

Rural Fire Service Strategic Planning Committee

Meeting Date: Thursday, 10 November, 2016
Location: Seven Mile Beach Room, City Administrative Centre, Bridge Road, Nowra
Time: 5.30pm

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Agenda

1. Apologies

2. Confirmation of Minutes

- Rural Fire Service Strategic Planning Committee – 11 August 2016

3. Reports

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4. General Business

RF16.11	Work Health & Safety (WH&S)
RF16.12	Code of Conduct

Membership

Clr Jo Gash – Chairperson
Clr Mark Kitchener
Clr Mitchell Pakes
Mr Russ Pigg or nominee (Mr Ben Stewart)
Mr Mark Williams
Mr Paul Gooley
Ms Jennifer Lawther (Alternate Mr John Ashton)
Mr Andrew Fielding (Alternate – Mr Bob Johnston)
Mr Vic Walker (Alternate – Mr Jacqui Cox)
Mr Martin Gaffey (Alternate – Mr Ron Rollinson)
Mr Paul Gleeson (Alternate – Mr Geoff Phillips)
Mr Colin Lonergan (Alternate – TBA)
Mr Bill Bean (Alternate – TBA)
Mr Chris Baseler or nominee

Quorum - Five (5)

Objectives:

To advise Council on issues of a strategic and policy nature relating to the operation of the Rural Fire Services having regard to the following:

- That the core communication between brigades and Fire Control Officer on operational issues be raised through the Group Officers utilising the committee structure.
- All issues be raised through Fire Control so that statutory matters can be resolved immediately.
- Policy matters raised can be referred to the Strategy & Assets Committee through the General Manager so that statutory matters can be resolved.
- That the Strategic Planning Committee be developed as the body advising Council on Rural Fire Service policy issues.

**MINUTES OF THE RURAL FIRE SERVICE STRATEGIC PLANNING COMMITTEE
MEETING HELD ON THURSDAY, 11 AUGUST 2016 IN THE COUNCIL CHAMBER OF
THE NOWRA ADMINISTRATIVE BUILDING, COMMENCING AT 5.30PM**

The following members were present:

Mark Williams, District Manager
Paul Gooley, RFS Staff Representative
John Ashton, Group Officer Representative Alternate
Andrew Fielding, Group 1 Area Primary Representative
Jenny Lawther, Group 2 Area Primary Representative
Paul Gleeson, Group 4 Area Primary Representative
Colin Lonergan, Group 5 Area Primary Representative
Bill Bean, Group 6 Operations Support Representative
Martin Gaffey, Group 3 Area Primary Representative
Ben Stewart, Shoalhaven City Council

Other Attendees

Lynda Ho – Shoalhaven City Council
Michael Strachan - Shoalhaven City Council
Ron (Rolly) Rollinson, Group 3 Group Officer

Apologies:

Apologies were received from Clr Lynne Kearney (Chair), Clr Mark Kitchener and Chris Baseler.

1. Election of Acting Chair

MOTION: Moved: Paul Gooley / Second: Andrew Fielding

RESOLVED that the Committee elect Ben Stewart as Acting Chair in the absence of the chairperson.

2. Minutes of Previous Meeting

MOTION: Moved: Paul Gleeson / Second: Paul Gooley

With minor amendment, RESOLVED that the minutes of the meeting of the Rural Fire Service Strategic Planning Committee held on 12 May 2016, be confirmed.

CARRIED

REPORT OF DIRECTOR ASSETS & WORKS

3. Broughton Vale / Berry Rural Fire Station File 1227E

Mark Williams tabled a map with the latest footprint of the proposed RFS station at Berry for which it was hoped that the Health Infrastructure and RFS can secure for their respective facilities. He noted that the block was somewhat restrictive in shape, however that with careful planning, a three bay structure is possible with one bay being “double stacked” and drive-through for a PC and Cat 9. Negotiations were ongoing with Health Infrastructure, RMS & Council on the proposed land.

MOTION: Moved: Paul Gleeson / Second: Paul Gooley

RESOLVED that the Report of the Director Assets & Works regarding the Rural Fire Service – Capital Works Program be received for information.

CARRIED

REPORT OF THE FIRE CONTROL OFFICER, NSW RURAL FIRE SERVICE

4. Infrastructure Preface 1227E

Mark Williams spoke to the list of infrastructure projects, highlighting the funds allocated, as compared to the expected costs and that the additional funding for the year had not yet been allocated. He hoped that the IEMC Masterplan would be presented to Council for ratification shortly and that other agencies would contribute to the common infrastructure, such as the sewer, as they took up occupancy at the site. It was also hoped that the main access to the IEMC would be formalised through the “Dog Track” road as soon as possible. The ongoing Crown Lands Review had raised the prospect of Council managing local lands under the Crown Lands estate.

Action: Ben Stewart undertook to circulate an update on the progress of the subdivision associated with the “Dog Track” road.

MOTION: Moved: Paul Gooley / Second: Jenny Lawther

RESOLVED that the Report of the Fire Control Officer, NSW Rural Fire Service regarding the Infrastructure Preface be received for information.

CARRIED

5. IEMC 92 Albatross Road, South Nowra Master Plan File 26118E

RFS works at the IEMC are complete. An RFS Regional Incident Management Exercise (IMX) would be conducted on 24-26 August 2016 to exercise incident management at the IEMC. It was confirmed that Council had funded the extra toilets in the corridor adjacent to the EOC.

Action: Paul Gooley undertook to follow-up on the preparation of an evacuation diagrams and procedure for the site. An evacuation drill may be held during the incident management exercise if time permits.

MOTION: Moved: Andrew Fielding / Second: Martin Gaffey

That Council report to the Committee the status of the sub division of “Dog Track Road” and pursue this to completion as a matter of priority.

CARRIED

6. Fire Control Centre Operations/Administration extensions File 1227E

The RFS operations room was fully complete with only minor defects being resolved and the final fit out of the EOC would be carried out by Council.

MOTION: Moved: Andrew Fielding / Second: Martin Gaffey

RESOLVED that the Report of the Fire Control Officer, NSW Rural Fire Service regarding the Fire Control Centre Operations/Administration extensions be received for information.

CARRIED

7. Group Support facility, Fire Control Garage/storage shed extensions File 1227E

A number of finishing touches were being implemented at the Group Support Facility, including concreting the ring road to the Group Support and SES shed, installation of concrete pathways and flag pole pad, a lighting upgrade, and secure fencing and gates.

MOTION: Moved: Andrew Fielding / Second: Martin Gaffey

RESOLVED that the Report of the Fire Control Officer, NSW Rural Fire Service regarding the Group Support facility, Fire Control Garage/storage shed extensions be received for information.

CARRIED

8. West Nowra Rural Fire Station File 1227E

Construction of the West Nowra Rural Fire Station was well advanced. The building is almost at lock up stage with only the roller doors to be fitted. The RFS was generally pleased with the quality of the construction and materials. The builders' temporary electricity supply was in place and it was hoped that it could remain so that the station could be occupied prior to the installation of the pad mount transformer.

MOTION: Moved: Andrew Fielding / Second: Martin Gaffey

RESOLVED that Council expedite the approval for temporary power to the WNFS so as occupation can occur upon station completion, whilst new Transformer is installed/commissioned.

CARRIED

9. Kangaroo Valley Station Additions File 1227E

Project #6

The Kangaroo Valley Station brigade had endorsed the proposed plans, with minor amendment. Council were to prepare the documentation in advance of the projects going out to tender for each of the Kangaroo Valley, Shoalhaven Heads, Kioloa and Tabourie stations. It was not anticipated that the works would disrupt the brigades during the busy fire season due to the tender process likely to commence in early 2017.

MOTION: Moved: Colin Lonergan / Second: Paul Gooley

RESOLVED that Council commits and appoints, as a matter of priority, project management for projects 6, 7, 8 & 9

CARRIED

10. Shoalhaven Heads extensions File 1227E

Project #7

The Shoalhaven Heads Station brigade had viewed and endorsed the proposed plans. Discussion provided under item 9 above.

MOTION Moved: Colin Lonergan / Second: Paul Gooley

RESOLVED that Council commits and appoints, as a matter of priority, project management for projects 6, 7, 8 & 9.

CARRIED

11. Kioloa Station extensions File 1227E

Project #8

The Kioloa Station brigade have endorsed the draft plans, with minor amendment. Discussion provided under item 9 above.

MOTION: Moved: Colin Lonergan / Second: Paul Gooley

RESOLVED that Council commits and appoints, as a matter of priority, project management for projects 6, 7, 8 & 9.

CARRIED

12. Tabourie Station Extensions File 1227E

Project #9

The Tabourie Station brigade had viewed and endorsed the draft concept plans. Discussion provided under item 9 above.

MOTION: Moved: Mark Williams / Second: Ben Stewart

RESOLVED that Council commits and appoints, as a matter of priority, project management for projects 6, 7, 8 & 9.

CARRIED

13. Milton/Catering Station extensions File 1227E

Although Shoalhaven Water had provided advice on the relocation of the Milton fire station hydrant point to Croobyar Road, further advice was needed on whether the driveway from the station could be redirected onto Woodstock Road, albeit with remedial works to address the long term drainage issues.

MOTION: Moved: Mark Williams / Second: Ben Stewart

RESOLVED that Council provide information as to the capability for the Station access to be redirected to use Woodstock Rd and work with the RFS to rectifying maintenance and drainage issues which remain post hydrant relocation.

CARRIED

14. Currarong Station Additions File 1227E

An assurance was given that the Currarong brigade would be given the opportunity to review and endorse the plans for the additions once the plans and funding were available.

MOTION: Moved: Jenny Lawther / Second: Paul Gleeson

RESOLVED that the report of the Fire Control Officer, NSW Rural Fire Service concerning the Currarong Station Additions be received for information.

CARRIED

15. Training/Logistics/SMSS Facility (TLSF) File 1227E

MOTION: Moved: Jenny Lawther / Second: Paul Gleeson

RESOLVED that the report of the Fire Control Officer, NSW Rural Fire Service concerning the Training/Logistics/SMSS Facility (TLSF) be received for information.

CARRIED

16. Broughton Vale/Berry Rural Fire Station File 1227E

Discussion for this item recorded under item 3 above.

MOTION: Moved: Paul Gleeson / Second: Andrew Fielding

RESOLVED that Council and the District Manager continue to work with HINFRA and RMS to formalise the land use agreements and secure the identified land parcel. That once secured, RFS work with Council on the design, location and orientation of the new station within the available land parcel.

CARRIED

17. Wandandian Station extensions File 1227E

MOTION: Moved: Martin Gaffey / Second: Paul Gooley

RESOLVED that the report of the Fire Control Officer, NSW Rural Fire Service concerning the Wandandian Station extensions be received for information.

CARRIED

18. Basin View Station extensions File 1227E

MOTION: Moved: Martin Gaffey / Second: Paul Gooley

RESOLVED that the report of the Fire Control Officer, NSW Rural Fire Service concerning the Basin View Station extensions be received for information.

CARRIED

19. Conjola Station extensions File 1227E

MOTION: Moved: Martin Gaffey / Second: Paul Gooley

RESOLVED that the report of the Fire Control Officer, NSW Rural Fire Service concerning the Conjola Station extensions be received for information.

CARRIED

20. Beaumont Station extensions File 1227E

MOTION: Moved: Martin Gaffey / Second: Paul Gooley

RESOLVED that the report of the Fire Control Officer, NSW Rural Fire Service concerning the Beaumont Station extensions be received for information.

CARRIED

21. Huskisson Station extensions File 1227E

MOTION: Moved: Mark Williams / Second: Paul Gleeson

RESOLVED that the report of the Fire Control Officer, NSW Rural Fire Service concerning the Huskisson Station extensions be received for information.

CARRIED

22. IEMC "Pad Mount" Transformer File 1227E

The construction of the IEMC "Pad Mount" Transformer was a necessary precursor to the operation of the new West Nowra Fire Station. It was the expectation of the RFS that the cost of the "Pad Mount" Transformer would be recouped, in part, from other agencies that commenced operations on the site. Although the cost apportionment had not yet been agreed or included in the IEMC Master Plan.

MOTION: Moved: Mark Williams / Second: Paul Gleeson

RESOLVED that Council formalise agreement for reimbursement ratios to RFS for future occupation within the IEMC precinct.

RESOLVED that Council expedite the planning and subsequent construction of this project.

CARRIED

23. Bendalong/Cunjurong Pt/Manyana amalgamation File 1227E

The Committee considered the tabled document, comments from Captain Jim Graham, Bendalong RFS (D16/244631) on the amalgamation of the Bendalong/Cunjurong Point brigades.

The Committee considered:

- The consultation undertaken with staff and community members thus far on the brigade amalgamation;
- That funding for the Bendalong Station had been reallocated in light of the amalgamation;
- The Bendalong Station being a point of identity for brigade members as well as being a site for other community activities.
- An alternate amalgamation proposal had been discussed with the Regional Manager and the Committee supported Mark Williams negotiating with the effected brigades on this basis.
- The need to preserve the reputation of the Service whilst ensuring that an amalgamation occurred.

Negotiations between the effected parties was ongoing.

MOTION: Moved: Colin Lonergan / Second: Martin Gaffey

RESOLVED that the District Manager continue to work with the Steering Committee and Brigades in an effort to resolve the issues.

CARRIED

24. 2016/17 Rural Fire Fighting Fund Estimates File 1227E

Mark Williams spoke to the slides (Attachment A).

Council had received notification from the RFS of a change to the methodology for allocating the Rural Fire Fighting Fund. Going forward, each District in the State will receive an allocation based on a percentage of the total RFFF allocation. Percentages have been determined on the basis of the percentage of the allocations received over the past 20 years. Shoalhaven has been advised the RFS district will receive 2.664% of the RFFF.

It was highlighted that the Shoalhaven should ensure infrastructure projects were “shovel ready” so that these could proceed when additional funds became available.

MOTION: Moved: Jenny Lawther / Second: Ben Stewart

RESOLVED that the report of the Fire Control Officer, NSW Rural Fire Service concerning the 2016/17 Rural Fire Fighting Fund Estimates be received for information.

CARRIED

25. Staff Movements File 19090E

MOTION: By consent

RESOLVED that the report of the Fire Control Officer, NSW Rural Fire Service concerning the staff movements be received for information.

CARRIED

26. Group Officer Elections and Brigade Annual General Meetings File 19090E

The following candidates had been successful in recent Group Officers elections:

Bob Johnston – Group 1
Jenny Lawther – Group 2
Ton (Rolly) Rollinson – Group 3
Paul Gleeson – Group 4
John Ashton – Group 5
Bill Bean – Group 6

MOTION: By consent

RESOLVED that the report of the Fire Control Officer, NSW Rural Fire Service concerning the Group Officer Elections and Brigade Annual General Meetings be received for information.

CARRIED

GENERAL BUSINESS

27. Workplace Health & Safety (WH&S) File 1227E

Discussed the need for compliance of plant, such as forklifts, and WorkCover inspections.

28. Code of Conduct File 1227E

There were no matters raised.

29. Greenwell Point RFB Station Ground Emissions File 1227E

A men's shed will be built behind the Greenwell Point RFB station and Council was monitoring ground emissions, due to the location being a former waste landfill site.

30. Milton/Catering Station extensions File 1227E

It was noted that catering had been directed to focus on the mid-shift meal, but *may* provide a *pre* or a *post* shift meal. The catering function had been directed to cease any external activity along with the practice of invoicing brigades for contributions.

31. RFS Training Compound – Potential Contamination File 1227E

The dam and exit areas had been tested by the EPA for potential PFAS contamination and the RFS will be provided with the outcome of that testing when available. The issue was ongoing and for information.

Next meeting – Will be held on Thursday 10 November 2016 in the Seven Mile Meeting Room (formerly Reception Room) of Council’s Administrative Building.

There being no further business the meeting closed at 7:45pm.

RF16.1 Rural Fire Service Update

HPERM Ref: D16/346671

Group: Assets & Works Group

Purpose / Summary

To update the Committee on a number of RFS Infrastructure Building management issues.

Recommendation (Item to be determined under delegated authority)

That the Committee receive the report for information.

Options

1. That the Committee accept the report.

Implications: The report will be for the Committee's advice.

2. That the Committee propose an alternative.

Implications: The Committee may suggest other actions.

Background

1. Integrated Emergency Management Centre Management File 26118E; 1227E

The masterplan for the IEMC is being presented to council for adoption in November and following on from this Council officers will be in a position to allocate contributions for future users planning to develop on the site, this will be primarily for the cost of Utilities that are required at the site.

2. West Nowra (Previously Mundamia) Rural Fire Station File 36004E

The new Rural Fire Station includes 5 vehicle bays, training / multi-purpose room, office, CABA store, general store rooms, locker room, kitchen and amenities, hard stand area, water tanks and filling station. Completed in early November 2016 and funded by the RFS. Constructed by Momentum Built using some local trades.

The construction of the West Nowra station is nearing completion and Council has recently received designs for the Electrical substation which will provide power to the Fire station site and the broader emergency management centre site. Funding has been allocated by the Rural Fire Service and an allocation of funds made under the Rural Fire Fighting Fund the balance of funding for this work and relevant contributions needs to be identified by Council. The West Nowra Fire station requires this sub-station to use all facilities including air-conditioning.

In addition the access through Dog Track road also needs to be formalised and the application for this is currently with the State Government Department of Crown Lands who have requested additional information in relation to the Greyhound track and parking access, this is delaying the subdivision.

3. Fire Control Centre Operations/Administration extensions File 1227E

The construction works were completed in July 2017 and there is a scheduled opening on Saturday the 19th of November. Council officers have been finalising costs associated with the extension and will continue to ensure that the appropriate costs of the agencies RFS, SES and SCC are identified and funded.

4. Group Support facility, Fire Control Garage/storage shed extensions File 1227E

The construction works are complete and there is a scheduled opening on Saturday the 19th of November.

Community Engagement

RFS continue to involve the community and brigades in all improvements to facilities.

Financial Implications

Council will need to consider the balance of funding for the new electrical substation for the site and the associated infrastructure. RFS have currently allocated funds towards this infrastructure, however this is not currently enough to let the tender.

RF16.2 Proposed Dates for Meetings in 2017

HPERM Ref: D16/346436

Group: Assets & Works Group

Purpose / Summary

To determine Rural Fire Service Strategic Planning Committee meeting dates for 2017.

Recommendation (Item to be determined under delegated authority)

That the Committee adopt the proposed meeting dates for 2017.

Options

1. The Committee accepts the proposed meeting dates for 2017, as provided.
2. The Committee accepts alternative meeting dates for 2017.

Implications: Nil

Background

That the Committee adopt the proposed meeting dates for 2017, as follows:

- 5:30pm – Thursday 9 February 2017;
- 5:30pm – Thursday 11 May 2017 (to be convened if required);
- 5:30pm – Thursday 10 August 2017, and
- 5:30pm – Thursday 9 November 2017 (to be convened if required).

Community Engagement

The Committee will be consulted at its 10 November 2016 meeting.

RF16.3 Infrastructure Preface

HPERM Ref: D16/345889

Submitted by: Report of the Fire Control Officer, Superintendent Mark Williams

Recommendation (Item to be determined under delegated authority)

That the Committee receive the report for information.

Details

The below table shows the current Infrastructure component of the Strategic Capital Expenditure Program (SCEP). This table is detailed in order of funding allocated and priorities as to these and future. (These priorities may change from time to time as required.)

It should be noted that changes to the RFS policy, now sees projects being funded in a maximum of two stages, being:

1. *the allocation of 'seed' or preparatory funding for costs encountered during the planning phase (reports, plans, consultants etc)*
2. *the allocation of full cost to complete the project based on quantity cost estimates.*

Any variations, whilst discouraged and subject to itemised approval process, will be borne by the RFS at the time of the project.

Similarly, any surplus funds remaining post project completion, will no longer be able to be transferred to another project.

RF16.3

#	PROJECT NAME	ALLOCATED	COST EST	SHORTFALL
1	IEMC Master Plan	\$ 30,000	U/K	N/A (RFS)
2	FCC/EOC extension	\$1,579,800	1,568,800	nil
3	Grp Support Shed extension	\$ 600,000	600,000	nil
4	West Nowra Fire Station (new)	\$1,600,000	1,600,000	nil
5	Greenwell Pt extensions	\$ 290,000	60,120	(229,880**)
6	Kangaroo Valley ablutions/extension	\$ 400,000	400,000	nil
7	Shoalhaven Heads extension	\$ 400,000	400,000	nil
8	Kioloa Station extension	\$ 220,000	220,000	nil
9	Tabourie Station extension	\$ 180,000	180,000	nil
10	Milton Station extension	\$ 35,000	200,000	165,000
11	Currarong Station extension	\$ 275,000	275,000	nil
12	Training, Logistics, SMSS Facility (TLSF) (new)	\$ 30,000	9,500,000	9,470,000
13	Broughton Vale Station (new)	\$ 50,000	1,000,000	950,000
14	Wandandian station extension	\$ 5,000	185,000	180,000
15	Basin View station extension	\$ 5,000	175,000	170,000
16	Conjola station extension	\$ 5,000	195,000	190,000
17	Beaumont station extension	\$ 5,000	160,000	155,000
18	Huskisson station extension	\$ 5,000	185,000	180,000
19	IEMC Pad Mount Transformer	\$ 165,000	300,000	135,000
20	Bendalong/Cunjurong Pt amalgamation	\$ 25,000	U/K	TBA
	TOTALS	\$5,904,800	\$17,188,920	\$11,595,000

** transferred to project #2 FCC/EOC extension.

All of these are in various forms of completion, from seed/investigation/planning, through to construction. As shown above, all have funding allocated and are listed as committed projects.

The sum of \$1,720,000 has been allocated from the 2016/17 RFFF estimates bid. This has been added to the table above for projects as identified in previous reports and ratified by both SMT and SPC's.

Note: *Other projects listed will be bid for in following years estimates or at other times as required. It should be noted that in relation to project #12 other external RFS sections (SMSS & State Logistics) will be housed in the proposed facility.*

Each of these items is dealt with separately and in more detail throughout this report, in accordance with the numbering in the table above.

RF16.4 IEMC 92 Albatross Road, South Nowra Master Plan

HPERM Ref: D16/345962

Submitted by: Report of the Fire Control Officer, Superintendent Mark Williams

Recommendation (Item to be determined under delegated authority)

That a report be provided to the Committee that status of the sub division of “Dog Track Rd” and pursue this to completion as a matter of priority.

That Council Officers commence negotiations and formulate agreement with the RFS without delay as to the contribution percentage/values for reimbursement to the RFS for costs expended for infrastructure (power/water/sewer etc) to be imposed for any and all future occupants of the IEMC precinct.

Details

Current RFFF budget allocated	\$30,000.00
Cost estimate of project:	\$U/K

Since reviewing and endorsing version “J” of the Master Plan, and attending a Councillor presentation on this, No formal changes to the Master Plan have been made to the RFS’ knowledge since the last report.

The Master Plan consultant and Council continue to develop and finalise the approvals for the Pad Mount Transformer for the precinct. This is dealt in detail in a separate report.

No further information is to hand in relation to the other essential service requirements for the IEMC Precinct, however the sewer connection for the West Nowra Station has now been installed and runs West to East behind the remaining blocks of 9,2 8 & 7. This line will be able to be connected into by future occupants of these sites, therefore reducing cost impact for this.

Further discussion and agreement is required as for contribution towards costs associated with this and electrical/water infrastructure for any/all future occupants of the IEMC Precinct.

The sub division of Dog Track Rd is still outstanding. Council has previously advised this was due for completion in June ’16. At the time of report submission, no update has been received from SCC on the status of this matter.

RF16.5 West Nowra Rural Fire Station

HPERM Ref: D16/346017

Submitted by: Report of the Fire Control Officer, Superintendent Mark Williams

Recommendation (Item to be determined under delegated authority)

That Council expedite the installation and connection of the Pad Mount transformer and connection of permanent power to the WNFS so as all electrical installations can be utilised.

Details

Budget allocated:	\$1,600,000.00
Cost estimate of project:	\$1,600,000.00
Variance:	\$ 0.00

Construction was completed and possession taken on the 28th October.

A significant issue exists in relation to quality of the asphalt that was laid as part of the project. The Contractor and sub contractor have been advised by Council of the issue, however it is likely to become an ongoing matter due to the possible expense to rectify.

Council is currently planning for the “Pad Mount” transformer for the IEMC site which includes permanent power for the WNFS. (See separate report for further detail on this project)

As an interim measure, until the Pad Mount is completed, Council has received approval from Endeavour Energy to have the builders temporary power supply remain so as the Station can be occupied.

It must be noted that this will only allow for essential power items to be used. Items such as Air Conditioning and three phase power which is required for Breathing Apparatus compressors etc. cannot be connected to the circuit.

A formal opening function will be held on Saturday 19th November in conjunction with the IEMC and Group Support shed extension openings.

RF16.6 Milton / Catering Station Extensions

HPERM Ref: D16/346070

Submitted by: Report of the Fire Control Officer, Superintendent Mark Williams

Recommendation (Item to be determined under delegated authority)

That the Council & RFS meet on site to plan the proposed alternate station access using Woodstock Rd, and work with the RFS to rectifying maintenance and drainage issues which remain post hydrant relocation.

That Council's utility Shoalhaven Water have the problematic hydrant disconnected and removed as the new hydrant has been provided.

Details

Current budget allocated	\$ 35,000.00
Cost estimate of project:	\$200,000.00
Variance:	\$165,000.00

As per last report, \$165,000 funding for this project was redirected to the IEMC Pad Mount Transformer project due to a review of catering within the District and the higher priority of the transformer project.

Station access driveway works are being investigated with Council at present.

Another hydrant has been provided by Shoalwater, however the problematic hydrant remains. Council have agreed redirecting of the access driveway from Woodstock Rd is an option as an alternate entry. Council & RFS are to meet and identify the necessary drainage works required and repair of damaged driveway post hydrant relocation.

RF16.7 Broughton Vale / Berry Rural Fire Station

HPERM Ref: D16/346088

Submitted by: Report of the Fire Control Officer, Superintendent Mark Williams

Recommendation (Item to be determined under delegated authority)

That Council Officers and the District Manager continue to work with HINFRA, RMS and Dept Lands to formalise the land use agreements and secure the identified land parcel

That RFS work with Council on the formal designing, plan preparation, cost estimation and DA submission for the new station within the available land parcel.

Details

Current budget allocated		\$ 50,000.00
Cost estimate of project	(approx.)	\$1,000,000.00
Variance		\$ 950,000.00

Progress in the form of planning continues to occur.

Several meetings between all parties have occurred and matters are progressing.

The draft footprint plan for the RFS station has required amending due to the identification of major infrastructure lines which traverse through the identified land parcel.

The RFS station will be positioned within the existing road corridor for North St Berry, which SCC will seek to formally close and allocate for use as Station site.

RF16.8 IEMC "Pad Mount" Transformer

HPERM Ref: D16/346128

Submitted by: Report of the Fire Control Officer, Superintendent Mark Williams

Recommendation (Item to be determined under delegated authority)

That a report be provided to the Committee to formalise agreement for reimbursement ratios to RFS for future occupation within the IEMC precinct.

That Council:

1. Advise the RFS of their funding contribution to the project.
2. Expedite the planning and subsequent construction of this project.

Details

Current budget allocated:	\$165,000.00
Cost estimate of project:	\$300,000.00
Variance:	\$135,000.00

As previously discussed, the IEMC precinct is currently at maximum capacity of the electrical supply.

The construction of the West Nowra Fire Station and any other future development requires a new Pad Mount Transformer to be placed on site.

This has now been costed and is currently still being planned for construction.

Negotiations have not yet occurred in relation to cost apportionment and future reimbursement amounts/ratios from future (non RFS) development on the IEMC site.

Once agreed, this will be formalised and become part of the IEMC precinct management plan.

RFS have requested Council provide information as to their funding contribution towards the project.

RF16.9 Bendalong / Cunjurong Pt / Manyana Amalgamation

HPERM Ref: D16/346146

Submitted by: Report of the Fire Control Officer, Superintendent Mark Williams

Recommendation (Item to be determined under delegated authority)

That the District Manager continue to work with the Steering Committee and Brigades towards this resolution.

Details

Four meetings of the amalgamation steering committee have occurred as at (19/10/16). After positive feedback and participation by the brigades, agreement was reached to amalgamate the brigades as soon as possible. The brigades will operate from the current Cunjurong Point fire station and a “Temporary Garage” which will replace the current Bendalong fire station. The new Brigade will be known as Manyana Rural Fire brigade.

The main station (ex Cunjurong Pt) will also receive and upgrade extension as funding becomes available. This will involve a formal meeting/multifunction room as previously identified by the Cunjurong Brigade.

The brigades have already selected Field and Admin Officers for the new brigade and membership issues are being worked through. The “Temporary Garage” project (including demolition of existing) will not go ahead until funding has been approved. Council & the RFS will continue to work towards a single station strategically located between the two current stations to accommodate future needs as urban expansion dictates.

Community consultation is planned for December 2016. This will coincide with the scheduled Redhead Community Association’s public meeting. A date is yet to be determined.

The District Manager and staff have and will continue to ensure that all parties both directly and indirectly involved including Council, RFS Region and Head Office have been kept up to date with proceedings.

RF16.10 Other Infrastructure Projects

HPERM Ref: D16/346155

Submitted by: Report of the Fire Control Officer, Superintendent Mark Williams

Recommendation (Item to be determined under delegated authority)

That the Committee receive the report for information.

Details

1. Fire Control Centre Operations/Administration extensions

Current budget allocated	\$1,579,800.00
Cost estimate of project:	\$1,579,800.00
Variance:	\$ 0.00

This project is now complete. An official opening will occur on 19 November 2016.

As this project is now complete, this will be the final report to this Committee on this item.

2. Group Support facility, Fire Control Garage/storage shed extensions

Current budget allocated:	\$600,000.00
Cost estimate of project:	\$600,000.00
Variance:	\$ 0.00

A formal opening function will be held on Saturday 19th November in conjunction with the IEMC and West Nowra Station openings.

As this project is now complete, this will be the final report to this Committee on this item.

3. Kangaroo Valley Station Additions

Current budget allocated:	\$400,000.00
Cost estimate of project:	\$400,000.00
Variance:	\$ 0.00

As previously advised, draft plans have been developed and a meeting held with the Brigade to endorse these.

Council have now been allocated this project for management of this and projects 7, 8, 9 & 11 (ie Shoalhaven Heads extension, Kioloa Station extension, Tabourie Station extension, and Currarong Station extension). Council have allocated appropriate persons to undertake this role and are progressing on this.

RFS are of the understanding that these projects will be completed by July 2017.

4. Shoalhaven Heads Extensions

Current budget allocated:	\$400,000.00
Cost estimate of project:	\$400,000.00
Variance:	\$ 0.00

As previously advised, draft plans have been developed and a meeting held with the Brigade to endorse these.

Council have now been allocated this project for management of this and projects 6, 8, 9 & 11 (refer to Infrastructure Preface report). Council have allocated appropriate persons to undertake this role and are progressing on this.

RFS are of the understanding that these projects will be completed by July 2017.

5. Kioloa Station Extensions

Current budget allocated:	\$220,000.00
Cost estimate for project:	\$220,000.00
Variance:	\$ 0.00

As previously advised, draft plans have been developed and a meeting held with the Brigade to endorse these.

Council have now been allocated this project for management of this and projects 6, 7, 9 & 11 (refer to Infrastructure Preface report). Council have allocated appropriate persons to undertake this role and are progressing on this.

RFS are of the understanding that these projects will be completed by July 2017.

6. Tabourie Station Extensions

Current budget allocated	\$180,000.00
Cost estimate of project:	\$180,000.00
Variance:	\$ 0.00

As previously advised, draft plans have been developed and a meeting held with the Brigade to endorse these.

Council have now been allocated this project for management of this and projects 6, 7, 8 & 11 (refer to Infrastructure Preface report). Council have allocated appropriate persons to undertake this role and are progressing on this.

RFS are of the understanding that these projects will be completed by July 2017.

7. Currarong Station Additions

Current budget allocated	\$275,000.00
Cost estimate of project:	\$275,000.00
Variance:	\$ 0.00

Concept Plans have now been received from the architect. DM will meet to discuss with Brigade and seek endorsement of proposal/plans.

RF16.10

Council have now been allocated this project for management of this and projects 6, 7, 8 & 9 (refer to Infrastructure Preface report). Council have allocated appropriate persons to undertake this role and are progressing on this.

RFS are of the understanding that these projects will be completed by July 2017.

8. Training/Logistics/SMSS Facility (TLSF)

Current budget allocated	\$ 30,000.00
Cost estimate of project:	\$9,500,000.00
Variance:	\$9,470,000.00

Nothing new to report.

RFS Infrastructure Management (Sydney) have not progressed the issue.

The District will now formalise the project proposal documentation which will include all plans and costings undertaken to date and officially resubmit through Region and Head Office.

9. Wandandian Station Extensions

Current budget allocated:	\$ 5,000.00
Cost estimate for project:	\$185,000.00
Variance:	\$180,000.00

No change since last report.

Draft concept plans are still being developed and have not yet been received from the consultant. Once received, discussions will be held and input from the Brigades before finalisation and DA submission and bid made for full funding of project.

10. Basin View Station Extensions

Current budget allocated:	\$ 5,000.00
Cost estimate for project:	\$175,000.00
Variance:	\$170,000.00

No change since last report.

Draft concept plans are still being developed and have not yet been received from the consultant. Once received, discussions will be held and input from the Brigades before finalisation and DA submission and bid made for full funding of project.

11. Conjola Station Extensions

Current budget allocated:	\$ 5,000.00
Cost estimate of project:	\$195,000.00
Variance:	\$190,000.00

No change since last report.

Draft concept plans are still being developed and have not yet been received from the consultant. Once received, discussions will be held and input from the Brigades before finalisation and DA submission and bid made for full funding of project.

12. Beaumont Station Extensions

Current budget allocated:	\$ 5,000.00
Cost estimate of project:	\$160,000.00
Variance:	\$155,000.00

No change since last report.

Draft plans have been developed and a meeting held with the Brigade who have endorsed these. These are now being formalised and prepared for submission of Development Approval.

This project is able to be separated into stages and therefore would likely remain under the threshold requiring tenders to be let.

13. Huskisson Station Extensions

Current budget allocated:	\$ 5,000.00
Cost estimate of project:	\$185,000.00
Variance:	\$180,000.00

No change since last report.

Draft concept plans are still being developed and have not yet been received from the consultant. Once received, discussions will be held and input from the Brigades before finalisation and DA submission and bid made for full funding of project.

14. 2016/17 Rural Fire Fighting Fund Allocation

Council has received notification from the RFS of the 2016/17 allocation of the Rural Fire Fighting Fund.

Council's contribution is in line with the previous advice of changes to the formula with Shoalhaven receiving 2.664% of the RFFF.

The full allocation will be available for discussion at the meeting.

15. Staff Movements

No staff movements have occurred since last report.

Staff continue to undertake regular training, assessments, in a wide variety of specialist skills and qualifications.

Staff will continue to manage their leave throughout the current fire season whilst ensuring sufficient are available to ensure service delivery.