

MINUTES OF THE BUSINESS AND EMPLOYMENT DEVELOPMENT COMMITTEE

Meeting Date: Monday, 22 May 2017
Location: Jervis Bay Rooms, City Administrative Centre, Bridge Road, Nowra
Time: 4:00pm

The following members were present:

Mr John Lamont - Chairperson
Clr Amanda Findley – arrived 4.05pm
Clr Joanna Gash
Clr Patricia White
Clr Mark Kitchener
Clr John Levett
Clr Nina Cheyne
Lynette Kearney – Representing Ann Sudmalis
Mr James Coburn
Mr David Goodman
Ms Lexie Meyer
Mr Peter Dryer
Mr Steven Bayer
Mr Paul Goodwin
Ms Robbie Collins
Mr Russ Pigg – General Manager – arrived 4.05pm

Others Present

Warwick Papworth – Acting Director Planning Environment and Development
Mr Greg Pullen - Economic Development Manager
Marianne Jones - Economic Development Officer
Cathy Bern – Development Services Section Manager
Peter Masterson – Dept. Industry Innovation and Service

Apologies / Leave of Absence

Apologies were received from Shelley Hancock, Megan Cleary, Alison Chiam, Clr Wells and Fiona Hatcher.

Note: Megan Cleary will now be representing Department of Premier & Cabinet, as the Office of Regional Development is now part of the Department of Premier & Cabinet.

Confirmation of the Minutes

RESOLVED (David Goodman / Robbie Collins)

That the Minutes of the Business and Employment Development Committee held on Monday 13 February 2017 be confirmed.

CARRIED

Declarations of Interest

Clr Gash – Less than significant non pecuniary declaration – BE17.16 Regional Jobs and Investment Packages – she is on the South Coast Regional Jobs and Investment Packages Committee

John Lamont – Less than significant non pecuniary declaration – BE17.16 Regional Jobs and Investment Packages – Nowchem will be applying for a grant.

REPORTS

BE17.13 School to Work Transition Program

**HPERM Ref:
D17/81201**

The School to Work Transition Program was held Wednesday 1 March 2017, which included approximately 18 businesses and 70 students from across the Shoalhaven.

Recommendation (Item to be determined under delegated authority)

That the report on the School to Work Transition Program be received by the Business and Employment Development Committee for information.

RESOLVED (Steven Bayer / Lynnette Kearney)

That the report on the School to Work Transition Program be received by the Business and Employment Development Committee for information.

Note: Russ Pigg and Clr Findley arrived the time being 4.05pm.

CARRIED

BE17.14 Recent grant applications developed by the Economic Development Office of Shoalhaven City Council

**HPERM Ref:
D17/141891**

Recommendation (Item to be determined under delegated authority)

That the report on recent grant applications developed by the Economic Development Office be received for information

RESOLVED (David Goodman / Robbie Collins)

That the report on recent grant applications developed by the Economic Development Office be received for information.

CARRIED

BE17.15 Update on the social and economic contribution of the aquaculture and commercial fishing sectors

**HPERM Ref:
D17/141898**

Hyperlinks to the full reports are included in this information report. It was advised that these reports are not applicable to a specific area, but the whole of NSW and how the value of aquaculture is valued across the coast, justifying the substantiate economic benefit and enticing investors.

Recommendation (Item to be determined under delegated authority)

That the report on the social and economic contribution of the aquaculture and commercial fishing sectors be received for information

RESOLVED (Lexie Meyer / Paul Goodwin)

That the report on the social and economic contribution of the aquaculture and commercial fishing sectors be received for information.

CARRIED

BE17.16 Regional Jobs and Investment Packages**HPERM Ref:**
D17/151081

Peter Masterson Dept. Industry, Innovation and Service advised that the Regional Jobs and Investment Packages were introduced as part of an election commitment.

The South Coast is one of nine regions in Australia involved.

In March an announcement was made regarding establishing local committees, the South Coast Committee is chaired by Fiona Hatcher. The Committees were tasked with establishing a Local Investment Plan, which identified sectors and strategic priorities within those sectors. The Committees met three times between March and April. The Local Investment Plan was submitted at the end of April. It has received endorsement and is on the web.

The application close off date is Monday 31 July. There will be information sessions in June held in Nowra, Batemans Bay and Bega (dates are subject to confirmation).

Peter Masterson tabled the Regional Jobs and Investment Packages Program Guidelines, which outlines eligibility, merit criteria and funding streams (3).

Peter advised there are four (4) merit criteria to be addressed in applications.

- Link to Local Investment Plan (20 points out of 100)
- Deliverables / Diversity of Jobs (30 points out of 100)
- Value for Money (30 points out of 100)
- Track Record of Applicant (20 points out of 100)

Any grant would require 50% contribution, dollar for dollar. The minimum project cost would be \$100,000, therefore the minimum grant is \$50,000.

It was advised that:

- Cash contributions are cash not in kind.
- If an application is ineligible, the application will not be looked at.
- Each merit criteria must be addressed and addressed well
- It is predicted that \$20mil will be allocated in the first round and it is predicted that the \$20mil will go in one round.

If there is any further information requested please pass on Peter Masterson's details to answer any queries.

If an organisation does not have the cash, yet has a proven track record and proof from bank or factored in other cash flows in their business model (the business model needs to make sense and needs to be achievable). A not for profit organisation for example could rely on their track record however; their application may not be as strong or competitive.

The website and information sessions will cover what makes a good application. Fiona Hatcher had previously mentioned potentially running Grant Application Writing Workshops and the Shoalhaven Business Chamber has discussed this idea back in November. If applicants requested assistance, it was advised that Fiona Hatcher would assist.

Recommendation (Item to be determined under delegated authority)

That the report on the South Coast Regional Jobs and Investment Packages program be received for information.

RESOLVED (Lynnette Kearney / Lexie Meyer)

That the report on the South Coast Regional Jobs and Investment Packages program be received for information.

CARRIED

BE17.17 Status of proposal to establish a motor sports facility at Yerriyong

**HPERM Ref:
D17/151231**

The report outlines the flow of events.

It was advised that the application is still live and has not been withdrawn.

The outcome of the MNSW Annual General Meeting was unknown; there was no reportable success from the State Government regarding overcoming barriers.

The Office of Environment and Heritage has been the main driver against the project because of environmental issues and threatened species. Another Further report of orchids was made in February 2017. The application went back to the JRPP in 2016. No decision was made by the JRPP and they asked for a number of things from the applicant. The applicant is looking for potential partners as the project has increase by \$4mil.

It was advised the NSR grant approval would not be reallocated locally.

Recommendation (Item to be determined under delegated authority)

That the report on the status of the Regional Development Application for a motor sports facility at Yerriyong be received for information.

RESOLVED (Peter Dryer / David Goodman)

That the report on the status of the Regional Development Application for a motor sports facility at Yerriyong be received for information.

CARRIED

BE17.18 Membership Update - Shoalhaven Arts Board Representative

**HPERM Ref:
D17/97690**

Greg Pullen asked the Committee their thoughts on Peter Masterson - Dept. Industry, Innovation and Service becoming a member on the Business and Employment Development Committee or as an advisor when he can attend. Peter Masterson advised he is happy to assist, however, would require sign off from Dept. Industry, Innovation and Service to represent them.

Recommendation (Item to be determined under delegated authority)

That the report of Finance, Corporate and Community Services regarding Membership Update – Shoalhaven Arts Board Representative be received for information.

RESOLVED (Robbie Collins / Ann Sudmalis)

That

1. The report of Finance, Corporate and Community Services regarding Membership Update – Shoalhaven Arts Board Representative be received for information.
2. That Council write to Peter Masterson Dept. Industry, Innovation and Service requesting he become a member of the Business and Employment Development Committee

CARRIED

BE17.19 Development in the Shoalhaven - Significant Projects

**HPERM Ref:
D17/148639**

Recommendation (Item to be determined under delegated authority)

That the report of the General Manager (Planning, Environment and Development) regarding the update on development in the Shoalhaven be received for information.

RESOLVED (David Goodman / Paul Goodwin)

That the report of the General Manager (Planning, Environment and Development) regarding the update on development in the Shoalhaven be received for information.

CARRIED

BE17.20 Shoalhaven Professionals Business Association - Update on Current Activities**HPERM Ref:
D17/148348**

Steven Bayer advised that the Young Professional Mentor Program is in its fourth year. The program matches young professionals across a variety of fields with mentors with experience such as business owners in the Shoalhaven. The program does not match people from the same industry. The program is run with one on one mentoring, complete with knowledge hubs/tables – where the group comes together to discuss a bigger topic with cross fertilisation. The graduation ceremony is coming up on Friday 7 July 2017 and funds from the celebrations will be donated to the Shoalhaven Education Fund.

The Leadership Compass Program includes training for executives, business owners and leaders, which previously was only available out of the area, which has been provided in the Shoalhaven. There is peer mentoring once per fortnight, and every other fortnight a guest leader facilitates a topic chosen by applicants.

The program finishes Wednesday 19 July 2017 and will be combined with the Advanced Diploma. The NSW Premier has accepted their invitation to attend the graduation.

Recommendation (Item to be determined under delegated authority)

That the report on the Update of Current Activities of the Shoalhaven Professionals Business Association (SPBA) be received for information.

RESOLVED (Steven Bayer / Robbie Collins)

That the report on the Update of Current Activities of the Shoalhaven Professionals Business Association (SPBA) be received for information.

CARRIED

GENERAL BUSINESS**BE17.21 Additional Items - Careers EXPO - Federal Government Funding - Annual Women's Conference**

Robbie Collins provided a flyer regarding the Careers EXPO, which has been provided a bigger dollar figure this year. A copy of the flyer will also be emailed to members.

The Federal Treasurer, in his visit last week, advised that the Federal Government has funds available to provide to State Government to 'lose the red tape'. This funding can also be provided to Local Government for provisions that Council enforces on behalf of the State Government e.g. section 94 contributions. There is a \$330mil pool of funding. They are keen for feedback.

The Annual Women's Conference is to be held Thursday 8 June 2017 and men are invited to attend.

There being no further business, the meeting concluded, the time being 4.55pm.

John Lamont
CHAIRPERSON