2. Write to the Gordon Darling Foundation thanking them for the grant.

CARRIED

**SA18.172 NSW Government Safer Roads Program 2018-19 -  
Approved Projects**

**HPERM Ref:  
D18/152910**

**Recommendation**

That:

1. Council accepts the grant funding offers under the NSW Government Safer Roads Program as follows:
  - a. \$125,000 (exc GST) additional funding (reconfirmed) to complete the shoulder widening works on Bolong Road, east of Broughton Creek (a current project, nearing completion).
  - b. \$130,000 (exc GST) (reconfirmed) to construct a single lane roundabout at the intersection of Illaroo Road and Page Avenue, North Nowra.
  - c. \$145,000 (exc GST) (reconfirmed) to construct a channelised right turn treatment at the intersection of Jervis Bay Road and Gardner Road, Falls Creek.
  - d. \$140,000 (exc GST) (reconfirmed) to construct a single lane roundabout at the intersection of Mitchell Parade and Donlan Road (south), Mollymook.
  - e. \$190,000 (exc GST) for pedestrian crossing facilities (raised pedestrian crossings) on Jacobs Drive, Sussex Inlet.
  - f. \$240,000 (exc GST) to construct a single lane roundabout at the intersection of Green Street and Warden Street, Ulladulla.
2. The General Manager (Director Assets & Works) writes to the NSW Roads & Maritime Services, and both local State Members of Parliament, thanking them for their ongoing support of the Shoalhaven Community through the NSW Government Safer Roads Program and for the support of RMS staff in reviewing and supporting Council's nominations for these important local road safety improvements

**RECOMMENDATION (Clr Gash / Clr Pakes)**

That:

1. Council accepts the grant funding offers under the NSW Government Safer Roads Program as follows:
  - a. \$125,000 (exc GST) additional funding (reconfirmed) to complete the shoulder widening works on Bolong Road, east of Broughton Creek (a current project, nearing completion).
  - b. \$130,000 (exc GST) (reconfirmed) to construct a single lane roundabout at the intersection of Illaroo Road and Page Avenue, North Nowra.
  - c. \$145,000 (exc GST) (reconfirmed) to construct a channelised right turn treatment at the intersection of Jervis Bay Road and Gardner Road, Falls Creek.
  - d. \$140,000 (exc GST) (reconfirmed) to construct a single lane roundabout at the intersection of Mitchell Parade and Donlan Road (south), Mollymook.
  - e. \$190,000 (exc GST) for pedestrian crossing facilities (raised pedestrian crossings) on Jacobs Drive, Sussex Inlet.
  - f. \$240,000 (exc GST) to construct a single lane roundabout at the intersection of Green Street and Warden Street, Ulladulla.
2. The General Manager (Director Assets & Works) writes to the NSW Roads & Maritime Services, and both local State Members of Parliament, thanking them for their ongoing support of the Shoalhaven Community through the NSW Government Safer Roads Program and for the support of RMS staff in reviewing and supporting Council's nominations for these important local road safety improvements

CARRIED

**SA18.173 NSW Government - Saving Lives on Country Roads  
Program 2018/2019**

**HPERM Ref:  
D18/226892**

**Recommendation**

That:

1. Once Council receives the final letter of offer from RMS under the NSW Government Saving Lives on Country Roads Program, that Council accepts the grant funding offers, as follows:
  - a. Either \$470,000 or \$770,000 (exc GST) will be approved, to upgrade Sussex Inlet Road in the vicinity of Old Berrara Road (the difference being whether a high friction seal component is approved to improve safety on the curve to the west of Old Berrara Road).
  - b. \$590,000 (exc GST) for the shoulder widening and sealing on Greenwell Point Road to the east of Jindy Andy Lane.
  - c. \$555,000 (exc GST) for the removal of the hazardous crest on Forest Road (to improve safety in one of the few overtaking zones on Forest Road).
  - d. \$260,000 (exc GST) to extend the existing guardrail and install profile edge and centre lines over the 2.2km length of Naval College Road (to the south of The Wool Road).
  - e. \$800,000 (exc GST) for the shoulder widening and sealing on Coonemia Road (the first 2km to the south of Culburra Road).
2. Once Council receives the final letter of offer from RMS, the General Manager (Director Assets & Works) writes to the NSW Roads & Maritime Services, and both local State Members of Parliament, thanking them for their ongoing support of the Shoalhaven Community through the new NSW Government Saving Lives on Country Roads Program, and for the support of RMS staff in reviewing and supporting Council's nominations for these important local road safety improvements

**RECOMMENDATION (Clr Gash / Clr Pakes)**

That:

1. Once Council receives the final letter of offer from RMS under the NSW Government Saving Lives on Country Roads Program, that Council accepts the grant funding offers, as follows:
  - a. Either \$470,000 or \$770,000 (exc GST) will be approved, to upgrade Sussex Inlet Road in the vicinity of Old Berrara Road (the difference being whether a high friction seal component is approved to improve safety on the curve to the west of Old Berrara Road).
  - b. \$590,000 (exc GST) for the shoulder widening and sealing on Greenwell Point Road to the east of Jindy Andy Lane.
  - c. \$555,000 (exc GST) for the removal of the hazardous crest on Forest Road (to improve safety in one of the few overtaking zones on Forest Road).
  - d. \$260,000 (exc GST) to extend the existing guardrail and install profile edge and centre lines over the 2.2km length of Naval College Road (to the south of The Wool Road).
  - e. \$800,000 (exc GST) for the shoulder widening and sealing on Coonemia Road (the first 2km to the south of Culburra Road).
2. Once Council receives the final letter of offer from RMS, the General Manager (Director Assets & Works) writes to the NSW Roads & Maritime Services, and both local State Members of Parliament, thanking them for their ongoing support of the Shoalhaven Community through the new NSW Government Saving Lives on Country Roads Program, and for the support of RMS staff in reviewing and supporting Council's nominations for these important local road safety

improvements.

CARRIED

**SA18.174 Far North Collector Road - Timetable**

**HPERM Ref:  
D18/226409**

**Recommendation (Item to be determined under delegated authority)**

That Council note that with respect to the Far North Collector Road:

1. The project control group has initiated the first steps to commence the detailed design process.
2. Council staff will work very closely with the Roads and Maritime Services at a senior level in relation to this project to ensure that it is opened as soon as possible and that it complements other Roads and Maritime Services activity that is funded over the next few years.
3. At this early stage the completion is due to be achieved sometime in the 2022/23 financial year however once the detailed design is completed the soonest possible completion date will be clear.
4. That with respect to the North Nowra Link Road Council note that the North Nowra Link Road is still retained as a project in Council's Contributions Plan and Council is still collecting contributions on relevant development in the area

**RESOLVED** (Clr Gartner / Clr Alldrick)

MIN18.545

That Council note that with respect to the Far North Collector Road:

1. The project control group has initiated the first steps to commence the detailed design process.
2. Council staff will work very closely with the Roads and Maritime Services at a senior level in relation to this project to ensure that it is opened as soon as possible and that it complements other Roads and Maritime Services activity that is funded over the next few years.
3. At this early stage the completion is due to be achieved sometime in the 2022/23 financial year however once the detailed design is completed the soonest possible completion date will be clear.
4. That with respect to the North Nowra Link Road Council note that the North Nowra Link Road is still retained as a project in Council's Contributions Plan and Council is still collecting contributions on relevant development in the area

CARRIED

**SA18.175 NSW Government - Update of Shoalhaven - Kiama  
TRACKS Model - Grant Funding Assistance 2017/18**

**HPERM Ref:  
D18/226406**

**Recommendation**

That:

1. Council accepts the grant funding offer, \$23,488 (exc GST) being for 50% of variation costs incurred as part of the Shoalhaven-Kiama TRACKS (traffic model) update project.
2. The General Manager (Director Assets & Works) writes to the NSW Roads & Maritime Services, thanking them for the grant funding assistance to update Council's suite of TRACKS models, aiding in the planning of urban release areas and important strategic road projects

**RECOMMENDATION** (Clr Proudfoot / Clr Alldrick)

That:

1. Council accepts the grant funding offer, \$23,488 (exc GST) being for 50% of variation costs incurred as part of the Shoalhaven-Kiama TRACKS (traffic model) update project.
2. The General Manager (Director Assets & Works) writes to the NSW Roads & Maritime Services, thanking them for the grant funding assistance to update Council's suite of TRACKS models, aiding in the planning of urban release areas and important strategic road projects.

CARRIED

**SA18.176 NSW Better Boating Now - Funding**

**HPERM Ref:  
D18/195480**

**Recommendation**

That Council applies to Roads & Maritime Services (RMS) for the Better Boating Now funding grant offer of \$400,000 to be alternatively used for:

1. Improvements (including sealing) of the Lake Conjola Entrance Road boat launching ramp car park (approx. \$100,000)
2. Undertaking a feasibility/options/cost benefit study and extensive community consultation (\$30,000) into alternative lower capital cost boat launching facilities (up to a total of \$270,000) as a cheaper alternative to the construction of a new facility at Havilland Street West Conjola Facility in the short term, i.e.
  - a. Valley Drive West Conjola
  - b. Aney Street Conjola

**RECOMMENDATION** (Clr White / Clr Proudfoot)

That Council applies to Roads & Maritime Services (RMS) for the Better Boating Now funding grant offer of \$400,000 to be alternatively used for:

1. Improvements (including sealing) of the Lake Conjola Entrance Road boat launching ramp car park (approx. \$100,000)
2. Undertaking a feasibility/options/cost benefit study and extensive community consultation (\$30,000) into alternative lower capital cost boat launching facilities (up to a total of \$270,000) as a cheaper alternative to the construction of a new facility at Havilland Street West Conjola Facility in the short term, i.e.
  - a. Valley Drive West Conjola
  - b. Aney Street Conjola

CARRIED

**SA18.177 Bomaderry Sewerage Treatment Plant -  
Property Acquisition Matters**

**HPERM Ref:  
D18/228370**

**Recommendation**

That Council

1. Purchase by agreement 74 and 76 Railway Street, Bomaderry being Lot J DP 385161 and Lot K DP 389887 from Andrew and Tonnie Phillips and pay \$470,000 (exc GST) with a three (3) month delayed settlement period and the owners' reasonable legal costs;
2. Delegate authority to the General Manager (Director Assets and Works) to adjust the purchase price, if necessary, in accordance with settlement figures determined by Council's solicitor;
3. Fund all costs associated with the purchase from the Sewer Fund Job No 79322;
4. Grant authority to affix the Common Seal of the Council to any documents required to be sealed and that the General Manager be authorised to sign any documents necessary to give effect to this resolution;
5. Classify the property purchased as 'Operational' in accordance with section 31(2) of the Local Government Act, 1993; and
6. Enter into negotiations for the purchase of Lot 2 DP 538290, 80 Railway Street Bomaderry and submit, in due course, a further report to Council outlining the result(s) of those negotiations.

**RECOMMENDATION** (Clr Proudfoot / Clr Gash)

That Council

1. Purchase by agreement 74 and 76 Railway Street, Bomaderry being Lot J DP 385161 and Lot K DP 389887 from Andrew and Tonnie Phillips and pay \$470,000 (exc GST) with a three (3) month delayed settlement period and the owners' reasonable legal costs;
2. Delegate authority to the General Manager (Director Assets and Works) to adjust the purchase price, if necessary, in accordance with settlement figures determined by Council's solicitor;
3. Fund all costs associated with the purchase from the Sewer Fund Job No 79322;
4. Grant authority to affix the Common Seal of the Council to any documents required to be sealed and that the General Manager be authorised to sign any documents necessary to give effect to this resolution;
5. Classify the property purchased as 'Operational' in accordance with section 31(2) of the Local Government Act, 1993; and
6. Enter into negotiations for the purchase of Lot 2 DP 538290, 80 Railway Street Bomaderry and submit, in due course, a further report to Council outlining the result(s) of those negotiations.

CARRIED

**SA18.178 Waste Less Recycle More Grant - Bin Trim Program**

**HPERM Ref:  
D18/213036**

**Recommendation**

That

1. Council accept the grant of \$350,000 from the NSW EPA for the Bin Trim Program Round 3 Project.
2. Council allocate \$82,045 from the Waste Reserve towards the Bin Trim Program Round 3 Project as Council's net co-contribution as proposed in the project application.



3. The Grant and Council's funding contribution be allocated to the FY2018/19 budget.

**RECOMMENDATION** (Clr Gartner / Clr Cheyne)

That

1. Council accept the grant of \$350,000 from the NSW EPA for the Bin Trim Program Round 3 Project.
2. Council allocate \$82,045 from the Waste Reserve towards the Bin Trim Program Round 3 Project as Council's net co-contribution as proposed in the project application.
3. The Grant and Council's funding contribution be allocated to the FY2018/19 budget.

CARRIED

**SA18.179 Waste Less Recycle More Grant - Shoalhaven Plastics and Cardboard Recovery and Consolidation Project**

**HPERM Ref:  
D18/218855**

**Recommendation**

That Council accept the grant of \$348,754 (exc GST) from the NSW EPA for the Shoalhaven Plastics and Cardboard Recovery & Consolidation Project and vote the funding into the budget.

**RECOMMENDATION** (Clr Gartner / Clr Alldrick)

That Council accept the grant of \$348,754 (exc GST) from the NSW EPA for the Shoalhaven Plastics and Cardboard Recovery & Consolidation Project and vote the funding into the budget.

CARRIED

**SA18.180 Love Food Hate Waste Grant**

**HPERM Ref:  
D18/218431**

**Recommendation**

That Council accept the grant of \$15,000 from the NSW EPA for the Love Food Hate Waste Grants Program Round 5 – Stream 1 project and this funding be voted into the FY2018/19 budget.

**RECOMMENDATION** (Clr Gartner / Clr Cheyne)

That Council accept the grant of \$15,000 from the NSW EPA for the Love Food Hate Waste Grants Program Round 5 – Stream 1 project and this funding be voted into the FY2018/19 budget.

CARRIED

**SA18.181 Waste Reduction Management Strategy Update**

**HPERM Ref:  
D18/225420**

**Recommendation (Item to be determined under delegated authority)**

That

1. In relation to the draft waste reduction management strategy, Council note that fifty one submissions were received, being:

- a. 46 submissions indicated either directly or indirectly that they would like to have a green bin;
  - b. Some of the above submissions suggested that an alternative would be a free drop off of green waste at the transfer station
  - c. Others suggested a free pick up of green waste (as per the green and bulky waste pick up service), or alternatively additional vouchers for green waste
  - d. A number of submissions required a more specific strategy for dealing with holiday homes over the peak season
  - e. There were also a few compliments about the service provided at specific waste recycling and transfer facilities.
2. Council adopt the draft Strategy, as publicly exhibited (with minor information updates), for the next 5 years, noting that the strategy can be amended from time to time as resolved by Council, and that the strategy itself does not commit Council to any budget allocations.
  3. The General Manager (Director Assets and Works) prepare a report for Council's consideration outlining the options that are available within the Shoalhaven to collect and dispose of Green Waste.
  4. The General Manager (Director Assets and Works) review the current operating hours policy which sees all recycling and waste facilities closed on public holidays except Easter Monday, as soon as possible after the 30 June 2019.

**RESOLVED** (Clr Gartner / Clr White)

MIN18.546

That

1. In relation to the draft waste reduction management strategy, Council note that fifty one submissions were received, being:
  - a. 46 submissions indicated either directly or indirectly that they would like to have a green bin;
  - b. Some of the above submissions suggested that an alternative would be a free drop off of green waste at the transfer station
  - c. Others suggested a free pick up of green waste (as per the green and bulky waste pick up service), or alternatively additional vouchers for green waste
  - d. A number of submissions required a more specific strategy for dealing with holiday homes over the peak season
  - e. There were also a few compliments about the service provided at specific waste recycling and transfer facilities.
2. Council adopt the draft Strategy, as publicly exhibited (with minor information updates), for the next 5 years, noting that the strategy can be amended from time to time as resolved by Council, and that the strategy itself does not commit Council to any budget allocations.
3. The General Manager (Director Assets and Works) prepare a report for Council's consideration outlining the options that are available within the Shoalhaven to collect and dispose of Green Waste.
4. The General Manager (Director Assets and Works) review the current operating hours policy which sees all recycling and waste facilities closed on public holidays except Easter Monday, as soon as possible after the 30 June 2019.

CARRIED

**SA18.182 Tenders - Landfill Gas Services**

**HPERM Ref:  
D18/225478**

**Recommendation (Item to be determined under delegated authority)**

That Council consider a separate confidential report in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993.

**RESOLVED** (Clr Pakes / Clr White)

MIN18.547

That Council consider a separate confidential report in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993.

CARRIED

**SA18.183 Classification of Land - Proposed Lot 48 of Subdivision  
SF9367 -Tahnee Street Sanctuary Point**

**HPERM Ref:  
D18/222621**

**Recommendation**

That Council resolve to classify the land described as proposed Lot 48 of SF9367 Tahnee Street, Sanctuary Point as Operational Land.

**RECOMMENDATION** (Clr Gartner / Clr White)

That Council resolve to classify the land described as proposed Lot 48 of SF9367 Tahnee Street, Sanctuary Point as Operational Land.

CARRIED

**SA18.184 Unauthorised private structures in Council's Drainage  
Reserve - Off Lake Conjola**

**HPERM Ref:  
D18/223697**

**Recommendation (Item to be determined under delegated authority)**

That Council receive the report outlining the process staff intend to undertake to authorise unauthorised private structures (jetties, retaining walls, wharves & boat ramps) located in Council's drainage reserve south of and draining into Lake Conjola, for information.

**RESOLVED** (Clr White / Clr Proudfoot)

MIN18.548

That Council

1. Receive the report outlining the process staff intend to undertake to authorise unauthorised private structures (jetties, retaining walls, wharves & boat ramps) located in Council's drainage reserve south of and draining into Lake Conjola, for information.
2. Advise the local CCB and home owners in Lake Conjola of this resolution.

CARRIED

**SA18.185 Acceptance of Grants - Grey Headed Flying Fox and Biodiversity Corridor Mapping**

**HPERM Ref:  
D18/210530**

**Recommendation**

That

1. Council accept the three grants totalling \$92,130 from Local Government NSW (LGNSW - \$47,130) and the NSW Office of Environment & Heritage (OEH - \$45,000);
2. Council provide an in-kind contribution, as a condition of Grant 1, by allocating \$48,840 from existing Environmental Services budget in the form of staff time and vegetation management; and
3. The General Manager thank both LGNSW and OEH, in writing, for the grant funding.

**RECOMMENDATION** (Clr Watson / Clr Gartner)

That

1. Council accept the three grants totalling \$92,130 from Local Government NSW (LGNSW - \$47,130) and the NSW Office of Environment & Heritage (OEH - \$45,000);
2. Council provide an in-kind contribution, as a condition of Grant 1, by allocating \$48,840 from existing Environmental Services budget in the form of staff time and vegetation management; and
3. The General Manager thank both LGNSW and OEH, in writing, for the grant funding.

CARRIED

**SA18.186 EOI Process - Sewer Pumpstation Universal Drawdown Device**

**HPERM Ref:  
D18/238456**

**Recommendation (Item to be determined under delegated authority)**

That Council consider a separate confidential report in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993.

**RESOLVED** (Clr Gartner / Clr Proudfoot)

MIN18.549

That Council consider a separate confidential report in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993.

CARRIED

**Procedural Motion - Matters of Urgency**

**RESOLVED** (Clr Watson)

MIN18.550

That an additional item to discuss the status of the proposal for Island Point Road, St Georges Basin be introduced as a matter of urgency.

CARRIED

The Chairperson ruled the matter as urgent as an interim report was requested.

**SA18.187 Additional Item - Island Point Road, St Georges Basin**

**RESOLVED** (Clr Wells / Clr Watson) MIN18.551

That the General Manager (Director Planning & Development) provide a report to the Development Committee on all issues relating to this application including access and payment from section 94 funding to access the subject property.

CARRIED

**Procedural Motion - Matters of Urgency**

**RESOLVED** (Clr Pakes / Clr Gash) MIN18.552

That an additional item regarding the West Culburra Concept Planning Proposal be introduced as a matter of urgency.

CARRIED

The Chairperson ruled the matter as urgent.

**SA18.188 New Item - West Culburra Concept Planning Proposal**

**RESOLVED** (Clr Pakes / Clr Gash) MIN18.553

That Council:

1. Reaffirm its strong support for the West Culburra Concept proposal.
2. Acknowledge and congratulate the overwhelming majority of the Culburra Beach Community for their positive attitude towards the West Culburra Concept proposal.
3. Thank and congratulate Director Phil Costello and Section Manager Strategic Planning Gordon Clark for their excellent submission at the public meeting held 24 July 2018.

FOR: Clr Wells, Clr Gash, Clr White, Clr Pakes, Clr Watson, Clr Kitchener and Clr Proudfoot

AGAINST: Clr Findley, Clr Gartner, Clr Cheyne, Clr Alldrick, Clr Levett and Russ Pigg

CARRIED

Clr Gartner & Clr Findley raised Point of order against Clr Pakes. The Chairperson ruled as a Point of Order. Clr Pakes was asked to withdraw his comments relating to a member of the Culburra community.

Clr Pakes refused to withdraw his comments citing that he did not identify the individual.

The Chairperson asked that his strong disapproval of the comment be recorded.

**Procedural Motion - Matters of Urgency**

**RESOLVED** (Clr Proudfoot / Clr Kitchener) MIN18.554

That an additional item regarding the fencing at Dolphin Point near the reserve be introduced as a matter of urgency.

CARRIED

The Chairperson ruled the matter as urgent.

Note: Clr Alldrick left the meeting at 7.35pm

Note: Clr Gartner left the meeting at 7.35pm

### **SA18.189 New Item - Dolphin Point Vehicle Access Restriction**

**RESOLVED** (Clr Proudfoot / Clr Kitchener)

MIN18.555

In relation to Dolphin Point reserve areas, that Council

1. Stop the removal of the posts immediately.
2. Erect a temporary barricade followed by a long term replacement to stop vehicles entering the reserve.

CARRIED

## **CONFIDENTIAL REPORTS**

Pursuant to Section 10A(4) the public were invited to make representation to the meeting before any part of the meeting is closed, as to whether that part of the meeting should be closed.

No members of the public made representations.

**RESOLVED** (Clr Pakes / Clr Findley)

MIN18.556

That the press and public be excluded from the Meeting, pursuant to section 10A(1)(a) of the Local Government Act, 1993, to consider the following items of a confidential nature.

CSA18.12 Tenders – Landfill Gas Services

*Commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it. 10(A)(2)(d)(i)*

*There is a public interest consideration against disclosure of information as disclosure of the information could reasonably be expected to reveal commercial-in-confidence provisions of a contract, diminish the competitive commercial value of any information to any person and/or prejudice any person's legitimate business, commercial, professional or financial interests.*

CSA18.13 EOI Process - Sewer Pumpstation Universal Drawdown Device

*Commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it. 10(A)(2)(d)(i)*

*There is a public interest consideration against disclosure of information as disclosure of the information could reasonably be expected to reveal commercial-in-confidence provisions of a contract, diminish the competitive commercial value of any information to any person and/or prejudice any person's legitimate business, commercial, professional or financial interests.*

CARRIED

The meeting moved into confidential the time being 7.41.

The meeting moved into open session, the time being 7.43.

## REPORT FROM CONFIDENTIAL SESSION

The following resolutions of the meeting, whilst closed to the public, were made public.

### CSA18.12 Tenders – Landfill Gas Services

**HPERM Ref:  
D18/225487**

**RESOLVED** (Clr Watson / Clr Gash)

MIN18.557C

That Council

1. In accordance with Section 178(1)(b) of the regulations decline to accept any Tender for Landfill Gas Services as the highest ranking tender contains departures that are not immediately acceptable to Council and not easily varied in accordance with Clause 176
2. In accordance with Clause 178(3)(e) authorise the General Manager (Director Assets & Works) to enter into negotiations with both Tenderers, LGI Limited and iGas Operations Pty Ltd or any other person, for provision of landfill gas services at the West Nowra landfill for the following reasons:
  - a. Accepting the highest ranking tender represents a risk to Council due to a number of departures from the contract conditions.
  - b. Negotiations are required on matters of departures and a revised assessment made between both Tenderers on that basis.
3. Council authorise the General Manager (Director, Assets and Works), subject to successful negotiations, to execute the Contract Documents and associated documents, including variations under the contract at the conclusion of the negotiations and provide an update report to Council as soon as possible after the contracts are signed.

CARRIED

### CSA18.13 EOI Process - Sewer Pumpstation Universal Drawdown Device

**HPERM Ref:  
D18/225990**

**RESOLVED** (Clr Watson / Clr Gash)

MIN18.558C

That Council

1. In accordance with Section 178(1)(b) of the regulations decline to accept any Tender for Sewer Pumpstation Universal Drawdown Device as the sole tenderer did not provide sufficient information to demonstrate their suitability and qualification to be able to confidently commercialise the device from the current state.
2. In accordance with Clause 178(3)(e) enter into negotiations with any person or from within existing tender panels for the following reasons
  - a. Failure to attract competitive, relevant and qualified bidders in an open tender process with no indication that a new tender would yield a different result
  - b. The lack of market response and required commercial arrangements indicates that this project will require targetted open discussions with organisations that have been involved in this industry-specific technology

CARRIED

There being no further business, the meeting concluded, the time being 7.46pm.

Clr Wells  
CHAIRPERSON