

MINUTES OF THE INCLUSION & ACCESS ADVISORY GROUP

Meeting Date: Monday, 4 June 2018

Location: Osprey Training Room, Level 1, City Administrative Building, Bridge Road, Nowra

Time: 11.00am

The following members were present:

Clr Nina Cheyne - Chairperson
Clr Amanda Findley
Clr Annette Alldrick
Mr Arthur Ball
Mr Bill Deaves
Mr Theo Bagou
Ms Annette Pham
Ms Nola Stephens
Ms Kylie Knight
Ms Jackie Kay
Mr Chris Mitchell

Others present:

Colin Wood – Building and Compliance Manager
Roslyn Holmes – City Design and Support Manager
Brad Davis – Asset Strategy Manager
Jenna Tague – Policy Planning Coordinator
Catherine Campbell – Senior Community Development Officer
Melissa Andrews – Community Development Officer

Apologies / Leave of Absence

An apology was received from Mel Gorman.

Confirmation of the Minutes

RESOLVED (By consent)

That the Minutes of the Shoalhaven Access Advisory Committee held on Monday 5 March 2018 be confirmed.

CARRIED

Note: In the previous Minutes item SAA18.7 regarding the comment about funding of \$600,000, be noted that it is a portion of the \$600,000.

Declarations of Interest

Nil

PRESENTATIONS**IA18.1 National Disability Insurance Scheme - Update****HPERM Ref:
D17/274265**

Paul Snudden provided an update regarding the NDIS Services and advised the following points:

- Stage 2 is about to commence
- Current participants receiving funding through the ADHC will need to be rolled over to NDIS as a priority
- Newly diagnosed people will roll in as processed
- The agency has acknowledged the back log of Assistive technology requests and the plans on the current schedule will be reviewed and rolled into the second plan
- Current participants can ask for a change in circumstances that hasn't been assessed as part of the first plan

IA18.5 Proposed Medium Density DCP Amendment - Universal Design Provisions**HPERM Ref:
D18/156274**

Jenna Tague addressed the meeting in relation to proposed provisions relating to universal designs for units, town houses, flat buildings and dual occupancies.

All new class 1A (single storey) to meet the guidelines and this is referenced on page 3 of the report.

The amendment went on exhibition on 30 May and closes 29 June – members of the committee are encouraged to read the report and attachment and IAAC are encouraged to make submissions

The committee discussed the level of standard and it was agreed that it should be of Platinum level.

Recommendation (Item to be determined under delegated authority)

That the Inclusion and Access Advisory Committee receive this report for information and consider making a submission in relation to the universal design provisions during the exhibition of the Medium Density Amendment to Shoalhaven Development Control Plan 2014.

RESOLVED (Theo Bagou / Bill Deaves)

That:

1. The Inclusion & Access Advisory Group make a submission on the proposed Medium Density DCP Amendment
2. The draft submission be circulated by Kylie Knight and Melissa Andrews prior to making the final submission.

CARRIED

IA18.8 Additional Item - Presentation - Helen Waterhouse - Nowra CBD Revitalisation -

Access

Helen Waterhouse and Kylie Knight gave an update on the CBD Walk around – to promote the Nowra CBD Access Improvement Financial Assistance Programme.

58 business visited and discussed the Nowra CBD Access Improvement Financial Assistance program. Guidelines and applications were given to interested businesses.

What we learnt:

- 85% of business that where visited where accessible. 36 applications given out.
- Some of these application where given to accessible business to review the Category 2 - Eligible works .There was interest in automatic doors.
- On review of the above business the idea of an accessible sticker to be put in shop window to indicate that the business valued accessibility was discussed.
- The idea of photos of accessible business taken to put on councils face book page to promote the progress of council's commitment to the Disability Inclusion Action plan was a recommendation.
- Felt that this was a good away of promoting Nowra central and also showing councils partnerships with business.
- Engagement will get back to me to let me know if this can be achieved on Facebook.
- The walk around was received by business in a positive way. Business owners where happy to spend the time chatting and all gave support to the program.
- Many of the buildings are owned by council and any improvements would have to be approved by council.
- Having a member of the Access Committee on the walk around was very helpful .Kylie spoke to some shop owners about how access is helpful and had tips on how to improve internal layout of the shop to make it easier for people with a disability, pram of any other aid to be able to move around the shop.
- Kylie has made available some ideas for a design of the sticker and is very keen to progress the program if funded, to Bomaderry. Kylie is happy to continue with this project.

REPORTS

IA18.2 Progress Report and Request to Fund Disability Inclusion Action Plan

**HPERM Ref:
D18/139950**

Melissa Andrews and Catherine Campbell addressed the meeting in relation to the first 12 months of the Disability Inclusion Action Plan.

Recommendation (Item to be determined under delegated authority)

That a DIAP Implementation Plan be developed in conjunction with relevant staff and presented to Council for consideration.

RESOLVED (Bill Deaves / Arthur Ball)

That a fully costed DIAP Implementation Plan be developed by the Community Development Unit with input from Inclusion & Access Advisory Group members and presented to Council for consideration.

CARRIED

IA18.3 Action Table

**HPERM Ref:
D18/150293**

The Committee discussed the items on the Action Table.

Note: Cllr Findley arrived at 12.17pm during discussion of the Action Table.

Recommendation (Item to be determined under delegated authority)

That the Committee receive this report for information.

RESOLVED (Theo Bagou / Jackie Kay)

That the Committee receive this report for information.

CARRIED

IA18.4 Adoption of Action Plan

**HPERM Ref:
D18/163685**

Recommendation (Item to be determined under delegated authority)

That the Inclusion and Access Advisory Group adopt the 2018/19 Inclusion and Access Group Action Plan.

Note: It was noted that this item was discussed during the planning meeting and will be reported to the next meeting as this is a work in progress.

**IA18.6 Community Infrastructure Grant Applications -
Inclusivity and DIAP Compliance**

**HPERM Ref:
D18/169616**

Annette Pham requested that prior to any Grant Application being made that Council consult with the IAAC and the Community in a meaningful way.

Cllr Findley addressed the meeting and advised that in some circumstances timing for submitting the application is limited and Council takes every effort to consult with the community in these cases.

Recommendation

That Council consults the Inclusion and Access Advisory Group or a member of the Group in a meaningful and inclusive manner to:

1. Assist with and vet community infrastructure grant applications to ensure they are inclusive and representative of community need.
2. Assist with the planning and design of Council-built community infrastructure to ensure they are inclusive and representative of community need.

RECOMMENDATION (Annette Pham / Jackie Kay)

That Council consults the Inclusion and Access Advisory Group or a member of the Group in a meaningful and inclusive manner to:

1. Assist with and vet community infrastructure grant applications to ensure they are inclusive and representative of community need.
2. Assist with the planning and design of Council-built community infrastructure to ensure they are inclusive and representative of community need.

CARRIED

GENERAL BUSINESS

IA18.7 Culburra Beach Progress Association - Requested Works - Warraine Beach and Tilbury Cove

**HPERM Ref:
D18/139929**

Staff advised that Warrain Beach site is on the list for toilet improvement.

Jackie Kay stated that if the path down to Tilbury Cove was concreted it would provide easier access.

RESOLVED (By consent)

That:

1. Council respond via a letter to the CCB and advise that the Inclusion & Access Advisory Group has discussed this matter and agree that accessibility to these areas require addressing.
2. Council staff and members of the Group along with members of the CCB visit the site to discuss preferred options.

CARRIED

IA18.9 Additional Item - Request for Radiant Heaters in Changerooms at Council's Aquatic Centres

Annette Pham raised concerns in relation to patrons who use Council's aquatic facilities during the cooler months and requested that radiant heaters (on a timer) are installed in the changerooms of Council's aquatic facilities.

RESOLVED (By consent)

That Council consider installing radiant heaters (on a timer) in the changerooms of Council's aquatic facilities and the Aquatics Manager report back to the Committee with the outcome.

CARRIED

IA18.10 Additional Item - Action Table - Beach Wheelchair Access - SAA18.10

The Committee discussed that Beach Wheelchair Access item on the Action Table and agreed that the limitation of usage could be added to the MOU.

RESOLVED (By consent)

That the Memorandum of Understanding for Beach Wheelchair Access between Council and Collaborative Partners be expanded to include guidelines and the limitation of day use only in relation to the beach wheelchairs.

CARRIED

IA18.11 Additional item - Action Table - Request for Transport Report

Nola Stephens raised concerns regarding accessible transport in the Shoalhaven and requested that a report be submitted to the next meeting outlining services currently available and options to improve.

RESOLVED (By consent)

That a report be submitted to the next meeting in relation to current accessible transport in the Shoalhaven and options to improve.

CARRIED

IA18.12 Additional Item - Action Table - Lift and Change - RIS - White Sands Toilet Facilities

The Committee discussed a design (Chris Mitchell) that includes a hoist and adult change table that can be locked away with access via MLAK key.

Staff advised that a site visit to White Sands Park would be beneficial to discuss accessible toilet options.

RESOLVED (By consent)

That Council staff and interested parties conduct a site visit to White Sands Park to discuss design options for an accessible toilet.

CARRIED

There being no further business, the meeting concluded, the time being 1.03pm..

Clr Nina Cheyne
CHAIRPERSON