

## Ordinary Meeting

**Meeting Date:** Tuesday, 30 January, 2018  
**Location:** Council Chambers, City Administrative Building, Bridge Road, Nowra  
**Time:** 5.00pm

**Membership** (Quorum - 7)  
All Councillors

**Please note:** Council's Code of Meeting Practice permits the electronic recording and broadcast of the proceedings of meetings of the Council which are open to the public. Your attendance at this meeting is taken as consent to the possibility that your image and/or voice may be recorded and broadcast to the public.

## Agenda

1. **Acknowledgement of Traditional Custodians**
2. **Opening Prayer**
3. **Australian National Anthem**
4. **Apologies / Leave of Absence**
5. **Confirmation of Minutes**
  - Ordinary Meeting - 19 December 2017
6. **Declarations of Interest**
7. **Presentation of Petitions**
8. **Mayoral Minute**
9. **Deputations and Presentations**
10. **Notices of Motion / Questions on Notice**

CL18.1	Rescission Motion - CL17.341 Southern Water Services Pty Ltd .....	1
CL18.2	Notice of Motion - Southern Water Services Pty Ltd.....	2
CL18.3	Rescission Motion - DE18.1 - Development Application - 77C Nerringillah Road, Bandalong - Lot 3 & DP 858721.....	3
CL18.4	Notice of Motion - Development Application - 77C Nerringillah Road, Bandalong - Lot 3 & DP 858721 .....	4
CL18.5	Rescission Motion - DE18.3 - Crown Land at Shoalhaven Heads - Proposed Rezoning - Update .....	5

CL18.6	Notice of Motion - Crown Land at Shoalhaven Heads - Proposed Rezoning - Update .....	6
CL18.7	Rescission Motion - SA18.7 - Bay and Basin Community Hub - Draft Master Plan Exhibition Complete - Request for Detailed Design Phase.....	7
CL18.8	Notice of Motion - Bay and Basin Community Hub - Draft Master Plan Exhibition Complete - Request for Detailed Design Phase .....	8
CL18.9	Notice of Motion - Addressing the Needs of Shoalhaven Residents during the Tourism Peak Season .....	9
CL18.10	Notice of Motion - Hyams Beach - Park & Ride .....	11
CL18.11	Notice of Motion - Jindelara Cottage Ulladulla - Sign Installation.....	13
CL18.12	Notice of Motion - Health Professionals & Businesses in Shoalhaven .....	14
CL18.13	Notice of Motion - Webcasting of Council Meetings.....	18
CL18.14	Question on Notice - Increased Rates Revenue Spending.....	19
CL18.15	Question on Notice - Governance Standards .....	20

## 11. Committee Reports

<u>CL18.16</u>	<u>Report of the Strategy &amp; Assets Committee - 23 January 2018.....</u>	<u>21</u>
SA18.5	Ulladulla Blessing of the Fleet Festival Continuation	
SA18.8	Successful Grant Funding - Community Building Partnership Grants 2017	
SA18.10	Compulsory Acquisition of Right of Access for Bushfire Vehicles at Jerberra Estate - Lot 66 DP11629, Invermay Ave, Tomerong	
SA18.11	Classification of Land - Lot 140 DP11629 Inglewood Crescent Tomerong	
SA18.12	Classification of Land - Lot 1 & 2 DP721820, Lot 194 DP658421, Lot 197 DP658422 and Lot 1 DP722982 Woollamia	
SA18.13	Classification of Land - Lot 550 DP1237093 Quinns Lane, South Nowra	
SA18.14	Proposed Lease - Ulladulla Children's Centre - 31 Hollywood Avenue, Ulladulla	
SA18.16	Proposed Retail Lease of Shop 43 Kinghorne Street, Nowra	
SA18.19	Acquisition - Easement for Water Supply - 16 Wason Street Ulladulla	
SA18.21	Charges for Emptying Council Kerbside Bins at Waste Depots	
<u>CL18.17</u>	<u>Report of the Shoalhaven Arts Board - 7 December 2017.....</u>	<u>24</u>
AB17.23	Draft Shoalhaven Libraries Strategic Plan 2017 - 2021	
AB17.25	Shoalhaven Regional Gallery Additional Resources Allocation	
<u>CL18.18</u>	<u>Report of the Shoalhaven Traffic Committee - 16 January 2018 .....</u>	<u>25</u>
TC18.1	Regulatory Signage and Line Marking Plans - Bayswood Estate - Vincentia (PN 3259)	
TC18.2	Disabled Parking Space - Clifton Park - Clifton Street - Sanctuary Point (PN 3437)	

- TC18.3 Proposed Pedestrian Refuge - Prince Edward Avenue - Culburra Beach (PN 3440)
- TC18.4 No Stopping zone 'Buses Excepted' - Intersection Meroo Road and Emerald Drive - Bomaderry (PN 3456)
- TC18.5 No Stopping zone extension - MacGibbon Parade - Old Erowal Bay (PN 3457)
- TC18.6 Signage and Line Marking - Meat Processing Plant - Bolong Road - Bomaderry - Manildra - Dairy Farmers (PN 3468)
- TC18.7 Signage and Line Marking - Concept Design of Ethanol Intersection Upgrade Works at Manildra - Bolong Bomaderry (PN 3459)
- TC18.8 No Stopping extension - 164 Illaroo Road - North Nowra (PN 3460)
- TC18.9 Proposed Roundabout - Paradise Beach Rd / Kingsford Smith Cres - Sanctuary Point (PN 3461)
- TC18.10 Signage and Linemarking - Moresby Street and Vendetta Street Subdivision - Nowra (PN 3464)
- TC18.11 Intersection Plans - Proposed Roundabout and Associated Line Marking - Carrington Heights (PN 3467)

## 12. Reports

CL18.19	Council/Committee Meeting Dates - October 2018.....	28
CL18.20	Revitalising and Enhancing Town Centres Conference.....	30
CL18.21	Shoalhaven Community and Recreation Precinct - Status report and funding requests .....	32
CL18.22	Acceptance of Grant Funding - NSW Government -\$5,500 - Seniors Festival 2018.....	42
CL18.23	Investment Report - December 2017 .....	44
CL18.24	Establishment of Milton Ulladulla Rotary Club Parkcare Group and Adoption of Draft Parkcare Action Plan .....	48
CL18.25	Proposed New Waste Charge .....	54
CL18.26	Christmas Activities - Huskisson, Hyams Beach and Bendalong.....	56
CL18.27	Beyond Plastic Pollution Conference .....	64

## 13. Confidential Reports

Nil

## **CL18.1      Rescission Motion - CL17.341 Southern Water Services Pty Ltd**

**HPERM Ref:**      D17/427468

**Submitted by:**    Clr Annette Alldrick  
                          Clr Nina Cheyne  
                          Clr John Levett

### **Purpose / Summary**

The following Rescission Motion, of which due notice has been given, is submitted for Council's consideration.

### **Recommendation**

That Council rescind the Motion relating to Item CL17.341 of the Council Meeting held on 19 December 2017.

### **Background**

The following resolution was adopted (MIN17.1108) at the Ordinary Meeting held Tuesday 19 December 2017

*That Council appoints five Councillors (Wells, Watson, White, Gash and Pakes) to be directors of Southern Water Services Pty Ltd.*

### **Note by the General Manager**

If the rescission is carried and subsequent notice of motion carried a process to call for nominations will be necessary.

## **CL18.2 Notice of Motion - Southern Water Services Pty Ltd**

**HPERM Ref:** D17/427505

**Submitted by:** Cllr Annette Alldrick  
Cllr Nina Cheyne  
Cllr John Levett

### **Purpose / Summary**

The following Notice of Motion, of which due notice has been given, is submitted for Council's consideration.

### **Recommendation**

That Council elect the directors of Southern Water Services Pty Ltd using a democratic ballot after calling for nominations.

### **Note by the General Manager**

This Notice of Motion will be dealt with if the preceding Rescission Motion is carried.

CL18.2

## **CL18.3      Rescission Motion - DE18.1 - Development Application - 77C Nerringillah Road, Bendalong - Lot 3 & DP 858721**

**HPERM Ref:**      D18/22513

**Submitted by:**    Clr Amanda Findley  
                         Clr Patricia White  
                         Clr Nina Cheyne

### **Purpose / Summary**

The following Rescission Motion, of which due notice has been given, is submitted for Council's consideration.

### **Recommendation**

That Council rescind the Motion relating to Item DE18.1 of the Council (Development Committee) meeting held on 22 January 2018.

### **Background**

The following resolution (MIN18.3) was adopted at the Development Committee held Monday 22 January 2018.

*That (Under Delegated Authority)*

- 1. The Development Application DA17/1264 for an eco-tourism development at Lot 3 DP 858721 Nerringillah Road, Bendalong be determined by way of deferred commencement development consent with the deferred matter and conditions as detailed in Attachment 1*
- 2. Council undertake further negotiations with the applicant regarding a greater upgrade of the Right of Way and that the result of these negotiations be reported back to council prior to the Development Application being lodged for the Right of Way.*

## **CL18.4 Notice of Motion - Development Application - 77C Nerringillah Road, Bendalong - Lot 3 & DP 858721**

**HPERM Ref:** D18/22544

**Submitted by:** Cllr Amanda Findley  
Cllr Patricia White

### **Purpose / Summary**

The following Notice of Motion, of which due notice has been given, is submitted for Council's consideration.

### **Recommendation**

That Council request the applicant to withdraw the application and be given the opportunity to resubmit when:

1. The legal issue in respect to the use & upgrade of the ROW is resolved.
2. A development application with design specifications that exceed the minimum standard is submitted.

### **Note by the General Manager**

This Notice of Motion will be dealt with if the preceding Rescission Motion is carried.

Given the circumstances it is unlikely that the applicant would withdraw the application as it would remove the right of appeal to Council's decision or 'deemed refusal'. It would be fairer to the applicant to either:

- Refuse the application, with reasons, to give the opportunity to appeal Council's decision; or
- Defer determination of the application and request that they provide:
  - Evidence that owners consent has been obtained for upgrade of the RoW; and
  - Detailed concept designs for the upgrade of the RoW to demonstrate that works can be physically carried out within the boundaries of the RoW that exceed the minimum standards to provide a high level of road safety.

If Councillors consider that the application would still not be acceptable even if the RoW upgrade was resolved then the appropriate action would be to refuse the application otherwise the applicant will be encouraged to expend considerable cost with an expectation of a positive response from Council.

## **CL18.5      Rescission Motion - DE18.3 - Crown Land at Shoalhaven Heads - Proposed Rezoning - Update**

**HPERM Ref:**      D18/22567

**Submitted by:**    Clr Amanda Findley  
                          Clr John Levett  
                          Clr Nina Cheyne

### **Purpose / Summary**

The following Rescission Motion, of which due notice has been given, is submitted for Council's consideration.

### **Recommendation**

That Council rescind the Motion relating to Item DE18.3 of the Council (Development Committee) Meeting held of Monday 22 January 2018.

### **Background**

The following resolution (MIN18.4) was adopted at the Development Committee held Monday 22 January 2018.

*That Council take no further action at present in regard to the rezoning of the Crown Land (that part of Lot 7010 DP1035145 that is currently zoned R1 General Residential) at Shoalhaven Heads*

## **CL18.6 Notice of Motion - Crown Land at Shoalhaven Heads - Proposed Rezoning - Update**

**HPERM Ref:** D18/22587

**Submitted by:** Cllr Amanda Findley  
Cllr John Levett  
Cllr Nina Cheyne

### **Purpose / Summary**

The following Notice of Motion, of which due notice has been given, is submitted for Council's consideration.

### **Recommendation**

That Council commence a rezoning process for the Crown Land at Shoalhaven Heads to E2.

### **Note by the General Manager**

This Notice of Motion will be dealt with if the preceding Rescission Motion is carried.

## **CL18.7      Rescission Motion - SA18.7 - Bay and Basin Community Hub - Draft Master Plan Exhibition Complete - Request for Detailed Design Phase**

**HPERM Ref:**      D18/24534

**Submitted by:**    Clr Bob Proudfoot  
                          Clr Mark Kitchener  
                          Clr Greg Watson  
                          Clr Mitchell Pakes

### **Purpose / Summary**

The following Rescission Motion, of which due notice has been given, is submitted for Council's consideration.

### **Recommendation**

That Council rescind the Motion relating to Item SA18.7 of the Council (Strategy and Assets Committee) Meeting held on Tuesday 23 January 2018.

### **Background**

The following resolution (MIN18.19) was adopted at the Strategy & Assets Committee held Tuesday 23 January 2018.

*That Council:*

- 1. Adopt the Draft Bay & Basin Master Plan, with minor wording changes to the report as outlined in the submission table.*
- 2. During development of detailed design Council incorporate additional Learn to Swim/Therapy Pool.*
- 3. Continue the licence with the Department of Education for the existing building at Sanctuary Point and staff liaise with the local community and user groups to determine its best use.*

## **CL18.8 Notice of Motion - Bay and Basin Community Hub - Draft Master Plan Exhibition Complete - Request for Detailed Design Phase**

**HPERM Ref:** D18/24551

**Submitted by:** Clr Bob Proudfoot  
Clr Mark Kitchener  
Clr Greg Watson  
Clr Mitchell Pakes

### **Purpose / Summary**

The following Notice of Motion, of which due notice has been given, is submitted for Council's consideration.

### **Recommendation**

That Council

1. Defer consideration of the Draft Bay and Basin Hub Master Plan
2. Prepare an application for a District Library at Sanctuary Point on the current site in an expanded form.

### **Note by the General Manager**

This Notice of Motion will be dealt with if the preceding Rescission Motion is carried.

CL18.8

## **CL18.9 Notice of Motion - Addressing the Needs of Shoalhaven Residents during the Tourism Peak Season**

**HPERM Ref:** D18/12832

**Submitted by:** Clr Andrew Guile

### **Purpose / Summary**

The following Notice of Motion, of which due notice has been given, is submitted for Council's consideration.

### **Recommendation**

#### **Part A**

That Shoalhaven City Council acknowledges the shortfall in the planning and delivery of tourism infrastructure and management programs that led to unacceptable impacts on the amenity of some residents and communities during the summer tourism peak season.

Council particularly notes the continued forbearance and endurance of the residents of Hyams Beach as well as the diligence and commitment of 'on the ground' Council staff who have worked with limited resources to manage these challenges over previous weeks.

Council wishes to inform residents of its future intentions to address both these current and emerging issues by resolving the following policy positions:

1. Tourism in the Shoalhaven is a welcome economic and social activity that provides mutual benefits to both visitors and local residents.
2. Access to the Shoalhaven from the major population centres of Greater Sydney and Canberra has improved significantly in recent years leading to further increases in visitation.
3. The peak tourism season in some local communities such as Hyams Beach is having an unacceptable impact on the amenity of local residents.
4. Uncontrolled growth in tourist visitation is likely to put other local communities at risk of loss of amenity as well as suffering environmental damage without better planning and management.
5. More resources must be invested in tourism and community infrastructure as well as the management of the influx of visitors particularly during the peak season.
6. An ongoing failure to manage these issues will have a detrimental impact on the holiday experience of people choosing to visit the Shoalhaven.
7. Shoalhaven residents and business owners should not be expected by Council to entirely bear the increased costs of tourism infrastructure and management through ever increasing rates and charges.
8. The introduction of revenue raising measures that would allow for visitors to the Shoalhaven to make a financial contribution toward the costs of tourism infrastructure improvement and demand management.
9. Any revenue raising measures introduced to address tourism related infrastructure and demand management must be hypothecated or 'ring-fenced' to a fund dedicated solely

to the improvement of tourism infrastructure and demand management programs that improve the amenity of local residents and the experience of our visitors.

10. Any local introduction of revenue raising measures should be negotiated in partnership with local chambers of commerce or similar commercial representatives.
11. Systems introduced to facilitate these policy initiatives should make use of smart phone technology.

### **Part B**

As a response to Part A of this motion, the General Manager is requested to give priority to reporting to Council measures suitable for implementation consistent with each statement in order to bring relief to Shoalhaven rate payers and residents.

These measures might include though should not be limited to:

- The introduction of paid parking on the condition that residents and ratepayers (who are already funding local government infrastructure and services) are exempted by way of the issuing of resident parking identification. (Note: while ‘tip’ vouchers are currently provided to rate-payers, parking passes should also be available to all residents.)
- Traffic and transport plans to control holiday traffic access to high demand areas with an initial focus on Hyams Beach.
- Permanent infrastructure and management plans for Hyams beach including shuttle services and header carparks.
- 24 hour ranger activity should be considered in identified areas during the peak tourism season to monitor disturbances, dogs on beaches and illegal parking and camping as well as other priority matters relevant to the tourism peak season.
- Waste management
- Public toilet facilities and maintenance of their cleanliness
- Facilities for parking of motorhomes, caravans, busses and vehicles with trailers / boats.

### **Note by the General Manager**

The business paper provides an update on the service provided to Huskisson, Hyams Beach and Bandalong by staff during the 2017/2018 peak summer holiday period.

That report (CL18.26) provides a recommended way forward and Council may wish to consider this Notice of Motion in conjunction with that report.

## **CL18.10 Notice of Motion - Hyams Beach - Park & Ride**

**HPERM Ref:** D18/22354

**Submitted by:** Clr Kaye Gartner

### **Purpose / Summary**

The following Notice of Motion, of which due notice has been given, is submitted for Council's consideration.

### **Recommendation**

That Council prepare a report on potential solutions for the congestion of tourist vehicles in Hyams Beach during peak tourist seasons.

The report should:

1. Review the effectiveness of tourism Pop Up location with a view to relocating on Jervis Bay Rd.
2. Review the training and job description of Rangers directing traffic in the village.
3. Consider the feasibility of implementing a seasonal park and ride service for visitors wanting to enjoy the beach
4. Provide a budget for the cost of adding, during peak times, a temporary park and ride service to the existing visitor management strategies.
5. Consider any potential impacts on other communities of the redirection of traffic away from Hyams Beach

### **Background**

Much has been made of congestion and dangerous traffic conditions at Hyams Beach, and indeed Sunday Jan 7 was chaotic.

Similarly on that weekend, the Fire Brigade was called to Greenfields beach where illegal fires were left smouldering, campervans were overnighing at Plantation Point, and residents complained about increasing noise from increasing numbers of jet skis off Nelsons Beach.

Thankfully, Red Head Villages are experiencing a quieter and more managed holiday season.

Volunteers on Tourism Pop Ups have noticed that visitors are happy to be directed to less congested beaches when they interact with locals and receive a brochure with maps.

Hyams Beach village and beaches will always be popular with visitors - Shoalhaven locals and tourists alike. However, like many historical towns and centres in Europe, its beach village design and character is not suitable for large volumes of cars and traffic.

Many European cities prohibit the entry of visitor cars in order to reduce congestion, and thereby maintain amenity. Further, the prohibition of visitor cars means the precinct character can be enjoyed maintained for the enjoyment of residents and visitors alike. (See Tourism and Transport: Issues and Agendas for the new millennium, ed Les M Lumsden)

Tourism and Transport: Issues and Agendas for the new millennium

<https://books.google.com.au/books?id=M7aoAgAAQBAJ&pg=PA95&lpg=PA95&dq=restricting+private+cars+in+tourist+locations&source=bl&ots=h1mdbjox91&sig=OzD6AmaWkcdS72NIRWPCBVIB5fw&hl=en&sa=X&ved=0ahUKEwjDI5GyrszYAhWGebwKHWo5CDsQ6AEITjAH#v=onepage&q=restricting%20private%20cars%20in%20tourist%20locations&f=false>

**Note by the General Manager**

The business paper provides an update on the service provided to Huskisson, Hyams Beach and Bandalong by staff during the 2017/2018 peak summer holiday period.

That report (CL18.26) provides a recommended way forward and Council may wish to consider this Notice of Motion in conjunction with that report.

## **CL18.11 Notice of Motion - Jindelara Cottage Ulladulla - Sign Installation**

**HPERM Ref:** D18/7618

**Submitted by:** Clr Patricia White

### **Purpose / Summary**

The following Notice of Motion, of which due notice has been given, is submitted for Council's consideration.

### **Recommendation**

That Council

1. Support the installation of a guide sign (fingerboard blue blade sign) for Jindelara Cottage at the Cnr. of St Vincent & Nurrawallee Streets Ulladulla.
2. All costs for the sign and installation (\$845.00) be met by Council.

### **Background**

Ulladulla Milton Lions Club has made a request to Council for the installation of a "blue blade fingerboard sign" at the Corner of St. Vincent Street and Nurrawallee Street in Ulladulla to identify the location of Jindelara Cottage. This will direct people to the cottage.

The Jindelara Cottage project has been a wonderful Community project by the local Lions Club that will deliver a purpose built cottage with modern facilities to accommodate children and young adults living with a disability in the Shoalhaven.

It will enable local families to access a vital service without the disruption, stress and expense of travelling long distances. The Cottage will provide parents, families and primary Carer's with a modern local respite facility for their loved ones; we often forget the critical role that respite care provides the caregivers, it provides time for relaxation, reducing stress and burnout.

Brian Thompson from Ulladulla Lions has advised that eight full-time jobs have been created during construction of the Cottage, with an additional 10 ongoing positions once the facility becomes operational. Cost of the facility over \$716,000.00.

Council has provided information on the sign however, the cost of the signage is beyond the budget at this point in time and the Lions Club has requested that Council absorb the cost in view of the fact that the cottage will be catering for children and young adults requiring respite from across the whole Shoalhaven.

The Cottage is to be officially opened in late February.

### **Note by the Acting General Manager**

The cost of the fingerboard sign and installation can be borne from Council's signage maintenance budget Job Number 25001.99999.

## CL18.12 Notice of Motion - Health Professionals & Businesses in Shoalhaven

HPERM Ref: D18/18192

Submitted by: Cllr Nina Cheyne

### Purpose / Summary

The following Notice of Motion, of which due notice has been given, is submitted for Council's consideration.

### Recommendation

1. That the General Manager task the Economic Development Department of Council to prepare a package that promotes the Shoalhaven as the ideal location for Health professionals to live, work and play. It would involve encouraging a collaboration with the University of Wollongong, Local Health District and the Primary Health network.
2. Request a report back to Council about a plan to attract Health professionals and businesses that may attract essential services and employment to our region. This NOM also requests the identification of which strategies are best suited to the Shoalhaven to provide employment solutions that marries with this overall motion.

### Background

Attracting and retaining professional and skilled people to live and work within communities is one of the major challenges in building sustainable regions.

A community that can also offer the services supplied by professional and skilled workers supports the people who are living in regional communities and the businesses operating there. This provides the foundation stone for attracting new residents and businesses. In summary, this issue is critical to sustaining regional communities as viable entities into the future – communities that are self-sufficient in terms of professionals and tradespeople are more likely to retain their residents and attract new ones.

Different regional communities have differing needs, varying levels of community resources to draw upon and a range of options available to address their concerns. The options and resources available to small regional communities are different from those available for larger regional centres. In a similar manner, inland communities face a different set of circumstances and constraints from those that coastal communities experience.

The diversity of regional communities and the particular circumstances surrounding those communities precludes generic strategies and programs. There is no single causal factor for determining success in attracting and retaining professional and skilled people in regional areas.

Generally, the problem, and thus the solution, is multi-dimensional with many linked issues needing to be addressed. A generic "one size fits all" approach to resolving the difficulties faced by regional communities is unlikely to be successful. Local communities are often best placed to generate creative, yet practical, solutions. Nevertheless, they generally require support and guidance in implementing these solutions. Such support can and is provided by local, State, Territory or Australian governments, or some combination of these three

spheres of government. A wide range of Australian, State, Territory and Local Government strategies and programs are in place to address different dimensions of this issue.

A coordinated approach by all three levels of government, each bringing to bear its particular strengths, is in most cases a superior method of addressing the issue of attracting and retaining professional and skilled people. A coordinated approach has greater potential to achieve the desired outcome than each sphere of government operating independently. No single agency or jurisdiction will have a complete package to address all aspects of this issue. Coordination and integration by all spheres of government gives communities the ability to select, mix and match various support programs and initiatives, and this is likely to enable them to achieve desired outcomes more effectively and efficiently.

Reference to above mentioned background:

[https://alga.asn.au/site/misc/alga/downloads/publications/Skilled\\_people\\_in\\_regional\\_Australia.pdf](https://alga.asn.au/site/misc/alga/downloads/publications/Skilled_people_in_regional_Australia.pdf)

The Shoalhaven currently lacks essential Health and ancillary services to manage, treat and foster wellbeing for many residents without having to travel out of area to receive essential and professional services. There are no Neurological, Orthopaedic or Vascular Specialists providing hospital care or VMO visiting rights within our Local Health District (Shoalhaven Hospital). Many people experiencing such anomalies are required to travel to Wollongong or Sydney or inherit a 6 month wait to see a private visiting specialist, with many unable to afford private health services. Given our aging population and transport anomalies, people requiring such services are unable to access them to maintain their wellbeing.

Adding to this we have Doctors that train with GP's until they receive their qualifications and move to Sydney after attending their regional term. A strategy to entice them to remain in the Shoalhaven is a request sought as a result of this motion.

Article excerpt from: <https://www.theguardian.com/world/2013/may/29/australia-health-rural-regional> demonstrates the inequality in health care in regional areas.

“Australians who live in regional and remote areas are getting sicker more often and waiting longer to see a doctor than their city counterparts, a study has found.

While the health of Australians is improving in many areas, there is still a big gap based on where you live, according to the latest report on healthcare from the Council of Australian Governments reform council.

It shows the rate of potentially preventable hospital admissions due to chronic illness in very remote areas was almost 2.5 times that of big cities.

About one in three people living outside cities reported longer than acceptable waiting times to see a GP. A year earlier, those numbers were about one in five.

There are also increases across the board in waiting times to see medical specialists”

Adding to this the Shoalhaven is reported to have high unemployment of approximately 24%. Such initiatives will provide opportunities for employment not only for professionals but for reception staff and other staff required to maintain a health precinct/ business.

The Shoalhaven City Council Economic Department may hold the key to fostering improvements in this vital area of our community. This notice serves to encourage this department to investigate this proposal as a viable option to improving employment as well as health services across the region.

Initiatives and incentives are required to attract and maintain health practitioners in our region by marketing the Shoalhaven as an attractive place to live, work, rest and play. This should be a local priority!

Other Resources:

<http://www.regionalaustralia.org.au/home/2016/04/four-strategies-enticing-people-make-move-regional-australia/>

<http://www.regionalaustralia.org.au/home/2016/03/five-ways-community-can-encourage-people-makethemove/>

### **Note by the General Manager**

Within the Shoalhaven Economic Development Strategy 2017-2026, the Health Care and Human Services sector is mentioned specifically as a key industry sector for the Shoalhaven. Specific actions emanating from that section include:

1. Plan and implement the Shoalhaven Health Campus (Shoalhaven Hospital and surrounding lands)
2. Prepare a “Positive Aging” Industry Sector Strategy (scheduled for 2018)
3. Prepare a “Human Services” Industry Sector Strategy (scheduled for 2019)
4. Advocate for provision of infrastructure and services

Elsewhere in the ED Strategy is the identification of “Education and Skills” as a key driver of our competitive advantage. “Creating Liveability and Place”, another identified broad based action, is an action for the whole of Council to improve the appeal of the area around attractive CBDs, affordable housing (for workers), youth oriented infrastructure (for families), both day and night time activation opportunities (for all, especially young adults), developing a Nowra CBD Cultural precinct at the broad level.

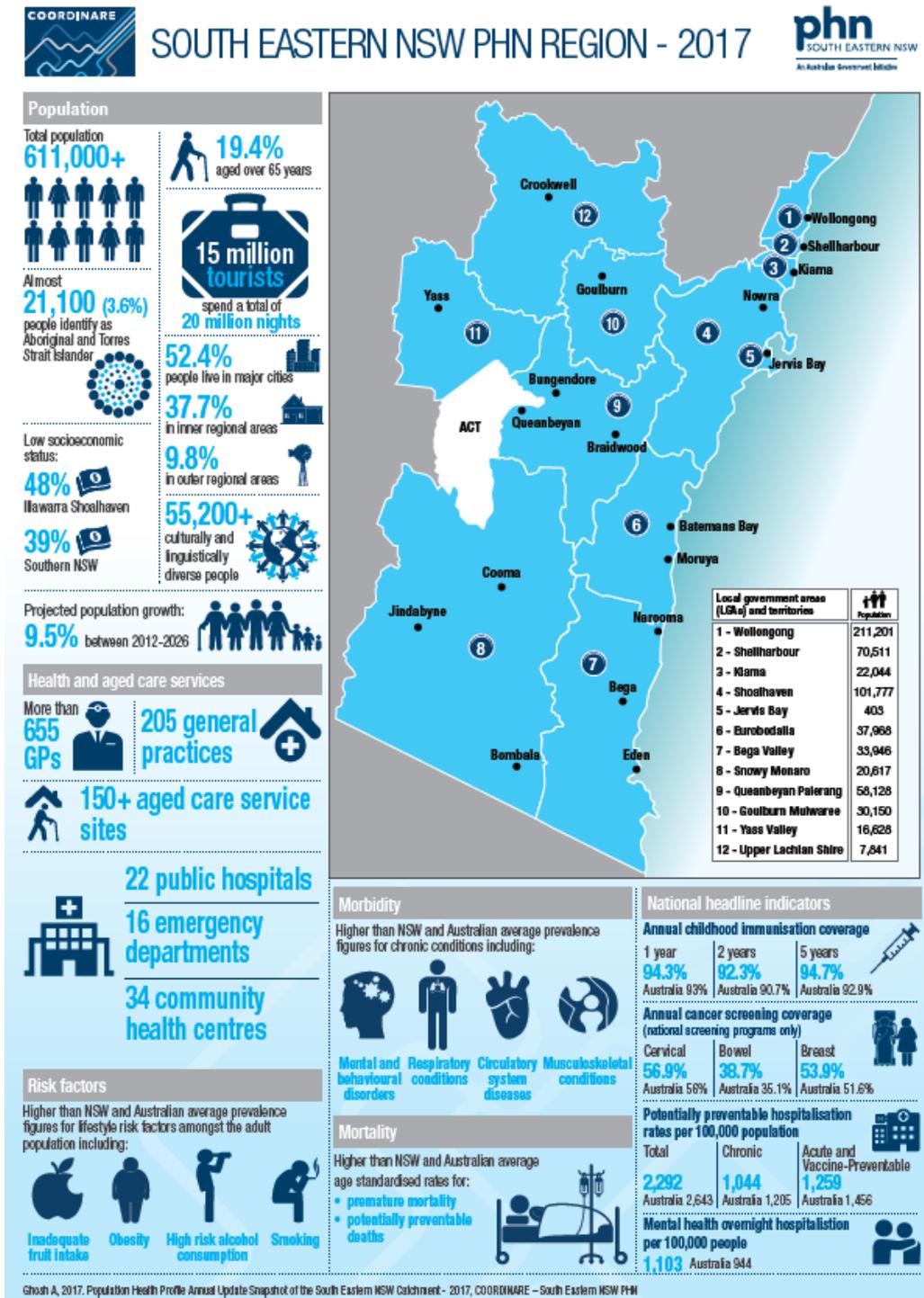
These strategic actions address the issues of making the Shoalhaven attractive to those key workers that the community seeks to be attracted to the area.

Key to attracting Health, or any other, professionals to the area is reliant on partnerships and networking. Supported by the Economic Development Office, partners like the Shoalhaven Professional Business Association have programs to support in the training, acclimatising and retaining professional to the area. Many professions have availed themselves of this support network. A group of Shoalhaven Allied Health workers did form a subcommittee, conducted meetings and functions etc. but having established themselves, it moved away from both SPBA and Council support but still operates today.

Through the EDO, material does exist on the website and other places that is more generic and supports any business or employee considering relocation to the area. Topics such as housing, education, health services, things to do (sport, arts, entertainment), getting around, places to eat, telecommunications, natural environment and a business register are all included. These links are offered by other organisations like business chambers, govt agencies etc. in an attempt to share information on Shoalhaven as a workplace choice.

Council has been working, with others, to achieve other key attractors for medical professionals such as the “Mind the GaP” collaboration with UoW, Lifeline, Coordinare and Noahs Disability Inclusion Services.

Whilst concentration on governance and customer care are essential items for a good medical service, addressing a core issue of presenting the region as a work and residential option is seen a warranted. The current information below from the Coordinare website is all that can be found about the “Region”. Discussions have already commenced to address this.



CL18.12

It is considered the way forward is for Council’s Economic Development Office to work with its partners and govt agencies to better spread the message about Shoalhaven as a workplace alternative.

NOTE: The current rate of unemployment in Shoalhaven is 7.9% with a 30 year average of 10.85%. The maximum unemployment rate since 1986 was 17.6% in March 1998. Shoalhaven youth unemployment is in the range 20-25%.

## **CL18.13 Notice of Motion - Webcasting of Council Meetings**

**HPERM Ref:** D18/22378

**Submitted by:** Cllr Mitchell Pakes

### **Purpose / Summary**

The following Notice of Motion, of which due notice has been given, is submitted for Council's consideration.

### **Recommendation**

That Council

1. Begin Webcasting of Council Meetings
2. Webcast Ordinary Meeting, Development Committee and Strategy & Assets Committee meetings.

### **Background**

- Mandatory webcasting of Ordinary meetings by all councils in NSW is being proposed under a new draft model code of meeting practice announced by local government minister Gabrielle Upton.
- This is an open and transparent way for the community to see their elected councillors discussing and voting on community issues.

### **Note by the General Manager**

Staff have prepared a budget estimate for the web streaming of the meetings, and have included a budget bid for the 2018/19 financial year. The indicative costs provided by a vendor used in other Councils in the region indicate a set up cost of \$17,000. Council would also need to allow some funds for costs directly associated with its works - approximately \$3,000. In addition, the monthly streaming charge is \$1,400 per month or \$16,800 per year.

## **CL18.14 Question on Notice - Increased Rates Revenue Spending**

**HPERM Ref:** D18/22389

**Submitted by:** Cllr Andrew Guile

### **Question**

In 2017, Shoalhaven City Council applied and received approval from IPART to increase rates over and above the otherwise recommended rate peg determination. Justification of this increase was to better or at least properly maintain existing assets. Since the implementation of the increase, how many full time equivalent positions have been appointed over and above previous appointments to directly affect the maintenance of assets? What position titles accompany these new positions?

### **Response**

The additional works for the 2017/2018 year (as a result of the SRV and already budgeted works) are being resourced through a combination of contractors, existing Council resources and temporary (fixed term) resources (predominately skilled labourers).

A Report on the progress of the Special Rate Variations will be presented as part of the December Quarterly Budget Review in the February Strategy and Assets Committee Meeting.

CL18.14

## CL18.15 Question on Notice - Governance Standards

HPERM Ref: D18/22396

Submitted by: Cllr Andrew Guile

### Question

Does the NSW Local Government Act (1993) as amended, allow for elected Councillors to broker or procure either directly or otherwise any contract or agreement of supply of products or services between government agencies and other non-government entities?

What, if any, declarations of interest might be required of elected Councillors where such activities were being undertaken?

### Response

The Local Government Act (1993) NSW as amended does not specifically address the situation where a Councillor is involved in brokering or procuring services with other entities in their personal capacity.

There are, however requirements for the management and declaration of Conflict of Interests in the official capacity of a Councillor which may arise depending of the specific details.

Requirements with respect to Conflict of Interests are prescribed in the Shoalhaven City Council Code of Conduct at Part 4 and specifically Clause 4.2 provides:

*"4.2 You must avoid or appropriately manage any conflict of interests. The onus is on you to identify a conflict of interests and take the appropriate action to manage the conflict in favour of your public duty. "*

Section 444 of the Local Government Act outlines the disclosures which are to be made by a Councillor.

#### **LOCAL GOVERNMENT ACT 1993 - SECT 444**

#### ***What disclosures must be made by a councillor?***

#### **444 WHAT DISCLOSURES MUST BE MADE BY A COUNCILLOR?**

*A councillor:*

*(a) must prepare and submit written returns of interests in accordance with section 449, and*

*(b) must disclose pecuniary interests in accordance with section 451.*

Further, in accordance with AASB 124 Councillors may be required to make Related Party Disclosures with respect to related party relationships and transactions with key management personnel, their close family members and council-related entities.

Councillors are advised that they should seek legal advice with regard to specific situations to be assured that they are in compliance with their requirements under legislation and make required declarations.

## **CL18.16 Report of the Strategy & Assets Committee - 23 January 2018**

HPERM Ref: D18/25866

**SA18.5 Ulladulla Blessing of the Fleet Festival Continuation**HPERM Ref:  
D17/424380**Recommendation**

That Council

1. Commit an additional \$5000 to the Blessing of the Fleet Committee for the 2018 Festival
2. That the sponsorship/donation to the Blessing of the Fleet Festival be considered in the current review of donations and sponsorships.

**SA18.8 Successful Grant Funding - Community Building Partnership Grants 2017**HPERM Ref:  
D17/428349**Recommendation**

That Council

1. Accept the NSW Government Community Building Partnership Grants 2017 - \$30,000 'Ulladulla Civic Centre Amenities Refurbishment' and vote the funds.
2. Write to the Hon. Shelley Hancock, Member for South Coast accepting and thanking her for the grant funding.

**SA18.10 Compulsory Acquisition of Right of Access for Bushfire Vehicles at Jerberra Estate - Lot 66 DP11629, Invermay Ave, Tomerong**HPERM Ref:  
D17/346793**Recommendation**

That Council:

1. Resolve to compulsorily acquire a right of access for bushfire vehicles over part of Lot 66 DP11629, known as Lot 66, Invermay Ave, Tomerong (Jerberra Estate).
2. Pay compensation for the acquisition including all ancillary costs, in accordance with the determination of the Valuer General under the terms and conditions of the Land Acquisition (Just Terms) Compensation Act 1991 from job number 85291;
3. Approve the making of the necessary applications to the Minister for Local Government and the Governor; and
4. Approve that the Common Seal of the Council of the City of Shoalhaven be affixed to any documents required to be sealed and that otherwise the General Manager is authorised to sign any documentation necessary to give effect to the resolution.

**SA18.11 Classification of Land - Lot 140 DP11629 Inglewood Crescent Tomerong****HPERM Ref:  
D17/398369****Recommendation**

That Council resolve to classify the land described as Lot 140 DP11629 Inglewood Crescent Tomerong as Operational Land.

**SA18.12 Classification of Land - Lot 1 & 2 DP721820, Lot 194 DP658421, Lot 197 DP658422 and Lot 1 DP722982 Woollamia****HPERM Ref:  
D17/398787****Recommendation**

That Council resolve to classify the land described as Lot 1 & 2 DP721820, Lot 194 DP658421, Lot 197 DP658422 and Lot 1 DP722982 Woollamia as Operational Land.

**SA18.13 Classification of Land - Lot 550 DP1237093 Quinns Lane, South Nowra****HPERM Ref:  
D17/401721****Recommendation**

That Council resolve to classify the land described as Lot 550 DP1237093 Quinns Lane South Nowra as Operational Land.

**SA18.14 Proposed Lease - Ulladulla Children's Centre - 31 Hollywood Avenue, Ulladulla****HPERM Ref:  
D17/400043****Recommendation**

That Council:

1. Advertise its intent to enter into a lease agreement with Ulladulla Children's Centre Incorporated for the property at 31 Hollywood Avenue, Ulladulla;
2. Provided no objections are received within the submission period, enter into a 5 year lease agreement with a 5 year option period with Ulladulla Children's Centre Incorporated for the use and occupation of Lots 97, 98 and 99 in Deposited Plan 26132 and Lot 1 in Deposited Plan 785819 known as 31 Hollywood Avenue, Ulladulla with incremental increases in rent for the first three years as follows:

- a. Year 1 - \$2,836 plus GST;
- b. Year 2 - \$5,672 plus GST; and
- c. Year 3 - \$8,509 plus GST

and with rental increases to CPI from year 3 to year 5 and continual CPI increases annually from commencement of the option period;

3. Approve the allocation of rent received under the lease agreement into the Property Reserve restricted account;
4. Authorise the General Manager to sign all documentation required to give effect to this resolution and to affix the Common Seal of the Council of the City of Shoalhaven to all documentation required to be sealed.

**SA18.16 Proposed Retail Lease of Shop 43 Kinghorne Street,  
Nowra****HPERM Ref:  
D17/425892****Recommendation**

That Council enter into a lease with Julia Donn (trading as Kinghorne Canteen) for three (3) years with a three (3) year option at a commencing annual rent of \$26,936.77 per annum plus GST with annual 3% fixed increases with a review to market at the expiry of the initial 3 year period; and authorise the General Manager to sign all documentation required to give effect to this resolution and to affix the Common Seal of the Council of Shoalhaven to all documentation required to be sealed.

**SA18.19 Acquisition - Easement for Water Supply - 16 Wason  
Street Ulladulla****HPERM Ref:  
D17/402937****Recommendation**

That

1. Council rescind MIN16.916 for the acquisition of an Easement for Water Supply 0.1m wide over Lot 22 DP576042 and Lot 11 DP856300, Nos 20 & 2/18 Wason Street Ulladulla, marked (A) & (B) and highlighted yellow on the easement plan attached.
2. Council resolve to acquire an Easement for Water Supply 0.025m wide over Lot 1 DP786425, No 16 Wason Street Ulladulla, shown by red line on the easement plan, attached.
3. Council pay compensation of \$2,000 plus GST and reasonable legal costs associated with the acquisition, in accordance with the Land Acquisition (Just Terms Compensation) Act 1991 from Council's Water Fund.
4. The Common Seal of the Council of the City of Shoalhaven be affixed to any documents required to be sealed.

**SA18.21 Charges for Emptying Council Kerbside Bins at Waste Depots****Recommendation**

That Council

1. Support the introduction of a council kerbside bin symbol on the non-weight bridge fees and charges section.
2. From the 30th March 2018 until 30<sup>th</sup> June 2018 the charge for the bins at the non-weight bridge Waste Depots will be \$10.00 per council kerbside bin.
3. Determine the new fees for kerbside bins at non-weight bridge Waste Depots from 1<sup>st</sup> July 2018 in the fees and charges annual review.
4. Advertise the changes to the Fees & Charges for Council Kerbside bin disposal at non weight bridge Waste Depots for 28 days and if no objections are received the changes to the fees be accepted.
5. Receive a report on this matter at Next Weeks' Ordinary Council meeting

CL18.16

## **CL18.17 Report of the Shoalhaven Arts Board - 7 December 2017**

**HPERM Ref:** D17/428659

**Attachments:** 1. Draft Shoalhaven Libraries Strategic Plan 2017 - 2021 (under separate cover) [⇒](#)

**AB17.23 Draft Shoalhaven Libraries Strategic Plan 2017 -  
2021**

**HPERM Ref:  
D17/324683**

### **Recommendation**

That:

1. Council place the Draft Shoalhaven Libraries Strategic Plan 2017 – 2021 on public exhibition for a period of 28 days
2. If no significant adverse comments are received at the close of the public exhibition period, the Draft Shoalhaven Libraries Strategic Plan 2017 – 2021 be deemed adopted.

*Note by the General Manager:*

*This item was deferred from the Ordinary Meeting 19 December 2017.*

## **CL18.18 Report of the Shoalhaven Traffic Committee - 16 January 2018**

**HPERM Ref:** D18/23244

- Attachments:**
1. TRAF2018-01 (under separate cover) ⇨
  2. TRAF2018-02 (under separate cover) ⇨
  3. TRAF2018-03 (under separate cover) ⇨
  4. TRAF2018-04 (under separate cover) ⇨
  5. TRAF2018-05 (under separate cover) ⇨
  6. TRAF2018-06 (under separate cover) ⇨
  7. TRAF2018-07 (under separate cover) ⇨
  8. TRAF2018-08 (under separate cover) ⇨
  9. TRAF2018-09 (under separate cover) ⇨
  10. TRAF2018-10 (under separate cover) ⇨
  11. TRAF2018-11 (under separate cover) ⇨

*The Shoalhaven Traffic Committee is a technical review committee not a committee of Council under the Local Government Act, 1993.*

*The Roads and Maritime Services has delegated certain powers to Council under the Transport Administration Act 1988 (Section 50). A condition of this delegation is that Council must take into account the Traffic Committee recommendations.*

### **IMPORTANT NOTE:**

*Council cannot amend a Traffic Committee recommendation. The Council can only:*

1. *Adopt the Traffic Committee recommendation;*
2. *Not Adopt the Traffic Committee recommendation; or*
3. *Request the Traffic Committee reconsider the issue.*

*Other issues can be raised Additional Business at the Ordinary Meeting.*

*The full guide to the delegation to Council's for the regulation of traffic can be viewed at:*  
[RMS Website](#)

**TC18.1 Regulatory Signage and Line Marking Plans -  
Bayswood Estate - Vincentia (PN 3259)**

**HPERM Ref:  
D18/9737**

### **Recommendation**

That the General Manager (Director Assets and Works) be advised that the Shoalhaven Traffic Committee has no objection to the proposed signage and line marking associated with Stages 14-16, Bayswood Estate, Vincentia, as detailed in the attached plan TRAF2018/01(a, b, c), subject to:

1. The No Stopping zone at the turnaround area on road 3 be extended to the northern boundary of lot 1617 on both sides of the road.
2. All Give Way intersections with TB hold lines to have TB1 lines extended from the centreline.

**TC18.2 Disabled Parking Space - Clifton Park - Clifton Street  
- Sanctuary Point (PN 3437) HPERM Ref:  
D18/11120**

**Recommendation**

That the General Manager (Director Assets and Works) be advised that the Shoalhaven Traffic Committee has no objection to the proposed dedicated parking space for people with disabilities and associated signage and line marking, Clifton Park, Clifton Street, Sanctuary Point, as detailed in the attached plan TRAF2018/02.

**TC18.3 Proposed Pedestrian Refuge - Prince Edward  
Avenue - Culburra Beach (PN 3440) HPERM Ref:  
D18/11143**

**Recommendation**

That the General Manager (Director Assets and Works) be advised that the Shoalhaven Traffic Committee has no objection to the installation of the proposed pedestrian refuge and associated signage and line marking on Prince Edward Avenue, Culburra Beach adjacent to the Curley's Bay Reserve, as detailed in the attached plan TRAF2018/03.

**TC18.4 No Stopping zone 'Buses Excepted' - Intersection  
Meroo Road and Emerald Drive - Bomaderry (PN  
3456) HPERM Ref:  
D18/11188**

**Recommendation**

That the General Manager (Director Assets and Works) be requested to arrange for the installation of a 55m (approx.) No Stopping zone 'Buses Excepted' on the western side of Meroo Road at the intersection and a 35m (approx.) No Stopping zone 'Buses Excepted' on the eastern side of Meroo Road opposite the intersection for the length of the turning treatments, as detailed in the attached plan TRAF 2018/04.

**TC18.5 No Stopping zone extension - MacGibbon Parade -  
Old Erowal Bay (PN 3457) HPERM Ref:  
D18/11212**

**Recommendation**

That the General Manager (Director Assets and Works) be requested to arrange for the installation of an extension of 20m (approx.) to the No Stopping zone on the northern side of MacGibbon Parade, east of The Wool Road, Old Erowal Bay, as detailed in the attached plan TRAF 2018/05.

**TC18.6 Signage and Line Marking - Meat Processing Plant -  
Bolong Road - Bomaderry - Manildra - Dairy Farmers  
(PN 3468) HPERM Ref:  
D18/11234**

**Recommendation**

That the General Manager (Director Assets and Works) be advised that the Shoalhaven Traffic Committee has no objection to the signage and line marking associated with the approved development DA14/1327, 220 Bolong Road, Bolong, as detailed in the attached plan TRAF 2018/06 (a, b).

CL18.18

<b>TC18.7</b>	<b>Signage and Line Marking - Concept Design of Ethanol Intersection Upgrade Works at Manildra - Bolong Bomaderry (PN 3459)</b>	<b>HPERM Ref: D18/11249</b>
---------------	---	---------------------------------

**Recommendation**

That the General Manager (Director Assets and Works) be advised that the Shoalhaven Traffic Committee has no objection to the signage and line marking associated with the approved modification MP 06\_0228 MOD 12 – Beverage Grade Ethanol, Manildra Group Pty Ltd, Lot 1 DP 838753, Lot B DP 334511 AND Lot B DP 376494 Bolong Road, Bolong, as detailed in the attached plan TRAF 2018/07 (a, b).

<b>TC18.8</b>	<b>No Stopping extension - 164 Illaroo Road - North Nowra (PN 3460)</b>	<b>HPERM Ref: D18/11294</b>
---------------	---	---------------------------------

**Recommendation**

That the General Manager (Director Assets and Works) be advised that the Shoalhaven Traffic Committee has no objection to the extension of the No Stopping zones on the northern and southern sides of Illaroo Rd east of McMahons Rd, North Nowra, as detailed in the attached plan TRAF2018/08.

<b>TC18.9</b>	<b>Proposed Roundabout - Paradise Beach Rd / Kingsford Smith Cres - Sanctuary Point (PN 3461)</b>	<b>HPERM Ref: D18/11310</b>
---------------	---	---------------------------------

**Recommendation**

That the General Manager (Director Assets & Works) be advised that the Shoalhaven Traffic Committee has no objection to the proposed mountable roundabout and associated signage and line marking at the intersection of Paradise Beach Road and Kingsford Smith Crescent, Sanctuary Point, as detailed in the attached plan TRAF 2018/09.

<b>TC18.10</b>	<b>Signage and Linemarking - Moresby Street and Vendetta Street Subdivision - Nowra (PN 3464)</b>	<b>HPERM Ref: D18/11336</b>
----------------	---	---------------------------------

**Recommendation**

That the General Manager (Director Assets and Works) be advised that the Shoalhaven Traffic Committee has no objection to the proposed signage and line marking associated with the Vendetta Street & Moresby Street subdivision, SF10477, as detailed in the attached plan TRAF 2018/10 (a, b, c, d).

<b>TC18.11</b>	<b>Intersection Plans - Proposed Roundabout and Associated Line Marking - Carrington Heights (PN 3467)</b>	<b>HPERM Ref: D18/11373</b>
----------------	--	---------------------------------

**Recommendation**

That the General Manager (Director Assets and Works) be advised that the Shoalhaven Traffic Committee has no objection to the roundabout and associated signage and line marking at the intersection of Patonga St and Park Rd, and the Give Way controls at the intersection of Jindalee Cres and Patonga St, and Gungaroo Place and Carrington Park Drive, Nowra as detailed in the attached plan TRAF 2018/11 (a, b, c, d) subject to:

1. the pit lid proposed to be located in the roundabout be a concrete trafficable lid suitably designed for heavy vehicle loading, as this is a mountable roundabout.

CL18.18

## **CL18.19 Council/Committee Meeting Dates - October 2018**

**HPERM Ref:** D17/427619

**Group:** Finance Corporate & Community Services Group  
**Section:** Human Resources, Governance & Customer Service

### **Purpose / Summary**

To advise Council that the Local Government NSW Annual Conference has been scheduled for 21-23 October 2018 and to consider changing the Development Committee and Strategy & Assets Committee meeting dates.

To consider changing the scheduled meeting date for the Development Committee in July 2018.

### **Recommendation**

That Council adopt the following Committee meeting dates for July and October 2018

1. Development Committee – Tuesday 3 July 2018
2. Strategy and Assets Committee – Tuesday 24 July 2018
3. Development Committee – Tuesday 9 October 2018
4. Strategy and Assets Committee – Tuesday 16 October 2018

### **Options**

1. As recommended
2. Council retain the scheduled meeting dates as previously adopted.
3. Council reschedule the meetings to a different date.

### **Background**

Council previously resolved the following meeting dates for July and October 2018:

- Development Committee 23 July 2018
- Strategy & Assets Committee 24 July 2018
- Ordinary Meeting 31 July 2018
- Development Committee 16 October 2018
- Strategy & Assets Committee 23 October 2018
- Ordinary Meeting 30 October 2018

A Development Committee meeting had been scheduled for Monday 23 July 2018, which is after the Councillors mid-year break. The recommendation proposes that the meeting be rescheduled to 3 July 2018, which is prior to the mid-year break.

Council has been advised that the Local Government NSW Annual Conference has been scheduled for 21-23 October 2018. As a consequence it is necessary to reschedule the Development Committee and Strategy & Assets Committee in October to allow Councillors to attend this conference. The recommendation proposes that the Development and Strategy and Assets Meetings in October be brought forward one week to allow for no meetings in the week of the conference.

**Community Engagement**

The community will be notified of the changes in the form of a newspaper advertisement as prescribed by the Local Government (General) Regulation 2005.

**Financial Implications**

The cost of an advertisement to notify the community of the proposed change.

## **CL18.20 Revitalising and Enhancing Town Centres Conference**

**HPERM Ref:** D18/21200

**Group:** Finance Corporate & Community Services Group  
**Section:** Human Resources, Governance & Customer Service

**Attachments:** 1. Conference brochure (under separate cover) [⇒](#)

### **Purpose / Summary**

To consider Councillor attendance at the Revitalising and Enhancing Town Centres Conference scheduled for 14 & 15 March 2018 in Parramatta Sydney.

### **Recommendation**

That Council

1. Notes the details of the Revitalising and Enhancing Town Centres Conference scheduled for 14 & 15 March 2018 in Parramatta Sydney.
2. Authorises available Councillors to attend the conference and such attendance be deemed Council Business.
3. Travel, registration fees, accommodation and all reasonable out-of-pocket expenses be met in accordance with its adopted policy.
4. Request Councillors attending the conference to provide a written report within 30 days of returning from the conference.

### **Options**

1. As per the recommendation.
2. That Council limit the number of Councillors attending the Conference and such attendance be deemed Council Business.
3. That Council not approve Councillor attendance at the Conference as Council Business.

### **Background**

The Revitalising and Enhancing Town Centres Conference is considered relevant to local government. Information in relation to the conference is attached to this report.

Costs associated with the conference are estimated as follows:

- registration : \$2499.00 (Early bird – closing 2 February 2018 save \$400 – closing 23 February 2018 save \$200)
- official functions, optional :
  - \$399.00 - Workshop A - Exploring Parramatta's Place Making Initiatives
  - \$999.00 – Audio Presentation
- travel, accommodation and out of pocket expenses : not yet determined.

An option available to Council is to define the number of Councillors attending the conference and for Council to determine the appropriate Councillors authorised to attend. This option is presented having regard to the increase in Councillor expenses in recent years, so that Council may pro-actively control this area of expenses when appropriate.

The Conference commences at 8.00am, Wednesday 14 March 2018 and concludes at 4.20pm Thursday 15 March 2018 and following Council Business is scheduled within the period of the conference:

- Councillor Briefing – 2018/2019 draft budget – Thursday 15 March 2018.

### **Policy Implications**

The Council Members – Payment of Expenses and Provision of Facilities Policy limits attendance at conferences to three per annum per councillor exclusive of any conference arranged by either the State or National Local Government Associations.

### **Financial Implications:**

Funds are available for Councillors to attend this conference.

## **CL18.21 Shoalhaven Community and Recreation Precinct - Status report and funding requests**

**HPERM Ref:** D18/8619

**Group:** Finance Corporate & Community Services Group  
**Section:** Recreation Community & Culture

**Attachments:** 1. Stage 2 - Shoalhaven Community & Recreational Precinct - Master Planning Study - June 2017 - Acclimate (under separate cover) [⇒](#)  
2. DRAFT SCaRP Communication and Community Engagement Plan (under separate cover) [⇒](#)

### **Purpose / Summary**

To advise Council on the following matters in relation to the Shoalhaven Community and Recreation Precinct (SCaRP):

- Provide a status report on project progress,
- Request funds be allocated to complete detailed design enabling the project to be 'shovel ready',
- Seek approval to apply for funds through the Regional Sports Infrastructure Fund for construction,
- Progress to community consultation on the rationalisation of Council owned land / property,
- Progress the implementation of the Community Engagement and Communication Plan for SCaRP which provides a framework for communication and engagement with the community about the project, and considers the branding, naming and marketing of the Precinct.

### **Recommendation**

That Council:

1. Receive and endorse the status report and the associated reports:-
  - Stage 2 Shoalhaven Community and Recreation Precinct Master Planning Study June 2017,
  - Community Engagement and Communication Plan for the Shoalhaven Community and Recreation Precinct
2. Allocate \$820,000 from the Section 94 Reserve to complete the detailed design, including croquet and Quantity Survey.
3. Allocate \$1.2million in the 2018/19 Capital Works budget to construct the croquet courts,
4. An update report be presented to Council upon completion of the detailed design.

## Options

1. Council adopt the recommendations without change

Implications: This would allow the project to progress and would reduce the risk implications associated with delay.

2. Council adopt the recommendations with amendments

Implications: Unknown until the amendments are specified.

3. Council not adopt the recommendations

Implications: Council would miss critical external funding opportunities; would miss the deadline to relocate the croquet thus jeopardising the whole project; lose funds from the property acquisitions; and forfeit the economic, social and recreational benefits associated with the project.

## Background

At Council's Ordinary Meeting on 20 December 2016, adopted MIN16.987, Council resolved that:

*"1. Council finalise and adopt the draft Bomaderry Nowra Regional Sports & Community Precinct Master Plan with the following amendment and minor amendments in the submissions table:*

*a. Allocate funds as outlined below to redesign the Master Plan to:*

- i. Allow for the addition of small amenities buildings at the cricket/AFL field, athletics track and rugby league field to include, equipment storage, kiosk and meeting space*
- ii. Include a new 25m pool designed to meet FINA requirements for competitions for Regional and State events*

Status: Master Plan has been updated as per Council Minute.

*2. Council consider allocation of \$100,000 in the 2017/18 budget to undertake further studies to progress towards detailed design including traffic studies.*

Status: No funding has been allocated for detailed design hence this aspect of the project has not commenced.

*3. Council allocate funds in the 2017/18 and 2018/19 budgets for the construction of a four (4) court croquet facility in the Bomaderry Nowra Regional Sports & Community Precinct in the location indicated in the report.*

Status: No funding has been allocated for the construction of the croquet courts or facility hence this aspect of the project has not commenced.

*4. The relocation of the Nowra Croquet Club align with the overall construction program for the Shoalhaven Indoor Sports Centre.*

Status: No funding has been allocated for detailed design or construction of the croquet courts and associated facility so this aspect of the project has not commenced.

5. *Council continue to liaise with Shoalhaven Canoe & Kayak Club on aquatic facility locations for play / storage requirements.*

Status: Consultations completed and shared storage arrangements will be explored as the project progresses to detailed design.

6. *Council receive a report in the first quarter of 2018 outlining more details on staging, costings and possible funding sources.*

Status: Provided in this report.

7. *Council seek grant funding to develop Bomaderry Nowra Regional Sports & Community Precinct after detailed design has been undertaken.*

Status: Council staff continue to seek possible funding sources. Moving to detailed design will assist in having the project shovel ready.

8. *Council continue to work with the various sport and user groups to seek possible partnership funding for relevant aspects of the precinct.*

Status: Partnership funding cannot be applied for / sought until detailed designs have been completed. Staff have met with sports and user groups, a stakeholder group will be established to seek input into detailed design once funding has been provided. Discussion have been held with sporting associations who have indicated a willingness to partner with Council to secure funding.

9. *Council continue to liaise with affected property owners being 109, 111, 111A and 113 Cambewarra Road, Bomaderry, and report back to council on the owners current position.*

Status: Properties have been acquired – see below

10. *Advise submitters, CCBs, community and sports groups of the resolution of this meeting”*

Status: Stakeholders were advised of the resolution.

At the Ordinary Meeting on 20 December 2016, Council also resolved that:

*“Council inform the Croquet Club they may proceed to develop their additional fields if council fails to deliver a new turn key facility within 2.5 years.” (MIN16.990)*

Status: Not progressed as funding is required to undertake detailed design and construction of the croquet courts.

Thirteen (13) months has lapsed since Council adopted this Minute, thus the timeframe to deliver the project to meet Council’s current position is seventeen (17) months.

Funding for detailed design for the new facility is a priority, and further funding for construction once QS has provided an estimate of the cost to deliver is required to give effect to this resolution.

The croquet courts could be ‘fast-tracked’ ahead of other components of SCaRP as it falls under the Infrastructure SEPP. An indicative cost to construct the core elements of this part of the project estimate funding of \$1.2 million being required.

Council could allocate funding to enable this aspect of the project alongside the construction of the Shoalhaven Indoor Sports Centre. Funding of \$100,000 is required to undertake detailed design for this aspect of the project if this is done in isolation to the rest of the project.

Alternatively, Council may wish to reconsider and revise (extend) the timeframe commitment given to the Nowra Croquet Club to build the new turnkey facility at Artie Smith Oval. The default position as at June 2019 is that the Nowra Croquet Club may proceed to develop their additional courts on the existing site, this would jeopardise the development and implementation of the adopted SCaRP Master Plan.

At the Ordinary Meeting on 23 May 2017, Council resolved that:

- “1. Council acquire in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act 1991:
  - a. 109 Cambewarra Road, Bomaderry, being Lot 1 DP 544264 and pay compensation of \$540,500 (refer to attachment 1);
  - b. 111 Cambewarra Road, Bomaderry, being Lot 21 DP 860849 and pay compensation of \$497,000 (refer to attachment 2).
  - c. 111A Cambewarra Road, Bomaderry, being Lot 22 DP 860849 and pay compensation of \$550,000 (refer to attachment 3).
  - d. 113 Cambewarra Road, Bomaderry, being Lot 3 DP 544264 and pay compensation of \$602,500 (refer to attachment 4).*
- 2. Adjust the compensation figures, if necessary, in accordance with settlement figures determined by Council’s solicitor;*
- 3. Initially fund all costs associated with the acquisitions from the Strategic Property Reserve, with the reserve to be replenished when an additional source of funds has been identified.*
- 4. Grant authority to affix the Common Seal of the Council to any documents required to be sealed and that the General Manager be authorised to sign any documents necessary to give effect to this resolution;*
- 5. Classify the properties to be acquired as ‘Operational’ in accordance with Section 31(2) of the Local Government Act, 1993; and*
- 6. That a further report be provided to council on the option for an interim use of the properties, once acquired, and pending further funding availability to redevelop the sites in accordance with the adopted Master Plan.*
- 7. The recommendation remain confidential in accordance with Section 10(A)(2)(c) of the Local Government Act until all transactions have been settled” (MIN17.469C)*

Status: The property acquisitions were finalised over the remainder of 2017. The properties are now being leased at market rental through Integrity Real Estate (MIN17.743).

#### Master Planning Study - Stage 2 – Acclimate Report

The Master Planning Study (Stage 2) Report (Attachment 1 – by Acclimate) was undertaken to enable Council to establish a detailed Master Plan for the Shoalhaven Recreation and Community Precinct.

The Report delivers the final phase of the Master Plan including options for the Business Strategy, Operational and Financial Plan for the project. The Report was completed in June 2017.

Council staff in reviewing the Report have identified items that require further analysis, particularly in relation to some of the financial assumptions that have been made.

To address this further analysis was undertaken through the engagement of ID Economy (discussed below) who have prepared a detailed Economic Evaluation Report. This aspect of the project is also a prerequisite for making any grant funding submissions.

Council also needs to further investigate the proposed rationalisation and forecast revenue from sale of Council lands proposed by the consultants.

Other than the rationalisation, Council staff are confident that these matters have been addressed in the detailed Economic Evaluation Report.

### Regional Sports Infrastructure Fund

In August 2017, the NSW Government announced the opening of the Regional Sports Infrastructure Fund which will provide funding towards eligible sporting venues to improve participation and performance in sports at all levels.

Staff discussions with Mr John Egan, Director, Facilities Strategy and Planning Sport Infrastructure Group at the Office of Sport (OS) and the fund program director, confirmed that the SCaRP project is eligible and would be a strong candidate for the program.

Mr Egan supported the proposal to apply for the, the Rugby/Soccer Facility and the AFL/Cricket and Croquet Facility development at Bomaderry Sporting Complex and Artie Smith Oval respectively – this would result in Council applying for approx. \$10 million dollars of funding. This is towards the upper threshold of the potential funding allocations within the program.

The advice from OS and in line with the grant funding guidelines the proposal needs to be a multiuse multipurpose sporting facility. Therefore, the sporting components of the SCaRP project best fits these criteria.

External funding opportunities of this magnitude are rare; this program was announced with \$200 million being available in August 2017, with applications of up to \$10million being accepted.

### Economic Evaluation Report – ID Economy

To enable Council to be eligible to apply for the Regional Sports Infrastructure Fund, Council is required to demonstrate that the overall project has a Cost Benefit Ratio of above 1.0.

The NSW Government will undertake their own Cost Benefit Analysis on all shortlisted applications using the NSW Treasury Guidelines.

To ensure Council have completed the necessary analysis, ID Economy were engaged to conduct a comprehensive cost-benefit analysis and economic impact assessment. The key findings of this analysis conclude that the project will deliver a net present value of \$28.7 million over a 30-year period and represents a benefit cost ratio of 1.32:1.

The major benefits (in present value terms) include:

- An increase in the level of participation in sport, recreational and community activities. This benefit is estimated at \$51 million, around 43% of total benefits. This is expected given the poor quality of existing facilities and amenities at the Artie Smith and Bomaderry Sports Complex.
- The construction investment of \$76.4 million is set to add \$21.9 million into the economy with 245 jobs directly associated with the development, and another 139 associated jobs.

- An increase in economic activity in and around the Project through on-site job creation, higher visitation levels and on-site spending, and potential for major events that brings visitors into the region. This benefit is estimated at \$65.9 million, and includes additional on-site revenue (sales and rents from commercial tenants), proceeds from land sales and induced tourism expenditure.
- Positive health impacts due to reduced absenteeism at work and avoided government health costs. This benefit is estimated at \$1.4 million. This responds directly to the regions poor performance against health indicators (e.g., obesity).
- The Project is also expected to generate ongoing economic impacts through its operational expenditure and induced economic tourism impacts. In total, the project is expected support around 100 ongoing jobs (direct and flow-on impacts), of which 80 would be located in the City. This level of activity is estimated to increase Gross Regional Product in Shoalhaven by \$6.3 million per year.
- There are also a range of other benefits that cannot be quantified but that inform the Triple Bottom Line Assessment. This assessment generated a moderate community benefit score of 4.5 out of 10, with particular strengths in the area of social benefits. These include:
  - Reduced social isolation,
  - Better access to community and social programs targeting groups such as seniors, Aboriginal communities, children and young people.

### Project Stages

To enable the project to progress detailed design and QS needs to be undertaken. As part of this stage of the detailed design process the following studies are required (but not limited too):

- Concept Designs,
- Site survey,
- Site analysis (existing infrastructure),
- Civil works plan,
- Geotech study,
- Review of Environmental Factors (REF),
- Traffic study,
- Pedestrian study,
- DAU Meeting undertaken.

Once these studies have been undertaken they will inform the detailed design of the project, and will enable a Development Application to be submitted. Due to the scale and value of the proposed development relating to the Community Pavilion and the Athletics Track this will require the approval of the Joint Regional Planning Panel (JRPP) before Development Consent and Construction Certificate are issued. The enhanced developments to the sporting facilities on Artie Smith Oval (Croquet, Cricket and AFL), and Bomaderry Sporting Complex (NRL / Football / Touch / Cricket) can be undertaken under the Infrastructure SEPP with a Review of Environmental Factors being undertaken internally.

The project can be developed in stages, dependant on funding and eligibility for grant funding.

The consultants proposed an indicative staging plan (summarised in the table below), however this staging plan is flexible, the only limitation is the need to construct both the Croquet Courts and open the Community Pavilion prior to commencing the Athletics Track part of the project. All other elements of the projects can be delivered in any order. It is noted that the construction of the Shoalhaven Indoor Sports Centre, which forms an integral part of this precinct, has commenced.

Stage	Facility	Location
Stage 1	Community Pavilion Athletics Facility & Amenities Maintenance & Workshop buildings Croquet Courts & Amenities	4 x properties 109 – 113 Cambewarra Road Bomaderry Aquatic Centre site Artie Smith Oval
Stage 2	AFL, Cricket Facilities & Pavilion Indoor Cricket Centre	Artie Smith Oval
Stage 3	Rugby League Facilities & Pavilion	Bomaderry Sporting Complex

### Community Engagement

#### Community Engagement and Communication Plan:

A comprehensive Draft *Community Engagement and Communication Plan* has been developed by Council’s Executive Strategy – Communications Team (Attachment 2). The Plan:

- Identifies the key stakeholders and the likely ways to engage, inform and educate them,
- Provides strategic direction for communications during the life of the project,
- Provides a framework for managing and implementing communication activities during the project,
- Describes the communication tools that will be used, how, when and why they will be implemented and who is responsible for implementation,
- Defines the community engagement protocols and opportunities to be used to ensure a consistent approach,
- Commences building a brand identity and a brand engagement strategy.

To undertake this work internally will cost approximately \$20,000 which will be allocated from the detailed design budget.

#### Sports and User Group Consultation:

It is proposed to establish a stakeholder reference group comprised of the existing sporting users groups, sporting associations, community users. This will help to guide the development of SCaRP and inform Council on the specific requirements for their sport / user groups needs for consideration in the detailed design process.

This approach has been used for the development of the Shoalhaven Indoor Sports Centre, it is working well and will have a positive outcome on the design, quality and operational useability and functionality of the facility once opened.

Staff are already working closely with sporting users groups and have met with representatives from Croquet, Cricket, Athletics and AFL to discuss and understand their requirements, and respond to queries raised. Meetings are planned with the other existing sorting user groups

**Financial Implications**

Funding spent to date

Amount	Purpose	Budget Location
\$39,999.96 - Stage 1 \$37,684.01 - Stage 2	Consultancy services with Acclimate for the Master Plan Studies (Stages 1, updates to stage 1 following adoption by Council, and 2)	currently adopted Site Master Plan would
\$21,450	Consultancy services with ID Economy for the Economic Evaluation Report	Social Infrastructure and Planning
\$5,000	Develop Draft Community Engagement and Communication Plan has been developed by Council's Executive Strategy – Communications Team	currently adopted Site Master Plan would
\$2,190,000	Acquisition of the four (4) properties on Cambewarra Road	Strategic Property Reserve, with the reserve to be replenished when an additional source of funds has been identified.
<b>TOTAL</b> \$2,294,133.97		

CL18.21

Further staff time and wages has been spent in managing these aspects of the project.

Immediate Funding Requirements:

To enable the project to progress and become eligible for external grant funding, it must become 'shovel ready'. Grant funding is not typically available to undertake detailed design, hence, to achieve this, the project requires \$820,000 to complete detailed design (including land surveying, traffic studies, quantity surveyors (QS) reports etc. as noted earlier in this report). It is recommended that Council allocate \$820,000 from the Section 94 Reserve for this purpose.

\$1.2M will need to be allocated in the 2018/19 capital budget to allow for the construction of the Croquet Courts in line with the timing that Council has set for the delivery of this aspect of the project.

Longer Term Funding Requirements:

At the completion of the detailed design and QS process a further report will be presented to Council advising on progress to deliver the next stages of the project, this would be prior to submitting a Development Application, seeking Development Consent and Construction Certificate. It is at this point that the project is 'shovel ready'.

Staff will review the consultant's advice on property rationalisation and are seeking Council's support to commence community consultation on this aspect of the project at the appropriate time. This enables a coordinated approach to considering the need for Council Land to meet community expectations as part of the Land Review under the recently approved Property Strategy.

There may be the potential to re-purpose or sell underperforming assets delivering a viable and appreciating asset at SCaRP. Any funds from this process go into the Strategic Property Reserve and could be used to contribute towards the funding of SCaRP. A further report will be submitted to Council after the community consultation process.

The Capital Expenditure Review will be prepared and submitted to the Office of Local Government at the required stages of the project.

### **Risk Implications**

There are a number of risk implications associated with the project:

#### No funds for detailed design

The most immediate requirement for this project is to secure funds for detailed design to commence the process to become 'shovel ready' and therefore eligible for external grant funding. Funds for detailed design are typically not available through external grants and is a cost Council must cover. Without this funding allocation, the project will not progress.

#### Missed external funding opportunities

If the project does not progress to detailed design and become 'shovel ready', it will not be eligible for external grants such as the Regional Sports Infrastructure Fund. Discussions with the grant program's Director, Mr John Egan, suggest that this project would be eligible to apply for approx. \$10 million however a significant portion of the program's funds have already been allocated. If we do not commence detailed design and become 'shovel ready', Council could miss the opportunity to apply for these funds. Access to grant funding of up to \$10 million is rare.

#### Deadline to relocate croquet

As per the Minute 16.990, if Council fails to deliver a new turn key croquet facility by June 2019, the Nowra Croquet Club are permitted to develop their additional fields in their current location at the centre of the Master Plan site (on the Bomaderry Sports Complex side). This would jeopardise the whole Master Plan, in particular, the Athletics Track and Pavilion. Once again, Council needs to complete detailed design and allocate funding for the construction before this can be done.

#### Implications - 25m or 50m swimming pool:

- *Site constraints and re-design of master plan:*

Should Council decide to pursue the inclusion of a 50m pool at this location it will require a review and redesign of the currently adopted Site Master Plan.

Given the constraints of the site there may be the loss of facilities on this site to accommodate this which will affect the overall functionality of the 'Hub' concept and the viability and sustainability of the complex.

There would also be a cost associated with the re-design process and revision of supporting documentation including the Economic Evaluation Report, and the Business Strategy, Operational and Financial Plan Report.

- *Further Community Consultation:*

Any changes to the currently adopted Site Master Plan would require further community engagement and consultation, along with another Public Exhibition period, review of submissions and reporting to Council. This would incur further costs and staff time to undertake.

- *Impact on other Projects:*

Any changes to the currently adopted Site Master plan would also impact on the delivery of other ongoing projects. Staff resources will need to be reallocated to this project and will delay the progress and delivery of other funded social infrastructure project and programs.

- *Impact on Timeframe and critical path:*

Any decision to review the currently adopted Site Master Plan would affect Council's ability to apply for external funding. It would preclude the submission of a grant application to the Regional Sports Infrastructure Program as a review would impact on elements of the development for which funding is being sought at Artie Smith and Bomaderry Sporting Complex. The funding available of up to \$10million is rare and no other funding programs are currently offering this level of investment.

- *Precinct & Pavilion not working as a Community Hub:*

The Vision for the SCaRP is that it:

*'Delivers for the Shoalhaven an integrated community and recreational precinct to meet the needs of the region, operating on commercially viable and sustainable basis seven days a week'.*

The precinct is designed to operate as a community 'Hub' that meets today's local and regional community needs and growing demands. It will provide quality facilities in one location (a one-stop-shop) through an effective and sustainable operating platform.

Sports facilities are designed to attract elite level sports and activities, and specific community services which integrates with sporting groups to deliver health, fitness, education, rehabilitation and wellbeing services, and offer a safe community meeting space complete with hospitality services.

Any changes to the facility mix could jeopardise the financial viability, the positive social benefits and overall concept.

#### Missed Opportunities to Secure High Level Sporting Events

Council is unable to accommodate high-level sporting fixtures and events. Staff were recently in discussion with NRL and AFL who indicated that an upgrade of facilities in line with the currently adopted Site Master Plan would enable Council to host National and State events.

This is an attraction for the local community and visitors the area. It would attract overnight stays with both competition teams, players and their entourage as well as supports and spectators and has a positive economic impact on the area that are currently be lost.

## **CL18.22 Acceptance of Grant Funding - NSW Government -\$5,500 - Seniors Festival 2018**

**HPERM Ref:** D18/18959

**Group:** Finance Corporate & Community Services Group  
**Section:** Recreation Community & Culture

### **Purpose / Summary**

To seek Council's approval to accept \$5,500 (GST included) from NSW Government Family and Community Services for Seniors Festival 2018 - Calendar of Activities.

### **Recommendation**

That Council

1. Accept the grant of \$5,500 (GST included) for the delivery of Seniors Festival 2018 Calendar of Activities.
2. Delegate authority to the General Manager, or nominee, to accept the grant acquittal of funds
3. Write and thank the NSW Government Family and Community Services

### **Options**

1. That Council accept the grant of \$5,500 for the delivery of Seniors Festival 2018.  
Implications: This will allow the acceptance of funds to seed fund a range of community activities and events to ensure the success of Seniors Festival.
2. Council do not accept the recommendation and provide an alternative direction to staff.  
Implications: There may be a risk that that the Seniors Festival events will be limited and restrict the success of Seniors Festival.

### **Background**

The 2018 NSW Seniors Festival will run from Wednesday 4 April to Sunday 15 April. In 2018, the Festival will celebrate its 60th year. NSW Seniors Festival is the largest festival for seniors in the Southern Hemisphere, reaching up to 500,000 seniors each year. The Festival is aimed at people over 60, Aboriginal and Torres Strait Islanders over the age of 50 and people over 50 that have a lifelong disability.

The theme of the 2018 Festival is "Let's Do More Together".

The NSW Department of Family and Community Services offered grant funding to assist Councils to deliver the Seniors Festival. Shoalhaven City Council applied for and was successful in receiving a grant for \$5,500. This money is to offer small funding grants of up to \$300 to community organisations to help deliver an event for the Seniors Festival in the Shoalhaven. These events, along with Councils, will be produced into a calendar that will be extensively advertised throughout the Shoalhaven.

Council Community Development Unit is proposing to undertake “Backyard Bus Tours” visiting social infrastructure projects. Shoalhaven Libraries, Waste Services, Shoalhaven Swim and Fitness, Shoalhaven Water and Shoalhaven Entertainment Centre will also be holding events and providing offers during Seniors Festival, these will be advertised through the ‘Calendar of Events’.

The grant funding ensures that a more extensive and inclusive program for the Seniors Festival is provided.

### **Community Engagement**

Council’s business units have been consulted regarding participation that will be advertised in the Calendar of Events.

The grants will be advertised through existing networks and the media. The calendar of Events will also have extensive advertisement.

Evaluation of 2017 Seniors Festival events will also form part of the consultation during the event.

### **Financial Implications**

The funding offer of \$5,500 will cover:-

Small grants to Community Organisations	\$3,000
Bus Charter	\$2,000
Contribution to promotion	\$ 500
<b>Total</b>	<b>\$5,500</b>

Council will also make a contribution of \$2,000 (from existing Community Development budget Job Number 13859) towards, promotion and catering for the project, as well as providing in-kind project management, graphic design and marketing.

## CL18.23 Investment Report - December 2017

**HPERM Ref:** D18/15934

**Group:** Finance Corporate & Community Services Group  
**Section:** Finance

**Attachments:** 1. Shoalhaven Monthly Investment Report - December 2017 (under separate cover) [⇒](#)

### Purpose / Summary

Under Section 625 of the Local Government Act 1993 and Clause 212 of the Local Government (General) Regulation, it is a requirement to provide a written report to Council on a monthly basis setting out details of all money that Council has invested.

### Recommendation

That the Report of the General Manager (Finance, Corporate and Community Services Group) on the Record of Investments for the period to 31 December 2017 be received for information.

### Options

1. The report on the Record of Investments for the period to 31 December 2017 be received for information.

Implications: Nil

2. Further information regarding the Record of Investments for the period to 31 December 2017 be requested.

Implications: Staff will need to prepare a further report to provide any information that is required.

3. The report on the Record of Investments for the period to 31 December 2017 be received for information with any changes requested for the Record of Investments to be reflected in the report for the period to 31 January 2018.

Implications: Nil

### Background

Please refer to the attached monthly report provided by Council's Investment Adviser – CPG Research and Advisory Pty Ltd.

CPG Research and Advisory Pty Ltd includes a section on Council's investment in institutions who lend to fossil fuels (see page 12).

The report also discloses that Council is immaterially over our capacity with the Members Equity Bank by \$92k, due to the purchase of a new issue floating rate note in November with a good return margin. In December, Council sold another ME Bank FRN that was to mature in April 2018. Due to the reduction in the total cash and investments, our investment in ME

Bank remains slightly above the required limit. There are term deposits maturing in February and March that will ensure our compliance with the policy is met for this institution (see page 9).

The investment interest earned to the month of December is \$2,803,960, 56.3% of the total budget.

<b>Fund</b>	<b>Budget</b>	<b>Actual</b>	<b>%</b>
General	\$3,114,058	\$1,567,586	50.34%
Water	\$1,066,000	\$598,644	56.16%
Sewer	\$800,000	\$637,730	79.72%
<b>Total</b>	<b>\$4,980,058</b>	<b>\$2,803,960</b>	<b>56.30%</b>

The investment interest earned for the month of December was \$494,784, which was \$79,779 above budget.

<b>Fund</b>	<b>Monthly Budget</b>	<b>Actual</b>	<b>Difference</b>
General	\$259,505	\$295,096	\$35,591
Water	\$88,833	\$109,822	\$20,989
Sewer	\$66,667	\$89,865	\$23,199
<b>Total</b>	<b>\$415,005</b>	<b>\$494,784</b>	<b>\$79,779</b>

Due to the projected decrease in cash and investments during the year, budget movements are not recommended.

## RECORD OF INVESTMENTS Cash and Investment Balances

	December 2017	November 2017
<b>Cash And Investments Held</b>		
Cash at Bank - Transactional Account	\$4,823,399	\$5,926,857
Cash at Bank - Trust Fund	\$1,240	\$1,240
Cash on Hand	\$36,220	\$75,350
Other Cash and Investments	\$176,760,718	\$183,707,978
	<b>\$181,621,577</b>	<b>\$189,711,425</b>
Fair Value Adjustment	\$235,495	\$225,973
Bank Reconciliation	\$285,138	\$2,295,831
	\$520,633	\$2,521,804
<b>Book Value of Cash and Investments</b>	<b>\$182,142,210</b>	<b>\$192,233,229</b>
<b>Less Cash &amp; Investments Held In Relation To Restricted Assets</b>		
Employee Leave Entitlements	\$8,135,913	\$8,135,913
Land Decontamination	\$1,513,720	\$1,536,021
Critical Asset Compliance	\$2,357,997	\$2,359,302
North Nowra Link Road	\$485,164	\$486,449
Other Internal Reserves	\$5,938,729	\$5,783,936
Section 94 Matching Funds	\$340,853	\$340,853
Strategic Projects General	\$2,059,782	\$2,381,934
Industrial Land Development Reserve	\$5,663,607	\$5,689,544
Plant Replacement	\$1,382,948	\$1,374,588
Financial Assistance Grant	\$2,955,610	\$2,955,610
S94 Recoupment	\$864,924	\$1,147,769
Commitment To Capital Works	\$5,462,350	\$5,754,415
Property Reserve	\$332,363	\$362,064
	<b>\$37,493,960</b>	<b>\$38,308,399</b>
Loans - General Fund	\$3,130,992	\$3,383,581
Self Insurance Liability	\$1,487,712	\$1,501,764
Grant reserve	\$5,946,252	\$5,838,214
Section 94	\$30,464,413	\$30,540,206
Storm Water Levy	\$514,858	\$428,292
Trust - Mayors Relief Fund	\$77,793	\$77,793
Trust - General Trust	\$3,507,013	\$3,817,537
Waste Disposal	\$7,677,714	\$8,696,285
Sewer Fund	\$34,115,237	\$38,848,076
Sewer Plant Fund	\$1,871,403	\$1,736,584
Section 64 Water	\$17,452,869	\$17,288,217
Water Fund	\$24,741,163	\$22,231,925
Water Communication Towers	\$519,140	\$534,541
Water Plant Fund	\$1,169,406	\$1,144,756
	<b>\$132,675,964</b>	<b>\$136,067,769</b>
<b>Total Restricted</b>	<b>\$170,169,924</b>	<b>\$174,376,168</b>
<b>Unrestricted Cash And Investments</b>		
General Fund	\$11,972,286	\$17,857,060

CL18.23

The table below lists the major movements:

Total Cash and Investments	- \$10,091,018	
Unrestricted General Fund Cash	- \$5,884,774	Not a rates instalment month, loan repayments were made in December
Strategic Projects	- \$322,152	Expenditure on projects and loan repayment on MR 92 loan
Section 94 Recoupment	- \$282,846	Loan repayment for the SEC loan
Commitment to capital works	- \$292,065	Expenditure on projects
Loans	- \$252,589	Expenditure on projects
Trust – general trust	- \$310,524	Return of bonds held
Waste Disposal	- \$1,018,570	Not a rates instalment month, expenditure on capital projects and contracts
Sewer Fund	- \$4,732,839	Expenditure on REMS
Water Fund	+ \$2,509,238	Normal operating cycle

Certification – Responsible Accounting Officer:

I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulations 2005 and Council's Investments Policy number POL16/186 (as at 16 January 2018).



Michael Pennisi  
Chief Financial Officer

### Financial Implications

It is important for Council to be informed in regard to its investments on a regular basis. Revenue from interest on investments forms a vital part of Council's revenue stream.

## **CL18.24 Establishment of Milton Ulladulla Rotary Club Parkcare Group and Adoption of Draft Parkcare Action Plan**

**HPERM Ref:** D17/375821

**Group:** Assets & Works Group  
**Section:** Works & Services

**Attachments:** 1. Milton Ulladulla Rotary Club - Parkcare Draft Action Plan [↓](#)

### **Purpose / Summary**

The Milton Ulladulla community have requested the establishment of a second Parkcare group to oversee maintenance activities in Ulladulla Rotary Park, supplementing the activities of a small group of retired ex-servicemen (Nasho's 1 Rotary Park Parkcare) who focus on the upkeep of the associated War Memorial within this reserve. The existing Parkcare group is not interested in maintaining the remainder of the reserve.

The Milton Ulladulla Rotary Parkcare group will supplement existing Council maintenance activities and provide opportunities for community volunteering. They will also assist with the monitoring of condition of facilities in Rotary Park that will improve safety and satisfaction for all visitors to the reserve.

### **Recommendation**

That Council approve establishment of Milton Ulladulla Rotary Parkcare group, adopt the draft Action Plan and provide ongoing funding for the Milton Ulladulla Rotary Club Parkcare group of \$400 per annum and increases on an annual basis in line with the CPI.

### **Options**

1. Approve establishment of Milton Ulladulla Rotary Parkcare group and adopt the draft Action Plan

Implications: Annual cost of \$400 allocated for support of Parkcare objectives offset by the free resource offered to Council.

2. Reject the establishment of a second Parkcare Group and incorporate potential members of Milton Ulladulla Rotary Parkcare group into the established Nasho's 1 Rotary Park Parkcare group.

Implications: Two groups with different motivations may create management issues and disrupt the operations of the otherwise successful Nasho's group. Incorporate the objectives of both Action Plans into one document.

3. Reject the establishment of the Milton Ulladulla Parkcare group pending changes to Action Plan.

Implications: Lost opportunity to establish additional volunteer group in Ulladulla. Lose potential improvements in maintenance and community engagement with Parks.

## **Background**

Council was contacted in 2017 to form a Parkcare group in Rotary Park Ulladulla by the Milton Ulladulla Rotary Club. There is already an established Parkcare Group within this park and it is normal practice to guide new members to join the existing group. However, on this occasion the existing group are focused on the war memorial site only and are not interested in maintaining the rest of the park.

This proposal is to establish a second group to focus solely on the maintenance of the existing park infrastructure with the exception of the war memorial. Establishment of new Parkcare groups require allocation of funding to support group operations.

Council's Parkcare Coordinator worked with the group to develop a Draft Parkcare Action Plan for Council's approval.

## **Community Engagement**

Participation and involvement in the group is open to all community members



**MILTON ULLADULLA ROTARY CLUB PARKCARE ACTION PLAN**

**Document Number:** D17/137726 • **Adopted:** Date • **Minute Number:** Minute number • **File:** 31954E • **Produced By:** Assets and Works Group • **Review Date:** Review Date

**CONTACT INFORMATION**

<b>Group Name:</b>	Milton Ulladulla Rotary Club Parkcare Group
<b>Contact:</b>	Phillip Brown
<b>Address:</b>	P.O. Box 151 Ulladulla 2539
<b>Tel:</b>	4454 0842
<b>Email:</b>	pbrown@shoal.net.au
<b>Reserve Name:</b>	Rotary Park, Ulladulla
<b>Location:</b>	Crescent St, Ulladulla
<b>Reserve No:</b>	SUL940
<b>Land Tenure</b>	Crown
<b>Comm Land Type</b>	Public Reserve

**1. PARKCARE GROUP GOALS**

Park maintenance, painting, replace rotten timbers, clean barbeques.

**2. SHOALHAVEN PARKCARE GROUP ACTIVITIES TABLE (to be in conjunction with attached site map)**

**NOTE:** Priority should be rated as H = High (within 12 months); M = Medium (1-3 years); L = Low

<b>GROUP ACTION (these should relate to your project description)</b>	<b>PRIORITY</b>	<b>METHOD</b>	<b>TIMING</b>
Painting	H	Brush & Roller	Ongoing
Timber replacement	H	Manual	Ongoing
Cleaning	H	Manual	Ongoing
Weed control	H	By Hand	Ongoing

**3. PARKCARE GROUP ACTION PLAN MAP**



**4. PARKCARE GROUP WHS & EQUIPMENT REQUIREMENTS**

Type of Activity	Yes	SWMS name included
Park Furnishings and Play Equipment Maintenance		SWMS1263

**5. COUNCIL SUPPORT**

Technical support
Provision of building materials and paints as budget permits

**6. A SITE HAZARD AND RISK ASSESSMENT IS TO BE COMPLETED FOR THE PARKCARE SITE AT THE TIME OF EACH WORKING BEE**

**7. LIST THE PERSONAL PROTECTION EQUIPMENT REQUIRED FOR VOLUNTEERS WHILST WORKING ON THE SITE**

PPE Equipment Required	Date issued
First Aid Kit	As required
Gloves	As required
Sunscreen	As required
Insect repellent	As required

**8. POSSIBLE FUTURE FUNDING**

Project	Funding source
Paint & timber	Shoalhaven City Council or Rotary Club of NSW
Assistance with weed control	Shoalhaven City Council

**9. PLAN WILL BE REVIEWED EVERY THREE YEARS**

**10. LOCAL OR REGIONAL MANAGEMENT PLANS OR STRATEGIES THAT THIS PLAN RELATES TO**

Name of document	Year it was produced	Produced by
General Plan of Management – Parks No.6	July 2001	Shoalhaven City Council

**11. RECOMMENDED PLANTING SPECIES LIST**

Name or type of plant	Maximum Height	Structural Role in the park vegetation	Number
Not Required			

**12. SITE WEED LIST**

Common Name	Extent	Control method used by group
Not known		

**13. NATIVE SPECIES LIST (EXISTING)**

Name	Structural role	Abundance	Comment
Swamp Sheoak			
Coastal Banksia			
Bangalay			
Bloodwood			
Hickory Wattle			
Wattle			
Black Wattle			
Hair Pin Banksia			
Native Cypress			
Hop Bush			
Hop Goodenia			
Ulladulla Beakon			
Bleeding Heart			
Egg and Bacon Pea			
Native Rosemary			
Sandfly Ziera			

**Parkcare Group Name** Milton Ulladulla Rotary Club Parkcare Group

**Coordinator Name** Phillip Brown

**Signature** .....

**Date** 27/4/2017

## CL18.25 Proposed New Waste Charge

HPERM Ref: D18/25599

**Group:** Assets & Works Group  
**Section:** Works & Services

### Purpose / Summary

To allow Council to consider amending the tip fees for acceptance of a 240 litre bin at transfer stations around the region following an urgent Notice of Motion submitted to the Strategy and Assets Committee on 23 January 2018

### Recommendation

That Council

1. Introduce a new Fee of \$10 for acceptance of a 240 litre mobile garbage bin of commercial or domestic waste at the seven non-weighbridge recycling and waste transfer facilities throughout the Shoalhaven.
2. Place the new Fee on public exhibition for a period of 28 days from Friday 2 February 2018, with the Fee to be implemented on Friday 2 March 2018

### Options

1. Council accept the recommendation as written  
Implications: The new fee will be implemented before the Easter long weekend and provide surety of waste disposal for commercial operators over this busy period
2. Council recommend amendments to be made and resolve to place the amended Fee/s on exhibition for 28 days  
Implications: A delay in advertising the fee will delay the implementation of the fee
3. Council not place the new Fee on exhibition until the 2018/19 draft fees and charges go on public exhibition  
Implications: The status quo will remain in place until 1 July 2018

### Background

On Tuesday 23 January 2018 an urgent Notice of Motion was put to the Strategy and Assets Committee meeting concerning charges for waste services. The specific charges referred to are the commercial waste disposal charges at the seven small non-weighbridge facilities (Kangaroo Valley, Berry, Callala, Sussex Inlet, Bendalong, Lake Conjola and Kioloa).

The charges are currently based on the vehicle type (car, ute, trailer, van, etc.) and the deemed weight for waste transported in one of these vehicles, as deemed by the NSW EPA in their publication "Waste Levy Guidelines", July 2015. Commercial operators at Sussex Inlet raised concerns that the cost to dispose of their overflow waste, stored in 240 litre wheelie bins and taken to the Sussex Inlet Recycling and Waste Transfer facility, is a lot higher than the equivalent cost if the bins were weighed at a weighbridge facility.

The NSW EPA deemed weight for a 240 litre mobile garbage bin is 60kg. In order to assess whether this is realistic, Council staff have taken the waste composition from the 2014 commercial waste audit at West Nowra and matched each component to density factors published by the Vic EPA. Using this method the weight of a 240 litre bin would be 29.3kg, about half of the NSW EPA deemed weight and likely to be more realistic. At 29kg, a bin of commercial waste weighed for disposal at a weighbridge site will cost the customer approximately \$10.

In order to implement what is deemed to be a more equitable charging regime before the next high season over Easter, it is recommended that the new charge for a 240 litre bin of either commercial or domestic waste be introduced in this financial year. This will allow time to assess whether this rate is resonable before finalising the fees and charges for the 2018/1019 financial year.

### **Community Engagement**

Discussions with Caravan Park operators in Sussex Inlet

### **Financial Implications**

The income for commercial waste at the non-weighbridge facilities for 2016/17 was 0.06% of the total waste facilities income for the year. The proposed new fee may reduce the income for that specific waste type by a small margin, but in total has negligible impact.

There is opportunity to review the fee in the preparation of the 2018/19 financial year fees and charges.

### **Risk Implications**

There is a risk that a reduced rate may divert waste that would normally go to a weighbridge facility to a non-weighbridge facility. This situation will be closely monitored by Waste Services staff, and if needed, the rate can be re-evaluated.

## CL18.26 Christmas Activities - Huskisson, Hyams Beach and Bandalong

**HPERM Ref:** D18/7123

**Group:** Planning Environment & Development Group

**Section:** Building & Compliance Services

### Purpose / Summary

To provide an update on the service provided to Huskisson, Hyams Beach and Bandalong by staff during the 2017/2018 peak summer holiday period.

### Recommendation

1. That the report be received for information
2. That consideration be given to providing ongoing staffing for the 2018/2019 year. This will require a budget of \$126,000.00 and allocated as follows:

Area	Budget
Ranger Services	\$50,000.00
Tourism	\$20,000.00
Traffic management (including 2 VMS)	\$40,000.00
Waste services	\$13,000.00
Media / Communications	\$3,000.00
Total	\$126,000.00

3. That consideration be given to the purchase of variable message board signs (VMS) to assist with future peak summer holiday periods to reduce the costs of hiring. These signs can also be utilised by Council for other festivals, events and emergency situations.
4. That a working party be formed to assess long term strategic and sustainable infrastructure solutions to current and potential hotspots throughout the region, taking into consideration the Sustainable Tourism Model currently being created and that a report be prepared for Councils consideration later in the year.

### Options

1. Council approve the recommendations

Implications: This will be a cost to Council but there are benefits including the good will and positive feedback for the region and businesses. There will be some offsets for penalties issued during this period.

2. Council not approve the recommendations

Implications: Council may be criticised for not doing enough in the highly visible tourist locations and this may have impacts on return visitation and business.

3. Council adopt an alternative recommendation.

## Background

The Shoalhaven is increasingly becoming a destination for day trippers and holiday makers, to the point where, in peak visitation times, some coastal locations experience conditions where residential use is significantly impacted and pressures on infrastructure and service provision are extreme. Population estimates during the peak summer holiday period can swell from 100,000 to 400,000.

This increase in population puts pressure on services and facilities and this is particularly the case on some of our most popular areas such as Huskisson, Hyams Beach and Bendalong. These locations have experienced significant traffic congestion, lack of parking, illegal camping, high levels of waste generation and littering during peak visitation times.

A report to Council on 28 March 2017 resolved to provide funding for staffing at Huskisson and Hyams Beach and also to report back to Council following the 2017/2018 peak summer holiday period. Prior to the period commencing, it was agreed to include additional resources to Bendalong following separate representations from the Red Head Villages Association.

## Report

The peak summer holiday operation commenced on Tuesday 26 December 2017 and was completed on Sunday 14 January 2018 (i.e. 20 days). Ranger staff also worked in the area for the remainder of January up to and including the Australia Day long weekend. The figures presented in this report deal with the period up to and including 14 January 2018.

The following additional services were provided:

- Six (6) tourist information staff, two each at Huskisson, Hyams Beach and Boat Harbour Beach in Bendalong.
- One (1) Ranger at Hyams Beach and another Ranger to move between Huskisson and Hyams Beach.
- One (1) Ranger on regular patrols at Bendalong.
- Three (3) traffic control officers at Hyams Beach.
- Three (3) commercial skip bins at Hyams Beach with each to be emptied daily.
- Variable message board signs (VMS) to be placed on Naval College Road advising tourists on the parking conditions at Hyams Beach and another at the Bendalong turnoff advising on no unauthorised camping.

Staff were very much “hands on” in regard to dealings with residents and visitors, with general feedback being the service was very much appreciated and certainly beneficial. Residents were encouraged to provide updates to staff and their concerns were addressed promptly. There were some negative tourist comments for Hyams Beach including the time it took to drive to the area, the lack of parking and traffic congestion.

## Tourism

Tourism set up stalls in the northern park on Cyrus Street opposite Bamboo Avenue Hyams Beach, in White Sands Park Huskisson and in the reserve at Boat Harbour Beach Bendalong.

Tourism staff had 9 paid staff working over 55 shifts with 6 volunteers working 30 shifts (Local Ambassador programme). Staff also walked the main shopping precinct of Huskisson handing out tourist booklets.

It is estimated that tourism staff spoke to approximately 4000 people during the period providing them with information on activities and how to get to other attractions. They also fielded general questions on where to find toilets, carparking and the location of caravan parks. The 100 beach challenge was very well received.



Photograph No.1:- a view of Tourist Information at the White Sands Reserve Huskisson.

### Traffic control at Hyams Beach

There are 3 main beaches at Hyams Beach, being Chinamans Beach, Little Hyams Beach and Seamans Beach. On the busy days, it was estimated that over 1500 people were on Seamans Beach alone.

Traffic control were located at the southern carpark entrance on Cyrus Street, at the “T” intersection of Cyrus Street and Booderee Road and at the northern end of Cyrus Street and Anemone Avenue. Once the village was filled at the southern end of Hyams Beach, cars were diverted to the northern end. This usually occurred by 10.30 am on each day.

Locals advised that Friday 5 January 2018 was the busiest day they had ever seen at Hyams Beach. The village was completely full and traffic was grid locked by 11.00 am. One resident started counting cars coming into Hyams Beach and estimated 200 cars per hour were entering with only 40 cars an hour leaving.

The variable message board sign (VMS) on Naval College Road was changed regularly to reflect the traffic conditions in the morning. The sign indicated there was limited parking at Hyams Beach and this was changed during the day to indicate when the parking was full. Many people ignored the VMS and continued to drive to Hyams Beach. On one day, the traffic was such that a Ranger was positioned at Navel College Road advising people not to enter because the area was full.

CL18.26





Photographs No.2, 3 and 4:- Views of traffic control at Seamans Beach carpark and Cyrus Street and a view of the VMS on Navel College Road.

Ranger activities

It was proposed to have one Ranger stationed at Hyams Beach and another to move between Huskisson and Hyams Beach each day. By the end of the first week it became evident that additional resources were required at Hyams Beach. An additional Ranger was provided to assist with traffic control and parking patrol officers were also engaged to provide assistance.

Rangers patrolled Huskisson, Hyams Beach and Bendalong between 5.30 am and 6.00 am and in the late evening to address illegal camping and garbage issues. In the evening, people were advised not to illegally camp and were provided with a pamphlet concerning fines that could be imposed should they choose to ignore the warnings. Fines were mostly issued to people found sleeping in their vehicles or on the beach. Rangers also moved more widely and visited other nearby beaches to address complaints received about illegal camping.



Photographs No. 5 and No.6:- A view of unauthorised camping on beaches

Ranger patrols of Bendalong were completed twice a day and these were sometimes as late as 9.00 pm in the evening. This brought council compliments and positive feedback for preventing unruly behaviour and patrolling beaches where dogs were creating a nuisance. The photograph below shows a fire that was lit by illegal campers and reinforces the need to have camping in approved designated areas.

CL18.26



Photograph No.7:- A view of campfire that had spread to bushland.

Parking was a major issue in Huskisson and Hyams Beach with both Rangers and Parking Patrol Officers kept very busy during the period. A significant number of cautions were issued to people and many people obeyed the advice given to them. Penalties were generally issued when the situation was dangerous or in obvious breach of the road rules. This includes parking over footpaths, too close to intersections and across driveways.

As there is no time restricted parking at Hyams Beach, motorists could legally park all day. This added to the lack of parking turnover and increased the frustration of many tourists. Consideration should be given to time limited parking during peak periods together with clearly delineating carparking spaces on the roadway so as to maximise car parking availability.

CL18.26



Photographs No.8, 9, 10 and 11:- views of unauthorised parking at Hyams Beach.

The following penalty notices were issued by Ranger Services during the period.

Penalty offence	Huskisson	Hyams Beach	Bendalong	Total fines	Rate	Total value
No stopping	16	40	7	63	\$257.00	\$16,191.00
Stop across driveway	1	20		21	\$110.00	\$2,310.00
Park in disabled zone	8	1		9	\$549.00	\$4,941.00
Not park in direction of traffic		40		40	\$183.00	\$7,320.00
Stop within 10 metres of an intersection		33	1	34	\$257.00	\$8,738.00
Not stand in marked space	12			12	\$108.00	\$1,296.00
Not park rear to kerb	49		1	50	\$110.00	\$5,500.00
Disobey sign / Illegal camping etc.	23	2	10	35	\$110.00	\$3,850.00
Other fines & animal related		54	11	65	\$330.00 (average)	\$21,450.00
Stop on path strip	12	13	4	29	\$110.00	\$3,190.00
<b>Total</b>	<b>121</b>	<b>203</b>	<b>34</b>	<b>358</b>		<b>\$74,786.00</b>

CL18.26

Waste Services

Rubbish removal at Hyams Beach had a high priority during the period, with 3 skip bins being full and overflowing daily. Waste Services provided a great response with their clean-up crew attending each site at 6.00 am, cleaning up rubbish and litter in the vicinity. They also prepared the area before visitors arrived. Each day started fresh.



Photograph No.12:- a view of the two bins located at Hyams Beach.

Media services

Council’s media team have been active over the peak summer holiday period putting out many press releases and Facebook posts. Often these were completed on very short notice and they have been well received by the public and staff at the pinch areas.

WIN TV were also very supportive filming at Hyams Beach including interviews with local residents and Rangers.

Cost of the programme

Council approved a budget of \$50,000 at its ordinary meeting on 28 March 2017. The following costs were incurred for the service provided to Huskisson, Hyams Beach and Bendalong.

Item	Actual costs	Budget
Tourism wages (9 staff covering 55 shifts)	\$16,500.00	\$17,000.00
Marquees	\$1,300.00	
Tables and chairs	\$100.00	
Staff ancillaries (water, sunscreen, first aid kits, etc.)	\$400.00	
Waste Services	\$13,000.00	\$13,000.00
Traffic Control wages (3 staff per day at Hyams Beach)	\$32,000.00	\$7,000.00
2 VMS (2 @ \$800 per week for 5 weeks)	\$8,000.00	
Ranger Services wages	\$46,700.00	\$13,000.00
Bendalong (Contractor \$500 per day for 30 days)		
Huskisson/Hyams Beach (82 Ranger shifts including Parking Patrols Officer shifts) 19 extra overtime shifts.		
Media and Communications	\$2,500.00	
<b>Total cost</b>	<b>\$120,500.00</b>	<b>\$50,000.00</b>

CL18.26

Bendalong was not factored into the original budget and this alone has a cost implication of approximately \$25,000.00 of which \$15,000.00 was dedicated to Ranger services.

Tourism also had 6 volunteers sharing 30 shifts during this period. This was a saving of \$8,500.00 for Council.

When the income from penalties (\$74,786.00) is added to the budget (\$50,000.00) the total income is \$124,786.00. This is close to balancing expenditure.

Way forward

This programme has obviously delivered a range of benefits and provided a level of management which has mitigated the potential adverse impacts of the very high tourist visitation rates.

It is recommended that the programme continue for the 2018/2019 peak summer holiday period. Taking into account that there will be some offsets for infringement notices issued, it is recommended that a budget of \$126,000.00 be provided and split in the following areas:

Area	Budget
Ranger Services	\$50,000.00
Tourism	\$20,000.00
Traffic management (including 2 VMS)	\$40,000.00
Waste services	\$13,000.00
Media / Communications	\$3,000.00
<b>Total</b>	<b>\$126,000.00</b>

The VMS provide critical information for motorists. At \$800.00 per week per sign, this is a significant cost. It is recommended that Council consider the purchase of three VMS facilities with these being stored one each at Bomaderry, Woollamia, and Ulladulla depots. These can then be utilised throughout the year for other events.

Council also needs to focus on the long term parking and congestion issues at both Huskisson and Hyams Beach. It is recommended that the task force be created to discuss options and prepare a report for Council's consideration later in the year.

CL18.26

## **CL18.27 Beyond Plastic Pollution Conference**

**HPERM Ref:** D18/24264

**Submitted by:** Clr Kaye Gartner

**Attachments:** 1. Conference report [↓](#)

### **Purpose / Summary**

To provide a report (Attachment 1) from Clr Kaye Gartner on the Beyond Plastic Pollution Conference held in Darling Harbour, Sydney on 30 October to 1 November 2017 in accordance with Clause 3.3(e) of the Council Members – Payment of Expenses and Provision of Facilities Policy.

### **Recommendation**

That

1. Council receive the report from Clr Kaye Gartner on the Beyond Plastic Pollution Conference for information.
2. SCC Resource Recovery staff be congratulated on the breadth of responses Council has taken to attack the problem of plastic waste
3. SCC adopt the 6 features of effective waste reduction programs itemised in this report as a benchmark for all council waste reduction programs
4. SCC audit its use and or sale of single use plastic and reduce it, including in the Council Chamber, SEC, Aquatic parks, Shoalwater and council events.
5. SCC, write to the Hon G Upton, Minister for Environment, requesting release of funding for research and business development in the use of recovered plastic waste.
6. SCC, through the Economic Development committee, begin immediately to explore markets and business opportunities for the use of recovered plastic resources from Councils new waste processing facility.
7. Councillors and staff be encouraged to bring their own re-useable cups and water bottles to all council briefings and meetings.

### **Options**

1. Receive the report for information
2. Request further information on the conference

**Recommendations:**

- 1. SCC Resource Recovery staff be congratulated on the breadth of responses Council has taken to attack the problem of plastic waste.**
- 2. SCC adopt the 6 features of effective waste reduction programs itemised in this report as a benchmark for all council waste reduction programs**
- 3. SCC audit its use and or sale of single use plastic and reduce it, including in the Council Chamber, SEC, Aquatic parks, Shoalwater and council events.**
- 4. That SCC, write to the Hon G Upton, Minister for Environment, requesting release of funding for research and business development in the use of recovered plastic waste.**
- 5. That SCC, through the Economic Development committee, begin immediately to explore markets and business opportunities for the use of recovered plastic resources from Councils new waste processing facility.**
- 6. That Councillors and staff be encouraged to bring their own re-useable cups and water bottles to all council briefings and meetings.**

**Report from Beyond Plastic Pollution Conference**

Organised by Boomerang Alliance, an umbrella group organising the campaign against plastic pollution for over 30 years, this conference was attended by a wide range of scientific, business and community groups actively campaigning for plastic litter reduction and marine debris reduction.

**Speakers**

Scientists: Australian scientists from CSIRO, UNSW, Macquarie University and UTS presented their research in the fields of plastic toxicity, plastic pollution pathways, marine debris and the circular economy.

Businesses: Presenters included Waste to Wear- using recycled plastic in clothing fabric, Onya – recycled plastic materials in re-useable drink bottles, backpacks and other bags. Industry Associations presented on new practices to remove micro beads and plastic beads from the waste stream.

Politicians: Sydney Lord Mayor Clover Moore, Senator Peter Whish Wilson, Federal Minister Josh Frydenberg and NSW Minister Gabrielle Upton spoke in person or via video. Minister Upton talked mostly about the Container Deposit Scheme which finally came into play in December last year.

Community groups:

Boomerang Bags, One Million Women, Clean Up Australia, Take 3 for the Sea, and many other groups active in the field of raising awareness and campaigning for change.

### Discussion

- ranged from CSIRO keynote speakers about Australian data on marine debris and Indonesian success stories to data derived best practice models for plastic pollution reduction strategies.
- Multiple community groups spoke about their efforts towards litter reduction from Tangaroa Blue to Clean Up Australia. They are also collecting data which advances our knowledge about the extent of the problem..
- Boomerang Bags and Plastic free July have grown exponentially in the last year.
- ABC television program War on Waste documented many major positive impacts this program had in the community. Lots of young people have been inspired to make changes. Teachers are using educational materials from the program and engaging a new generation with the issue of plastic pollution.
- It has to be noted that this uptake in activity in the last year has been mostly led by women. **Over 75% of the actions recorded by the ABC are led by women.**

### Recycling is NOT the answer

- The need to re-use plastic debris opened up a whole discussion on the circular economy – resources returning to manufacturers, not ending in the waste stream. This is especially important as China has banned importation of

plastic waste – they have enough of their own – western countries will need to find uses for the plastic materials we recycle.

- There must be a pull factor to make recycling fully effective. **Currently, taxpayers are absorbing the costs of the use once - throw away culture we have created.**
- We need consumer demand for products actually made from recycled plastic and creative ideas for new products which can be manufactured from recycled plastic.

*Some such products were presented – clothing fibre (problematic), shopping bags of all sizes, and toilet bowls!*

#### **Horrible facts:**

- Plastic marine debris is a feature of the Anthropocene – it's human engineered, its human behaviour driving the problem
- **95% of plastic is lost after 1 use cycle.**
- **8 billion tons of plastic enter the sea every year, and this is doubling every 11 years.**
- 8-12% of fish have embedded plastic.
- *By 2050 there will be more plastic in the ocean than fish - TRUE*
- The biggest source of marine plastic pollution is from washing synthetic clothing and tyres (washoff from road residues)
- **Recycling is not the end of the story, its only step1.**

#### **The 6 features of waste reduction programs that are known to work together to achieve enduring success are:**

- Targets (don't be afraid of ambitious targets)
- Information
- Facilitation
- Incentives
- Pricing
- Regulation

The Conference plenary confirmed that effective action is needed at the level of our individual behaviour, at the level of community campaigns, at the level of business practices, at the level of government regulation.

**Take away message:**

1. *As consumers and councillors, we cannot do too much in this space.*
2. *Individual consumer behaviour is a big driver of change.*
3. *Encouraging custodianship of the environment works*
4. ***Change in male consumer behaviour is needed urgently***
5. ***Currently, ratepayers and taxpayers are absorbing the costs of the use once - throw away culture.***

## LOCAL GOVERNMENT AMENDMENT (GOVERNANCE & PLANNING) ACT 2016

### Chapter 3, Section 8A Guiding principles for councils

#### (1) Exercise of functions generally

The following general principles apply to the exercise of functions by councils:

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.
- (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.
- (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.
- (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.
- (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.
- (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.
- (g) Councils should work with others to secure appropriate services for local community needs.
- (h) Councils should act fairly, ethically and without bias in the interests of the local community.
- (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.

#### (2) Decision-making

The following principles apply to decision-making by councils (subject to any other applicable law):

- (a) Councils should recognise diverse local community needs and interests.
- (b) Councils should consider social justice principles.
- (c) Councils should consider the long term and cumulative effects of actions on future generations.
- (d) Councils should consider the principles of ecologically sustainable development.
- (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.

#### (3) Community participation

Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures.

### Chapter 3, Section 8B Principles of sound financial management

The following principles of sound financial management apply to councils:

- (a) Council spending should be responsible and sustainable, aligning general revenue and expenses.
- (b) Councils should invest in responsible and sustainable infrastructure for the benefit of the local community.
- (c) Councils should have effective financial and asset management, including sound policies and processes for the following:
  - (i) performance management and reporting,
  - (ii) asset maintenance and enhancement,
  - (iii) funding decisions,
  - (iv) risk management practices.
- (d) Councils should have regard to achieving intergenerational equity, including ensuring the following:
  - (i) policy decisions are made after considering their financial effects on future generations,
  - (ii) the current generation funds the cost of its services

### **Chapter 3, 8C Integrated planning and reporting principles that apply to councils**

The following principles for strategic planning apply to the development of the integrated planning and reporting framework by councils:

- (a) Councils should identify and prioritise key local community needs and aspirations and consider regional priorities.
- (b) Councils should identify strategic goals to meet those needs and aspirations.
- (c) Councils should develop activities, and prioritise actions, to work towards the strategic goals.
- (d) Councils should ensure that the strategic goals and activities to work towards them may be achieved within council resources.
- (e) Councils should regularly review and evaluate progress towards achieving strategic goals.
- (f) Councils should maintain an integrated approach to planning, delivering, monitoring and reporting on strategic goals.
- (g) Councils should collaborate with others to maximise achievement of strategic goals.
- (h) Councils should manage risks to the local community or area or to the council effectively and proactively.
- (i) Councils should make appropriate evidence-based adaptations to meet changing needs and circumstances.