

## MINUTES OF THE CLIMATE CHANGE ACTION COMMITTEE

**Meeting Date:** Thursday, 6 April 2017  
**Location:** Jervis Bay Rooms, City Administrative Centre, Bridge Road, Nowra  
**Time:** 4.00pm

The following members were present:

Clr Amanda Findley – Arrived at the meeting at 4.40 pm  
Clr Joanna Gash – Arrived at the meeting at 4.57 pm  
Clr John Wells  
Clr Patricia White  
Clr John Levett  
Clr Nina Cheyne  
Clr Kaye Gartner  
Clr Greg Watson  
Clr Mark Kitchener

Others present:

Carmel Krogh – Director, Shoalhaven Water  
Tim Fletcher – Director, Planning, Environment and Development  
Ben Stewart – Director, Assets and Works  
Sara McMahon – Unit Manager, Governance  
Kelie Lowe – Section Manager, Environmental Services  
Elizabeth Dixon – Environmental Planner/Sustainability  
Gordon Clark – Section Manager, Strategic Planning  
Jane Lewis – Section Manager, Recreation Community and Culture

### Election of Chairperson

**RESOLVED** (Clr Gartner / Clr Levett)

That Councillor White be appointed as the Acting Chairperson for the meeting of the Climate Change Action Committee.

CARRIED

### Apologies / Leave of Absence

An apology was received from Clr Alldrick and Russ Pigg

**Confirmation of the Minutes**

Nil

**Declarations of Interest**

Nil

**REPORTS****CC17.1 Streetlight LED project****HPERM Ref:  
D17/98852**

The Committee discussed budget, possible savings to Council and the long term costs of the Streetlight LED project.

It was noted that the business plan will be prepared by Assets and Works.

**Recommendation (Item to be determined under delegated authority)**

That Council prepare a business case which includes the following:

1. Detailed comparisons of proposed technologies (including lifespan of the technologies);
2. Consideration of projected increases in energy and service costs;
3. Options for program roll-out, including timeframe comparisons, and the estimated costs, savings, and payback periods;
4. Data related to expected carbon reduction levels for the options presented;
5. An outline of the next steps for Council, including a summary of procurement options;
6. Comparison of the bulk change compared with other projects such as the purchase of Green Power, and
7. Summary and recommendations about external funding opportunities

**RESOLVED** (Clr Gartner / Clr Cheyne)

That Council prepare a business case which includes the following:

1. Detailed comparisons of proposed technologies (including lifespan of the technologies);
2. Consideration of projected increases in energy and service costs;
3. Options for program roll-out, including timeframe comparisons, and the estimated costs, savings, and payback periods;
4. Data related to expected carbon reduction levels for the options presented;
5. An outline of the next steps for Council, including a summary of procurement options;
6. Comparison of the bulk change compared with other projects such as the purchase of Green Power, and
7. Summary and recommendations about external funding opportunities

CARRIED

**CC17.2 Planning Environment and Development Services - Sustainability Status Report****HPERM Ref: D17/24647**

Elizabeth Dixon, spoke about the Waste and Sustainability Improvement Payment program (WaSIP) in relation to the previous committee (known as the Shoalhaven Sustainable Committee) and explained that while the Committee did not have a budget, it did have input into how funds from the WaSIP was spent.

Jane Lewis spoke about Council's initiatives across Recreation, Community and Culture facilities. It was also noted that there are a range of public programs including King & Queen of Green, the Waste Expo, workshops for composting, waterwise education initiatives and reclaimed water management.

**Recommendation (Item to be determined under delegated authority)**

That the Committee accept the sustainability status report for information.

**RESOLVED** (Clr Gartner / Clr Wells)

That the Committee accept the sustainability status report for information.

CARRIED

**Introduction of Items as Matters of Urgency****RESOLVED** (Clr Gartner / Clr Wells)

That the following addendum reports be introduced as matters of urgency:

1. CC17.3 Climate Change Action Committee - Draft Terms of Reference including change of name

CARRIED

The Chairperson ruled the matters as ones of urgency as they relate to urgent business of Council and allowed their introduction.

**ADDENDUM REPORTS****CC17.3 Climate Change Action Committee - Draft Terms of Reference including change of name****HPERM Ref: D17/107794**

Clr Gartner suggested that in order to act on decisions and instigate projects, or even support community initiatives such a community solar energy, this committee will need funds, therefore the Committee recommendation to Council should be:

- The previous budget of the Committee or \$200,000 per annum, whichever is higher, be reinstated.
- The Committee recommend either a recurring budget sum, or an operating budget to be reviewed annually.

Clr Findley – arrived at 4.40 pm

Clr Gash – arrived at 4.57 pm

**Recommendation**

That Council

1. Change the name of the Climate Change Action Committee to the Sustainable Futures Committee
2. Adopt the Sustainable Futures Committee Terms of Reference as attached to this report
3. Appoint a Chairperson to the Committee
4. Appoint a Councillor for the membership selection committee
5. Advertise for applications for membership
6. Allocate a budget for the operations of the Committee

**Recommendation** (Clr Gartner / Clr Cheyne)

That Council

1. Change the name of the Climate Change Action Committee to the Sustainable Futures Committee
2. Adopt the Sustainable Futures Committee Terms of Reference as attached to this report
3. Appoint Clr White as Chairperson to the Committee and Clr Gartner as alternate chair
4. The membership selection committee include the Chair and alternate Chair
5. Advertise for applications for membership
6. Consider funding in the 2017-18 budget to provide adequate resourcing to implement the actions of the committee with the intention of the allocation to be self-funding.

Clr Wells left the meeting at 5.22 pm

There being no further business, the meeting concluded, the time being 5.25 pm.

Clr White  
ACTING CHAIRPERSON