

MINUTES OF THE SHOALHAVEN ARTS BOARD

Meeting Date: Thursday, 15 June 2017
Location: Jervis Bay Rooms, City Administrative Centre, Bridge Road, Nowra
Time: 1.00pm

The following members were present:

Clr John Wells - Chairperson
Clr Kaye Gartner
Clr John Levett
Ms Merilynn Weiss
Ms Alison Chiam

Others present:

Jane Lewis – Section Manager, Recreation Community & Culture
Sarah Taylor – Unit Manager, Library Services
Karen Patterson – Shoalhaven Entertainment Centre Manager
Fiona McFadyen – Acting Unit Manager, Arts and Culture

Apologies / Leave of Absence

An apology was received from Robert Swieca and Ian Grant

Confirmation of the Minutes

RESOLVED (Clr Levett / Merilynn Weiss)

That the Minutes of the Shoalhaven Arts Board held on Thursday 02 March 2017 be confirmed.

CARRIED

Declarations of Interest

Clr Wells – AB17.11 Policy Changes and Reaffirmation - Shoalhaven City Art Collection - Acquisition and Management – pecuniary interest declaration – Has a significant work of art on loan to Shoalhaven City Council – Will leave the room and will not take part in discussion or vote.

Alison Chiam – AB17.9 Shoalhaven Arts Board Vacancies – has been recommended for membership on the Committee will leave the room and will not take part in discussion or vote.

Procedural Motion

RESOLVED (Clr Wells / Clr Gartner)

That Items AB17.9 & AB17.11 to be referred to Council directly for determination as members of the Committee have conflicts of interest and will not be able to vote, i.e. there will not be sufficient numbers for a quorum to enable the vote. It was noted that comments or queries may be made to staff, which, if required, may be included as a supplementary note in the report to Council..

CARRIED

Procedural Motion - Adjournment of Meeting

RESOLVED (Clr Gartner / Clr Levett)

That the meeting be adjourned to allow an inspection of the sculpture at the Shoalhaven Entertainment Centre.

CARRIED

The meeting adjourned at 1.10 pm

Procedural Motion - Resumption of Meeting

RESOLVED (Clr Gartner / Clr Levett)

That the meeting be resumed.

CARRIED

The meeting reconvened at 1.25 pm.
The following members were present:
Clr John Wells - Chairperson
Clr Kaye Gartner
Clr John Levett
Ms Merylynn Weiss
Ms Alison Chiam

REPORTS

AB17.9 Shoalhaven Arts Board - Vacancies

**HPERM Ref:
D17/134570**

Recommendation

1. That Karen Morrow Akehurst be appointed to the Shoalhaven Arts Board as a community member for a term to expire on 30 June 2019.
2. That Barbara Dawson be appointed to the Shoalhaven Arts Board as a community member for a term to expire on 30 June 2019.
3. That Peter Lavelle be appointed to the Shoalhaven Arts Board as a community member for a term to expire on 30 June 2019.
4. That Alison Chiam be appointed to the Shoalhaven Arts Board as a community member for a term to expire on 30 June 2019.
5. Thank Merylynn Weiss and Robert Swieca for their contribution and service to the Shoalhaven Arts Board.

Note: this item (AB17.9 Shoalhaven Arts Board Vacancies) has been referred directly to Council for determination as members of the Committee have conflicts of interest and will not be able to vote, i.e. there will not be sufficient numbers for a quorum to enable the vote.

AB17.10 Policy Changes - Public Art Policy POL12/351**HPERM Ref:
D17/72726****Recommendation**

That Council place the revised Public Art Policy on Public Exhibition for a 28 days and if no significant adverse comment is received the Policy be deemed adopted.

Recommendation (Clr Gartner / Alison Chiam)

That

1. The words “and the proceeds from the sale shall be added to the arts collection reserve” be added to page 4 of the Public Art Policy
2. Council place the revised Public Art Policy on Public Exhibition for a 28 days and if no significant adverse comment is received the Policy be deemed adopted.

AB17.11 Policy Changes and Reaffirmation - Shoalhaven City Art Collection - Acquisition and Management**HPERM Ref:
D17/72839****Recommendation**

That the Shoalhaven Arts Board reaffirm the Shoalhaven City Art Collection – Acquisition and Management policy with the proposed changes as outlined in the attachment.

1. Name change from Shoalhaven City Arts Centre to Shoalhaven Regional Gallery
2. Minor changes to Section 3 Provisions, sub-section 3.2 Gifts and Donations
3. Minor changes to Section 4 Procedures:
 - a. Sub-section 4.2 Accession
 - b. Sub-section 4.3 Deaccessioning

Note: this item (AB17.11 Policy changes and reaffirmation, Shoalhaven City Art Collection, Acquisition and Management) has been referred directly to Council for determination as members of the Committee have conflicts of interest and will not be able to vote, i.e. there will not be sufficient numbers for a quorum to enable the vote.

AB17.12 Shoalhaven Arts Board - Resignation - Warwick Keen**HPERM Ref:
D17/130230****Recommendation (Item to be determined under delegated authority)**

That the Shoalhaven Arts Board accept the resignation from Warwick Keen.

RESOLVED (Clr Wells / Clr Gartner)

That:

1. The Shoalhaven Arts Board accept the resignation from Warwick Keen
2. Council write to Mr Keen to thank him for his contribution and service to the Board

CARRIED

AB17.13 Draft Arts Board Strategic Plan 2017 - 2020**HPERM Ref:
D17/132458**

Clr Wells thanked staff for the work done on the document and the additional work undertaken on the presentation. Clr Wells encouraged members to consider what area of the Strategic Plan they would like to concentrate their efforts on.

Alison Chiam suggested there are changes needed. Jane asked, are there major flaws with the document, if not, propose to adopt and then review in 12 months.

Recommendation

That Council adopt the draft Shoalhaven Arts Board – Arts and Cultural Strategic Plan ‘smART IDEals’ 2017 - 2021

RESOLVED (Clr Levett / Alison Chiam)

1. The Arts Board note the draft Strategic Plan
2. The plan be circulated to members
3. Any amendments/comments be considered by the Committee prior to the Plan being adopted
4. Schedule a Shoalhaven Arts Board workshop and hold an induction session for new Board members prior to the workshop.

CARRIED

AB17.14 Policy Review - Shoalhaven Arts Board Terms of Reference**HPERM Ref:
D17/132516****Recommendation**

That Council adopt the revised Shoalhaven Arts Board Terms of Reference

Recommendation (Clr Levett / Clr Gartner)

That

1. On page 3 of the Terms of Reference insert the word “practice” in the first dot point
2. Council adopt the revised Shoalhaven Arts Board Terms of Reference

CARRIED

AB17.15 Council Policy Revision - Internet, Operation and Children's**HPERM Ref:
D17/133598****Recommendation**

That Council adopt the revision of the following policies as detailed in this report:

- Shoalhaven Libraries – Operations
- Shoalhaven Libraries – Internet
- Shoalhaven Libraries – Children’s

Recommendation (Clr Gartner / Merylynn Weiss)

That Council adopt the revision of the following policies as detailed in this report:

- Shoalhaven Libraries – Operations
- Shoalhaven Libraries – Internet
- Shoalhaven Libraries – Children's

CARRIED

AB17.16 Arts Board Awards**HPERM Ref:**
D17/150635

Clr Wells spoke about the proposed changes to the Arts Board Awards. Members discussed giving gift baskets from local producers to prize winners and agreed that this can be considered closer to the time.

Clr Wells noted that for the first time, the category, Outstanding Volunteer Award, has been dropped. It will be proposed that the Arts outstanding volunteer will be recognized at the Mayor's morning tea to acknowledge other volunteers.

Recommendation (Merylynn Weiss / Clr Wells)

1. That the Shoalhaven Arts Board Awards sub-committee continues to work with the Riverfest committee members to scope, plan and finalise the inclusion of the Shoalhaven Arts Awards at an event on October 20, 2017.
2. Shoalhaven Arts Board Awards sub-committee finalise the budget for the Shoalhaven Arts Awards. This is contingent on the Council revoting the 2016-17 balance of funds allocated in Job Number 21596/10722 of \$9,143 to enable the awards to be held beyond June 2017.
3. A new structure for the Awards be implemented which comprises four categories, with each award winner to receive a cash prize of \$500, and a certificate.

CARRIED

General Business**AB17.17 Additional Item - Arts Centre, Entertainment Centre, Libraries and Chairpersons Update**

Arts Centre – Fiona McFadyen, Acting Unit Manager Arts and Culture, provided the following update.

- All art exhibition openings have been well attended. Invitations will be extended to the Board members.
- Rebranding being undertaken.
- The Vernon Collection Management has been installed and staff trained.
- School excursions at the Gallery have received great feedback.
- Artist in residence (Sound art) - happening later in the year and will be on show in 2018.

Shoalhaven Entertainment Centre - Karen Patterson, Shoalhaven Entertainment Centre Manager, provided the following update.

- The Centre continues to be very busy
- 520 people attended today's morning matinee (the previous highest attendance was 395)
- Post show dining was sold out.
- There have been increased number of enquiries from international acts

- Keeping a lost business register to assist future planning.
- Karen spoke about how the Centre program is developed and factors to consider

Libraries - Sarah Taylor, Unit Manager Library Services, provided the following update.

- Very busy in all the libraries
- The furniture order has just been placed for Nowra, with refiguring of the library layout happening in the next 2 to 3 months to assist in creating a more contemporary library space
- Milton library now open from 9.30am to 5 pm, 3 days per week with support from volunteers
- There has been a slight modification to Ulladulla library space for children's activities. This has been changed into more computer space.
- The Nowra flood boat is at the Ulladulla Shipwrights being worked on, and it is expected to be finished by the end of July 2017. Looking for permanent housing. There is a proposal, done in conjunction with Berry, to have both flood boats entered on the State Heritage Register.
- The GenConnect initiative is a school program, where children assist 'older' adults with using computers, it is very successful
- Successful grant for additional mobile library for southern Shoalhaven - \$140,000 received

Clr Gartner raised concerns regarding the effect of changes to library and meeting rooms in Vincentia.

Chairperson: Clr Wells provided the following update:

- Wrote the foreword and officially opened the Shoalhaven City Eisteddfod Awards
- Attended the opening of the Elyard exhibition at the Nowra Museum
- Will represent the Shoalhaven Arts Board at the Eisteddfod Awards this Sunday

Clr Levett commented that different types of music seems to be missing in the Shoalhaven and there needs more happening for younger people. Karen agreed that more work needs to be done, and a point of difference needs to be created. Karen also noted that a programming plan is being developed. Work is ongoing to create new networks and to learn the community's appetite for entertainment.

There being no further business, the meeting concluded, the time being 2.30 pm.

Clr John Wells
CHAIRPERSON