

Youth Advisory Committee

Meeting Date: Wednesday, 08 February, 2017
Location: Jervis Bay Rooms, City Administrative Centre, Bridge Road, Nowra
Time: 10.00 am

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Agenda

1. **Election of Chairperson (every meeting)**
2. **Acknowledgement and Welcome to Country**
3. **Apologies**
4. **Confirmation of Minutes**
 - Youth Advisory Committee - 16 November 2016 1
5. **Declarations of Interest**
6. **Presentations**
 - YA17.1 Inclusive Playspace - Livvi's Place, Mollymook
 - YA17.2 Community Strategic Plan
7. **General Business**
 - YA17.3 Discuss Youth Week
 - YA17.4 Disability Inclusion Action Plan

Membership

Chairperson – Appointed by Committee at each meeting

All Councillors

Jonah Allen

Scott Castelnoble

Dean Naylor-Clark

Chris Farley

Shannon Karger

Kimberley Peat

Member for Gilmore – Ann Sudmalis MP or nominee (Federal Member of Parliament)

Member for Kiama – Gareth Ward MP or nominee

Member for South Coast – Shelley Hancock MP or nominee Jacob Williams

Representatives from Shoalhaven Local Area Command NSW Police

Sanctuary Point Youth & Community Centre

Bay and Basin Community Resources

Regional Development Australia

Shoalhaven Business Chamber

330 Squadron Australian Air Force Cadets

2 voting representatives from each local High School

Purpose and delegated authority

To represent the interests and views of young people to Council and the Community in accordance with the delegation set out below:

- To advise and recommend to Council staff on matters of an operational nature and implement policy relating to the interests and views of young people and/or within adopted budgets;
- To recommend to Council on policy matters and other matters not able to be delegated by Council;
- To provide recommendations to Council on Strategic and Financial directions relating to Youth in the Shoalhaven;
- To commit expenditure up to the limits determined by Council, including grant funding.

MINUTES OF THE YOUTH ADVISORY COMMITTEE

Meeting Date: Wednesday, 16 November 2016
Location: Jervis Bay Rooms, City Administrative Centre, Bridge Road, Nowra
Time: 10.00am

The following members were present:

Clr Mitchell Pakes
Clr Patricia White
Renaë Weymans – Shoalhaven High School
Kaleb Fleming - Shoalhaven High School
Tane Clarke - Shoalhaven High School
Jacob Williams – Shelley Hancock MP Representative
Lachlan Page – Ulladulla High School
Riley Papworth - Ulladulla High School

Others present:

Donna Corbyn – Community Development Officer, Youth
Sara McMahon – Governance Business Unit Manager
Kaye Rhodes – Community Development Officer
Ms Jane Lewis - Recreation Community & Culture Manager
Jessie Cowan – Teacher, Ulladulla High School

Jacob Williams gave the Acknowledgement to Country.

Apologies / Leave of Absence

An apology was received from Clr Alldrick.

Election of Chairperson

RESOLVED (By consent)

That Lachlan Page be appointed as the Chairperson for Youth Advisory Committee meeting held on Wednesday 16 November 2016.

CARRIED

The Chairperson welcomed Jane Lewis and Sara McMahon and the members introduced themselves.

Confirmation of the Minutes

Recommendation

That the Minutes of the meeting of the Youth Advisory Committee held on Wednesday 27 July 2016 be confirmed.

Clr Pakes referred to Item 11 noting that he has received positive feedback regarding the ParkRun. Donna Corbyn noted that Lili Hutchinson, Community Safety Officer, is following up regarding this item.

RESOLVED (By consent)

That That the Minutes of the meeting of the Youth Advisory Committee held on Wednesday 27 July 2016 be confirmed.

CARRIED

Declarations of Interest

Nil

PRESENTATIONS

YA16.2 Presentation - Code of Conduct & Meeting Procedure

HPERM Ref:
D16/347598

Sara McMahon, Governance Unit Business Manager provided a presentation on Council's Code of Conduct and Meeting Procedure.

The Chairperson thanked Sara on behalf of the Committee.

REPORTS

YA16.3 Youth Advisory Committee Terms of Reference

HPERM Ref:
D16/343804

The Committee discussed the Youth Advisory Committee final version of the Terms of Reference and agreed to endorse the document.

Recommendation

That the Youth Advisory Committee receive the Policy – Terms of Reference – Youth Advisory Committee for consideration, discuss and endorse a final version of the Terms of Reference and recommend to Council for adoption.

Recommendation (By consent)

That the Youth Advisory Committee endorse the final version of the Terms of Reference and recommend to Council for adoption.

YA16.4 Additional Item from Minutes - International Youth Day Awards

**HPERM Ref:
D16/358669**

The Committee discussed the inaugural International Youth Day Awards which were held on Friday 4 November 2016 at the Bomaderry Bowling Club. The Awards were hosted by the Committee. Over 130 people attended with 31 young finalists acknowledged for their contribution to the Shoalhaven.

Tane Clarke provided an update on the night and the Committee agreed that the event was very successful.

Clr White also noted that she had received very good feedback about the event and it was very relevant for recognising the youth of Shoalhaven, with nominations received from a wide cross section of the community. Clr White advised the Committee that she is highly supportive of the event and would like to see the Committee host the event again in 2017.

The Committee discussed the success of the award categories and format of the event.

Jessie Cowan, Teacher Ulladulla High School, noted that the School would not be nominating to the Australia Day Awards but would like to be involved with the next International Youth Day awards.

Donna Corbyn thanked Kaye Rhodes for all her hard work to make the Awards such a success.

Recommendation (Renae Weymans / Kaleb Fleming)

That the Committee highly recommends that Council consider:

1. Hosting the International Youth Day Awards via the Youth Advisory Committee on 12 August 2017 with the same award categories and same format (stand-up cocktail)
2. That a budget of \$3,600 be considered in the next Quarterly Review for this event.

YA16.5 Additional Items from Minutes - "Community Matters" monthly fair - Twilight Garden Birthday Party - Draft Community Strategic Plan

**HPERM Ref:
D16/358679**

"Community Matters" monthly fair: held every Thursday in Jelly Bean Park.

Twilight Garden Birthday Party: will be held at Nowra East Public School Community Gardens on Sunday 27 November 2016 to celebrate the Community Garden's 3rd birthday. A flyer was tabled for distribution with the minutes.

Draft Community Strategic Plan: Clr White spoke about the draft Community Strategic Plan which is on exhibition soon. Council would value feedback from the members of this committee.

Action – The Draft Community Strategic Plan to be discussed and workshopped at the next Youth Advisory Committee meeting.

There being no further business, the meeting concluded, the time being 11.37am.

Lachlan Page
CHAIRPERSON