

MINUTES OF THE RURAL FIRE SERVICE STRATEGIC PLANNING COMMITTEE

Meeting Date: Thursday, 9 February 2017
Location: Seven Mile Meeting Room, City Administrative Centre, Bridge Road, Nowra
Time: 5.30pm

The following members were present:

Clr Joanna Gash - Chairperson
Clr Mitchell Pakes
Mr Mark Williams
Mr Paul Gooley
Ms Jennifer Lawther
Mr John Ashton
Mr Andrew Fielding
Mr Vic Walker
Mr Geoff Phillips
Mr Bill Bean
Martin Upitis (delegate of Ben Stewart Director Assets & Works)

Others present:
Megan Birmingham – Shoalhaven City Council
Lynda Ho – Shoalhaven City Council
Ellann Lehdey – Shoalhaven City Council

Apologies / Leave of Absence

Apologies were received from Ben Stewart and Paul Gleeson. Mark Williams arrived late as he was organising staff for out of area work.

Membership – Resignation of Colin Lonergan – Current Vacancies

Colin Lonergan had resigned from the Committee. Paul Gooley undertook to follow-up on nominees for the following vacancies:

- (i) Group 5 Area Primary Representative and
- (ii) Group 5 Area (Alternative) Representative.

Confirmation of the Minutes

RESOLVED (Vic Walker / Andrew Fielding)

That the Minutes of the Rural Fire Service Strategic Planning Committee held on Thursday 10 November 2016 be confirmed.

CARRIED

Declarations of Interest

Nil

REPORTS

RF17.1 Rural Fire Service Update - February 2017

HPERM Ref:
D17/28787

Martin Upitis outlined the report, item RF17.1, as presented.

Recommendation (Item to be determined under delegated authority)

That the Committee receives the report for information.

RESOLVED (Paul Gooley / Martin Upitis)

That the Committee receives the report for information.

CARRIED

RF17.2 RFS Infrastructure Preface

HPERM Ref:
D17/26045

Mark Williams outlined the report, item RF17.2, as presented.

Recommendation (Item to be determined under delegated authority)

That the Committee receives the report for information

RESOLVED (Jennifer Lawther / Paul Gooley)

That the Committee receives the report for information.

CARRIED

RF17.3 Other RFS Infrastructure Projects

HPERM Ref:
D17/26069

Mark Williams updated the Committee on the progress of other RFS infrastructure projects.

1. Kangaroo Valley Station Additions

Projects 1-5 were at a similar point of progress and were discussed as a block. Mark Williams requested accurate quantity estimates to ensure that the funds allocated for these projects were adequate to fund the required works.

The Committee expressed concern at the statement repeated under items 1-5 that

“It is also now apparent that this and the remaining projects with full funding allocation ... will not be completed by this financial year. DM has advised RFS of this, however it is requested that Council expedite these projects to completion, as further carry forward of funds is unlikely.”

Martin Upitis gave an assurance that the works listed under items 1-5 consisted of a 2 year program and that therefore the funding was not at risk.

ACTION: Martin Upitis undertook to provide a timeframe for the works listed under items 1-5 to the next committee meeting.

2. Shoalhaven Heads Extensions

Refer to point 1.

3. Kioloa Station Extensions

Refer to point 1.

4. Tabourie Station Extensions

Refer to point 1.

5. Currarong Station Additions

Refer to point 1.

6. Training/Logistics/SMSS Facility (TLSF)

This project was not a priority at this time and only seed funding is available. Project placed "on hold" until such time as further funding is secured from all prospective occupants.

7. Wandandian Station Extensions

Ideally projects 7, 8 & 9 would be "shovel ready" so that they could be initiated once funding was available.

8. Basin View Station Extensions

Refer point 7.

9. Conjola Station Extensions

Refer point 7.

10. Beaumont Station Extensions

There was no discussion.

11. Huskisson Station Extensions

There was no discussion.

12. Staff Movements

Ms Julie-Anne Michael had resigned and Mr Shannon Judge had been appointed in the Grade 4/5 six-month renewable part time position.

Mark Williams noted that head quarters would rank the projects with seed funding of \$5000. Martin Uptis advised DA approvals lapsed after five years. He recommended that the DAs be submitted in a "staggered" fashion to ensure they did not lapse prior to the works being carried out.

Mark Williams responded that Project Development Approvals/Construction Certificates remain current past the 5yr cut off so long as commencement has occurred.

Recommendation (Item to be determined under delegated authority)

That the Committee receives the report for information

RESOLVED (Paul Gooley / Vic Walker)

That the Committee receives the report for information.

CARRIED

RF17.4 IEMC 92 Albatross Road South Nowra Master Plan

**HPERM Ref:
D17/26371**

ACTION: Martin Uptis noted that the Dog Track subdivision was still being progressed and he undertook to circulate an update on the matter to the Committee.

Recommendation (Item to be determined under delegated authority)

That Council reports to the Committee the status of the sub division of “Dog Track Rd” and pursue this to completion as a matter of priority.

RESOLVED (Paul Gooley / Andrew Fielding)

That Council reports to the Committee the status of the sub division of “Dog Track Rd” and pursue this to completion as a matter of priority.

CARRIED

RF17.5 West Nowra Rural Fire Service

**HPERM Ref:
D17/26954**

Martin Uptis noted that the tender for the “Pad Mount” Transformer would be opened in March and installation was expected in May 2017.

Recommendation (Item to be determined under delegated authority)

That Council expedites the installation and connection of the Pad Mount transformer and connection of permanent power to the WNFS so as all electrical installations can be utilised.

RESOLVED (Andrew Fielding / Vic Walker)

That Council expedites the installation and connection of the Pad Mount transformer and connection of permanent power to the WNFS so as all electrical installations can be utilised.

CARRIED

RF17.6 Milton Catering Station Extensions

**HPERM Ref:
D17/26974**

A new hydrant had been installed on Croobyar Road but the old hydrant had not been removed and continues to leak water, causing damage to the drain and car park area. The Committee recorded its dissatisfaction with the length of time taken to remove the problematic water hydrant.

ACTION: Martin Uptis undertook to arrange the meeting between RFS and Council staff to consider the proposed new site access via Woodstock Road and the removal of problematic water hydrant.

Recommendation (Item to be determined under delegated authority)

That

1. Council staff and RFS meet on site to plan the proposed alternate station access using Woodstock Road, and work with the RFS to rectify maintenance and drainage issues that remain post hydrant relocation.
2. Council staff consider having the problematic hydrant disconnected and removed.

RESOLVED (Paul Gooley / Mark Williams)

That

1. Council staff and RFS meet on site to plan the proposed alternate station access using

Woodstock Road, and work with the RFS to rectify maintenance and drainage issues that remain post hydrant relocation.

2. Council staff consider having the problematic hydrant disconnected and removed.

CARRIED

RF17.7 Broughton Vale / Berry Rural Fire Station

**HPERM Ref:
D17/26996**

Developments in respect to the Broughton Vale Berry Rural Fire Service and Ambulance stations were continuing. The RFS station would be built on a now closed road and the Ambulance station on land acquired from the RMS. There were significant earth and civil works associated with the Rural Fire Service component of the project. Council has engaged consultants for the cost of filling and drainage. The DA for the fire station will list the ambulance as a stakeholder.

Discussion of this matter was ongoing.

Recommendation (Item to be determined under delegated authority)

That

1. Council and the District Manager continue to work with HINFRA, RMS and Dept Lands to formalise the land use agreements and secure the identified land parcel.
2. RFS works with Council on the formal designing, plan preparation, cost estimation and DA submission for the new station within the available land parcel.

RESOLVED (Martin Uptis / Paul Gooley)

That

1. Council and the District Manager continue to work with HINFRA, RMS and Dept Lands to formalise the land use agreements and secure the identified land parcel.
2. RFS works with Council on the formal designing, plan preparation, cost estimation and DA submission for the new station within the available land parcel.

CARRIED

RF17.8 IEMC "Pad Mount" Transformer

**HPERM Ref:
D17/27007**

Discussion included under item RF17.5 above.

Recommendation (Item to be determined under delegated authority)

That Council expedites the planning and subsequent construction of this project.

RESOLVED (Andrew Fielding / Vic Walker)

That Council expedites the planning and subsequent construction of this project.

CARRIED

RF17.9 Bendalong / Cunjurong Point / Manyana Amalgamation

**HPERM Ref:
D17/27016**

The formalisation of the amalgamation is continuing and the application for the amalgamation has been prepared. The capital works for the stations would be undertaken when funding become available. The community will be kept informed of the progress of the amalgamation through the Red Head Villages Committee meeting in early February. The application will be submitted to head office for approval prior to the transfer of people, equipment and records. The two brigades have agreed the new Brigades name to be called: "Manyana". This has been endorsed by the District Manager.

Recommendation (Item to be determined under delegated authority)

That the District Manager continues to work with the Steering Committee and Brigades towards finalising this matter.

RESOLVED (Geoff Phillips / Vic Walker)

That the District Manager continues to work with the Steering Committee and Brigades towards finalising this matter.

CARRIED

GENERAL BUSINESS

RF17.10 Work Health & Safety (WH&S)

**HPERM Ref:
D17/32998**

No matters raised

RF17.11 Code of Conduct

**HPERM Ref:
D17/33003**

No matters raised

RF17.12 Committee Members - Email addresses

Current Committee email addresses are be provided to Lynda Ho so that the member list can be updated.

Action: Paul Gooley to follow up

There being no further business, the meeting concluded, the time being 6.05pm.

Clr Joanna Gash
CHAIRPERSON