

MINUTES OF THE STRATEGY AND ASSETS COMMITTEE

Meeting Date: Tuesday, 11 October 2016
Location: Council Chambers, City Administrative Centre, Bridge Road, Nowra
Time: 4.00pm

The following members were present:

Clr Guile- Chairperson
Clr Amanda Findley
Clr Joanna Gash
Clr Patricia White
Clr John Wells
Clr John Levett
Clr Nina Cheyne
Clr Mitchell Pakes
Clr Greg Watson
Clr Bob Proudfoot
Mr Russ Pigg - General Manager

Election of Chairperson

RESOLVED (Clr Pakes / Clr Findley) MIN16.764

Mr Russ Pigg – General Manager called for nominations from the floor. Mr Pigg informed the meeting that one nomination had been received for the position of Chairperson of the Strategy and Assets Committee, the nomination being for Clr Guile.

Mr Pigg called for a show of hands and declared Clr Guile the Chairperson of the Strategy and Assets Committee.

That Clr Guile be appointed the Chair of the Strategy and Assets Committee.

CARRIED

Apologies / Leave of Absence

Apologies were received from Clrs Gartner, Kitchener and Alldrick.

Confirmation of the Minutes

RESOLVED (Clr Wells / Clr White)

MIN16.765

That the Minutes of the Strategy and Assets committee held on Tuesday 9 August 2016 be confirmed.

CARRIED

Declarations of Interest

Clr Findley – SA16.6 - Milton Showground - Second Croquet Court & Expansion Options – less than significant non pecuniary interest declaration – will remain in the room and will take part in discussion and vote – She attends the Show every year and takes part.

DEPUTATIONS

SA16.6 Milton Showground - Second Croquet Court & Expansion Options

Jim Mison – President, Milton Showground Management Committee addressed the Committee in relation to this item.

Dee Carington – Milton Ulladulla Croquet Club addressed the Committee in relation to this item.

SA16.4 Berry District Park - Re-exhibition of Master Plan

Stuart Coughlan addressed the Committee in relation to this item.

SA16.7 Application for a Special Rate Variation

Mr John Finkernagel addressed the Committee in relation to this item.

SA16.8 Kayak/Paddle Launching Facility - Dent St Huskisson

Mr John Fergusson, President Jervis Bay Maritime Museum addressed the Committee in relation to this item.

Procedural Motion - Bring Items Forward

RESOLVED (Clr Wells / Clr White)

MIN16.766

That the following matters be brought forward for consideration:

1. SA16.13 – Verons Estate Special Rate Variation to Upgrade Roads
2. SA16.6 – Milton Showground - Second Croquet Court & Expansion Options
3. SA16.4 – Berry District Park - Re-exhibition of Master Plan
4. SA16.8 – Kayak/Paddle Launching Facility - Dent St Huskisson

CARRIED

SA16.13 Verons Estate Special Rate Variation to Upgrade Roads

**HPERM Ref:
D16/306078**

Recommendation

That

1. Council authorise staff to notify IPART of its intention to prepare a Special Variation application for a \$2.13m loan-funded special rate levy ('Special Rate Variation') so that Council can provide essential road infrastructure in Verons Estate;
2. 17% of the total cost be met by the broader rate base based in recognition of the potential benefit of the road upgrades to the broader community including properties fronting Sussex Inlet Road which have rear access onto Mokau Road.
3. Further details of the proposed funding arrangement be refined in consultation with the affected landowners; and
4. Unless there are substantial changes to the details provided in this report, the Special Rate Variation application to IPART be submitted before the February 2017 deadline.

Recommendation (Clr Wells / Clr Proudfoot)

That

1. Council authorise staff to notify IPART of its intention to prepare a Special Variation application for a \$2.13m loan-funded special rate levy ('Special Rate Variation') so that Council can provide essential road infrastructure in Verons Estate;
2. 17% of the total cost be met by the broader rate base based in recognition of the potential benefit of the road upgrades to the broader community including properties fronting Sussex Inlet Road which have rear access onto Mokau Road.
3. Further details of the proposed funding arrangement be refined in consultation with the affected landowners; and
4. Unless there are substantial changes to the details provided in this report, the Special Rate Variation application to IPART be submitted before the February 2017 deadline.
5. During the notification to IPART Council hold a Public meeting with the land owners and the community.

FOR: Clr Findley, Clr Gash, Clr White, Clr Wells, Clr Levett, Clr Cheyne, Clr Guile, Clr Pakes, Clr Watson, Clr Proudfoot and Russ Pigg

AGAINST: Nil

CARRIED

SA16.6 Milton Showground - Second Croquet Court & Expansion Options

**HPERM Ref:
D16/301979**

Clr Findley – SA16.6 - Milton Showground - Second Croquet Court & Expansion Options – less than significant non pecuniary interest declaration – will remain in the room and will take part in discussion and vote – She attends the Show every year and takes part.

Recommendation (Item to be determined under delegated authority)

That

1. Council accept the construction status update report for a second croquet court at Milton Showground which is consistent with Council's adopted Milton Showground Plan of Management.
2. Council continue to work with land owners adjacent to Milton Showground to formalise offsite

parking options via a licence agreement for future large events at the Showground.

3. Council adopt the Croquet User Agreement (as outlined in this report) and inform both Milton Ulladulla Croquet Club & Milton Showground Management Committee that they are to abide by this agreement.

MOTION (Clr Wells / Clr Gash)

That

1. Council accept the construction status update report for a second croquet court at Milton Showground which is consistent with Council's adopted Milton Showground Plan of Management.
2. Council continue to work with land owners adjacent to Milton Showground to formalise offsite parking options via a licence agreement for future large events at the Showground.
3. Council adopt the Croquet User Agreement (as outlined in this report) and inform both Milton Ulladulla Croquet Club & Milton Showground Management Committee that they are to abide by this agreement.
4. Council peg out and temporary fence the area of the proposed second Croquet Court at the Milton Showground for the 2017 Milton Show to trial the potential impact of the development of the croquet court on the show which could also demonstrate the impact on similar large events especially in relation to parking.

PROCEDURAL MOTION (Clr Watson / Clr White)

This matter be discussed during the confidential session in accordance with Section 10A(2)(c) of the Local Government Act 1993.

CARRIED

FOR: Clr Gash, Clr White, Clr Wells, Clr Cheyne, Clr Guile, Clr Pakes, Clr Watson, Clr Proudfoot and Russ Pigg

AGAINST: Clr Findley and Clr Levett

Note: This Item was discussed in Confidential session (a new item was created refer CSA16.3) and a confidential recommendation was made. The Item was also dealt with later in the meeting.

SA16.4 Berry District Park - Re-exhibition of Master Plan

**HPERM Ref:
D16/293099**

Recommendation

That:

1. Council amend and finalise the Berry District Park Master Plan with the following changes:
 - a. Removal of long vehicle parking area on North Street.
 - b. Provision of additional long vehicle parking in the off street car parking area within the Berry District Park (identified as F on the concept plan which was re-exhibited).
 - c. Provision of toilet block at the off street car parking area within Berry District Park (identified as F on the concept plan which was re-exhibited).
 - d. Area identified (hatched I & K on the concept plan which was re-exhibited) for future expansion of proposed adventure playground north of existing site.
 - e. Removal of Mountain Bike & Running Trail (I) to allow for future expansion of proposed

adventure playground north of existing site.

- f. Spacing fitness equipment stations along the walking path within the park.
 - g. Remove the criterion track.
2. Council establish and liaise with a dedicated community project reference group (i.e. Rotary Club, Berry Forum, sporting groups, etc.) to assist with advancing detailed design of the site.
 3. Council consider allocating \$100,000 in the 2017/18 budget to undertake staged detailed design and development of a Business Case and Plan, and Funding and Procurement Plan to guide future delivery of Berry District Park and ensure it is “shovel ready” for future grant applications.
 4. Council work with the future community project reference group involved in progressing the detail design of the park to determine the preferred name for Berry District Park.

Recommendation (Clr Wells / Clr White)

That:

1. Council form a Project Reference Group consisting of all Councillors, relevant staff and members of the Berry Community forum and the Berry Rotary Club.
2. Council work with the community project reference group involved in progressing the finalisation of the masterplan, detailed design and determine the preference of the name of the Berry District Park.
3. Council allocate \$35,000 from the strategic project reserve immediately to undertake staged detailed design and development of a Business Case and Plan, and Funding and Procurement Plan to guide future delivery of Berry District Park and ensure it is “shovel ready” for future grant applications
4. Council reallocate from the Berry Strategic Plan Project \$17,000 to the Berry District Park and \$10,000 to the Berry Trails Project subject to approval by RMS for the reallocation of their grant funding for the Berry Strategic Plan.

CARRIED

CONFIDENTIAL REPORTS

Pursuant to Section 10A(4) the public were invited to make representation to the Council meeting before any part of the meeting is closed, as to whether that part of the meeting should be closed.

Resolved (Clr Findley / Clr Proudfoot)

That the Ordinary Meeting exclude the press and public from the Meeting, pursuant to section 10A(1)(a) of the Local Government Act, 1993, to consider the following items of a confidential nature.

CSA16.1 Request to Reduce Court Cost Order

Discussion in relation to the personal hardship of a resident or ratepayer. 10(A)(2)(b)

There is a public interest consideration against disclosure of information as disclosure of the information could reasonably be expected to reveal an individual’s personal information or contravene an information protection principle under the Privacy and Personal Information Protection Act 1998 or a Health Privacy Principle under the Health Records and Information Privacy Act 2002.

CSA16.2 Tenders – Provision of Catering Services for Shoalhaven Entertainment Centre
Commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it. 10(A)(2)(d)(i)
There is a public interest consideration against disclosure of information as disclosure of the information could reasonably expected to reveal commercial-in-confidence provisions of a contract, diminish the competitive commercial value of any information to any person and/or prejudice any person’s legitimate business, commercial, professional or financial interests.

SA16.6 Milton Showground - Second Croquet Court & Expansion Options
Information that would if disclosed confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business 10(A)(2)(c)

CARRIED

The meeting moved into confidential the time being 5.50pm.

The meeting moved into open session, the time being 6.22pm.

REPORT FROM CONFIDENTIAL SESSION

The following resolutions of the Ordinary Meeting, whilst closed to the public, were made public.

CSA16.3 Milton Showground - Second Croquet Court and Expansion Options	HPERM Ref: D16/318625
RESOLVED (Clr Watson / Clr Proudfoot)	MIN16.767C
That	
2. The resolution remain confidential in accordance with Section 10A(2)(c) of the Local Government Act 1993.	

CARRIED

Note: This concludes the report from confidential session.

SA16.6 Milton Showground - Second Croquet Court & Expansion Options

**HPERM Ref:
D16/301979**

Note – Declaration of Interest Previously declared: Clr Findley – SA16.6 - Milton Showground - Second Croquet Court & Expansion Options – less than significant non pecuniary interest declaration – will remain in the room and will take part in discussion and vote – She attends the Show every year and takes part.

Note: This item was discussed earlier in the meeting (no decision was made at that time) and in the confidential session (see resolution from the confidential session above).

Recommendation (Item to be determined under delegated authority)

That

1. Council accept the construction status update report for a second croquet court at Milton Showground which is consistent with Council's adopted Milton Showground Plan of Management.
2. Council continue to work with land owners adjacent to Milton Showground to formalise offsite parking options via a licence agreement for future large events at the Showground.
3. Council adopt the Croquet User Agreement (as outlined in this report) and inform both Milton Ulladulla Croquet Club & Milton Showground Management Committee that they are to abide by this agreement.

Note: Clr Findley left the meeting at 6.28pm

RESOLVED (Clr White / Clr Gash)

MIN16.768

That:

1. Council continue to work with land owners adjacent to Milton Showground to formalise offsite parking options via a licence agreement for future large events at the Showground
2. Council peg out and temporary fence the area of the proposed second Croquet Court at the Milton Showground for the 2017 Milton Show to trial the potential impact of the development of the croquet court on the show which could also demonstrate the impact on similar large events especially in relation to parking.
3. Staff review the impacts on parking and other aspects of the show and seek formal feedback from the Showground Management Committee, The Milton Show Society and the Milton Ulladulla Croquet Club to include in a report to Council after the 2017 Milton Show
4. The croquet club submit a letter to the show management committee and show society requesting to run an event in March 2017.
5. Council undertake a review of the mangement plan of the Milton Showground.

FOR: Clr Gash, Clr White, Clr Wells, Clr Levett, Clr Cheyne, Clr Guile, Clr Proudfoot and Russ Pigg

AGAINST: Clr Pakes and Clr Watson

CARRIED

SA16.8 Kayak/Paddle Launching Facility - Dent St Huskisson

**HPERM Ref:
D16/290441**

Recommendation (Item to be determined under delegated authority)

That :

1. Council proceed to quotation for construction of a paddlecraft/kayak launching facility in Currambene Creek at Dent Street Huskisson and associated improvements and
2. Infrastructure upgrades at the end of the Dent Street Road Reserve and landscaping with the connection to the Maritime Museum Reserve be undertaken with remaining funds

RESOLVED (Clr Watson / Clr Proudfoot)

MIN16.769

That :

1. Council proceed to quotation for construction of a paddlecraft/kayak launching facility in Currambene Creek at Dent Street Huskisson and associated improvements and
2. Infrastructure upgrades at the end of the Dent Street Road Reserve and landscaping with the connection to the Maritime Museum Reserve be undertaken with remaining funds
3. A report be submitted on the cost of a scoping study for the necessary works to open the fish pond to the creek.
4. If funds are available from the balance of the launching facility project these be allocated toward design of the Lady Denman fish ponds. Council consider allocating funds to the fish pond if this balance is inadequate

CARRIED

REPORTS

SA16.1 Community Medical Scholarship

**HPERM Ref:
D16/306961**

Recommendation

That Council determine its policy position on the establishment of a Shoalhaven Community Medical Scholarship and if necessary determine what resources will be allocated.

Recommendation (Clr Wells / Clr Gash)

Council reaffirm that the Mayor call a meeting as resolved in August 2016 and any interested Councillors attend.

CARRIED

SA16.2 Fit for the Future Consultation Paper - Joint Organisations: Getting the boundaries right

**HPERM Ref:
D16/307003**

Recommendation

That Council make response to the consultation paper - *Joint Organisations: Getting the boundaries right* - stating it supports the boundaries encompassing the four councils of Wollongong, Shellharbour, Kiama & Shoalhaven City Council and that Council request the name be changed to Illawarra-Shoalhaven Joint Organisation.

Recommendation (Clr Wells / Clr White)

That Council make response to the consultation paper - *Joint Organisations: Getting the boundaries right* - stating it supports the boundaries encompassing the four councils of Wollongong, Shellharbour, Kiama & Shoalhaven City Council and that Council request the name be changed to Illawarra-Shoalhaven Joint Organisation.

CARRIED

SA16.3 Request for Tender - Catering Services for Shoalhaven Entertainment Centre

HPERM Ref: D16/292960

Recommendation

That the Committee consider a separate confidential report in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993.

Recommendation (Clr Wells / Clr White)

That the Committee consider a separate confidential report in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993.

CARRIED

SA16.4 BERRY DISTRICT PARK - RE-EXHIBITION OF MASTER PLAN

HPERM REF: D16/293099

Item dealt with earlier in the meeting.

SA16.5 Crime Prevention Plan 2016 - 2021

HPERM Ref: D16/297347

Recommendation (Item to be determined under delegated authority)

That Council

- a. Endorse the Shoalhaven Crime Prevention Plan 2016-2021
- b. Seek registration of the Shoalhaven Crime Prevention Plan 2016-2021 with the NSW Attorney General as a Crime Compact.

RESOLVED (Clr White / Clr Cheyne)

MIN16.770

That Council:

1. Endorse the Shoalhaven Crime Prevention Plan 2016-2021
2. Seek registration of the Shoalhaven Crime Prevention Plan 2016-2021 with the NSW Attorney General as a Crime Compact.

CARRIED

SA16.6 MILTON SHOWGROUND - SECOND CROQUET COURT & EXPANSION OPTIONS

HPERM REF: D16/301979

Item dealt with earlier/later in the meeting see MIN16.768

SA16.7 Application for a Special Rate Variation

**HPERM Ref:
D16/301901**

Recommendation

1. That Council authorise staff to notify the IPART of its intention to apply for a Special Rate Variation Application for 2017/18 and 2018/19 at the rate of 23% (11.5% each year) above rate peg over the 2 years in order for Council to financially support the ongoing provision of service levels to the community.
2. That Council proceed with the formal Special Rate Variation Application for 2017/18 and 2018/19 at the rate of 23% (11.5% each year) above rate peg over the 2 years and submit this in line with the timelines set by IPART (expected to be February 2017)

Recommendation (Clr Cheyne / Clr Gash)

That:

1. That Council authorise staff to notify the IPART of its intention to apply for a Special Rate Variation Application for 2017/18 and 2018/19 at the rate of 23% (11.5% each year) above rate peg over the 2 years in order for Council to financially support the ongoing provision of service levels to the community.
2. That Council proceed with the formal Special Rate Variation Application for 2017/18 and 2018/19 at the rate of 23% (11.5% each year) above rate peg over the 2 years and submit this in line with the timelines set by IPART (expected to be February 2017)
3. Council undertake an extensive community engagement program explaining the reason for the rate increase and seek the communities comments.

FOR: Clr Gash, Clr White, Clr Wells, Clr Levett, Clr Cheyne and Russ Pigg

AGAINST: Clr Guile, Clr Pakes, Clr Watson and Clr Proudfoot

CARRIED

**SA16.8 KAYAK/PADDLE LAUNCHING FACILITY - DENT ST
HUSKISSON**

**HPERM REF:
D16/290441**

Item dealt with earlier/later in the meeting see MIN16.769

**SA16.9 Huskisson Public Wharves - Commercial Berthing
Encroachment**

**HPERM Ref:
D16/293633**

Recommendation

That

1. Council reconfirm its policy of 2013 that the use of Huskisson Public Wharves continue for the broad community benefit of both recreational and commercial users with priority given for the loading and unloading of passengers and goods
2. Council not support the loss of limited public berthing space for the exclusive benefit of adjacent commercial vessels
3. Wharf owners consent not be provided to allow modification of the Huskisson western public wharf by the adjoining commercial vessel owner

Recommendation (Clr Gash / Clr White)

That

1. Council reconfirm its policy of 2013 that the use of Huskisson Public Wharves continue for the broad community benefit of both recreational and commercial users with priority given for the loading and unloading of passengers and goods;
2. Council not support the loss of limited public berthing space for the exclusive benefit of adjacent commercial vessels;
3. Wharf owners consent not be provided to allow modification of the Huskisson western public wharf by the adjoining commercial vessel owner;
4. Defer the matter to the Ordinary Council meeting 25 October 2016, subject to holding an onsite inspection prior to a decision being made.

FOR: Clr Gash, Clr White, Clr Wells, Clr Levett, Clr Cheyne, Clr Watson, Clr Proudfoot and Russ Pigg

AGAINST: Clr Guile and Clr Pakes

CARRIED

**SA16.10 Local Government Road Safety Program (LGRSP) -
2016/17 - RMS Grant Funds**

**HPERM Ref:
D16/291257**

Recommendation

That Council writes to NSW Roads and Maritime Services thanking it for its funding assistance towards the Road Safety Program and accept the grant funding offer of \$12,600 from Roads and Maritime Services (RMS) and vote funds as follows:

1. \$200 for Shoalhaven Youth Log Book Run
2. \$1,200 for Shoalhaven Youth Graduated Licensing Scheme (GLS)
3. \$200 for Fatigue
4. \$4,800 for Motorcycle Safety
5. \$1,200 for Restraints
6. \$5,000 for Shoalhaven Cycles Bike Week
7. Speed Monitoring on Local Roads (paid directly by RMS)

Recommendation (Clr Wells / Clr Gash)

That Council writes to the local Members and NSW Roads and Maritime Services and thanking them for its funding assistance towards the Road Safety Program and accept the grant funding offer of \$12,600 from Roads and Maritime Services (RMS) and vote funds as follows:

1. \$200 for Shoalhaven Youth Log Book Run
2. \$1,200 for Shoalhaven Youth Graduated Licensing Scheme (GLS)
3. \$200 for Fatigue
4. \$4,800 for Motorcycle Safety
5. \$1,200 for Restraints
6. \$5,000 for Shoalhaven Cycles Bike Week
7. Speed Monitoring on Local Roads (paid directly by RMS)

CARRIED

SA16.11 2015 - 2016 Food Regulation Partnership Activity Report

**HPERM Ref:
D16/298687**

Recommendation (Item to be determined under delegated authority)

Recommended that the Strategy & Assets Committee receive this report for information.

RESOLVED (Clr Gash / Clr Pakes)

MIN16.771

That the Strategy & Assets Committee receive this report for information.

CARRIED

**SA16.12 Mollymook Beach and Conjola Bushcare Group Action
Plans - Review**

**HPERM Ref:
D16/299318**

Recommendation (Item to be determined under delegated authority)

That Council adopt the reviewed Mollymook Beach and Conjola Bushcare Group Action Plans (2016).

RESOLVED (Clr Wells / Clr White)

MIN16.772

That Council adopt the reviewed Mollymook Beach and Conjola Bushcare Group Action Plans (2016).

CARRIED

**SA16.13 VERONS ESTATE SPECIAL RATE VARIATION TO
UPGRADE ROADS**

**HPERM REF:
D16/306078**

Item dealt with earlier in the meeting.

Note: A Rescission Motion for SA16.7 - Application for a Special Rate Variation has been received and will be dealt with at the Council meeting 25 October 2016.

There being no further business, the meeting concluded, the time being 8.08pm.

Clr Guile
CHAIRPERSON