

Ordinary Meeting

Meeting Date: Wednesday, 26 April, 2017
Location: Wandandian Progress Hall – Princes Highway, Wandandian
Time: 5:00pm

Membership (Quorum - 7)
All Councillors

Please note: Council's Code of Meeting Practice permits the electronic recording and broadcast of the proceedings of meetings of the Council which are open to the public. Your attendance at this meeting is taken as consent to the possibility that your image and/or voice may be recorded and broadcast to the public.

Agenda

1. **Acknowledgement of Traditional Custodians**
2. **Opening Prayer**
3. **Australian National Anthem**
4. **Apologies / Leave of Absence**
5. **Confirmation of Minutes**
 - Ordinary Meeting - 28 March 2017 (Reconvened 4 April 2017)
6. **Declarations of Interest**
7. **Presentation of Petitions**
8. **Mayoral Minute**
9. **Deputations and Presentations**
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Committee Reports

CCL17.13 Report of the Strategy & Assets Committee - 18 April 2017

CSA17.8 Disposal of Land - Part 445 The Wool Road, St Georges Basin - Part
Lot 2 DP827728

Local Government Act - Section 10A(2)(d)(i) - Commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

There is a public interest consideration against disclosure of information as disclosure of the information could reasonably be expected to reveal commercial-in-confidence provisions of a contract, diminish the competitive commercial value of any information to any person and/or prejudice any person's legitimate business, commercial, professional or financial interests.

Reports

CCL17.14 Holiday Haven Tourist Parks - Tender for Management and Operation
of the Burrill Lake Holiday Park

Local Government Act - Section 10A(2)(d)(i) - Commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

There is a public interest consideration against disclosure of information as disclosure of the information could reasonably be expected to reveal commercial-in-confidence provisions of a contract, diminish the competitive commercial value of any information to any person and/or prejudice any person's legitimate business, commercial, professional or financial interests.

CCL17.15 Quotations – Dent Street Paddle Craft Platform Currambene Creek
Huskisson

Local Government Act - Section 10A(2)(d)(i) - Commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

There is a public interest consideration against disclosure of information as disclosure of the information could reasonably be expected to reveal commercial-in-confidence provisions of a contract, diminish the competitive commercial value of any information to any person and/or prejudice any person's legitimate business, commercial, professional or financial interests.

CCL17.16 Tenders – Bolong Road Shoulder Widening

Local Government Act - Section 10A(2)(d)(i) - Commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

There is a public interest consideration against disclosure of information as disclosure of the information could reasonably be expected to reveal commercial-in-confidence provisions of a contract, diminish the competitive commercial value of any information to any person and/or prejudice any person's legitimate business, commercial, professional or financial interests.

CCL17.17 Tenders – Flinders Road, South Nowra Route Upgrade - Norfolk
Avenue to Nowra Creek & Roundabout Construction Albatross Road
Intersection

Local Government Act - Section 10A(2)(d)(i) - Commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

There is a public interest consideration against disclosure of information as disclosure of the information could reasonably be expected to reveal commercial-in-confidence provisions of a contract, diminish the competitive commercial value of any information to any person and/or prejudice any person's legitimate business, commercial, professional or financial interests.

CCL17.18 Tenders – Streetscape Upgrade - Worrigee Street, Nowra

Local Government Act - Section 10A(2)(d)(i) - Commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

There is a public interest consideration against disclosure of information as disclosure of the information could reasonably be expected to reveal commercial-in-confidence provisions of a contract, diminish the competitive commercial value of any information to any person and/or prejudice any person's legitimate business, commercial, professional or financial interests.

CCL17.19 Expression of Interest - Sale of Lot 1 DP1021332 - George Evans
Road Mundamia

Local Government Act - Section 10A(2)(d)(ii) - Information that would, if disclosed, confer a commercial advantage on a competitor of the council.

There is a public interest consideration against disclosure of information as disclosure of the information could reasonably be expected to reveal commercial-in-confidence provisions of a contract, diminish the competitive commercial value of any information to any person and/or prejudice any person's legitimate business, commercial, professional or financial interests.

CL17.57 Notice of Motion - Bushfire Hazard Reduction

HPERM Ref: D17/80905

Submitted by: Cllr Bob Proudfoot

At the Ordinary Meeting on 28 March 2017 it was resolved that this matter be deferred to the meeting to be held on 26 April 2017.

Purpose / Summary

The following Notice of Motion, of which due notice has been given, is submitted for Council's consideration.

Recommendation

That Council staff prepare a report on hazard reduction which is currently occurring in the Shoalhaven, aimed at minimising the impact of bushfires on our community. The report would need to address the latest assessment announced by the scientific fraternity where the assertion was made, that with global warming and climate change both the number and the ferocity of fire storms will increase markedly. In addition, the report would include all possible ways of reducing the fuel load as well as the effectiveness of back-burning in this regard.

Note by the General Manager

The bushfire-related impacts of climate change on our communities are not all negative; in some locations it has been predicted the bushfire threat will be reduced due to climate induced changes in vegetation, while other locations will experience an increased threat. Much of the science related to bushfire is done through or by the [Bushfire & Natural Hazards Cooperative Research Centre](#). Recommendations from results are fed through to relevant government agencies to inform changes and amendments to their legislation, policies and plans. For example, research results into grass fires has led to new guidelines for Bushfire Prone Land Maps that introduce a third category of vegetation, Category 3, grasslands. This in turn is reflected through amendments to AS3959 - *Construction of buildings in bushfire-prone areas* and [Planning for Bushfire Protection 2006](#).

Other current and/or recent changes include the development of (draft) Guidelines for Existing Developments, a modelling tool for short fire runs and the recent Rural Fires Amendment (Fire Trails) Act 2016 No. 41. Council's fire mitigation staff provide input into these reviews and are active participants in the local government bushfire managers' network which, as a collective, work with other land management agencies and fire-fighting authorities to ensure the implementation of proposed changes are reasonably practical and financially sustainable.

The NSW Rural Fire Service is not only the lead combat agency for bush fires in NSW; it also has the aim of reducing the likelihood and consequence of fires occurring through comprehensive risk management programs, ignition management and the development of regulations for bushfire prone areas. District Bush Fire Risk Management Plans are used to develop appropriate hazard reduction strategies and actions based on assets identified as important by our local communities. These risk management plans are themselves provided as a state-wide template that has evolved in response to new or expanded knowledge.

CL17.58 Notice of Motion - Conduct of Councillors

HPERM Ref: D17/80918

Submitted by: Cllr Bob Proudfoot

At the Ordinary Meeting on 28 March 2017 it was resolved that this matter be deferred to the meeting to be held on 26 April 2017.

Purpose / Summary

The following Notice of Motion, of which due notice has been given, is submitted for Council's consideration.

Recommendation

That all councillors make a concerted effort to "raise the bar" when it comes to the demonstrated level of respect shown to each other and to the council staff.

Background

There have been far too many instances of sniping, false accusations and blatant rudeness, which are all unnecessary.

Note by the General Manager

Any inappropriate conduct/behaviour during meetings should be dealt with at the time using the provisions of the Code of Meeting Practice with the Chair calling for retractions & apologies if necessary, or another councillor raising "points of order".

The Code of Conduct provisions provide mechanisms for complaints should inappropriate conduct/behaviour occur on other occasions such as in public forums, media comment or during other council functions.

In response to a recent email from the General Manager to councillors, very few councillors sought additional training relating to the Code of Conduct.

CL17.58

CL17.59 Notice of Motion - "In Kind" Contributions from Community Groups

HPERM Ref: D17/81071

Submitted by: Cllr Bob Proudfoot

At the Ordinary Meeting on 28 March 2017 it was resolved that this matter be deferred to the meeting to be held on 26 April 2017.

Purpose / Summary

The following Notice of Motion, of which due notice has been given, is submitted for Council's consideration.

Recommendation

That Council staff prepare a report on broadening the potential for the ways that "in kind" contributions from community groups can be used. The report would need to include, but not be restricted to applications for funding and constructing capital projects.

Note by the General Manager

Council staff are currently preparing draft Community Infrastructure Guidelines that will address potential ways that "in kind" contributions from community groups can be used to deliver minor infrastructure projects. It is anticipated that this will be presented at the next Strategy & Assets Committee meeting.

CL17.59

CL17.60 Notice of Motion - School Bus Transport

HPERM Ref: D17/90787

Submitted by: Cllr Bob Proudfoot

At the Ordinary Meeting on 28 March 2017 it was resolved that this matter be deferred to the meeting to be held on 26 April 2017.

Purpose / Summary

The following Notice of Motion, of which due notice has been given, is submitted for Council's consideration.

Recommendation

That Shoalhaven City Council support concerned parents regarding their children being forced to stand up on buses whilst being transported to and from Nowra along the Princes Highway. Further, Council supports the parents and their children by writing to the Minister for Transport, the RMS and the Shoalhaven Local Area Command asking for more frequent passenger number compliance checks.

CL17.60

CL17.94 Rescission Motion - CL17.61 Investment Policy

HPERM Ref: D17/108014

Submitted by: Clr Andrew Guile
 Clr Mitchell Pakes
 Clr Greg Watson

Purpose / Summary

The following Rescission Motion, of which due notice has been given, is submitted for Council's consideration.

Recommendation

That Council rescind the Motion relating to Item CL17.61 of the Council Meeting held on Tuesday 28 March 2017.

Background

The following resolution was adopted at the Ordinary Meeting (MIN17.221) held Tuesday 28 March 2017

That Council instruct CPG Research and Advisory Pty Ltd, its investment advisors, to give preference to investing SCC funds with financial institutions that do not invest in, or finance, the fossil fuel industry where:

1. *Council's investment is compliant with its 'Investment Policy'.*
2. *The investment rate of interest is equivalent to other similar investments that may be on offer to Council at the time of investment.*
3. *A briefing be provided to Councillors, at the end of financial year 2016/17, to assess the results of this moderate divestment strategy*

CL17.94

CL17.95 Rescission Motion - SA17.110 Recycling and Waste Facilities Review

HPERM Ref: D17/121935

Submitted by: Clr Mitchell Pakes
 Clr Bob Proudfoot
 Clr Mark Kitchener

Purpose / Summary

The following Rescission Motion, of which due notice has been given, is submitted for Council's consideration.

Recommendation

That Council rescind the Motion relating to Item SA17.110 of the Strategy & Assets Committee Meeting held Tuesday 18 April 2017.

Background

The following resolution was adopted at the Strategy and Assets Committee held Tuesday 18 April 2017 (MIN17.309).

That:

1. Council make changes to the operation of the Recycling and Waste Facilities as follows:
 - a. Berry retain current operations – operating four days per week, Friday Saturday, Sunday and Monday and open the buyback facilities on Saturday and Sunday mornings.
 - b. Callala – retain current operations - operating four days per week, Friday, Saturday and Sunday and Monday and open the buyback facilities on Saturday and Sunday mornings;
 - c. Sussex Inlet - change the operating hours to 9am to 3pm, Friday, Saturday, Sunday and Monday and open the buyback facilities on Saturday and Sunday mornings;
 - d. Kangaroo Valley - change the operating days to three days per week, Saturday, Sunday and Monday and open the buyback facility on a Sunday morning;
 - e. Kioloa - change the operating days to three days per week, Friday, Saturday and Sunday;
 - f. Lake Conjola - change the operation to 2 mornings per weekend from 8am to 12pm;
 - g. Bendalong - change the operation to 2 afternoons per weekend from 1pm to 5pm;
 - h. Continue operating all facilities for 7 days per week from Christmas to the end of the January school holidays with the exception of Bendalong, Lake Conjola, Kioloa and Kangaroo Valley;
 - i. Operate Lake Conjola, Bendalong, Kioloa and Kangaroo Valley for 5 days per week during the Christmas school holidays, on Friday, Saturday, Sunday, Monday and Wednesday;

CL17.95

- j. *Public holidays - close all ten recycling and waste facilities on all public holidays, except Easter Monday;*
- 2. *Close and remove the bottle bank at Currarong, Berry, Culburra and Nowra*
- 3. *The changes become effective as of 1 July 2017.*
- 4. *Further reports be provided to Council on a 6 monthly basis on the operation of the Recycling and Waste Facilities.*

CL17.96 Notice of Motion - Recycling and Waste Facilities Review

HPERM Ref: D17/121969

Submitted by: Cllr Mitchell Pakes
Cllr Bob Proudfoot
Cllr Mark Kitchener

Purpose / Summary

The following Notice of Motion, of which due notice has been given, is submitted for Council's consideration.

Recommendation

That Council retain all current operations for Recycling and Waste Facilities.

Note by the General Manager

This Notice of Motion will be dealt with if the preceding Rescission Motion is carried.

CL17.96

CL17.97 Notice of Motion - Committee Room Name Changes - Artworks

HPERM Ref: D17/117484

Submitted by: Cllr Joanna Gash

Purpose / Summary

The following Notice of Motion, of which due notice has been given, is submitted for Council's consideration.

Recommendation

That council be advised of the status in regards to proposed art work that was to compliment the new names given to our committee rooms.

Background

It was during the time of Susan Tracey approx 2 years ago, when she started the process of sorting existing artwork, photographs and new art to compliment the name changes for the committee rooms.

The public does not understand these changes and it was intended to have identification and ownership to the new names.

It would also allow existing artwork to be displayed and include new work by our local artists, rather than what is there at present as it bears no relevance to the new name changes.

Note by the General Manager

New software (Vernon) is currently being installed to update the City Art Collection database.

Staff will within the next few weeks be auditing all the artworks in the Collection and will be in a position to assess whether there are suitable artworks that can be used for the purpose of room identifications.

CL17.97

CL17.98 Notice of Motion - Milton/Ulladulla Men's Shed

HPERM Ref: D17/118724

Submitted by: Cllr Mark Kitchener

Purpose / Summary

The following Notice of Motion, of which due notice has been given, is submitted for Council's consideration.

Recommendation

That council continue its support of the Milton/Ulladulla Men's shed by waiving the development application fees for the new building off Camden Street Ulladulla.

Background

In addition to searching for a new location and taking the initial steps for the construction of a new shed the Milton/Ulladulla Men's Shed members continue to serve the local community. The following is a list of their efforts during the past six months.

Community Engagement, Activity and Support

Milton Ulladulla Men's Shed;

- Continues to host a small group of intellectually disabled adults from Essential Employment and Training on a regular basis. Shed members provide one-on-one supervision for small-scale projects in woodworking, picture framing etc. This also provides their carers with respite.
- Continues to engage and fully support a number of shed members with intellectual and/or physical disabilities, as well as those suffering from psychological disorders such as depression and social isolation.
- Has made contact with Life Without Barriers with the view of providing weekly engagement of a small group of intellectually disabled adults in Shed activities. Also has responded positively to a request from Soldier On (a veterans' organisation) with a view to future use of our facilities by their members. Similarly, a recent approach from Ulladulla High School has been well received.
- Has supported other local benevolent organisations by meeting their manufacturing needs at minimal or no cost. Recently completed projects include;

Ulladulla Wildlife Reserve Trust - produced signs and notices for public display

South Pacific Heathland Reserve - produced 5 large timber signs and manufactured and installed 3 park benches on-site.

Sarah Clayton Retirement Village - constructed a park bench for use of residents

Mollymook Longboarders - manufactured 10 trophies to support annual surfing competition

- Currently constructing an Emergency Housing mock-up at minimal cost with a view to facilitating larger scale manufacture.
- Continues to meet many requests for repairs and manufacture of a wide range of items at minimal cost for pensioners and others unable to afford commercial services.

CL17.98

A fair estimate of the number of tasks completed per year would be approximately 150-200.

- Has taken a health promotion initiative by hosting monthly talks by local medical and para-medical practitioners. Programme has been running for 6 months and talks are open to wives, partners and other interested parties. Topics have included Diabetes, Prostate Cancer, Eye health etc.
- Continues to be a regular participant in community events such as Milton Timber Festival, the Milton Show, the Blessing of the Fleet, Milton Quilters' Fair and Mollymook Markets.
- Has continued to enhance facilities available to the local community at the Shed by developing the range of activities available and by acquiring additional machinery. For example, in the last 4 months the Shed has added picture framing and paper arts to its list of supported pursuits and has acquired a computerized router.

Note by the General Manager

Council previously resolved in MIN13.108 to waive the development application and construction certificate fees for the Ulladulla Milton Men's Shed Inc relating to the development and construction of their proposed men's shed at Frogs Hollow Milton. This new application is practically a continuation of that application on a new site.

The total fees that would have been payable for the new application for the Camden Street site for development application and the construction certificate would be \$4,547.63 based on a development value of \$320,000.

CL17.99 Notice of Motion - 100% Renewables Briefing to Council

HPERM Ref: D17/121510

Submitted by: Cllr Kaye Gartner

Purpose / Summary

The following Notice of Motion, of which due notice has been given, is submitted for Council's consideration.

Recommendation

That Council invite 100% Renewables Consultants, as a starting point, to brief council regarding setting a zero net emissions target and timeline for Shoalhaven City Council.

Background

At the Climate Change Action Committee 6 April 2017 it was resolved that Council begins the task of Zero net emissions target, creating a business case for LED streetlights for the SCC and focussing on energy efficiency, security and generation.

SCC is to be congratulated for its initiatives to date. However, there is more work to do and many more economic benefits to be extracted from the move to zero net emissions in the Shoalhaven.

100% Renewables are one consulting firm with broad experience in the field of moving Local Government and medium to large business towards establishing and achieving realistic emissions targets. This expertise could shrink the time spent on analysis and enable our council to move towards saving money in a more timely fashion.

CL17.100 Notice of Motion - Community Footpath - Wandandian

HPERM Ref: D17/122209

Submitted by: Cllr Bob Proudfoot

Purpose / Summary

The following Notice of Motion, of which due notice has been given, is submitted for Council's consideration.

Recommendation

That:

1. Wandandian Progress Association be congratulated on the excellent work to date regarding their construction of the community footpath at Wandandian..
2. All efforts be made to find the necessary funds required to complete the project.
3. A report be prepared for Council outlining possible opportunities for other communities in the Shoalhaven to be encouraged to embark upon similar projects, where it would be appropriate to use road-base / gravel type material.

CL17.100

CL17.101 Notice of Motion - Myna Birds

HPERM Ref: D17/122793

Submitted by: Cllr John Levett

Purpose / Summary

The following Notice of Motion, of which due notice has been given, is submitted for Council's consideration.

Recommendation

That the General Manager report on a way forward to establish a Council co-ordinated, community based Indian Myna bird eradication program. This comes in the wake of a talk on Tuesday April 18 by Mr Bill Handke, President of Canberra Indian Myna Action Group. Broadly, such a program should have four aims:

1. To reduce the breeding, feeding and roosting opportunities of these pests
2. To implement a trapping program that is acceptable to the community, Council and animal welfare agencies
3. To survey and record Indian Myna bird numbers and impact in order to assist with research and program development, and
4. To develop an urban landscape policy that will discourage the proliferation of myna birds through planting of low native shrubs and groundcovers and reducing the extent of open grassed areas.

Background

The Indian Myna, which is native to Southern Asia has been introduced to countries around the World including Australia where in the 1860's it was introduced to control insects in Melbourne market gardens and later in Queensland cane fields. Because of their aggression, intelligence and skill as scavengers they are now one of the most common birds in cities and towns along the East Coast of Australia. They have been described by the World Conservation Union as one of the World's 100 most invasive species and are a threat for a number of reasons. They take over nesting hollows from native birds, possums and gliders. They kill the chicks of other birds and/or destroy their eggs and they feed on insects and small skinks, some of which are endangered. A successful Myna bird can breed in excess of 20 chicks in a year so once established their numbers build rapidly.

In urban areas they are active at sunset in noisy roosts and their fouling of backyard patios and furniture make them a health hazard. They are a particular problem in schools, outdoor cafes and shopping centres where food scraps are in ample supply. Significant economic losses are sustained in agriculture through their liking for soft fruits and berries.

Wollongong, Canterbury and Hawkesbury Councils run programs of eradication along the "Shoalhaven Model" which integrates Council guidance and community effort. Steps by Shoalhaven Council to get a program up and running may involve:

- Appointing a staff member to co-ordinate
- Allocating adequate initial funding
- Calling a community meeting to organise a committee to oversee the program.

- Surveying the Shoalhaven for target areas and finding co-ordinators for each area
- Publicity to raise community awareness of the problem.
- Coming to an arrangement on trap construction and sale/hire/loan through the Mens Shed Network.
- Establishing Council Tip and Transfer Stations as euthanasia sites

CL17.102 Report of the Strategy & Assets Committee - 18 April 2017

HPERM Ref: D17/123554

SA17.93 Delegations to the General Manager

HPERM Ref:
D17/112674

Recommendation

That Council:

1. Delegate authority to the Strategy & Assets Committee to determine and accept all tenders with a value of \$1M or more, except those tenders required by law to be determined by full Council;
2. Delegate authority to the General Manager to determine and accept any tenders with a value less than \$1M except those tenders required by law to be determined by full Council; and
3. Delegate authority to the General Manager to determine and accept any tenders initiated by the Illawarra (Pilot) Joint Organisation (IPJO) on behalf of all or a majority of member councils.

CL17.102

SA17.98 Milton Showground - Second Croquet Court Options - Follow Up Report

HPERM Ref:
D17/67958

Clr Kitchener – less than significant non pecuniary interest declaration - “some members of the management committee are known to him for many years and he taught some children, he is not on the management committee”.

Recommendation

That Council:

1. Decline the opportunity to construct a second croquet court at Milton Showground.
2. Actively work with Milton Croquet Club to relocate the croquet facilities to suitable premises within 18 months. The new location is to contain sufficient land for two courts, a club house and the option for further extension in future years.
3. Establish a working group of available Councillors, Executive of Milton Croquet Club and Council staff to facilitate the relocation.
4. Allocate funding for project planning in 2017/2018; and in 2018/2019 for construction of one Croquet Court; the relocation of a club house; and landscaping in the new location
5. Continue to work with the Showground Management Committee and owners adjacent to Milton Showground to formalise offsite parking options via a licence agreement to increase capacity for future large events at the Showground.
6. Review the Milton Showground Management Plan within 12 months, in consultation with the Showground Management Committee.
7. Advise both the Milton Ulladulla Croquet Club & Milton Showground Management Committee of the above Council resolution.

SA17.101 Future operations and management of Nowra Showground**HPERM Ref:
D17/97283****Recommendation**

That Council:

1. Continue to retain existing arrangements at Nowra Showground which involves daily Ranger site visits until a formal Section 355 Management Committee over the Nowra Showground precinct is established including Nowra show society and other community representatives.
1. Advertise for members of the Section 355 Management Committee
2. Reconsider the caretaker model following a report in May with the community feedback
3. Increase the 2017/18 budget for the Ranger site visits and security night patrols to the Nowra Showground to ensure adequate surveillance and enforcement of compliance requirements.
4. Receive a further report at its May 2017 Strategy and Assets Committee Meeting regarding feedback from the Nowra Showground Ideas Day held with the community to address Council Minute MIN16.886.

SA17.102 Community War Memorials Grant Funding - Nowra Showground Memorial Gates**HPERM Ref:
D17/97733****Recommendation**

That:

1. Council accept the NSW Community War Memorial Fund grant and vote the funds of \$5,000 to engage a stonemason to fund repairs and to colour match and repoint in tuck-pointing on the Nowra Showground Memorial Gates.
2. Write to the NSW Community War Memorial Fund accepting and thanking them for the grant offer.

SA17.103 Request for annual donation - Missionaries of Charity Soup Kitchen - Nowra School of Arts Annex**HPERM Ref:
D17/101457****Recommendation**

That Council provide an annual donation allocation to cover related hire fees (as per Council's Fees & Charges) for the Lay Missionaries of Charity Soup Kitchen to operate weekly in the Nowra School of Arts Annex.

SA17.104 Request for annual donation - Helping the Homeless Soup Kitchen - Nowra Showground Pavilion**HPERM Ref:
D17/101517****Recommendation**

That Council provide an annual donation allocation to cover related hire fees (as per Council's Fees & Charges) for the Helping the Homeless Soup Kitchen to operate weekly in the Nowra Showground Pavilion.

CL17.102

**SA17.113 Acquisition of Easement for Sewerage Purposes - 35
Brighton Parade, Culburra Beach****HPERM Ref:
D17/90672****Recommendation**

That

1. Council resolve to acquire the Easement for Sewerage Purposes 3m wide over Lot 1454 DP12278 at Culburra Beach, as shown on copy of DP645066 marked Attachment '1'.
2. Council pay compensation of \$8,250 and reasonable legal and valuation costs associated with the acquisition, in accordance with the Land Acquisition (Just Terms Compensation) Act 1991, from Council's Sewer Fund.
3. The Common Seal of the Council of the City of Shoalhaven be affixed to any documents required to be sealed.

CL17.102

CL17.103 Report of the Climate Change Action Committee - 6 April 2017

HPERM Ref: D17/117370

Attachments: 1. Draft Terms of Reference [↓](#)

**CC17.3 Climate Change Action Committee - Draft Terms of
Reference including change of name**

**HPERM Ref:
D17/107794**

Recommendation:

That Council

1. Change the name of the Climate Change Action Committee to the Sustainable Futures Committee
2. Adopt the Sustainable Futures Committee Terms of Reference as attached to this report
3. Appoint Cllr White as Chairperson to the Committee and Cllr Gartner as alternate chair
4. The membership selection committee include the Chair and alternate Chair
5. Advertise for applications for membership
6. Consider funding in the 2017-18 budget to provide adequate resourcing to implement the actions of the committee with the intention of the allocation to be self-funding.

CL17.103



City Administrative Centre
Bridge Road (PO Box 42), Nowra NSW Australia 2541 - DX 5323 Nowra
Phone: (02) 4429 3111 - Fax: (02) 4422 1816

Southern District Office
Deering Street, Ulladulla - Phone: (02) 4429 8999 – Fax: (02) 4429 8939

Email: council@shoalhaven.nsw.gov.au

Website: www.shoalhaven.nsw.gov.au

For more information contact the Finance Corporate & Community Services Group

Sustainable Futures Committee - Terms of Reference

Policy Number: POL17/49 • **Adopted:** [Click here to enter date] • **Minute Number:** [Click here to enter Minute number] • **File:** 37211E • **Produced By:** Finance Corporate & Community Services Group • **Review Date:**

1. STATEMENT

The Sustainable Futures Committee focuses on creating a healthy, livable and sustainable environment for residents in the Shoalhaven City Council.

This focus will include:

1. Energy - efficiency, security and generation
2. Waste – reduction, recovery and reuse
3. Adaptation and resilience to climate change

This committee makes recommendations which provide input to Council's Economic Development Strategy, Property Strategy and Waste Strategy and other relevant strategies and policies.

This committee furthers the work of the SCC Sustainability Action Plan 2011-16 and the SCC Climate Change Adaptation Plan 2011.

2. PURPOSE

The Sustainable Futures Committee will make recommendations to Council with respect to the following:

- Setting emission targets for the Shoalhaven.
- Focusing on energy, including energy efficiency, energy security and renewable energy generation as well as other climate change issues
- Creating and building community capacity for environmentally sustainable living and business.
- Addressing, adapting and building resilience to climate change.
- Appropriate ways to protect, connect and integrate ecological values within our urban and regional context.
- Supporting and promote Waste reduction and resource recovery.
- Building organisational and community capacity to meet the challenges of climate change.
- Engage with and learn from our community business and industry leaders on innovative solutions.
- Establish and/or support renewable energy generation projects in the community.

Shoalhaven City Council - Sustainable Futures Committee - Terms of Reference

- Ensure the currency of related strategy, policy and other key Council documents related to the purpose of the Committee.

3. RELATIONSHIP TO COUNCIL

The Group is a Section 355 & 377 Committee of Council (Local Government Act 1993). It is a strategic advisory committee to advocate for Sustainable Futures in the Shoalhaven, including climate change energy renewal and waste and inform Council's decision making processes related to energy efficiency, security and renewable energy generation as well as other climate change issues that encompass sustainable futures for the Shoalhaven.

4. DELEGATED AUTHORITIES

To expend funds allocated to the Sustainable Futures Committee by Council within the approved budget.

5. MEETINGS

- 5.1. Meetings will be held bi-monthly with additional meetings as required.
- 5.2. Agenda and minutes from the previous meeting will be circulated to members at least 7 days prior to the meeting. Any matters to be included on the agenda should be forwarded to the Chairperson and the Minute Secretary at least 14 days prior to the meeting
- 5.3. Members must declare in writing any interest in any report tabled at the meeting.
- 5.4. The administrative provisions of Council's adopted Code of Meeting shall apply subject to any amendment by this Advisory Committee.
- 5.5. Committee members who are absent for three (3) consecutive meetings of the Committee without tendering an apology will be requested in formal correspondence from Council to confirm their intention regarding their membership of the committee. Failure to respond may result in removal from this Committee.
- 5.6. Meetings are generally held at the Nowra Shoalhaven City Council Administrative Buildings, however meeting location changes can be negotiated with Committee Members.
- 5.7. Informal Committee meetings, special meetings that may discuss specific portfolio matters will be held as and when required or set by the Committee.
- 5.8. Progress towards the outcomes of Council's Community Strategic Plan 2023 will be reported to Shoalhaven City Council at Council meetings and corporate management meetings, where appropriate, throughout the year.

6. COUNCIL STAFF ATTENDANCE

- 6.1. Shoalhaven City Council will provide administrative staff who are normally required to attend the meetings of the Group to carry out the following tasks:
 - Collate and distribute Business Papers.
 - Organise meetings.
 - Minute taking, storage and distribution of minutes and associated documents.
 - Providing administrative support to the relevant Council staff to distribute information between the Group and the appropriate Sections within Council.

Shoalhaven City Council - Sustainable Futures Committee - Terms of Reference

- Other staff at the relevant Group Directors' discretion or at the Committee's request can attend meetings as required. Staff have no voting privileges.

7. MEMBERSHIP**7.1. Voting Members**Councillors

All Councillors

Community Representatives

5 community members with specific expertise e.g. policy background, energy (including new energy technology), ecology, sustainable economic development, climate change, waste and resource recovery.

7.2. Non-voting Members

7.2.1. The General Manager or nominated Director.

7.2.2. Non-Voting Members can attend and speak to the meetings but are non-voting members.

7.2.3. All those present at a meeting who are not voting or Non-voting members are observers only and may only participate in the meeting with approval by the Chairperson.

7.3. Chairperson

7.3.1. Council will appoint the position of chairperson annually

7.3.2. The role of the chairperson shall be:

- To act as Chairperson of meetings of the Committee
- As a representative on sub-committees as appropriate
- To correspond with Council staff in relation to the actions of the Committee

7.4. Community Member Appointments

7.4.1. Nominations for Members should be advertised throughout the community.

7.4.2. Appointment to the Committee can be for a maximum four (4) years with a set commencement and finish date and standing members may re-nominate for an additional term.

7.4.3. Vacancies will be advertised locally via media and Council communication networks.

7.4.4. Council will manage the application process.

7.4.5. An appointment panel will consist of a Council staff member, the Chair of the Committee and a Councillor to assess the applications and make recommendations for appointments to the Committee. Where a chairperson is not yet appointed, the Council will allocate a Councillor to act in the role of chairperson on the panel.

7.5. Casual Vacancies

- 7.5.1. Should vacancies arise in the period 3 months prior to the annual review by Council, a new or Casual member will not be appointed, unless the Council resolves to do so on receipt of recommendation by the Committee
- 7.5.2. Should there be a casual vacancy; the Committee will seek applications by appropriate means to fill these vacancies to align with the finish date.

7.6. Sub Committees/Working Groups/Represented Delegation

- 7.6.1. If representing the Committee on an identified working group/party your role is to represent the Committee's commitment and purpose.
- 7.6.2. The Committee will have the right to establish sub groups as deemed appropriate to assist in fulfilling their role and purpose.

7.7. Quorum

- 7.7.1. A quorum will consist of 6 voting members.
- 7.7.2. If a quorum is not present within 30 minutes of the time appointed for the commencement of the Committee meeting, the meeting shall lapse.

8. VOTING AND RECOMMENDATIONS

- 8.1. All formal members of the committee are entitled to a vote.
- 8.2. Where possible, voting on recommendations is made by consensus.
- 8.3. Where a consensus cannot be reached, then a formal vote of members will be undertaken and the majority vote will become the decision of the Committee. The alternate views are to be minuted.
- 8.4. In the event of a tied vote, the Chair can exercise a casting vote.
- 8.5. All decisions regarding the allocation of funding for works must be stated precisely and recorded in the minutes.
- 8.6. Committee recommendations which are determined to be purely or substantially 'operational' in nature, will be dealt with by the relevant council officer and any action or lack thereof reported to the Committee.
- 8.7. The ruling of the Chairperson in all matters of the Committee takes precedence.

9. COMMUNICATION

- 9.1. Members of the Committee are not permitted to speak to the media as representatives of the Committee unless approved by the chairperson.
- 9.2. Where approval has been given by the chairperson, views and opinions expressed are those of the Committee and not of Shoalhaven City Council.
- 9.3. When endorsement is required from Shoalhaven City Council, approval must be sought through the formal processes.
- 9.4. When issues are communicated to the media or by other public forum, information provided on those issues must include details of priorities, limitations and benefits to the community

Shoalhaven City Council - Sustainable Futures Committee - Terms of Reference

- 9.5. The Chairperson is the point of contact for communication between Committee members and Council staff.

10. PARENT COMMITTEE

- 10.1. Ordinary Council Meeting.

11. CODE OF CONDUCT

- 11.1. All members of the Committee are to abide by Council's Code of Conduct and will be required to make declarations of all Conflict of Interests.
- 11.2. Pecuniary Interest Returns may be required on appointment and annually as required by the Office of Local Government and Council.

12. CONFIDENTIALITY AND PRIVACY

- 12.1. Members are required to maintain the security of any confidential or personal information provided to them by Council or others for the purpose of the business of the Committee and not access or use any information, unless specific authorisation is given to do so.
- 12.2. Council will manage the private information of Committee Members in accordance with its adopted Privacy Management Plan.

13. REVIEW

- 13.1. This policy will be reviewed within 12 months of each Council election.
- 13.2. The Committee can recommend amendment to this Terms of Reference to Council at any time
- 13.3. Council at its discretion may review and change the Terms of Reference, role and structure of the Group at any time.

CL17.104 Report of the Shoalhaven Traffic Committee - 11 April 2017

HPERM Ref: D17/118457

Attachments: 1. TRAF 2017-15 [↓](#)
2. TRAF 2017-16 [↓](#)
3. TRAF 2017-17 [↓](#)
4. TRAF 2017-18 [↓](#)
5. TRAF 2017-19 [↓](#)

TC17.15 Proposed Parking Restrictions - Nowra Hill Public School (PN 3369)

HPERM Ref:
D17/108135

Recommendation:

That the General Manager (Director Assets and Works) be advised that the Shoalhaven Traffic Committee has no objection to the installation of the following parking restrictions on the land adjacent to Nowra Hill Public School, BTU Road, Nowra Hill as detailed in the attached plan TRAF 2017/15:

1. 50m No Stopping zone along the existing footpath within Department of Justice and Attorney General Land, with installation to be arranged by the Department of Defence.
2. 18m time restricted No Parking zone (8.00am-9.30am 2.30pm-4.00pm School Days) along the school boundary, with the installation to be arranged the General Manager (Director Assets and Works).
3. 50m No Stopping zone along the school boundary, with installation to be arranged by the General Manager (Director Assets and Works).

TC17.16 Proposed No Stopping Zone - Morschel Avenue, North Nowra (PN 3373)

HPERM Ref:
D17/108188

Recommendation:

That the General Manager (Director Assets and Works) be requested to arrange for the extension of the existing No Stopping zone on the eastern side of Morshel Avenue 7m south of its current location, North Nowra, as detailed in the attached TRAF 2017/16.

TC17.17 Proposed Line Marking Amendments - Intersection Cambewarra Rd & Railway St, Bomaderry (PN 3387)

HPERM Ref:
D17/108200

Recommendation:

That the General Manager (Director Assets and Works) be requested to arrange for the relocation of the existing Stop hold line (TF/TB1) markings and associated double barrier (BB) centre line marking 3.3m east of its current location at the intersection of Railway Street and Cambewarra Road, Bomaderry, as detailed in the attached TRAF 2017/17.

CL17.104

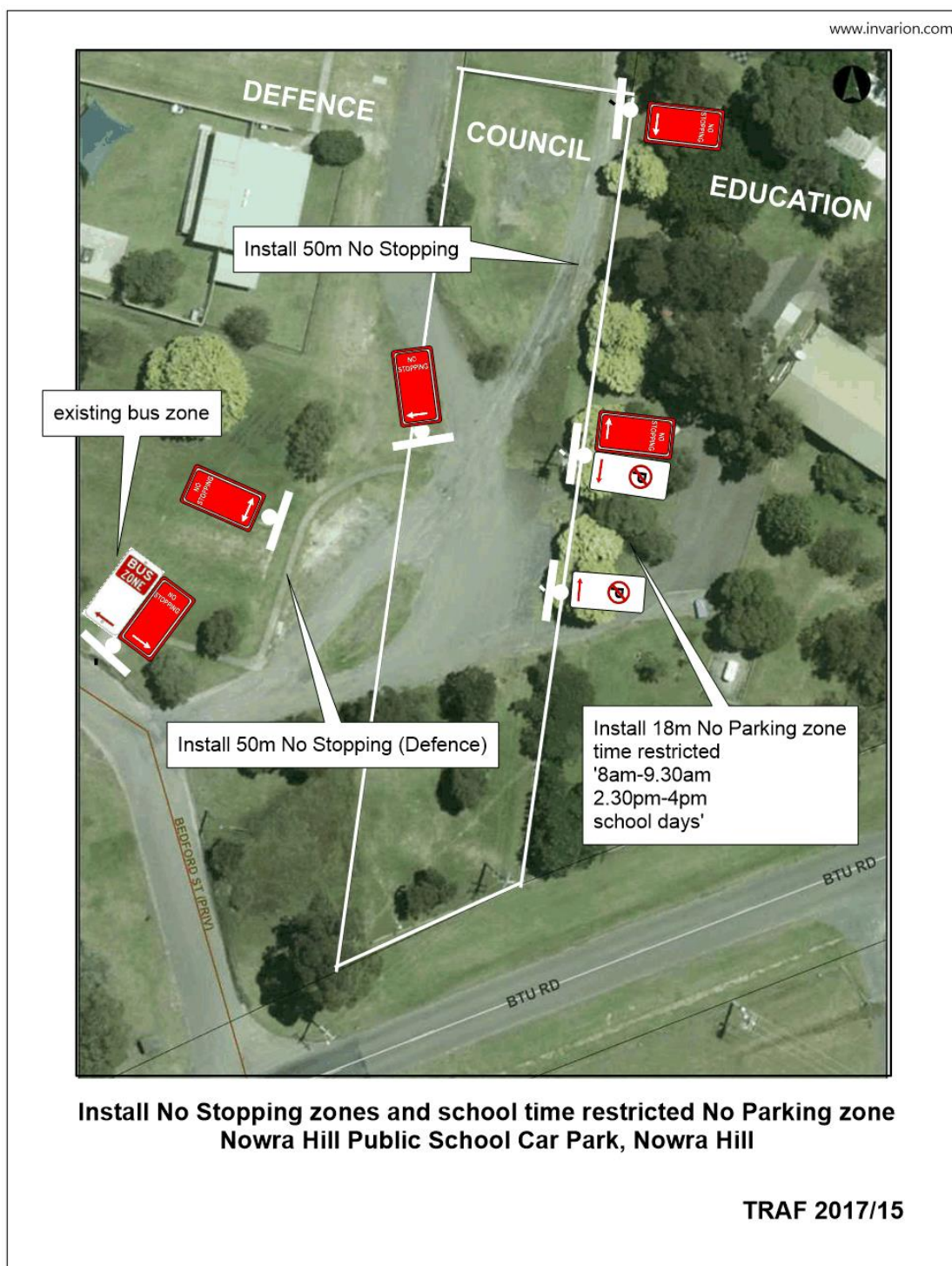
**TC17.18 Proposed Stop Sign & Line Marking - Intersection
Royal Mantle Dr & Red Gum Dr, Ulladulla (PN 3388)****HPERM Ref:
D17/108232****Recommendation:**

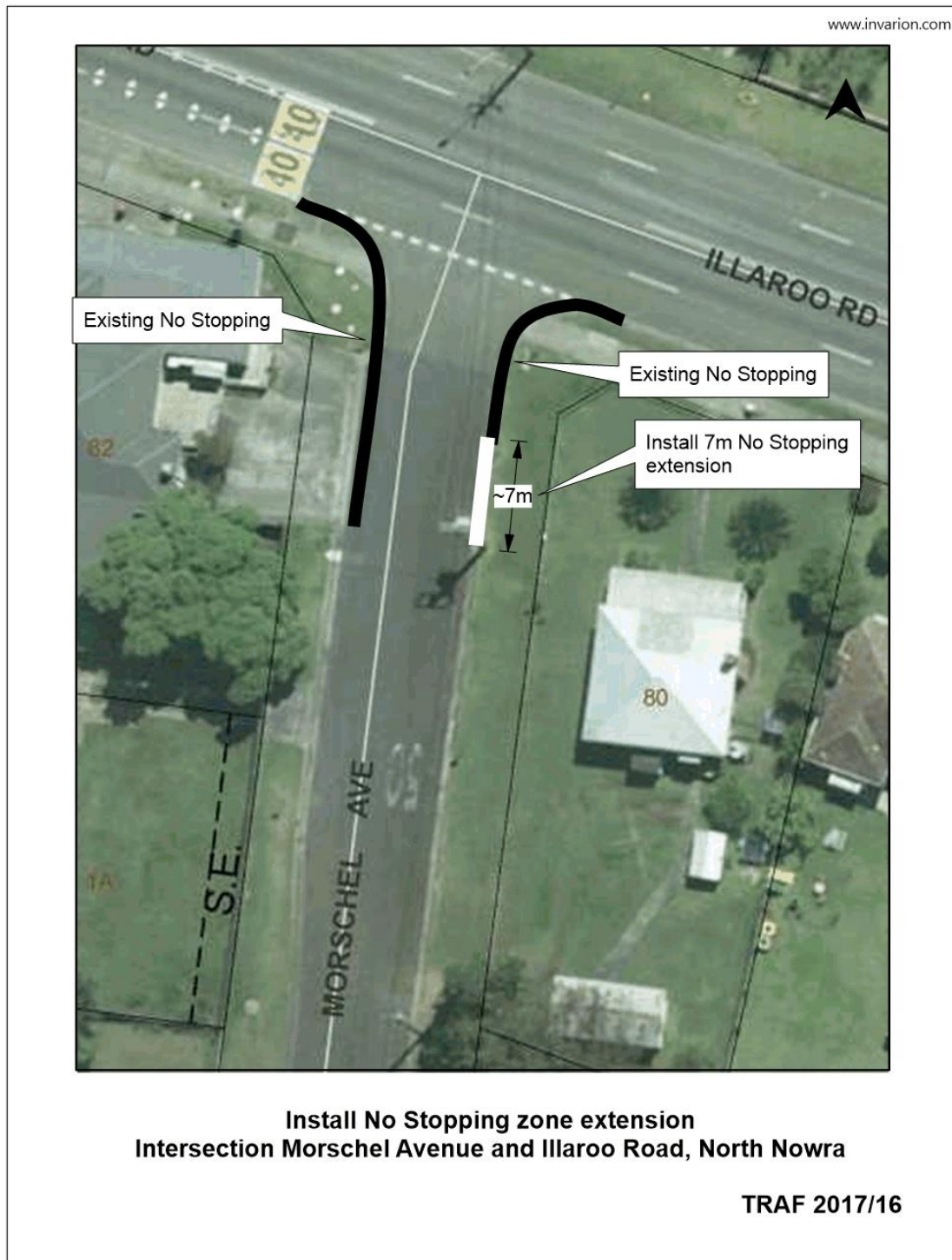
That the General Manager (Director Assets and Works) be requested to arrange for the installation of the following changes at the intersection of Royal Mantle Drive and Red Gum Drive, Ulladulla, as detailed in the attached TRAF 2017/18:

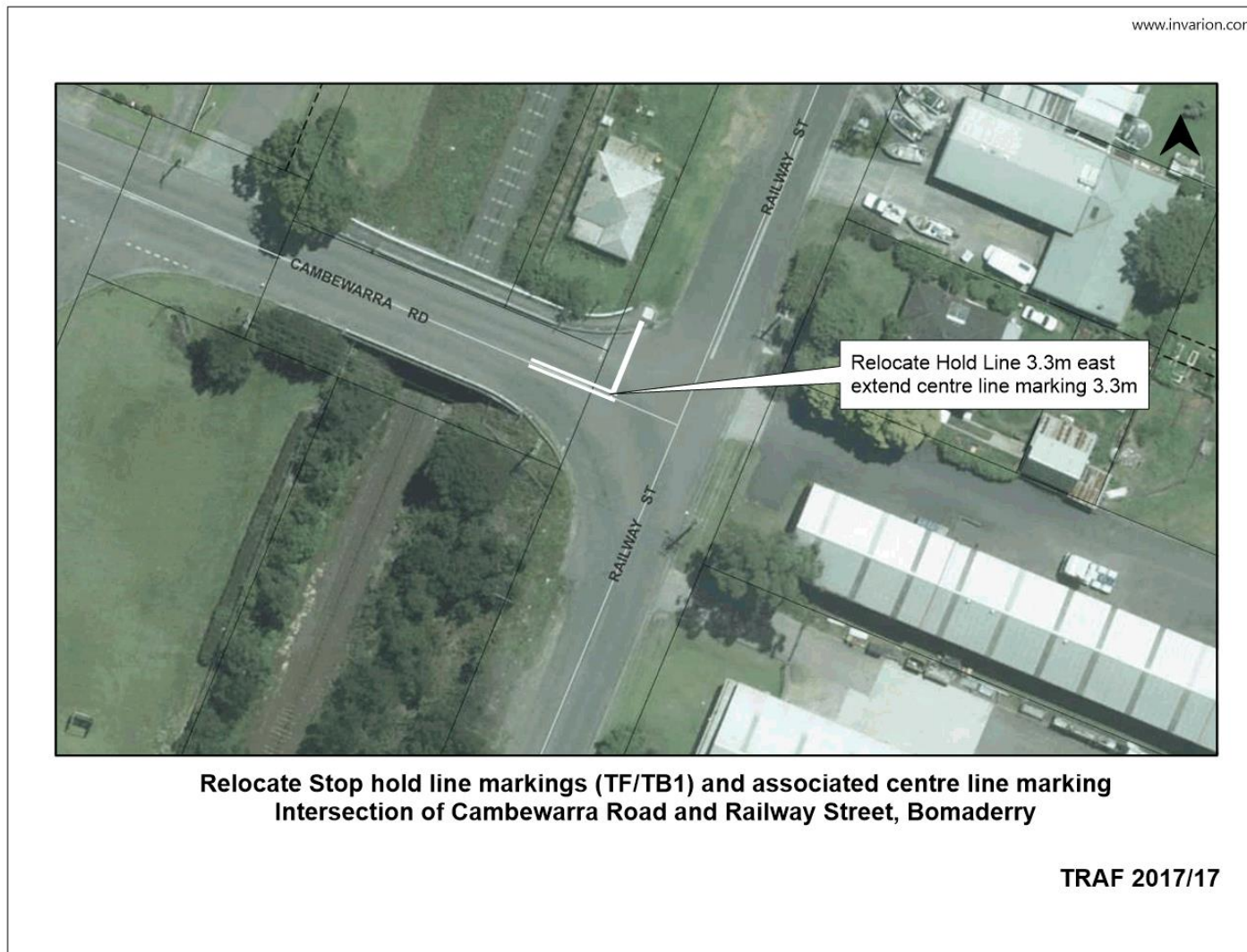
1. A Stop sign and associated hold line markings (TF/TB1) on Royal Mantle Drive at its intersection with Red Gum Drive.
2. 50m of double barrier (BB) centre line marking along Red Gum Drive, ensuring a 10m break in the centre across the intersection of Royal Mantle Drive.

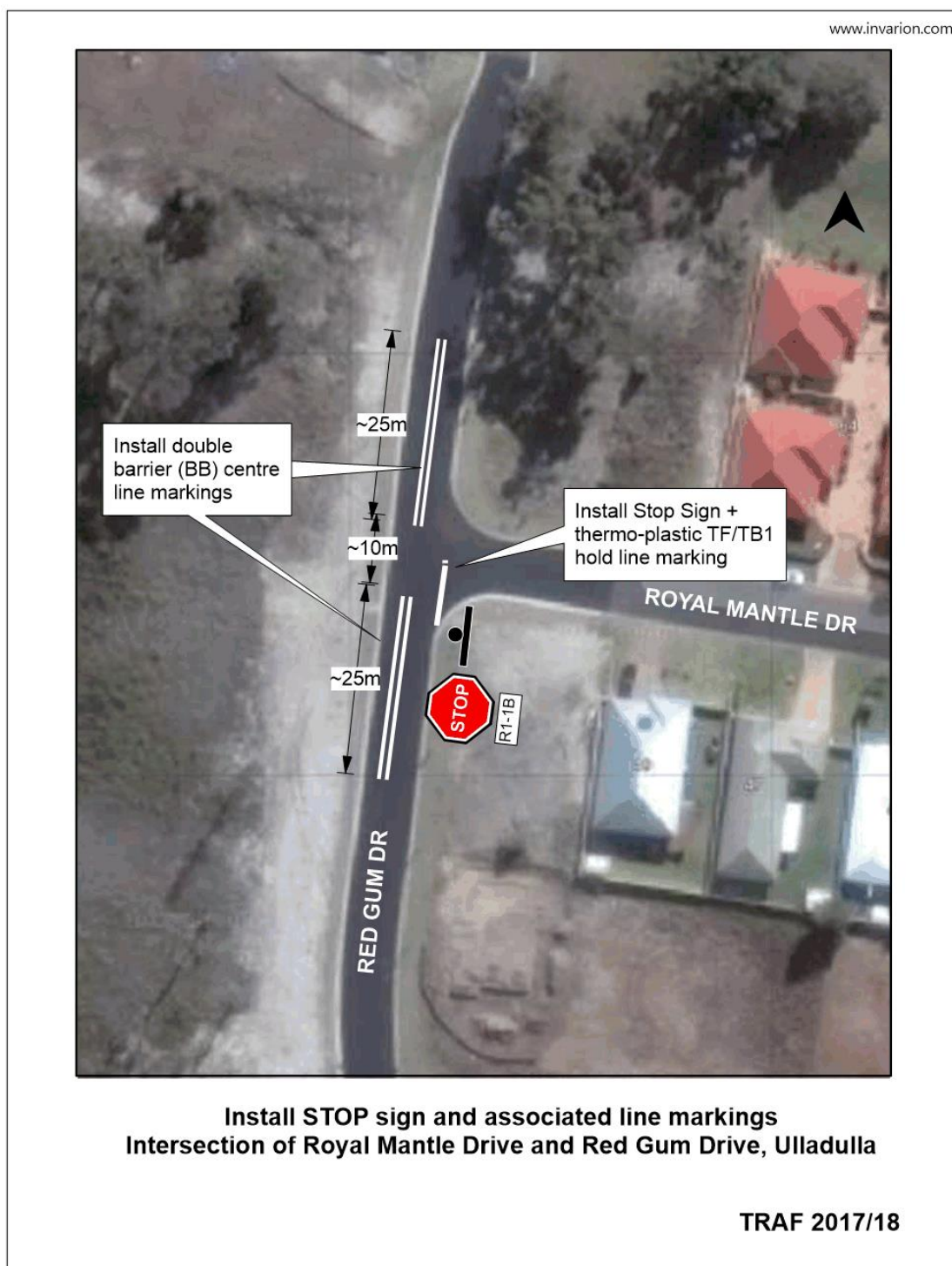
**TC17.19 Proposed Keep Clear Pavement Marking - Bridge
Road, Nowra (PN 3389)****HPERM Ref:
D17/108248****Recommendation:**

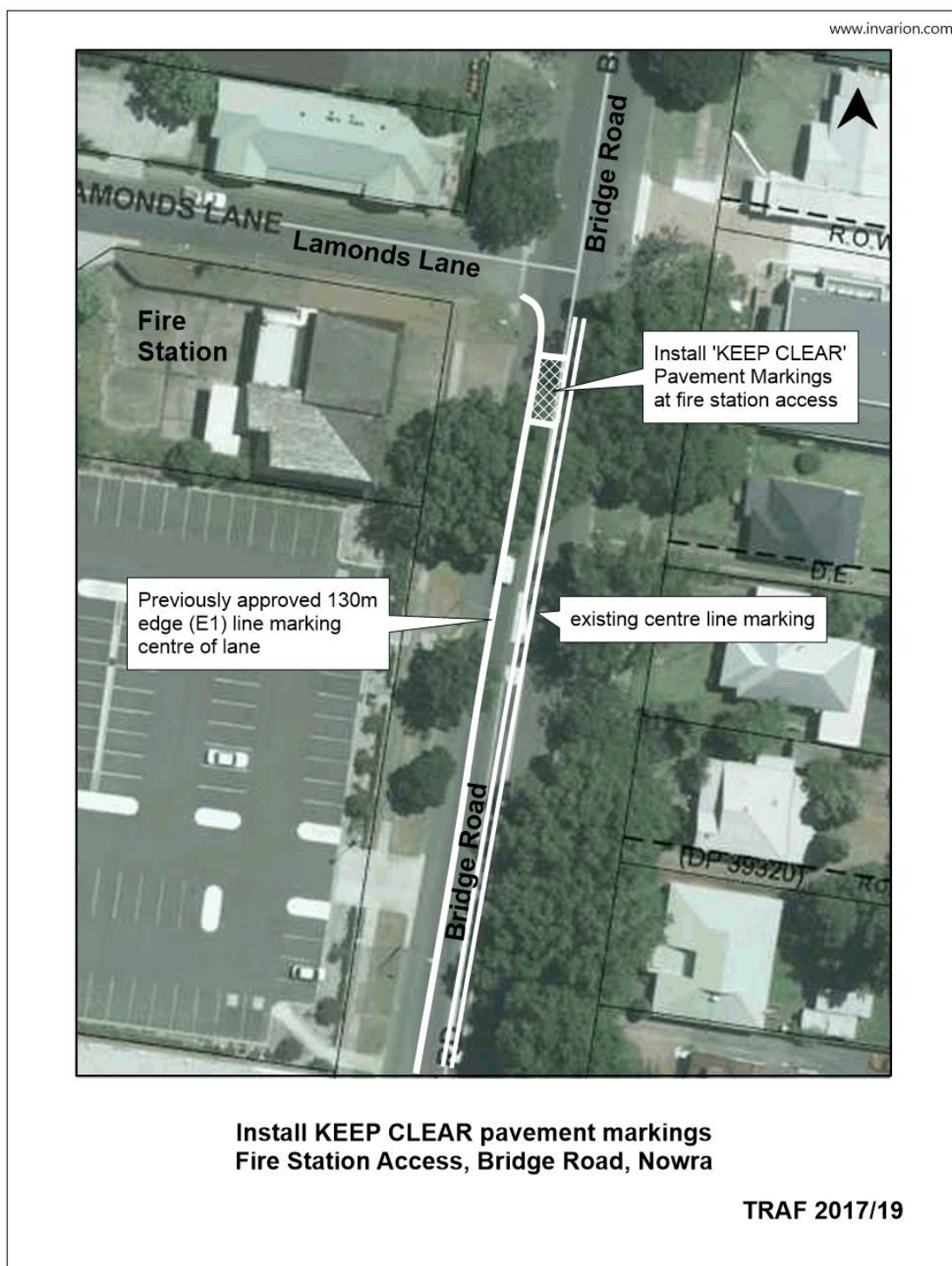
That the General Manager (Director Assets and Works) be requested to arrange for the installation of KEEP CLEAR pavement markings in the northbound travel lane of Bridge Road, Nowra, adjacent to the Fire Station, as detailed in the attached TRAF 2017/19.











CL17.105 Integrated Strategic Plan- Community Strategic Plan, Draft Delivery Program 2017/21 and Operational Plan 2017/18 for community engagement

HPERM Ref: D17/109477

Group: General Manager's Group
Section: Executive Strategy

Attachments: 1. Draft Integrated Strategy Plan (under separate cover) [⇒](#)

Purpose / Summary

- To provide Council with the draft Integrated Strategic Plan (Community Strategic Plan, Delivery Program and Operational Plan) for endorsement, to enable public exhibition and community engagement to occur
- To explain the proposed structure of the document, including the new integrated approach
- To outline the proposed community engagement to be undertaken for the Integrated Strategic Plan

CL17.105

Recommendation

That Council

1. Endorse the Integrated Strategic Plan 2017 – 2021 (CSP and DPOP) for the purposes of public exhibition and community consultation;
2. Undertake community engagement on the Plan during the public exhibition from the 28th April 2017 until the 26th May 2017, explaining to the community that this engagement is a continuation and expansion of the engagement already occurring on the 10 key priorities (CSP)
3. Consider a further report following the community engagement process which outlines the community responses and any proposed changes prior to adoption of the final Integrated Strategic Plan 2017 – 2021

Options

1. Endorse the document for community consultation purposes, as recommended.

Implications: Proceeding to community consultation on the Integrated Strategic Plan will allow time to collect community feedback and make changes where required before adoption of the final document which is required by 30th June 2017.

2. Endorse the document for community consultation purposes, incorporating minor variations to be determined by Council.

Implications: Minor changes may require adjustments to be made to the proposed budget and works program and council will need to consider these impacts. Any significant change may delay the commencement of the public exhibition period.

3. Delay endorsement of the document and seek major changes to it before proceeding to community consultation.

Implications: Depending on the complexity of issues to be addressed, delayed consideration of a consultation draft Integrated Strategic Plan would delay consultation on the budget and related content, thus placing the timely adoption of the budget and Revenue Policy at risk. It will also potentially delay engagement on the Nowra/Bomaderry Pool and Family Day Care Services. Given the tight timeframes required to be met under legislation this option is not recommended.

Background

Under section 402 and 404 of the Local Government Act each new Council is to produce:

- A Community Strategic Plan (ten year plan) that outlines the priorities and vision,
- A Delivery Program (four year program) that outlines its principle activities it will undertake to achieve the priorities in the Community Strategic Plan.

Operational Plan that details budgeted works for the next 12 months that will help to achieve the Delivery Program Goals. Council is required to “exhibit” these documents for a period of 28 days and the draft plan must be endorsed by Council prior to any exhibition process.

The draft Integrated Strategic Plan (CSP and DPOP) is provided as Attachment A.

The Budget and Capital works program which also forms part of the plan is provided as a separate report. As Council, has applied to IPART for a Special Rate Variation and the result of Council’s application will not be known till May 2017, the Operational Plan presents budgets for two scenarios:

1. A base case using the pegged rate only
2. An alternative case should the Special Rate Variation be approved in full.

The draft provided to Council is displayed in a more “community” friendly document (where possible within legislative requirements). The draft includes questions for the community to consider throughout and advises where they can go to “get involved” in the engagement process. The draft provides a clear indication to the community that they can have their say and that their input will be considered as part of the engagement process.

Proposed Document Structure

In the past two separate planning documents the Community Strategic Plan (CSP) and Delivery Program and Operational Plan (DPOP) have been created to meet the requirements of the Integrated Planning and Reporting Framework.

The Integrated Planning and Reporting Framework specifies a continued need to ensure integration of these plans and display clear alignment of how the Delivery Program and Operational Plan meets the Objectives/Priorities of the CSP.

This year a new approach has been adopted in the creation of the plan. It is proposed that the plan is completely integrated and sits in one document. This approach has been proposed for several reasons including to:

- Ensure improved synergies between the documents
- Show a clear line of sight from the CSP through to the DPOP and budget
- Help the community understand these complex planning documents – create one document in plain English form (where possible - whilst still meeting legislative requirements)
- Enable the community to easily move from Chapter One about priorities to Chapter Two about Goals and Actions and on to the budget and financial controls.

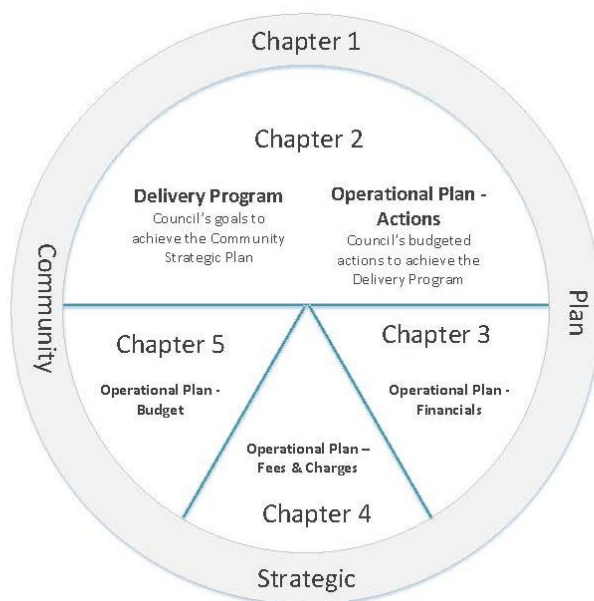
- Assist in linking measurements across all plans.
- Clearly see Councils overall vision for the future
- Clearly see how all the documents fit together and how Council undertakes it's planning process

The document has been broken down into Five (5) Separate Chapters which include:

- Chapter 1 – Key Priorities (CSP)
- Chapter 2 – Goals and Actions (DPOP)
- Chapter 3- Financial Controls (OP)
- Chapter 4- Fees and Charges (OP)
- Chapter 5- Budget and Capital Works Program (OP)

Chapter five is currently contained as a separate document and is provided as part of the budget report which has also been submitted to this Ordinary Council meeting. It is proposed that this will be combined with the final Integrated Strategic Plan following the exhibition process.

Figure 1- Structure of the Integrated Strategic Plan



Community Engagement

This year the community engagement approach for the CSP and the DPOP is structured in a slightly different fashion.

The discussion about Council's priorities (CSP) is already occurring and is scheduled to be undertaken from the 10th April 2017 until the 26th May 2017. A comprehensive engagement strategy has been implemented as part of this process.

From the 28th April 2017, the existing engagement will include Council's Goals and Actions (DPOP) and the Budget. Community Engagement about the Nowra/Bomaderry Pool and Family Day Care Services will also occur during this engagement period. A draft Integrated Plan (CSP, DPOP and Budget) will be provided for comment, at this time, to ensure legislative requirements for exhibition are met.

The community will see the engagement as a continuous 8-week process where they will be able to provide comment on all aspects of Councils future direction. The community will

clearly see how the 10 priorities for the next 10 years will be actioned and paid for and will be able to provide comments on all aspects of the overall plan.

The engagement will sit at “involve” of the IAP2 Spectrum and as such a comprehensive community engagement strategy has been developed, for the community engagement process. This strategy will be used to guide the activities and messages that will be used to inform the community about the Integrated Strategic Plan.

Community Engagement will include (but not limited to):

- Three public meetings in Nowra, Bay and Basin and Ulladulla
- Street stalls/drop in sessions
- Phone survey
- Online engagement including Facebook and “Get involved” platform
- Media
- Advertising
- E-newsletters
- Community Newsletters
- Direct emails
- Displays at Council Buildings, libraries and leisure centres
- Telephone hotline
- Face to face enquiries

Financial Implications

The recommendation to proceed to public exhibition of the Integrated Strategic Plan (CSP, DPOP and Budget) will incur costs that have already been provided for in the current budget.

CL17.106 Draft Budget 2017/18

HPERM Ref: D17/117597

Group: Finance Corporate & Community Services Group
Section: Finance

Attachments: 1. Chapter 5: Operational Plan – Budget & Capital Works (under separate cover) [⇒](#)
2. Requests not included in Budget (under separate cover) [⇒](#)

Purpose / Summary

The draft budget for 2017/2018 is presented to Council for consideration. The draft budget has been prepared after a number of Council briefing sessions, and contains information provided to Council at the briefing sessions.

Recommendation

That Council includes the presented Draft Budget as part of Council's Draft Delivery Program and Operational Plan for public exhibition, for a period of 28 days, from Friday 28 April 2017.

Options

1. Council resolve to place the Draft Budget as presented on public exhibition for 28 days
Implications: Nil
2. Council recommend amendments to be made to the current draft budget and resolve to place the amended draft budget on exhibition for 28 days.
Implications: Amendments to be included in time to advertise
3. Council not place the Draft Budget as presented on exhibition
Implications: Re-work required; may not make the required advertising period.

Background

General Fund

Following are details of the key components and assumptions included in the Draft Budget for 2017/2018.

Rates

A separate report is provided on the options for the 2017/18 rating structure.

The rate-pegging limit set by IPART for the 2017/2018 financial year is 1.5% based on a modest increase in the Local Government Cost Index to September 2016, due to a low inflationary environment and a modest rate of public sector wages growth.

Council has submitted a Special Rate Variation to IPART and awaits its determination.

There is also a continuation of the Special Rate Variation of 4.6% from 2014/2015. The following projects are included in the draft budget, funded from these Special Rates:

Description	2017/18 Budget
Bendalong Road	\$800,000
The Wool Road	\$800,000
Warden St	\$300,000
Coonemia Road	\$603,613
Total	\$2,503,613

Council has applied to IPART for a Special Rate Variation (SRV) of 11.7% and 11.5% above the rate peg for 2017/18 and 2018/19. The SRV will be used to increase the level of maintenance and renewal of Council's assets in line with Fit for the Future targets for local government, with 0.2% applied to the owners of properties in the Verons Small Lot Estate to repay the loan for infrastructure construction. IPART's decision will be announced in May 2017.

A comparison of the rates levied on a typical residential property within the city in 2016/2017 to 2017/2018 under the rate peg only and SRV scenarios is shown below.

Levy	2016/17	2017/18 (rate peg only)	% Change	2017/18 (including SRV)	% Change
General Rates (\$217,000 valuation - 2016/17)	\$1,029.12	\$1,044.56	1.5%	\$1,170.11	13.7%
Domestic Waste Management Charge (120L)	\$315.00	\$333.00	5.7%	\$333.00	5.7%
Storm Water Charge	\$25.00	\$25.00	0.0%	\$25.00	0.0%
Total Charges	\$1,369.12	\$1,402.56	2.4%	\$1,528.11	11.6%

** Note: new property valuations will apply for the 2017/18 year which results in actual rates for individual properties increasing at variable levels i.e. not consistent with the rate peg or SRV percentage increases on the total rate yield.

Shoalhaven Water

A report on the proposed water and sewer charges was presented at the Ordinary Meeting on 31 January 2017. Below is a summary of the charges:

Charge	2016/17	2017/18	% Change
Water Access	\$82.00	\$82.00	0.0%
Water Usage (NWC National Benchmark 200kL)	\$422.00	\$422.00	0.0%
Sewer Access	\$795.00	\$830.00	4.4%
Total Charges	\$1,299.00	\$1,334.00	2.7%

Budget Assumptions

The preparation of the Draft Budget is based on the following assumptions:

On-Cost Salary and Wages	38.90%
Salaries and Wages increase (est award increase)	2.40%
Inflation (applied only in limited operational areas)	1.5%
Interest on Investments (projected)	3.15%
Interest on Loans (projected)	4.0%
General Purpose rate increase	1.50%
Water Access	0%
Water Usage	0%
Sewer Access	4.4%
Fees and Charges	2.00% - 4.00%

Loan Program

The Draft General Fund Budget for 2017/2018 includes loan funding of \$6.9 million for some major capital works projects. Council's proposed General Fund Loan Program for the next four years is as follows:

Projects	2017/18	2018/19	2019/20	2020/21
Shoalhaven Indoor Sport Centre	\$4,600,000			
North Nowra Link Road		\$5,016,677	\$9,000,000	
Moona Moona Creek Pedestrian Bridge	\$640,000			
Caravan Park Development	\$1,542,059	\$1,647,500	\$1,528,500	\$1,565,000
Vincentia Community Centre Library		\$1,127,146		
Huskisson Town Centre Service Lanes	\$150,000	\$1,545,000	\$1,545,000	
Bomaderry Pool Rehabilitation				\$2,000,000
Sporting Fields - Planning Area 5				\$335,400
Waste Management				\$3,000,000
Total	\$6,932,059	\$9,336,323	\$12,073,500	\$6,900,400

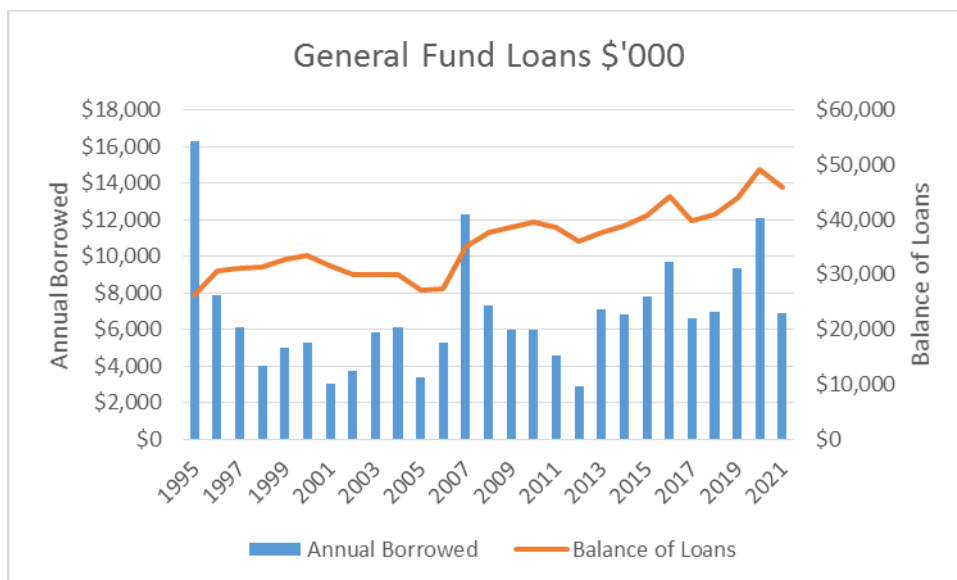
If the Special Rate Variation application is approved by IPART, an additional \$2,130,000 will be borrowed in 2017/18 for the infrastructure works at Verons Estate.

Council's projected loan repayments (principal and interest at 4%) for future years (excluding Verons) are:

Fund	2017/18 \$'000	2018/19 \$'000	2019/20 \$'000	2020/21 \$'000
General	5,758	6,394	6,820	7,216
Water	0	0	0	0
Sewer	5,346	7,239	7,634	8,214
Total	11,104	13,633	14,454	15,430

With the increase in loan funding for the REMS project over this and next year, Council's Debt Service Ratio will be significantly impacted. This will be closely monitored and loans reforecast, where necessary.

Total loan balances for General Fund are as below:



General Fund - Strategic Projects Reserve Strategy

It is proposed to transfer the whole of the dividend from Shoalhaven Water to the Strategic Project Reserve. Transfers to and from the Strategic Projects Reserve and the estimated balances are indicated below:

	2017/18 \$'000	2018/19 \$'000	2019/20 \$'000	2020/21 \$'000
Estimated Opening Balance	882	1,182	1,565	2,397
Transfers to Reserve	1,695	1,778	1,782	3,031
Transfers from Reserve	1,395	1,395	950	2,177
Closing Balance	1,182	1,565	2,397	3,251

The recurring transfers from the Reserve include the repayment of loans for the construction of Braidwood Road and a transfer to the Coastal Management and Infrastructure Reserve.

It should be further noted that, given the extensive capital works program for Shoalhaven Water's Sewer Fund, there will be no sewer dividend for three (3) years from 2017/18.

Analysis of Capital Works Budgets

General Fund

Capital Expenditure of \$54 million has been allocated in the Draft Budget for 2017/18. The total includes the following significant projects/programs:

\$9.6 million for the Shoalhaven Indoor Sports Stadium

\$6.3 million for Waste Management

\$5.6 million for Local Road Repair Programs

\$3.9 million for Local Road Reseal and Resheet

A number of large projects are funded by Government Grants, as shown below:

Local Road Repair (Roads to Recovery)	\$1,315,819
Fire Stations (unallocated)	\$600,000
Footpaths	\$470,000
Regional Road Repair Program	\$330,000
Pedestrian Infrastructure Around Schools	\$270,000

The table below summarises the Capital Works Program:

	2017/18 \$'000	2018/19 \$'000	2019/20 \$'000	2020/21 \$'000
Buildings and Property	2,409	6,499	954	970
Commercial Undertakings	5,743	5,897	5,973	8,294
Community and Culture	500	527	538	549
Economic Development	2,920	2,320	4,020	2,020
Environmental Management	802	410	418	427
Fire Protection and Emergency Services	600	612	624	636
Internal Corporate Services	5,859	6,083	5,520	6,520
Land Use Planning	25	26	26	27
Open Space, Sport and Recreation	10,573	1,646	993	4,139
Regulatory Services	100	51	52	53
Roads and Transport	16,813	22,770	26,866	16,479
Waste and Recycling Program	7,751	2,730	3,150	7,995
Water and Sewer Services	8	8	8	9
Total	54,103	49,578	49,142	48,116

Specific details on what capital works are included in the budget can be found in the attachment: Chapter 5: Operational Plan – Budget & Capital Works

If the Special Rate Variation is approved by IPART, the following additional amounts will be spent on asset renewals from the additional revenue received:

	2017/18 \$'000	2018/19 \$'000	2019/20 \$'000	2020/21 \$'000
Roads	3,796	7,774	8,467	6,657
Building and Facilities	0	3,081	1,725	1,682
City Wide Streetscapes	500	513	525	538
Total	4,296	11,367	10,717	8,878

Shoalhaven Water – Water and Sewer Fund

The table below summarises the capital programs in the two funds.

Shoalhaven Water – Water Fund

	2017/18 \$'000	2018/19 \$'000	2019/20 \$'000	2020/21 \$'000
Chargeable Private Works	100	103	106	109
New Works (Asset Enhancement)	6,838	3,170	2,387	1,821
New Works Growth	615	1,823	3,803	4,426
Other Asset Purchases	2,771	2,318	1,591	1,639
Renewal / Replacement Works	5,741	4,172	4,435	4,426
Total	16,065	11,585	12,322	12,421

Shoalhaven Water – Sewerage Fund

	2017/18 \$'000	2018/19 \$'000	2019/20 \$'000	2020/21 \$'000
Chargeable Private Works	50	52	53	55
New Works (Asset Enhancement)	106,848	3,162	4,774	1,147
New Works Growth	1,480	6,654	10,614	4,371
Other Asset Purchases	1,319	1,133	1,167	1,202
Renewal / Replacement Works	1,770	587	2,196	514
Total	111,467	11,587	18,804	7,288

General Fund Operating Budget

The resultant Operating Result for 2017/18, excluding capital grants, is a deficit of \$9,237k. When capital grants are included, the net operating result is a deficit of \$2,894k. The cash flow result is a decrease of \$2,188k.

	2017/18 \$'000	2018/19 \$'000	2019/20 \$'000	2020/21 \$'000
Net Operating Result	-2,894	-2,248	-967	2,310
Net Operating Result excluding Capital Grants and Contributions	-9,237	-8,113	-7,261	-4,117
Net Unrestricted General Fund Cash Movement	-2,188	-2,537	-2,906	-2,565

If the SRV is approved by IPART, the General Funds Operating Results will be:

	2017/18 \$'000	2018/19 \$'000	2019/20 \$'000	2020/21 \$'000
Net Operating Result	3,351	11,565	13,220	16,956
Net Operating Result excluding Capital Grants and Contributions	-2,992	5,700	6,926	10,529
Net Unrestricted General Fund Cash Movement	-236	-167	487	3,125

Some of the SRV will be spent on maintenance in the following areas:

	2017/18 \$'000	2018/19 \$'000	2019/20 \$'000	2020/21 \$'000
Roads	600	1,000	1,130	1,258
Building and facilities	200	350	409	469
Parks	200	350	409	469
Total	1,000	1,700	1,948	2,196

Shoalhaven Water Operating Budget

The Operating Results for the Water Fund are budgeted to be:

	2017/18 \$'000	2018/19 \$'000	2019/20 \$'000	2020/21 \$'000
Net Operating Result	2,157	1,942	2,243	2,590
Net Operating Result excluding Capital Grants and Contributions	657	404	667	975
Net Water Fund Cash and Investment Movement	-5,850	-1,526	-2,142	-1,652

The Operating Results for the Sewer Fund are budgeted to be:

	2017/18 \$'000	2018/19 \$'000	2019/20 \$'000	2020/21 \$'000
Net Operating Result	11,930	9,363	6,842	8,080
Net Operating Result excluding Capital Grants and Contributions	10,430	7,825	5,266	6,465
Net Sewer Fund Cash and Investment Movement	-43,165	-4,595	-2,389	4,559

The full budget document from the Delivery Program and Operational Plan is attached. Also attached is a list of items that have been requested but have not been included in the budget. If these are to be included, a submission during the exhibition period is required nominating the source of funds.

Community Engagement

The Community will have an opportunity to make submissions to Council as part of the consultation period during the month of May 2017. As part of this consultation phase, 3 public meetings are scheduled to be held, firstly at the Nowra Administration Building on Monday, 8th May 2017, Tomerong Hall on Monday, 15th May 2017 and the Ulladulla Civic Centre Wednesday on 24th May 2017, all commencing at 7.00pm. All CCBs & Business Chambers have been notified of these meetings, and the community will be notified through advertising over the next few weeks.

Financial Implications

The Council's (one year) Operational Plan is a critical document that allocates funding towards works and services delivered by Council to its community to achieve the goals and objectives set in the Community Strategic Plan and Delivery Program.

CL17.107 Draft List of Fees, Charges and Rentals 2017/2018

HPERM Ref: D17/122172

Group: Finance Corporate & Community Services Group
Section: Finance

Attachments: 1. Draft Fees, Charges and Rentals 2017/18 (under separate cover) [⇒](#)

Purpose / Summary

As part of Council's Revenue Policy, a list of Fees and Charges is required to be prepared and placed on public exhibition along with the other components of the Draft Delivery Program and Operational Plan.

Recommendation

That Council place the 2017/2018 draft list of Fees, Charges and Rentals, as per the attached document, on public exhibition for a period of 28 days from Friday 28th April 2017.

Options

1. Council resolve to place the Draft Fees, Charges and Rentals on public exhibition for 28 days.

Implications: Nill

2. Council recommend amendments to be made and resolve to place the amended Draft Fees, Charges and Rentals on exhibition for 28 days.

Implications: Amendments to be included in time to advertise

3. Council not place the Draft Fees, Charges and Rentals on exhibition

Implications: May not make the required advertising period and set fees

Background

The following documents in relation to the proposed Fees and Charges for 2017/2018 were distributed to Councillors at the Councillor Briefing held on 16th March 2017.

- A list of Proposed New Fees and Charges. This listed new fees as well as fees which may replace previous fees or charges.
- A list of fees and charges where there has been a decrease or increase above 5%
- A full list of all proposed fees and charges

Any concerns can be raised as a submission during the exhibition period.

A report concerning the review of whether to continue to not charge the annual fees for Outdoor Dining on Public Footpaths will be presented to Council in May 2017.

Community Engagement

The Community will have an opportunity to make submissions to Council as part of the consultation period during the month of May 2017. As part of this consultation phase, three public meetings are scheduled to be held, firstly at the Nowra Administration Building on Monday, 8th May 2017, Tomerong Hall on Monday, 15th May 2017 and the Ulladulla Civic Centre on Wednesday, 24th May 2017, with all commencing at 7.00pm. All CCBs & Business Chambers have been notified of these meetings, and the community will be notified through advertising over the next few weeks.

Financial Implications

Council's fees and charges make up a significant proportion of Council's total revenue. Ensuring that all fees and charges are set at the appropriate level is an important exercise to recover costs and ensure patronage of Council facilities.

CL17.108 Council's Revenue Policy & Potential Changes to Rating Structure 2017/18

HPERM Ref: D17/120927

Group: Finance Corporate & Community Services Group
Section: Finance

Purpose / Summary

After a Councillor Briefing on 13 April 2017, this report outlines the options available to Council to change the rate yield profile and rating structures for the draft 2017/18 Operational Plan and Budget that will be available for exhibition and community consultation in April/May 2017.

Recommendation

That Council consider the rating options and recommend one or more from the list below for calculating rates for 2017/18.

Options

1. Adopt the proposed rating structure for 2017/18, based on 2016/17 principles.

Implications: Under both the Rate Peg only and Special Rate Variation (SRV) scenarios, the relativities between categories and subcategories remain the same as for 2016/17 (see Appendix 1 for details). The rate yield under the SRV scenario is expected to be \$7.1m higher than the Rate Peg only scenario, should the SRV application be approved in full.

2. Change the relativities between Residential, Business and Farmland categories.

Implications: While the total expected rate yield will not change under the Rate Peg only and SRV scenarios, the change in rate yield between rate categories needs to be identified by Council and appropriate community consultation commenced.

3. Phase out the Dairy Farmers subcategory.

Implications: While the total expected rate yield will not change under the Rate Peg only and SRV scenarios, the scale of the change to the Dairy Farmers subcategory rate structure is such that convergence with the Farmland rate structure may need to be phased over two to three years. Assuming all other categories and subcategories remained unchanged, the the rate yield from Dairy Farmers would increase from \$199,926 to a maximum of \$327,861 (+64%) in 2017/18. Extensive consultation would be needed to mitigate any fallout from this option.

4. Introduce a rating subcategory for South Nowra Business so that the rating structure is comparable to Nowra CBD.

Implications: The total expected rate yield will not change under the Rate Peg only and SRV scenarios. It is possible, under Section 529, for a Business subcategory to be determined by Council according to "centre of activity", comprising a business centre, an industrial estate or some other concentration of like activities. The financial implications of such a change on South Nowra will depend on the boundaries identified for the centre

of activity. It should be noted that the Nowra CBD rating structure is intended to fund improvements specific to that area.

Background

A Statement of Revenue Policy is part of Council's annual Operational Plan and includes proposed rates, fees and charges.

The *Local Government Act 1993* makes provision for rates to comprise:

- An *ad valorem* amount (which may be subject to a minimum rate amount)
- or
- A base amount to which an *ad valorem* amount is added.

The rating structure adopted by Council in 2016/17 utilised both base amounts and *ad valorem* rates and was intended to resolve historical inequities in the rating base. A flat *ad valorem* rate was adopted for all residential and business properties, with another flat rate for farmland.

Council has previously resolved, under Section 529 of the *Local Government Act 1993*, to create subcategories under each of its rating categories. The current subcategories are:

- Residential Non Urban
- Farmland Dairy Farmers
- Business Commercial/Industrial
- Business Nowra

The issue of relativities between categories and subcategories has been raised. Specifically:

- The rating structure in 2016/17 resulted in a yield profile, weighted toward Residential rates (details in Appendix 1)

Category	Proportion of Assessments	Proportion of Total Land Value	Proportion of Total Yield
Residential	94.3%	87.2%	≈90%
Business	4.0%	6.5%	6.8%
Farmland	1.7%	6.3%	3.2%

- Overall, the rate yield per \$ of land value for Farmland is approximately 74% higher than for the Dairy Farmers subcategory
- Nowra CBD rates are 85% to 110% higher than Business rates in the rest of the city. \$500,000 of the rate yield however is returned to the Nowra CBD Revitalisation committee for special works within the CBD.

Community Engagement

The community will have an opportunity to make submissions to Council regarding the setting of rates for 2017/18 as part of the exhibition of the Delivery Program and Operation Plan 2017/18. This document will be on exhibition for a period of 28 days from Friday 28 April 2017.

Financial Implications

There will be no financial implications to Council, as the total amount of rates levied will remain constant. If Council's SRV application is approved in full, the total yield is expected to be \$7.1m higher than the Rate Peg only scenario.

APPENDIX 1 – Rating Profile and Structure

2016/17 Rating Profile and Structure

Category	Sub-Category	No of Assessments	Land Value	Average Land Value	Ad Valorem (c in \$)	Base Rate Amount	%age	Yield Base Rate	Ad Valorem	Total Rate Yield (\$)
Residential		52,097	\$11,280,006,101	\$216,519	0.24153	\$505	49.13%	\$26,308,985	\$27,244,929	\$53,553,914
	Non Urban	1,065	\$23,616,370	\$22,175	0.24153	\$35	39.52%	\$37,275	\$57,041	\$94,316
Farmland		833	\$683,849,550	\$820,948	0.19165	\$505	24.30%	\$420,665	\$1,310,600	\$1,731,265
	Dairy Farmers	127	\$137,608,000	\$1,083,528	0.09868	\$505	32.08%	\$64,135	\$135,792	\$199,926
Business		183	\$1,947,650	\$10,643	0.30133	\$0	0.00%	\$0	\$5,869	\$5,869
	Commercial/Industrial	1,594	\$606,835,817	\$380,700	0.30133	\$505	30.57%	\$804,970	\$1,828,596	\$2,633,566
	Nowra	359	\$161,240,000	\$449,136	0.61143	\$505	15.53%	\$181,295	\$985,869	\$1,167,164
	Ulladulla	125	\$66,097,800	\$528,782	0.30133	\$505	24.07%	\$63,125	\$199,174	\$262,299
		56,383	\$12,961,201,288	\$229,878				\$27,880,450	\$31,767,869	\$59,648,319

2017/18 Rating Profile and Structure

Councils Proposed Section 508(2) 2017/18 Rating Structure based on rateable properties as at 30 June 2017 and utilising 2016 valuations.

Rate Peg Only (1.5%) budget scenario

Category	Sub-Category	No of Assessments	Land Value	Average Land Value	Ad Valorem (c in \$)	Base Rate Amount	%age	Yield Base Rate	Ad Valorem	Total Rate Yield (\$)
Residential		52,420	\$14,115,522,458	\$269,277	0.19370	\$521	49.97%	\$27,310,820	\$27,341,767	\$54,652,587
	Non Urban	1,061	\$28,102,110	\$26,486	0.19370	\$38	42.55%	\$40,318	\$54,434	\$94,752
Farmland		815	\$767,716,700	\$941,984	0.16824	\$521	24.74%	\$424,615	\$1,291,607	\$1,716,222
	Dairy Farmers	126	\$158,509,000	\$1,258,008	0.08569	\$521	32.58%	\$65,646	\$135,826	\$201,472
Business		179	\$1,999,640	\$11,171	0.27243				\$5,448	\$5,448
	Commercial/Industrial	1,713	\$748,836,078	\$437,149	0.27013	\$521	30.61%	\$892,473	\$2,022,831	\$2,915,304
	Nowra	363	\$168,843,000	\$465,132	0.59670	\$521	15.80%	\$189,123	\$1,007,486	\$1,196,609
		56,677	\$15,989,528,986	\$282,117				\$28,922,995	\$31,859,398	\$60,782,393

Special Rate Variation (13.2%) budget scenario

Category	Sub-Category	No of Assessments	Land Value	Average Land Value	Ad Valorem (c in \$)	Base Rate Amount	%age	Yield Base Rate	Ad Valorem	Total Rate Yield (\$)
Residential		52,420	\$14,115,522,458	\$269,277	0.21634	\$582	49.98%	\$30,508,440	\$30,537,521	\$61,045,961
	Non Urban	1,061	\$28,102,110	\$26,486	0.21634	\$42	42.30%	\$44,562	\$60,796	\$105,358
Farmland		815	\$767,716,700	\$941,984	0.18792	\$582	24.74%	\$474,330	\$1,442,693	\$1,917,023
	Dairy Farmers	126	\$158,509,000	\$1,258,008	0.09571	\$582	32.59%	\$73,332	\$151,709	\$225,041
Business		179	\$1,999,640	\$11,171	0.30431				\$6,085	\$6,085
	Commercial/Industrial	1,713	\$748,836,078	\$437,149	0.30172	\$582	30.62%	\$996,966	\$2,259,388	\$3,256,354
	Nowra	363	\$168,843,000	\$465,132	0.66650	\$582	15.81%	\$211,266	\$1,125,339	\$1,336,605
		56,677	\$15,989,528,986	\$282,117				\$32,308,896	\$35,583,531	\$67,892,427

CL17.109 Successful Grant Funding - Public Library Infrastructure Grants 2016 - 2017

HPERM Ref: D17/114859

Group: Finance Corporate & Community Services Group
Section: Recreation Community & Culture

Purpose / Summary

To advise Council of the successful application for the Public Library Infrastructure Grants 2016 – 2017 “Branching Out – Extending Shoalhaven Library’s Community”.

Recommendation

That Council

1. Accept the Public Library Infrastructure Grant 2016 – 2017 “Branch Out – Extending Shoalhaven Library’s Community” and vote the funds of \$140,000 to the Project.
2. Write to the Hon. Don Harwin, Minister for the Arts accepting and thanking him for the grant funding.

Options

1. Council adopt the recommendation as printed

Implications: This will allow the purchase of a new mobile library van for the Southern Shoalhaven.

2. Council reject the recommendation and provide an alternative

Implications: If the funding offer is declined then the mobile library van will not be purchased.

Background

An application for \$140,000 was submitted for the purchase of a customised library van for the Southern region of the Shoalhaven, which will offer a traditional mobile library service and also enable increased access to library services and staff by the community. The service will assist with the expansion of the current Home Library Service, as well as extend to pre-school, primary and high school visits, library presentations and other outreach activities.

This is the first stage of a two part project that in the future will see the modification and upgrade of the Northern Shoalhaven mobile library van in order to provide a more equitable service across the Local Government Area.

Community Engagement

No community engagements have taken place, however statistical analysis of usage of the current mobile library has been undertaken to investigate anticipated growth areas and show customer demand.

CL17.109

Financial Implications

The \$140,000 will cover the purchase of the van, registration, fit out, branding and equipment. The Library budget will meet the ongoing fleet, maintenance and operational costs for the additional mobile library vehicle.

Risk Implications

The necessary risk assessments will be conducted when completing this project.

CL17.110 LGNSW Annual Good Governance Forum

HPERM Ref: D17/117675

Group: Finance Corporate & Community Services Group
Section: Human Resources, Governance & Customer Service

Attachments: 1. LGNSW Annual Good Governance Forum Program [↓](#)

Purpose / Summary

To consider Councillor attendance at the LGNSW Annual Good Governance Forum scheduled for 28 and 29 June 2017 in Sydney NSW.

Recommendation

That Council

1. Notes the details of the LGNSW Annual Good Governance Fourm scheduled for 28 and 29 June 2017 in Sydney NSW.
2. Authorises available Councillors to attend the conference and such attendance be deemed Council Business.
3. Travel, registration fees, accommodation and all reasonable out-of-pocket expenses be met in accordance with its adopted policy.
4. Request Councillors attending the conference to provide a written report within 30 days of returning from the conference.

Options

1. As per the recommendation.

Implications: cost of registration and accommodation and other out of pocket expenses to be paid by Council.

2. That Council limit the number of Councillors attending the Conference to and such attendance be deemed Council Business.

Implications: This would limit the cost to Council of the training, however the content of the forum appears to be beneficial for all Councillors.

3. That Council not approve Councillor attendance at the Conference as Council Business.

Implications: That Councillors who wish to attend would do so in their private capacity .

Background

The LGNSW Annual Good Governance Forum is considered relevant to local government. Information in relation to the conference is attached to this report

Costs associated with the conference are estimated as follows:

- registration : \$990 incl. GST if LGNSW Members \$1,980 incl. GST for non-members.
- travel, accommodation and out of pocket expenses : not yet determined.

CL17.110

The Conference commences on Wednesday 28 June 2017 at 2.00pm and concludes at Thursday 29 June 2017 at 4.00pm. The following Council Business is scheduled within the period of the conference:

- Councillor Briefing Thursday 29 June 2017 at 4.00pm – tentative topics include: NSW State Government Biodiversity Reforms

Policy Implications

The Council Members – Payment of Expenses and Provision of Facilities Policy limits attendance at conferences to three per annum per councillor exclusive of any conference arranged by either the State or National Local Government Associations. Given this forum is held by LGNSW this forum is excluded from the limit.

Financial Implications:

Funds are available for Councillors to attend this conference.



FORUM

GOOD GOVERNANCE IN ACTION

Who, What and How?

28 - 29 June 2017

Amora Hotel Jamison Sydney
11 Jamison Street, Sydney

LGNSW.ORG.AU

CL17.110 - Attachment 1



OVERVIEW

Local government in NSW is subject to ever increasing levels of scrutiny. The LGNSW good governance forum, now in its second year, will focus on how NSW councils can go about ensuring their governance practices are of the highest possible standard, especially in light of recent changes to the *Local Government Act 1993*. It will consider the respective roles and responsibilities of both managers and elected members; key aspects of governance that may need to be reviewed; and how to achieve the best result.



SESSION CONTENT

- Critical issues and lessons to be drawn from inter-state and overseas experience
- Case studies of successful efforts to improve the quality of governance
- The implications of the digital revolution and how technologies can advance good governance
- Implementation of last year's amendments to the *Local Government Act 1993*
- Specific areas of change and improvement, including roles, responsibilities and ethics; financial management; audit; and community engagement
- Action planning for councils and Local Government NSW.

WHO SHOULD ATTEND?

This event is a must for councillors, mayors, senior managers and key stakeholders concerned with promoting the highest standards of governance across NSW local government.

TRADE EXHIBITOR

**AUSTRALIAN INSTITUTE
of COMPANY DIRECTORS**



PROGRAM

WEDNESDAY 28 JUNE

2.00pm	Welcome and introductions Update on LGNSW Governance Action Plan	Donna Rygate Chief Executive, LGNSW	Sarah Artist Senior Manager, Innovation & Capacity, LGNSW
2.40pm	The imperative of good governance: What do our communities deserve and expect?	John McMillan AO NSW Ombudsman	
3.20pm	Afternoon Tea		
3.40pm	Good governance in the digital era	Dominic Campbell Founder and Managing Director, FutureGov	
4.20pm	Governance on the front line: Making Geelong work better	Iain Walker Executive Director, newDemocracy Foundation	
5.00pm	Policy frameworks for better governance	Graham Sansom Adjunct Professor, UTS	
5.40pm	Day one wrap	TBA	
5.45pm	Break		
7.00pm - 9.30pm	Dinner and speaker: A journalist's perspective	Kate McClymont, Senior Reporter (invited) Sydney Morning Herald	

THURSDAY 29 JUNE

9.00am	Critical dimensions of sound practice	Sarah Artist Senior Manager, Innovation & Capacity, LGNSW	
9.15am	Good governance in practice I: Implementing changing roles and responsibilities	The Hon. Gabrielle Upton (invited) Minister for Local Government	
10.30am	Morning tea		
11.00am	Good governance in practice II: The new world of audit and financial governance	Margaret Crawford Auditor-General, Audit Office of NSW	Michael Quirk Internal Auditor, Willoughby City Council
12.30pm	Lunch		
1.15pm	Good governance in practice III: Pursuing excellence	Case Studies: Canterbury-Bankstown Council Penrith City Council Weddin Shire Council	
2.45pm	Afternoon tea		
3.00pm	What next? Priorities for councils and LGNSW	Donna Rygate Chief Executive, LGNSW	
4.00pm	Close		

This program is correct at the time of printing. Speakers and program details may change due to unforeseen circumstances.



CONFIRMATION AND INVOICING

LGNSW will confirm attendance and venue details two weeks prior to the forum. Once the event has been confirmed a tax invoice will be sent via email.



CANCELLATION POLICY

Notification of cancellation must be received in writing. Cancellations before Thursday 8 June 2017 will receive a full refund (less \$100 administration fee). No refund will be given after that date. However, registrations can be transferred to another person.

If LGNSW cancels the event, written advice will be sent to the contact person prior to the forum date and a full refund will be provided. If the event is cancelled for a reason over which LGNSW has no control, liability is limited to the program fee only.

PRIVACY NOTICE

LGNSW may make available relevant delegate details (name, position and organisation only) to parties directly related to the seminar, including presenters and sponsors. Should you wish your details not be passed to organisations outside of LGNSW, please contact LGNSW Learning Solutions.

COST

LGNSW members - \$990 incl. GST
Non-members - \$1,980 incl. GST
Price includes dinner on Wednesday 28 June 2017

CONTACT

02 9242 4181/4081
learning@lgnsw.org.au

REGISTER NOW

lgnsw.org.au/events-training/good-governance-forum

CL17.111 Investment Report - March 2017

HPERM Ref: D17/120981

Group: Finance Corporate & Community Services Group
Section: Finance

Attachments: 1. Shoalhaven Monthly Investment Report - March 2017 (under separate cover) [↗](#)

Purpose / Summary

Under Section 625 of the *Local Government Act 1993* and Clause 212 of the Local Government (General) Regulation, it is a requirement to provide a written report to Council on a monthly basis setting out details of all money that Council has invested.

Recommendation

That the Report of the General Manager (Finance Corporate and Community Services Group) on the Record of Investments for the period to 31 March 2017 be received for information.

Options

1. The report on the Record of Investments for the period to 31 March 2017 be received for information

Implications: Nil

2. Further information regarding the Record of Investments for the period to 31 March 2017 be requested

Implications: Staff will need to prepare a further report to provide any information that is required.

3. The report on the Record of Investments for the period to 31 March 2017 be received for information with any changes requested for the Record of Investments to be reflected in the report for the period to 30 April 2017

Implications: Nil

Background

Please refer to the attached monthly report provided by Council's Investment Adviser – CPG Research and Advisory Pty Ltd.

Further comparisons and budget review is found below:

The interest earned for the month of March was \$583,710 which was \$120,694 above budget.

RECORD OF INVESTMENTS Cash and Investment Balances

	March 2017	February 2017
Cash And Investments Held		
Cash at Bank - Transactional Account	\$4,618,478	\$12,156,957
Cash at Bank - Trust Fund	\$1,240	\$1,240
Cash on Hand	\$55,050	\$41,950
Other Cash and Investments	\$208,046,251	\$207,253,278
	\$212,721,018	\$219,453,425
Fair Value Adjustment	\$4,296	\$1,568
Bank Reconciliation	\$268,209	\$418,196
	\$272,505	\$419,763
Book Value of Cash and Investments	\$212,993,523	\$219,873,188
Less Cash & Investments Held In Relation To Restricted Assets		
Leave Entitlements & Workers Compensation Liability	\$9,914,159	\$9,898,441
Land Decontamination	\$1,568,329	\$1,568,599
Critical Asset Compliance	\$2,393,605	\$2,397,105
North Nowra Link Road	\$662,381	\$662,389
Other Internal Reserves	\$3,161,656	\$3,032,885
Section 94 Matching Funds	\$455,784	\$474,763
Strategic Projects General	\$3,861,636	\$4,345,445
Industrial Land Development Reserve	\$3,163,225	\$2,810,440
Plant Replacement	\$4,985,046	\$5,112,278
S94 Recoupment	\$1,863,567	\$1,863,567
Commitment To Capital Works	\$6,554,053	\$6,574,310
Property Reserve	\$3,318,473	\$3,341,149
Total Internally Restricted	\$41,901,913	\$42,081,370
Loans - General Fund	\$4,439,747	\$4,466,428
Grant reserve	\$1,968,283	\$1,560,723
Section 94	\$28,337,958	\$27,895,214
Storm Water Levy	\$475,623	\$418,526
Trust - Mayors Relief Fund	\$99,808	\$99,808
Trust - General Trust	\$5,282,064	\$5,286,741
Waste Disposal	\$8,155,411	\$8,907,514
Sewer Fund	\$69,243,100	\$72,620,713
Sewer Plant Fund	\$1,473,230	\$1,334,894
Section 64 Water	\$15,390,822	\$15,274,016
Water Fund	\$23,220,867	\$22,094,081
Water Communication Towers	\$1,136,731	\$1,136,731
Water Plant Fund	\$945,142	\$893,046
Total Externally Restricted	\$160,168,786	\$161,988,435
Total Restricted	\$202,070,698	\$204,069,805
Unrestricted Cash And Investments		
General Fund	\$10,922,825	\$15,803,383

Total cash decreased by \$6,879,665 due to payments for major capital works, with the sewer fund decreasing by \$3.3m due to payments for the REMS project. Section 94 received \$682,000 in contributions during March, with the two largest totalling \$323,000. Water fund

CL17.111

and the grants reserve have increased during the month due to receiving more cash than was spent.

Certification – Responsible Accounting Officer:

I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the Local Government (General) Regulations 2005 and Council's Investments Policy number POL15/51.



Michael Pennisi
Chief Financial Officer

Financial Implications

It is important for Council to be informed in regard to its investments on a regular basis. Revenue from interest on investments forms a vital part of Council's revenue stream.

CL17.111

CL17.112 Kerb & Gutter Construction - Ratepayer Advance - 52-58 James Cres Kings Point

HPERM Ref: D17/79294

Group: Assets & Works Group
Section: Works & Services

Purpose / Summary

The purpose of this report is to advise and gain Council's approval for the amount of contribution to be recovered, from the owner of land adjoining a public road, towards the costs incurred by Council in constructing kerb and guttering along a public road adjacent to the land, in accordance with Section 217 of the Roads Act 1993. (POL12/240).

Recommendation

That Council enter into a Ratepayers Advance Agreement, executed under the Seal of Council with:

1. PH & JM Bryant of 52 James Cres Kings Point in respect of Kerb and Gutter construction to the value of \$5,379.72 (advance) of which \$1,722.12 (excluding GST) is the contribution, \$3,657.60 is the loan and the amount to be repaid to the Ratepayer in 5 years at 5% interest per annum is \$4,572.00.
2. L J Punnett of 54 James Cres Kings Point in respect of Kerb and Gutter construction to the value of \$5,379.72 (advance) of which \$1,722.12 (excluding GST) is the contribution, \$3,657.60 is the loan and the amount to be repaid to the Ratepayer in 5 years at 5% interest per annum is \$4,572.00.
3. A Anthony of 56 James Cres Kings Point in respect of Kerb and Gutter construction to the value of \$5,379.72 (advance) of which \$1,722.12 (excluding GST) is the contribution, \$3,657.60 is the loan and the amount to be repaid to the Ratepayer in 5 years at 5% interest per annum is \$4,572.00.
4. RL & B Robertson of 58 James Cres Kings Point in respect of Kerb and Gutter construction to the value of \$5,379.72 (advance) of which \$1,722.12 (excluding GST) is the contribution, \$3,657.60 is the loan and the amount to be repaid to the Ratepayer in 5 years at 5% interest per annum is \$4,572.00.
5. The Common Seal of Council of the City of Shoalhaven be affixed to any documentation required to be sealed otherwise the General Manager be authorised to sign any documentation necessary to give effect to the resolution.

Options

1. Council accept the recommendation as presented.

Implications: Council will be contractually bound to repay contributions plus interest as per the Policy. The ratepayers and Council will benefit from the proactive efforts of ratepayers to improve drainage, appearance and access to properties and it may minimise erosion of the existing road verge.

CL17.112

2. Council not accept the recommendation, giving reasons and propose an alternative resolution.

Implications: Residents will be without kerb & gutter infrastructure and may be dissatisfied in the outcome.

Background

Council has in place a program whereby Ratepayers can pay the full cost of the provision of kerb and gutter along a public road adjacent to their land, where the work is not identified in Council's Capital Works program. This Policy accommodates ratepayers who wish to have kerb and gutter ahead of Council's planned program. Under the program Council enters into a formal agreement with the ratepayer, for them to advance to Council the full cost of the work and for Council to repay Council's component of cost, after a period of 5 years. The costs are in line with Council's adopted Fees and Charges.

CL17.113 Kerb & Gutter Construction - Ratepayers Advance - 14 & 16 Myrniong Grove Berrara

HPERM Ref: D17/83908

Group: Assets & Works Group
Section: Works & Services

Purpose / Summary

The purpose of this report is to advise and gain Council's approval for the amount of contribution to be recovered, from the owner of land adjoining a public road, towards the costs incurred by Council in constructing kerb and guttering along a public road adjacent to the land, in accordance with Section 217 of the Roads Act 1993. (POL12/240).

Recommendation

That Council enter into a Ratepayers Advance Agreement, executed under the Seal of Council with:

1. R J Quealey of 16 Myrniong Gr, Berrara in respect of Kerb and Gutter construction to the value of \$5,379.72 of which \$1,722.12 is a contribution, \$3,657.60 is the advance and the amount to be repaid to the Ratepayer in 5 years at 5% interest is \$4,572.00.
2. K M Quealey of 14 Myrniong Gr, Berrara in respect of Kerb and Gutter construction to the value of \$5,379.72 of which \$1,722.12 is a contribution, \$3,657.60 is the advance and the amount to be repaid to the Ratepayer in 5 years at 5% interest is \$4,572.00.
3. The Common Seal of Council of the City of Shoalhaven be affixed to any documentation required to be sealed otherwise the General Manager be authorised to sign any documentation necessary to give effect to the resolution.

Options

1. Council accept the recommendation as presented.

Implications: Council will be contractually bound to repay contributions plus interest as per the Policy. The ratepayers and Council will benefit from the proactive efforts of ratepayers to improve drainage, appearance and access to properties and it may minimise erosion of the existing road verge.

2. Council not accept the recommendation, giving reasons and propose an alternative resolution.

Implications: Residents will be without kerb & gutter infrastructure and may be dissatisfied in the outcome.

Background

Council has in place a program whereby Ratepayers can pay the full cost of the provision of kerb and gutter along a public road adjacent to their land, where the work is not identified in Council's Capital Works program. This Policy accommodates ratepayers who wish to have

kerb and gutter ahead of Council's planned program. Under the program Council enters into a formal agreement with the ratepayer, for them to advance to Council the full cost of the work and for Council to repay Council's component of cost, after a period of 5 years. The costs are in line with Councils adopted Fees and Charges.

Financial Implications

Neighbouring owners 18, 20 & 22 have already paid for RPA scheme. Kerb and gutter for the five properties 14, 16, 18, 20 & 22 will be constructed together. Hence the reduced rate to be charged to owner of 14 & 16.

CL17.114 Holiday Haven Tourist Parks - Tender for Management and Operation of the Burrill Lake Holiday Park

HPERM Ref: D17/111146

Group: Assets & Works Group
Section: Business & Property

Purpose / Summary

To inform Council of the tender process for the management and operation of Burrill Lake Holiday Park.

In accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, some information should remain confidential as it would, if disclosed, prejudice the commercial position of the person who supplied it. It is not in the public interest to disclose this information as it may reveal commercial-in-confidence provisions of a contract, diminish the competitive commercial value of any information to any person and/or prejudice any person's legitimate business, commercial, professional or financial interests. This information will be considered under a separate confidential report.

This report is submitted directly to the Ordinary Council Meeting pursuant to Clause 3 of Council's "Acceptance of Tenders – Reports to Council" Policy.

Recommendation

That Council consider a separate confidential report in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993.

Options

1. That Council adopt the recommendation.

Implication: Council will consider a separate confidential report.

2. Council not adopt the Recommendation, provide further direction to staff and propose an alternative.

Implication: Council will not consider the confidential report and this may delay the award of a contract

Details

Tenders for the management and operation of Burrill Lake Holiday Park were advertised on 31 January 2017 and closed on 8 February 2017.

At the closing date four (4) valid tenders had been received for the management and operation of Burrill Lake Holiday Park as listed below:

Tenders Received

Tenders were received from the following:

Tenderer	Location
Noel Storey & Kirrily Dowling-Storey Pty Ltd	Burrill Lake NSW 253
Network Electrical Solutions	Numeralla NSW 2530
Paul Windshuttle Lawns & Gardens	Ulladulla NSW 2539
Stay with Us Pty Ltd	Bermagui NSW 2546

Details relating to the evaluation of the tenders are contained in the confidential report.

Community Engagement:

This matter is considered to be a Local Area/Low Impact issue as detailed in Council's Community Engagement Policy and Handbook and no community engagement has taken place the Tender was publically advertised.

Policy Implications

This tender has no policy implications as it has been conducted in accordance with the relevant requirements of the Local Government Tender Regulations.

Financial Implications:

Financial aspects of the management contracts for Council's commercially operated Holiday Parks is a balance between sufficient funds for the contractor to provide a prudent level of staffing and equipment to effectively operate these complex properties and the need for Council to obtain the best value for money. Shoalhaven City Council considers the cost of operating these properties carefully in order to maintain an adequate business benefit to Council and a return to the Contractor that ensure the properties are operated and maintained on behalf of Council to the required industry standards.

CL17.115 Quotations - Dent Street Paddle Craft Platform Construction

HPERM Ref: D17/114824

Group: Assets & Works Group
Section: Project Delivery & Contract

Purpose / Summary

To inform Council of the quotation process for Dent Street Paddle Craft Platform Construction. The quotes have exceeded the tender threshold amount and are therefore being reported to Council.

In accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, some information should remain confidential as it would, if disclosed, prejudice the commercial position of the person who supplied it. It is not in the public interest to disclose this information as it may reveal commercial-in-confidence provisions of a contract, diminish the competitive commercial value of any information to any person and/or prejudice any person's legitimate business, commercial, professional or financial interests. This information will be considered under a separate confidential report.

This report is submitted directly to the Ordinary Council Meeting pursuant to Clause 3 of Council's "Acceptance of Tenders – Reports to Council" Policy.

Recommendation

That Council consider a separate confidential report in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993.

Options

1. Council accept the recommendation as presented.

Implications: A separate report will consider commercial information and the award of a contract.

2. Council amend the recommendation.

Implications: This may delay the awarding of a contract and these works.

Details

Council called Quotes for Dent Street Paddle Craft Platform on 15 March 2017 which closed at 10:00am on 6 April 2017. Two (2) Quotes were received at the time of closing. The Quote assessment is summarised in Table 1 below

CL17.115

Quotes Received

Quotes were received from the following:

Contractor	Location
Civil Project Management	South Nowra
Wardrope & Carroll Engineering	Kirrawee

Details relating the evaluation of the tenders are contained in the confidential report.

Community Engagement:

The Dent St paddle craft platform and associated car parking was advised to the CCB, Huskisson & Woollamia Community Voice. Discussions on the platform component have also been held with local kayak operators.

While there is general support for the facility the Jervis Bay Maritime Museum have requested that the facility to be located within the museum's fish pond area. This has been reviewed previously and funds are limited and this option is not considered feasible.

Financial Implications:

This project is funded by the NSW State Government under the Better Boating Now Program.

CL17.115

CL17.116 Tenders - Bolong Road Shoulder Widening Federal Blackspot

HPERM Ref: D17/115171

Group: Assets & Works Group
Section: Project Delivery & Contract

Purpose / Summary

To inform Council of the tender process for Bolong Road Shoulder Widening.

In accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, some information should remain confidential as it would, if disclosed, prejudice the commercial position of the person who supplied it. It is not in the public interest to disclose this information as it may reveal commercial-in-confidence provisions of a contract, diminish the competitive commercial value of any information to any person and/or prejudice any person's legitimate business, commercial, professional or financial interests. This information will be considered under a separate confidential report.

This report is submitted directly to the Ordinary Council Meeting pursuant to Clause 3 of Council's "Acceptance of Tenders – Reports to Council" Policy.

Recommendation

That Council consider a separate confidential report in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993.

Options

1. Council accept the recommendation as presented.

Implications: A separate report will consider commercial information and the award of a contract.

2. Council amend the recommendation.

Implications: This may delay the awarding of a contract and these important road safety improvements.

Details

Council called Tenders for Bolong Road shoulder widening south of Broughton Creek on 7 March 2017 which closed at 10:00am on 4 April 2017. One (1) tender was received at the time of closing from Stefanutti Construction, they are based in Unanderra. Details relating the evaluation of the tenders are contained in the confidential report.

Community Engagement:

Prior to the works commencing, a media release will be issued, adjoining property owners notified, and variable message boards erected to indicate the pending works.

Financial Implications:

Funds have been allocated in the Black Spot and Roads to Recovery program budgets for 2016/2017.

CL17.116

CL17.117 Tenders - Flinders Road South Nowra Route Upgrade - Norfolk Avenue to Nowra Creek and Blackspot Roundabout Construction at Albatross Road Intersection

HPERM Ref: D17/115532

Group: Assets & Works Group
Section: Project Delivery & Contract

Purpose / Summary

To inform Council of the tender process for Flinders Road, South Nowra Route Upgrade – Norfolk Avenue to Nowra Creek and Roundabout Construction Albatross Road Intersection.

In accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, some information should remain confidential as it would, if disclosed, prejudice the commercial position of the person who supplied it. It is not in the public interest to disclose this information as it may reveal commercial-in-confidence provisions of a contract, diminish the competitive commercial value of any information to any person and/or prejudice any person's legitimate business, commercial, professional or financial interests. This information will be considered under a separate confidential report.

Recommendation

That Council consider a separate confidential report in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993.

Options

1. Council accept the recommendation as presented.

Implications: A separate report will consider commercial information and the award of a contract.

2. Council amend the recommendation.

Implications: This may delay the awarding of a contract and without works progressing there may be an impact on grant funding.

Details

Council called tenders for the Route Upgrade (between Norfolk Avenue and Nowra Creek) and Roundabout construction at Albatross Road Intersection of Flinders road, South Nowra on 14 February 2017, which closed at 10:00am on 6 April 2017. Five (5) tenders were received at the time of closing and are shown in the table below:

CL17.117

Tenders Received

Tenders were received from the following:

Tenderer	Location
Burton Contractors Pty Ltd	Homebush, NSW
Civil Logic Pty Ltd	Luddenham, NSW
Cleary Bros (Bombo) Pty Ltd	Port Kembla, NSW
Ertech Pty Ltd	Pymont, NSW
Stefanutti Construction	Unanderra, NSW

Details relating the evaluation of the tenders are contained in the confidential report.

Community Engagement:

This is local area/high impact when completed, this project will dramatically improve safety and heavy vehicle access along Flinders Road. A drop in session was held at the Shoalhaven Water depot where plans were discussed with local transport companies. The Business chamber and local businesses have been kept advised of the proposed works.

The adjoining Flinders Industrial Estate is a major manufacturing and logistics/distribution centre for local, national and international companies therefore the management of the construction related delays will be critical throughout the construction phase.

Work to remove trees for road safety and widening have been completed and the relocation of services have already commenced and are nearing completion.

Financial Implications:

Sufficient funds have been allocated in the 2016/17 and 2017/18 budgets and it is proposed to complete delivery of the project within this timeframe. Council have successfully gained \$3.1 million for the project through the New South Wales Government and an additional \$2.95 million through the Australian Government Heavy Vehicle Safety and Productivity Program and an additional \$800k from the Blackspot program. The project costs include utility relocations and clearing in addition to this contract.

CL17.118 Tenders - Streetscape Upgrade - Worrigee Street, Nowra

HPERM Ref: D17/115712

Group: Assets & Works Group
Section: Project Delivery & Contract

Purpose / Summary

To inform Council of the tender process for Streetscape Upgrade – Worrigee Street, Nowra.

In accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, some information should remain confidential as it would, if disclosed, prejudice the commercial position of the person who supplied it. It is not in the public interest to disclose this information as it may reveal commercial-in-confidence provisions of a contract, diminish the competitive commercial value of any information to any person and/or prejudice any person's legitimate business, commercial, professional or financial interests. This information will be considered under a separate confidential report.

Recommendation

That Ordinary Meeting consider a separate confidential report in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993.

Options

1. Council accept the recommendation as presented.

Implications: A separate report will consider commercial information and the award of a contract.

2. Council amend the recommendation.

Implications: This may delay the awarding of a contract and these works.

Details

Council called Tenders for the Streetscape Upgrade of Worrigee Street, Nowra on 22 March 2017 which closed at 10:00am on 19 April 2017. One Tender was received at the time of closing Quality Management & Construction Pty Ltd (T/A QMC Group) based in Bella Vista, NSW. Details relating to the evaluation of the tenders are contained in the confidential report.

Community Engagement:

Members of the Nowra CBD Revitalisation Strategy Committee and staff have consulted relevant shop owners on this matter. The works have been tendered to allow delivery to minimise impacts to adjacent / adjoining shops and businesses.

Financial Implications:

Sufficient funds have been allocated for the 2016/17 financial year and it is proposed to complete delivery of the project within that timeframe.

CL17.118

CL17.119 Expression of Interest - Sale of Lot 1 DP1021332 - George Evans Road Mundamia

HPERM Ref: D17/116107

Group: Assets & Works Group
Section: Business & Property

Purpose / Summary

This report seeks Council approval to finalise the Expression of Interest process for the sale of Lot 1 DP1226624 (formerly Lot 1 DP 1021332) George Evans Road, Mundamia.

In accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, some information should remain confidential and should be considered as part of a separate confidential report to Council. It is not in the public interest to disclose this information as it contains “commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it”.

Recommendation

That Council, in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993 consider a separate confidential report on this matter.

Options

1. Council accept the recommendation as presented.

Implications: Consider a separate confidential report seeking approval to finalise EOI process for Lot 1 DP1226624 (formerly Lot 1 DP 1021332) George Evans Road, Mundamia.

2. Provide further direction to staff and propose an alternative.

Background

At Council's meeting of 19th April 2016 (MIN16.324), Council resolved to “sell Lot 1 DP1021332 George Evans Road, Mundamia” via an EOI process. Submissions closed on 16th September 2016. Consideration of options for the Mundamia EOI are outlined in the confidential report.

LOCAL GOVERNMENT AMENDMENT (GOVERNANCE & PLANNING) ACT 2016

Chapter 3, Section 8A Guiding principles for councils

(1) Exercise of functions generally

The following general principles apply to the exercise of functions by councils:

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.
- (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.
- (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.
- (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.
- (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.
- (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.
- (g) Councils should work with others to secure appropriate services for local community needs.
- (h) Councils should act fairly, ethically and without bias in the interests of the local community.
- (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.

(2) Decision-making

The following principles apply to decision-making by councils (subject to any other applicable law):

- (a) Councils should recognise diverse local community needs and interests.
- (b) Councils should consider social justice principles.
- (c) Councils should consider the long term and cumulative effects of actions on future generations.
- (d) Councils should consider the principles of ecologically sustainable development.
- (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.

(3) Community participation

Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures.

Chapter 3, Section 8B Principles of sound financial management

The following principles of sound financial management apply to councils:

- (a) Council spending should be responsible and sustainable, aligning general revenue and expenses.
- (b) Councils should invest in responsible and sustainable infrastructure for the benefit of the local community.
- (c) Councils should have effective financial and asset management, including sound policies and processes for the following:
 - (i) performance management and reporting,
 - (ii) asset maintenance and enhancement,
 - (iii) funding decisions,
 - (iv) risk management practices.
- (d) Councils should have regard to achieving intergenerational equity, including ensuring the following:
 - (i) policy decisions are made after considering their financial effects on future generations,
 - (ii) the current generation funds the cost of its services

Chapter 3, 8C Integrated planning and reporting principles that apply to councils

The following principles for strategic planning apply to the development of the integrated planning and reporting framework by councils:

- (a) Councils should identify and prioritise key local community needs and aspirations and consider regional priorities.
- (b) Councils should identify strategic goals to meet those needs and aspirations.
- (c) Councils should develop activities, and prioritise actions, to work towards the strategic goals.
- (d) Councils should ensure that the strategic goals and activities to work towards them may be achieved within council resources.
- (e) Councils should regularly review and evaluate progress towards achieving strategic goals.
- (f) Councils should maintain an integrated approach to planning, delivering, monitoring and reporting on strategic goals.
- (g) Councils should collaborate with others to maximise achievement of strategic goals.
- (h) Councils should manage risks to the local community or area or to the council effectively and proactively.
- (i) Councils should make appropriate evidence-based adaptations to meet changing needs and circumstances.