

## Shoalhaven City Mayor's Relief Fund

**Meeting Date:** Monday, 24 July, 2017  
**Location:** Jervis Bay Rooms, City Administrative Centre, Bridge Road, Nowra  
**Time:** 4.00pm

**Please note:** Council's Code of Meeting Practice permits the electronic recording and broadcast of the proceedings of meetings of the Council which are open to the public. Your attendance at this meeting is taken as consent to the possibility that your image and/or voice may be recorded and broadcast to the public.

### Agenda

1. **Apologies**
2. **Confirmation of Minutes**
  - Shoalhaven City Mayor's Relief Fund - 1 June 2017 ..... 1
3. **Declarations of Interest**
4. **Reports**
  - MR17.2 Mayor's Relief Fund Financial Statements 30 June 2017 ..... 4
5. **General Business**



**Membership**

All Councillors

Mr Russ Pigg or nominee

Mr Craig Milburn

Mr Mark Williams

Mr Ian Borrowdale

Mr James Halliday

Quorum – Three (3)

**Purpose**

- The fund has been established and maintained as a public fund for the relief of persons in Australia who are in necessitous circumstances and it is intended that the public be invited to contribute to the fund.
- A person will be in necessitous circumstances where his or her financial resources are insufficient to obtain all that is necessary, not only for a bare existence, but for a modest standard of living in the Australian community.
- Necessitous circumstances may result from a disaster caused by flood, fire, drought, tempest or other calamity.

**Delegated Authority**

The management of the fund is vested in the Shoalhaven City Mayor's Relief Fund Committee. Rules have been adopted by Council.

## MINUTES OF THE SHOALHAVEN CITY MAYOR'S RELIEF FUND

**Meeting Date:** Thursday, 1 June 2017  
**Location:** Jervis Bay Rooms, City Administrative Centre, Bridge Road, Nowra  
**Time:** 4:00pm

The following members were present:

Clr Amanda Findley - Chairperson  
Clr Nina Cheyne  
Clr Kaye Gartner  
Clr Bob Proudfoot  
Clr Mark Kitchener  
Clr Greg Watson  
Clr Patricia White  
Mr Craig Milburn – Director Finance, Corporate and Community Services  
Mr Mark Kielly - Shoalhaven City state Emergency Services  
Mr Paul Gooley - Shoalhaven Rural Fire Services

### Apologies / Leave of Absence

Apologies were received from Clr Gash, Clr Wells and Clr Pakes.

### Confirmation of the Minutes

**RESOLVED** (Clr White / Clr Watson)

That the minutes of the Shoalhaven City Mayor's Relief Fund, Wednesday 3 August 2016 be confirmed

CARRIED

### Declarations of Interest

Nil

## REPORTS

**MR17.1 Contribution of up to \$25,000 - Introduction of a Safe Shelter Shoalhaven Project****HPERM Ref:  
D17/139514**

The Mayor provided an overview of how the recommendation to the Mayor's Relief Fund occurred.

It was brought to Council's attention that Canberra currently has a model which is running well. It was put together by churches. The churches involved open in the evening from 8.00pm – 8.00am (for men only). They are not required to supply showers onsite, as the Homeless Hub nearby provides showering facilities (similar to here in the Shoalhaven).

This model was presented to Shoalhaven Homelessness Taskforce as it addressed most of the insurance issues previously raised. The Wesley Centre provides two rooms; one for women and children and one for men. Four volunteers are rostered on at time (one person in charge and three others) and the times are broken into three shifts, therefore the entire night is covered by volunteers. This ensures the safety for people and the premises. All volunteers are trained in mental health and first aid.

This request for funding is to address the fire safety to make the Wesley Centre compliant and safe and to provide the First Aid and Mental Health training.

It was also noted that Shoalhaven Recyclables also provided a \$35,000 donation for consumables.

A fundraising campaign will be run parallel to the project to replenish the Mayor's Relief Fund. The Mayor believes that the Mayor's Relief Fund is a reasonable means for the use of the funds due to the Terms and Conditions of the following three points:

- The fund has been established and maintained as a public fund for the relief of persons in Australia who are in necessitous circumstances and it is intended that the public be invited to contribute to the fund.
- A person will be in necessitous circumstances where his or her financial resources are insufficient to obtain all that is necessary, not only for a bare existence, but for a modest standard of living in the Australian community.
- Necessitous circumstances may result from a disaster caused by flood, fire, drought, tempest or other calamity.

**Recommendation (Item to be determined under delegated authority)**

That

In accordance with the resolution of the Council MIN17.319, that the Mayor's Relief Fund Committee transfer \$25,000 financial assistance for the introduction of a Safe Shelter Project to the following job numbers:

Chart: 89125 - Mayors Relief Fund - Payments

Job Number: 30150 - Trust – Mayors Relief Fund

Activity: 21957 - Safe Shelter Program

**RESOLVED** (Clr White / Clr Cheyne)

That

1. In accordance with the resolution of the Council MIN17.319, that the Mayor's Relief Fund Committee transfer \$25,000 for financial assistance for the introduction of a Safe Shelter Project to the following job numbers:

Chart: 89125 - Mayors Relief Fund - Payments

Job Number: 30150 - Trust – Mayors Relief Fund

Activity: 21957 - Safe Shelter Program

2. The Mayor commence a public fundraising campaign immediately for the Mayor's Relief Fund for support of the ongoing homelessness responses and solutions, as we consider this a

human disaster, including replenishing the Mayors Relief Fund to the \$99,908.

CARRIED

There being no further business, the meeting concluded, the time being 4.40PM.

Clr Findley  
CHAIRPERSON

## **MR17.2 Mayor's Relief Fund Financial Statements 30 June 2017**

**HPERM Ref:** D17/223305

**Group:** Finance Corporate & Community Services Group  
**Section:** Finance

### **Purpose / Summary**

The Financial Statements for the Mayor's Relief for the Financial Year ending 30 June 2017 are reported to the Shoalhaven City Mayor's Relief Fund Committee.

### **Recommendation (Item to be determined under delegated authority)**

That the Financial Statements for the Mayor's Relief Fund are received for information

### **Options**

1. Accept the recommendation

Implications: Nil

2. Request additional information relating to the report presented

Implications: Additional report required

### **Background**

Below are the Income Statement and Statement of Financial Position for the Mayor's Relief Fund

**SHOALHAVEN CITY MAYOR'S RELIEF FUND  
INCOME STATEMENT  
for the period 1 July 2016 to 30 June 2017**

|  | Actual<br>2017                  | Actual<br>2016                 |
|--|---------------------------------|--------------------------------|
| <b>Income From Continuing Operations</b>           |                                 |                                |
| Donations Received                                 | 0.00                            | 9,633.25                       |
| Interest Received                                  | <u>2,904.77</u>                 | <u>3,053.48</u>                |
| <b>Total Income From Continuing Operations</b>     | <u><b>2,904.77</b></u>          | <u><b>12,686.73</b></u>        |
| <br>   |                                 |                                |
| <b>Expenses From Continuing Operations</b>         |                                 |                                |
| Donations made                                     | 0.00                            | 0.00                           |
| Appeals Expenditure                                | <u>21,590.26</u>                | <u>18,800.00</u>               |
| <b>Total Expenses From Continuing Operations</b>   | <u><b>21,590.26</b></u>         | <u><b>18,800.00</b></u>        |
| <br>   |                                 |                                |
| <b>Operating Result From Continuing Operations</b> | <u><u><b>-18,685.49</b></u></u> | <u><u><b>-6,113.27</b></u></u> |

MR17.2



**SHOALHAVEN CITY MAYOR'S RELIEF FUND  
STATEMENT OF FINANCIAL POSITION  
as at 30 June 2017**

|                                      | Actual<br>2017          | Actual<br>2016           |
|--------------------------------------|-------------------------|--------------------------|
| <b>ASSETS</b>                        |                         |                          |
| <b>Current Assets</b>                |                         |                          |
| Cash at Bank                         | 500.00                  | 500.00                   |
| Investments                          | <u>81,122.58</u>        | <u>99,808.07</u>         |
| <b>Total Current Assets</b>          | <u><b>81,622.58</b></u> | <u><b>100,308.07</b></u> |
| <b>Non-Current Assets</b>            |                         |                          |
| Other                                | <u>0.00</u>             | <u>0.00</u>              |
| <b>Total Non-Current Assets</b>      | <u><b>0.00</b></u>      | <u><b>0.00</b></u>       |
| <b>Total Assets</b>                  | <u><b>81,622.58</b></u> | <u><b>100,308.07</b></u> |
| <b>LIABILITIES</b>                   |                         |                          |
| <b>Current Liabilities</b>           |                         |                          |
| Creditors                            | <u>0.00</u>             | <u>0.00</u>              |
| <b>Total Current Liabilities</b>     | <u><b>0.00</b></u>      | <u><b>0.00</b></u>       |
| <b>Non-Current Liabilities</b>       |                         |                          |
| Creditors                            | <u>0.00</u>             | <u>0.00</u>              |
| <b>Total Non-Current Liabilities</b> | <u><b>0.00</b></u>      | <u><b>0.00</b></u>       |
| <b>Total Liabilities</b>             | <u><b>0.00</b></u>      | <u><b>0.00</b></u>       |
| <b>Net Assets</b>                    | <u><b>81,622.58</b></u> | <u><b>100,308.07</b></u> |
| <b>EQUITY</b>                        |                         |                          |
| Accumulated Surplus                  | <u>81,622.58</u>        | <u>100,308.07</u>        |
| <b>Total Equity</b>                  | <u><b>81,622.58</b></u> | <u><b>100,308.07</b></u> |

MR17.2