

## MINUTES OF THE SOUTH COAST COOPERATIVE LIBRARY SERVICE

**Meeting Date:** Monday, 23 October 2017

**Location:** Jervis Bay Rooms, City Administrative Centre, Bridge Road, Nowra

**Time:** 10:00am

The following members were present:

Clr Kathy Rice - Chairperson

Ms Sarah Taylor

Ms Michelle Hudson

Craig Milburn – Director Finance, Corporate and Community Services

### Election of Chairperson

**RESOLVED** (By consent)

That Councillor Kathy Rice be appointed as the Chairperson for the meeting of the South Coast Cooperative Libraries on Monday 23 October 2017.

CARRIED

### Apologies / Leave of Absence

Nil

### Confirmation of the Minutes

**RESOLVED** (By consent)

That the Minutes of the South Coast Cooperative Libraries held on Tuesday 25 October 2016 be confirmed.

CARRIED

### Declarations of Interest

Nil

## REPORTS

### LS17.1 Annual Report 2016 / 2017

**HPERM Ref:  
D17/342950**

#### **RESOLVED** (By consent)

That the Annual Report 2016/2017 of the South Coast Cooperative Libraries be received for information.

#### CARRIED

Sarah Taylor provided highlights to the Annual Report:

It has been a busy year this year for the South Coast Cooperative Libraries with over 19,000 new items purchased for borrowers, with a total collection of over 250,000 items.

The library branches have seen an increase in visits with over 600,000 people coming into the library branches in the past 12 months.

Loans have held steady and we are continuously exploring ways to provide services, including moving to automated and electronic options in order to save money and provide further efficiencies.

We are looking at outsourcing certain aspects of library services and will continue this year, which means we can provide more at a lower costs.

The South Coast Cooperative Libraries Collection Development Policy has been reviewed. We have added updated some information and also added sections on self-published books and electronic books

Audio books are continuing to increase in usage, and we have launched a collection of dyslexic font books.

### LS17.2 Additional Item - Kiama Library Services Report

Michelle Hudson provided information on the Kiama Library Services:

It has been a mixed year for Kiama Library Services as we have experienced successful outcomes and the tragic passing of a Library Colleague Ken Donnellan. Ken completed some amazing work and we will be launching in November a book – The Names on the Wall: Gerringong Soldiers Memorial Hall. The book was completed as Ken had a passion for history and local history.

The Kiama Readers Festival was launched in October 2016 with sold out launch events. We are currently working on the event for 2018.

We have launched a Jamberoo Street Library, which is part of the Street Library Movement. It can operate 24/7 and we are looking at installing one in Gerringong as well.

We have secured funds for the Gerringong Library and the building will commence in March 2018.

Friday Flicks have been successful and is held in the auditorium of the Library and is booked out month to month.

### LS17.3 Additional Item - Shoalhaven Library Services Report

Sarah Taylor provided information on Shoalhaven Libraries

We have received good statistics this year with visitation and use of facilities increasing. There are lots of regular programs, including Family History Friday and Tech Tuesday etc.

Nowra Library now has a café in the foyer called the Book Book café, which is proving popular

Ulladulla has seen a mini refurbishment and a space has been nominated for a technology hub as children's craft wasn't receiving high usage.

Milton Library is still going strong and has increased opening hours by 125%.

We are trying to investigate a larger facility for the Bay and Basin area as it is a key growth area. The only facility to that area currently is a demountable building that is 140 metres square – a tenth of the size it should be. .

Council was successful in receiving Grant Funding to purchase a Library Van to service the Southern Shoalhaven, providing services to outreach areas and to visit schools.

Council hosted the Public Libraries NSW Annual SWITCH Conference which showcased the recently refurbished Ulladulla Civic Centre.

There being no further business, the meeting concluded, the time being 10.30am.

Clr Kathy Rice  
CHAIRPERSON