

MINUTES OF THE SHOALHAVEN ARTS BOARD

Meeting Date: Thursday, 2 March 2017
Location: Seven Mile Room, City Administrative Centre, Bridge Road, Nowra
Time: 1:10 pm

The following members were present:

Clr John Wells – Chairperson
Clr Levett
Mr Ian Grant
Ms Merylynn Weiss
Ms Alison Chiam

Others Present:

Jane Lewis – Section Manager, Recreation Community & Culture
Bronwyn Coulston – Unit Manager, Arts & Culture
Fiona McFadyen – Public Programs Officer
Sara McMahon – Governance Business Unit Manager
Karen Patterson – Shoalhaven Entertainment Centre Manager

Apologies / Leave of Absence

An apology was received from Clr Gartner & Robert Swieca

Confirmation of the Minutes

RESOLVED (Merylynn Weiss / Clr Levett)

That the Minutes of the Shoalhaven Arts Board held on Wednesday 16 November 2016 be confirmed.

CARRIED

Declarations of Interest

Nil

REPORTS

AB17.1 Shoalhaven Arts Board - Resignation - Troy Lenihan

HPERM Ref:
D16/405354

Recommendation (Item to be determined under delegated authority)

That:

1. The Shoalhaven Arts Board accept the resignation of Mr Troy Lenihan
2. Write to Mr Troy Lenihan to thank him for his contribution to the Shoalhaven Arts Board
3. Encourage Mr Shane Brown to apply for the Aboriginal Local Member (Community Member) position on the Shoalhaven Arts Board through the upcoming EOI process.

CARRIED

RESOLVED (Merilynn Weiss / Alison Chiam)

That the Shoalhaven Arts Board:

1. Accept the resignation of Mr Troy Lenihan
2. Write to Mr Troy Lenihan, on behalf of Clr Wells, Chairperson, to thank Mr Lenihan for his contribution to the Shoalhaven Arts Board
3. Encourage Mr Shane Brown to apply for the Aboriginal Local Member (Community Member) position on the Shoalhaven Arts Board through the upcoming EOI process.

CARRIED

AB17.2 Shoalhaven Arts Board - Membership - Term Expires June 2017 - Call for Expression of Interest

HPERM Ref: D17/8413

Recommendation

That Council

1. Call for Expression of Interest for Community Members on the Shoalhaven Arts Board including one (1) position designated as an Aboriginal Local Member
2. Approve the option for a second two (2) year term for Community Members (*add / delete names as required - Ian Grant and Warwick Keen*) in accordance with the Arts Board Terms of Reference
3. Thank retiring Shoalhaven Arts Board Community Members Robert Swieca and Merilynn Weiss for their commitment and services on the Arts Board and their contributions to Arts in the Shoalhaven.

Recommendation (Ian Grant / Merilynn Weiss)

That Council

1. Call for Expression of Interest for Community Members on the Shoalhaven Arts Board including one (1) position designated as an Aboriginal Local Member
2. Approve the option for a second two (2) year term for Community Members, Ian Grant and Warwick Keen, in accordance with the Arts Board Terms of Reference
3. Thank retiring Shoalhaven Arts Board Community Members Robert Swieca and Merilynn Weiss for their commitment and services on the Arts Board and their contributions to Arts in the Shoalhaven.

4. Expressions of Interest received for Community Membership positions to be provided at the next meeting of the Shoalhaven Arts Board (1 June 2017) for the Board's consideration.

AB17.3 Arts Awards 2017

**HPERM Ref:
D17/34245**

The Committee discussed the information provided in the report and the agreed that the 2017 Arts Awards should be held after June 2017, possibly in September.

The Committee also discussed the importance of increasing engagement with the arts community and the possibility of linking with another Shoalhaven event such as Riverfest.

The Committee agreed that Council be requested to revoke the 2016/2017 balance of funds to the 2017 Arts Awards therefore a recommendation to Council is required. It was noted that additional funding may be required.

Recommendation (Item to be determined under delegated authority)

Recommendation to be determined and added at the Arts Board Meeting following discussion.

Recommendation (Clr Wells / Merylynn Weiss)

1. The Arts Awards 2017 be held after June 2017
2. Council, be requested to revoke the 2016/2017 balance of funds allocated in Job Number 21596/10722 to the 2017 Arts Awards to enable the 2017 awards to be held after June 2017.
3. Clr Wells to meet with the chairperson of Riverfest and the Tourism Advisory Group to discuss event options for the Arts Awards and report back to the Group.
4. Establish a 2017 Arts Awards Subcommittee with the following membership:
 - a. Clr Wells
 - b. Ms Merylynn Weiss
 - c. Karen Patterson
 - d. Fiona McFadyen
5. The Arts Awards Subcommittee to provide a report on the progress of the 2017 Arts Awards at the next Arts Board meeting.

AB17.4 Renew the Arts Board Representatives on the Business and Employment Development Committee

**HPERM Ref:
D17/39935**

Clr Wells advised the members that he is a member of the Business and Employment Development Committee (BEDC) and he explained the role of the BEDC.

Recommendation (Item to be determined under delegated authority)

That the Shoalhaven Arts Board nominate (insert name) as the representative and (insert name) as an alternate on the Business and Employment Development Committee.

RESOLVED (By consent)

That the Shoalhaven Arts Board nominate Alison Chiam as the representative and Clr Wells as an alternate on the Business and Employment Development Committee.

CARRIED

GENERAL BUSINESS

AB17.5 Arts Centre - Update

HPERM Ref:
D17/55569

Bronwyn Coulston, Unit Manager Arts & Culture, advised the Committee that Fiona McFadyen will be Acting Unit Manager Arts & Culture for the remainder of 2017 while Bronwyn is on leave.

Work is being undertaken on the rebranding for the new name of the City Arts Centre, Shoalhaven Regional Gallery, Nowra. There are also opportunities for sub-branding.

Bronwyn updated members on:

- Grants and award nominations. The Arts Centre, in collaboration with Waste Services has been nominated in the Local Government Professionals Award for the art work on rubbish trucks.
- Community Heritage Grants and Festival Australia
- Arts Residency Program and upcoming workshops. Launching the Sea of Waste Public Program
- The Museum & Galleries Advisor will be starting soon
- Museum & Galleries National Standards Program
- Arts Board grants

AB17.6 Library Services - Update

HPERM Ref:
D17/55582

Jane Lewis, Section Manager, Recreation Community & Culture provided an update for Library Services.

- Grant applications are currently being taken
- Club grants – There is a submission for a permanent display location for the Nowra Flood Boat at the Nowra Aquatic Park.
- Heritage Near Me program Nowra Flood Boat and possible application for restoration of the war memorial in Berry
- Outcome of the NSW Public Library Grant is pending
- Building Brighter Babies programs and Community partnership grants were successful
- Council Hosted the NSW Public Library conference in Ulladulla in late 2016, and the event was very successful
- The Library's "Librarian Rhapsody" were winners of the NSW Public Libraries Marketing Awards
- The Milton Ulladulla Ex Servos Club were awarded the contract to manage events and activities for the Ulladulla Civic Centre
- Seniors Week is coming up. There will be a day of oral histories to collect stories
- The trial of the pop-up café the "Book Book Café" in the front foyer of the Library has proven successful. If all continues to go well this will go out to expression of interest.

AB17.7 Shoalhaven Entertainment Centre - Update

**HPERM Ref:
D17/55586**

Karen Patterson, Shoalhaven Entertainment Centre Manager provided an update on the 2017 SEC Live Program and advised:

- Memberships have increased since March 2016.
- The Morning Matinees Program is doing well.
- The Shoalhaven Business Awards will be held in August at the SEC
- The 2018 VC Diggers Day Dinner is expected to be a very big event
- Tickets sales are increasing for "Unearthed"

Clr Wells thanked Bronwyn and wished her well for her leave.

AB17.8 Code of Conduct & Code of Meeting Practice

**HPERM Ref:
D17/57038**

Sara McMahon, Governance Unit Business Manager provided the presentation on Council's Code of Conduct and Meeting Procedure after the conclusion of the meeting.

There being no further business, the meeting concluded, the time being 1.53pm .

Clr John Wells
CHAIRPERSON