

## Youth Advisory Committee

**Meeting Date:** Wednesday, 09 May, 2018  
**Location:** Jervis Bay Rooms, City Administrative Centre, Bridge Road, Nowra  
**Time:** 10:00am

**Please note:** Council's Code of Meeting Practice permits the electronic recording and broadcast of the proceedings of meetings of the Council which are open to the public. Your attendance at this meeting is taken as consent to the possibility that your image and/or voice may be recorded and broadcast to the public.

### Agenda

1. **Election of Chairperson (every meeting)**
2. **Acknowledgement and Welcome to Country**
3. **Apologies**
4. **Confirmation of Minutes**
  - Youth Advisory Committee - 7 February 2018 ..... 1
5. **Declarations of Interest**
6. **Presentations**
  - YA18.5 Berry District Park Detailed Concept Presentation - Liliana Hutchinson
  - YA18.6 Youth Employment Innovation Challenge  
*Hayley Lyon – Digital Business Development and Strategy Director (The Project Factory – Way to Blue) will give a presentation about the Youth Employment Innovation Challenge – a tool designed to bring vocational opportunities and jobs to those aged 15-24 in rural NSW.*
7. **Reports**
  - YA18.7 Applications for Membership ..... 5
8. **General Business**
  - YA18.8 Safe and Healthy Night Time Activities for Teenagers - Ulladulla High School  
*The Youth Advisory Committee resolved on Wednesday 7 February 2018 that this item be added to the next agenda. This request was from Ulladulla High School.*
  - YA18.9 Beach Safety and Infrastructure in North Mollymook and Burrill Lake - Ulladulla High School  
*The Youth Advisory Committee resolved on Wednesday 7 February 2018 to add this item to the next agenda. This request was from Ulladulla High School.*

### **Membership**

Chairperson – Appointed by Committee at each meeting

All Councillors

Member for Gilmore – Ann Sudmalis MP or nominee (Federal Member of Parliament)

Member for Kiama – Gareth Ward MP or nominee

Member for South Coast – Shelley Hancock MP or nominee Jacob Williams

Representatives from Shoalhaven Local Area Command NSW Police

Sanctuary Point Youth & Community Centre

Bay and Basin Community Resources

Regional Development Australia

Shoalhaven Business Chamber

330 Squadron Australian Air Force Cadets

2 voting representatives from each local High School

### **Purpose and delegated authority**

To represent the interests and views of young people to Council and the Community in accordance with the delegation set out below:

- To advise and recommend to Council staff on matters of an operational nature and implement policy relating to the interests and views of young people and/or within adopted budgets;
- To recommend to Council on policy matters and other matters not able to be delegated by Council;
- To provide recommendations to Council on Strategic and Financial directions relating to Youth in the Shoalhaven;
- To commit expenditure up to the limits determined by Council, including grant funding.

## MINUTES OF THE YOUTH ADVISORY COMMITTEE

**Meeting Date:** Wednesday, 7 February 2018  
**Location:** Jervis Bay Rooms, City Administrative Centre, Bridge Road, Nowra  
**Time:** 10:05am

The following members were present:

Allanah Wright  
Molly Brain  
Billy Forbes  
Chelsea Pheeneey  
Xanthe Pheeneey  
David Marshall – Representative Hon Ann Sudmalis MP  
Mikayla Barnes

Others present:

Liliana Hutchinson – Social Infrastructure Planner  
Donna Corbyn – Youth Community Development Officer  
Sue Davies – Community Safety Officer

### Election of Chairperson

**RESOLVED** (By consent)

That Donna Corbyn be appointed as the Chairperson for the Youth Advisory Committee Meeting, Wednesday 7 February 2018.

CARRIED

Donna Corbyn opened the with an acknowledgement to country.

### Apologies / Leave of Absence

Apologies were received from Clr Alldrick, Clr White and Nowra Christian School.

### Confirmation of the Minutes

**RESOLVED** (By consent)

That the Minutes of the Youth Advisory Committee held on Wednesday 26 July and Wednesday 18 October 2017 be confirmed.

CARRIED

**Declarations of Interest**

Nil

**PRESENTATIONS****YA18.1 Berry District Park - Liliana Hutchinson****HPERM Ref:  
D17/424148**

Ms Liliana Hutchinson – Social Infrastructure Planner, provided an update on the Berry District Park (the park in Berry that includes the Tennis Court and Football Field).

The Berry District Park was a strategy that the Berry Community have created to combat the negative economy impact that the new Berry Bypass has created.

If the Youth Advisory Committee members have any ideas for the Berry District Park please communicate them to Ms Liliana Hutchinson.

The draft concept design has not yet been finalised but a basic outline of what it will look like was tabled.

The park will include the following:

- A bike pump track made of wood
- A dirt learn to ride facility
- A nature based play area
- Water play and misting
- Half court for basketball and netball
- Dog off-leash area
- An extension of the skate park – to be designed by the users
- A bike wash station
- Flying fox

25 March 2018 a Children's Consultation Day will be held to gain feedback from children aged 0-18 years where images of the proposed District Park will be shown to the children and the children will pick the design they prefer. All Shoalhaven Youth are encouraged to participate.

It was advised that by the end of the current financial year it is hoped that construction would have commenced.

**REPORTS****YA17.22 Community Members - Positions to be Declared Vacant - Progress Committee Membership****HPERM Ref:  
D17/299344**

The Terms of Reference will be sent to the Youth Advisory Committee Members.

It was agreed that Mikayla Barnes would contact the University of Wollongong Shoalhaven Branch to enquire about running a stall at O Week to try and recruit uni students to become community members of the Youth Advisory Committee.

**Recommendation**

That:

1. The Youth Advisory Committee Community Member positions be determined vacant
2. That future meeting times and days be determined
3. Update the terms of reference to reflect the new Community Member Positions

4. Call for nominations from the Youth Community Sector

**RESOLVED** (By consent)

That:

1. The Youth Advisory Committee Community Member positions be determined vacant
2. That future meeting times and days to remain the second Wednesday of each school term and the fourth meeting to be scheduled at the time of the third meeting.
3. Update the terms of reference to reflect the Community Member Positions be deemed vacant
4. Call for nominations from the Youth and Community Sector

CARRIED

**YA18.2 Youth Week 2018**

**HPERM Ref:  
D18/12891**

Youth Week is celebrating youth nationally and their contribution to community.

This year Youth Week will be funded through the State Government and Council.

This year's theme is Unity through Diversity.

**Recommendation (Item to be determined under delegated authority)**

That Youth Advisory Committee receive the Youth Week 2018 report for information

**RESOLVED** (Mikayla Barnes / Chelsea Pheeney)

That Youth Advisory Committee receive the Youth Week 2018 report for information.

CARRIED

## **GENERAL BUSINESS**

**YA18.3 Additional Item - Ulladulla High School - Things Going Well in the Community**

Ulladulla High School students thanked Council for the All Inclusive Playground – Livvs Place at Mollymook Beach and commented on the success.

The students also thanked Council for the new bike path near Froggs Holla.

The students also thanked Council for the upgrade to the sporting facilities in West Ulladulla including the new netball courts which are more accessible and inclusive.

The Ulladulla High School students also mentioned the 'bike bus' currently being trialled by six students at the moment.

**YA18.4 Additional Item – Ulladulla High School – Items to be Added to the Next Agenda for Discussion**

Ulladulla High School Students requested that the following two items be added to the next agenda for the Youth Advisory Committee:

- Safe and Healthy Night Time Activities for Teenagers
- Beach Safety and Infrastructure in North Mollymook and Burrill Lake

**YA17.23 International Youth Day Awards 2017 Discussions****HPERM Ref:  
D17/329105**

Donna Corbyn expressed Council's appreciation and acknowledged Shoalhaven High School students that undertook the duties of Master of Ceremonies and facilitated the event in November 2017.

The Committee discussed the awards originated based on the Bay and Basin Awards and were created in the same format for Shoalhaven wide awards, during International Youth Day Awards, this was done last year.

Awards included:

- The Challenge and Change Award – Sponsor to be secured and announced
- The Good Neighbour Awards – Sponsor to be secured and announced
- The Positive Youth Award – Sponsor to be secured and announced
- The Community Citizenship Award – Sponsor to be secured and announced
- The Inspiration Award – Sponsor to be secured and announced

The purpose of the update is to confirm the Youth Advisory Committee would like to go ahead with this again for 2018.

**RESOLVED** (By consent)

That

1. The Youth Advisory Committee receive the update for information
2. The Youth Advisory Committee proceed with an International Youth Day Awards event for 2018
3. The International Youth Day Awards event be held as close as possible to International Youth Day

CARRIED

**YA17.24 Youth Week Update and Discussions****HPERM Ref:  
D17/329113**

Note: This was dealt with in conjunction with YA18.2 Youth Week 2018.

There being no further business, the meeting concluded, the time being 10.50am.

Donna Corbyn  
CHAIRPERSON

## **YA18.7 Applications for Membership**

**HPERM Ref:** D18/141567

**Group:** Finance Corporate & Community Services Group  
**Section:** Governance

**Attachments:** 1. Application - Hannah Schofield [↓](#)  
2. Application - Pallas Refimaha [↓](#)

### **Purpose / Summary**

To advise the Youth Advisory Committee of the applications for membership from Hannah Schofield and Pallas Refimaha.

### **Recommendation**

That Council:

1. Appoint Ms Hannah Schofield and Ms Pallas Refimaha as community members to the Youth Advisory Committee.
2. Write to Ms Schofield and Ms Refimaha to notify them of their appointment and invite them to all future meetings.

### **Options**

1. As recommended.
2. The Committee adopt an alternative recommendation.

### **Background**

At its meeting on 7 February 2018 the Youth Advisory Committee declared the Community Member positions vacant.

Applications for membership have since been received from TAFE Nowra and Shoalcoast Community Legal Centre, putting forward Ms Hannah Schofield and Ms Pallas Refimaha respectively as community members.

**Youth Advisory Committee**

**Name of high school/organisation:**

**Nowra/Illawarra Tafe**

**Name of nominated students/young people**

**1. Hannah Schofield**

**School/Organisation contact person name:**

**Cara MacDougall**

**Contact person phone number:**

██████████

**Contact person fax number:**

██████████

**Contact person email:**

██

Please complete and return this form to Donna Corbyn, Shoalhaven City Council Youth Development Officer, PO Box 42, Nowra, NSW 2541 or email to [Donna.Corbyn@shoalhaven.nsw.gov.au](mailto:Donna.Corbyn@shoalhaven.nsw.gov.au) or fax 44293166



Youth Advisory Committee

Name of high school/organisation: Shoalcoast CLC

Name of nominated students/young people

1. Pallas Refimanga (15 years)

2. ....

3. ....

4. ....

5. ....

School/Organisation contact person name: Emma Wood

Contact person phone number: 4422 - 9529

Contact person fax number: 4422 - 7573

Contact person email: ..... 

Please complete and return this form to Donna Corbyn, Shoalhaven City Council Youth Development Officer, PO Box 42, Nowra, NSW 2541 or email to [Donna.Corbyn@shoalhaven.nsw.gov.au](mailto:Donna.Corbyn@shoalhaven.nsw.gov.au) or fax 44293166